**On-Site Hoist & Fix/Third Party Rigging Sign-Off**

Refer to eGuide ‘Rigging’ section.

To be completed by the named, competent person for the stand and submitted to the organiser or their appointed representative.

|  |  |
| --- | --- |
| **Event name** |  |
| **Stand name** |  |
| **Hall/location** |  | **Stand number** |  |

|  |
| --- |
| **Declaration:** |
| I confirm that:1. so far as is reasonably practicable, all bespoke structures have been constructed and all hoist & fix/third party rigged suspended fittings & fixtures have been carried out in accordance with:
2. the plan and structural information as submitted to the venue
3. the eGuide Rigging, Stand Plans and Stand Construction regulations
4. copies of any relevant plans, calculations and construction details shall be available for inspection on request
5. I am satisfied that it is safe for the item to be flown
 |
| **Signed** |  |
| **Name** |  |
| **Company** |  |
| **Date** |  |

Note: Rigs are not to be flown until a signed copy of this form has been submitted to the organiser or their appointed representative.