

# Delivery Label for Large Boxes and Pallets

EXPEDITEUR / *SENDER*

DESTINATAIRE / *ADRESSE*

Société / Company name / Organisateur

HYATT REGENCY PARIS ETOILE  
SERVICE ECONOMAT

Mr, Mme, Mlle / *Mr, Mrs, Miss* :

Via la Gare Marchande du Palais  
des Congrès  
75017 Paris - France

Adresse / *Address* :

tél. 00 33 (0)1 40 68 52 06  
fax 00 33 (0)1 40 68 50 43

DOSSIER / *FILE*

DESCRIPTIF / *DESCRIPTION*

Nom de la Manifestation / **Event Name:**

**World Retail Congress**

Responsable du dossier / **Person in Charge:**

Natalie Wilkins/ Mathilde Briot

Date(s) de la Manifestion / **Event Dates:**

16-18 April

Lieu de la Manifestation / **Event Place:**

Regency

Nombre total de colis / *Total number of package :*

Colis sera récupéré par transporteur  
// Shipment to be retrieved by

*Date, Transporteur // Date, Carrier :*

Colis sera récupéré par le client //  
Shipment to be picked up by client on:

*Date, contact // Date, contact*

CONSIGNES PARTICULIERES / *SPECIAL ORDERS:*

- Failure to complete this form may result in delay or possible loss of your shipment!
- The Hotel reserves itself the right to destroy any unclaimed parcel:

30 days after reception for any shipment over 22\*17\*17 or over 70 lbs

2 months after reception for any shipment under 22\*17\*17 or under 70 lbs

- In addition to completion of this form, **the driver must request a logipass from the venue portal in order to access loading bay. Instructions can be found on World Retail Congress Sponsor Portal.**