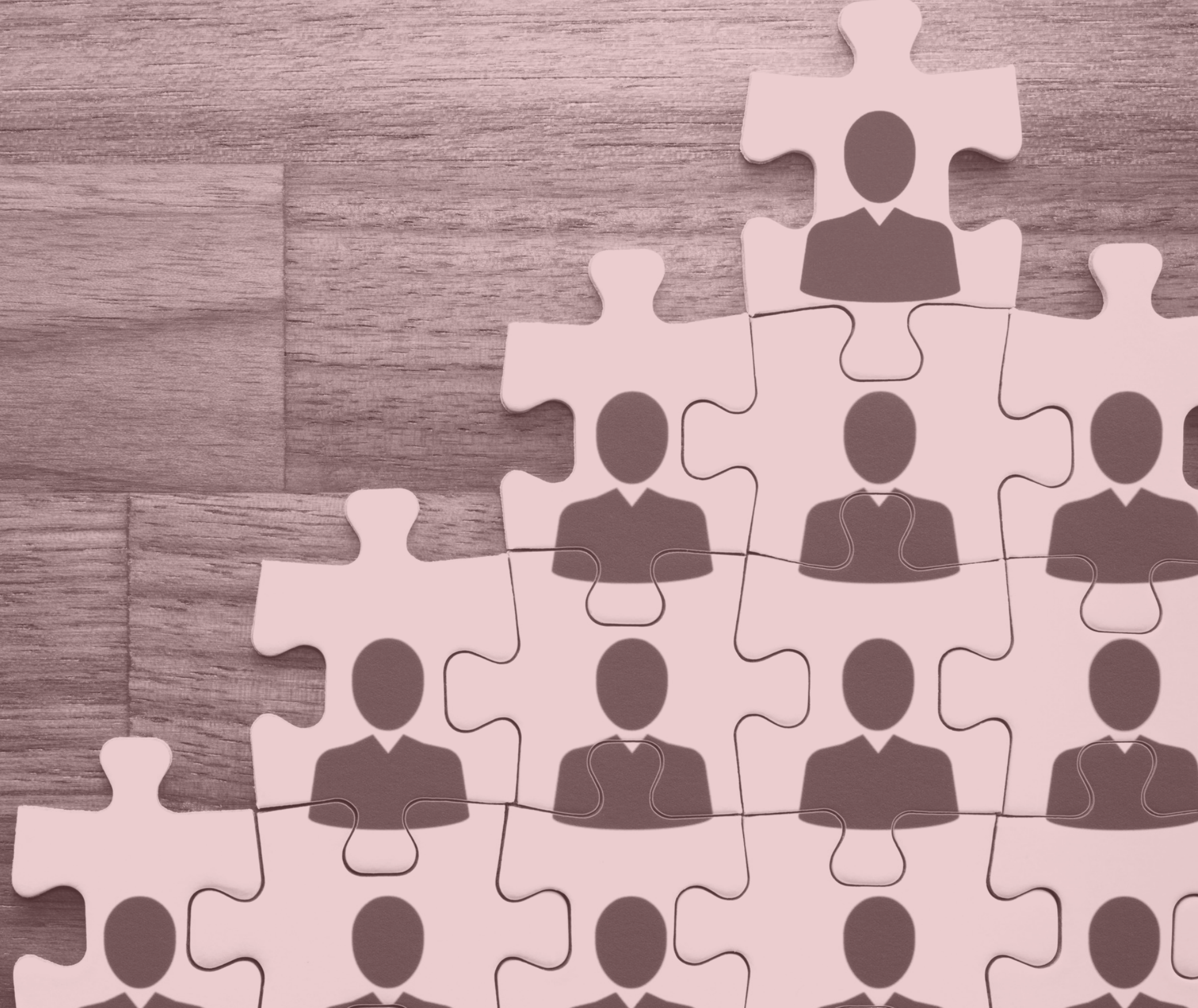


# EXAMPLE REPORTING STRUCTURE

Supporting document for  
**A Series of Unexpected Events**

**AEO** : ASSOCIATION  
: OF EVENT  
: ORGANISERS

**Content supplied  
by Miriam Sigler**





# Major Incident Reporting Structure

**EVENT GOLD**  
MANAGING DIRECTOR

**VENUE GOLD**  
VENUE MD

**GOLD**  
EMERGENCY SERVICES

## **GOLD: Strategic**

The Gold Commander is in overall control of their organisation's resources at the incident.

They are not on site, but located at a distant control room, the Gold Command, where they formulate the strategy for dealing with the incident. If the Gold Commanders for the organisations involved are not co-located, they will be in constant communication with each other.

**EVENT SILVER**  
SHOW DIRECTOR

**VENUE SILVER**  
SHOW DIRECTOR

**SILVER**  
EMERGENCY SERVICES

## **SILVER: Tactical**

The Silver Commander is the senior member of the organisation at the scene of an incident, in charge of all the available resources. They decide how to use these resources to achieve the strategic aims of the Gold Commander and which tactics should be used.

At the scene of an incident, they will work closely with the Silver Commanders of other organisations. They usually operate from purpose-built command vehicles or makeshift command room(s), known as the Joint Emergency Services Control Centre (JESCC). They are not directly involved in dealing with the incident itself.



**EVENT BRONZE**  
OPERATIONS DIRECTOR

**VENUE BRONZE**  
VENUE DUTY MANAGER

**BRONZE**  
EMERGENCY SERVICES

**BRONZE: Operational**

The Bronze Commander directly controls their organisation's resources at the incident and works with their staff on the scene of the incident. If an incident is widespread geographically, a number of Bronze commanders may assume responsibility for different areas. In complex incidents, Bronze commanders may share tasks or responsibilities.

**Remember When Referring to the Reporting Structure:**

- You are not alone in the decision making process. Team consultation is the most important so make sure you build the right one for the show.
- Make sure that everyone in your team knows their role in the decision making structure.
- It is your role in operations to advise and implement. You are on the ground, you have a critical and important part to play in this scenario, but you are part of a team.