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A Hyve Event

Excel London
20 - 22 January 2027

# Speaker Information Pack



# 2027 Event Theme

## Light the way:

### Today, change is moving at extraordinary speed

Technology is transforming how we live, work and learn. New careers are emerging. The skills we need are evolving. And educators are being asked to prepare learners for a world that is still taking shape.

### Education has never waited for certainty

For generations, educators, leaders, innovators and policymakers have stepped forward when the path ahead wasn't clear. Not because they had all the answers, but because they understood that learning gives us the power to find them. That is what education does. It turns questions into curiosity. Uncertainty into possibility. Potential into progress.

### Progress rarely arrives as one defining breakthrough

It is built every day, through millions of acts of curiosity, courage, collaboration and determination. Through people who ask 'what if?', share what they know and find new ways forward.

This is what it means to **light the way.**

It isn't about predicting every turn ahead. It's about giving people the confidence, skills and opportunities to take the next step.

# Bett Deadlines

| Action | Deadline |
| --- | --- |
| Session and speaker information forms submitted | Due now |
| AV forms submitted (if required) | 11 December 2026 |
| Register for visitor badge | 11 December 2026 |
| Briefing call (if required) | 8 January 2027 |
| Presentation files uploaded to Box | 14 January 2027 at 17:00 (GMT) |

# Speaker Registration

All speakers are required to pre-register for their Bett badge by 11 December 2026. Click here to register.

Please select the ticket type that best matches your job title. We'll add a 'Speaker' tag to your badge and email your details a week before the show.

Please note, if you are with a commercial company, please contact us on bett.speaker@bettshow.com to receive a free ticket link.

To avoid queues, we strongly advise you print your badge at home and collect a lanyard onsite. If you are unable, your badge will be printed at registration upon arrival or at a self-printing desk.

Bringing students under 18? If you are a teacher, once you have registered yourself, please register students online in advance using the school groups link here.

You are welcome to bring colleagues or friends - they can register for their visitor pass here. Educators attend for free.

# Presentation submission

- Our preferred presentation format is PowerPoint.
- Please note we cannot support presenting directly from the cloud as we can't guarantee Wi-Fi stability. We also can't accept PDF presentations.
- Please upload your presentation via this link which will be open **until 14 January 2027 at 17:00 (GMT).**
- **Please name your file using the following format:**

  **Theatre name – Day – Session Time – Session Title**
  e.g. Teaching and Learning Theatre – Wednesday – 1030 – Delivering a digital strategy

- If you upload your presentation, then make edits and want to share the latest version, please name it using the same format, adding 'v.2 or v.3'. Please also notify us via email (bett.speakers@bettshow.com) to flag the new version.
- Videos must be embedded into the presentation **and** also uploaded as a separate file using the same naming format
  e.g. Plenary – Wednesday – 1030 – Delivering a digital strategy – video v.1.
- Any unique fonts must also be uploaded as separate files, using the same naming format, otherwise standard fonts will be used, and text may appear skewed or at the incorrect size.
- Ensure you use a sans-serif font with a size of 18pt or larger.
- Use sufficient contrast between your text and background colours, and **do not** place text over imagery.
- Live captioning will be used at the top of the screen. Please ensure you leave enough space at the top of the slide for these to display clearly.
- When using PowerPoint, use the accessibility checker to help identify any accessibility issues.



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# Presentation FAQs

| AV presentation details | Information |
|---|---|
| The Arena screen is a bespoke size. Do you provide a PPT template? | Yes, there are two options for the Arena.<br>1. You can use the standard 16 x 9 ratio. However, this will not fill the full screen width so black borders will be added to the gaps not filled by your slides.<br>2. To use the entire screen, we will provide a bespoke PPT template for you to use. The template can be found in the Speaker Resources page nearer the time. |
| Do I need to bring my laptop or device with me? | No - Your slides will be shown from our device. Please ensure you share your PPT with us ahead of the show as requested by 14 January 2027 at 17:00.<br><br>If it is essential that you use your own device, you must let us know via the AV form and ensure you bring a HDMI or mac adapter to ensure it will be compatible with our AV set up. |
| Will I be able to see my slides on a comfort monitor? | Yes – there are two comfort monitors on stage that will show a countdown timer and your current and next slide. |
| Can I play videos during my PPT? | Yes – please ensure that they are embedded in your presentation and are shared with us as separate files and do not require the internet to play. Please ensure all videos are .Mp4 format with .h264 codec. Please remove any auto play settings. |

# Arena FAQs

| Arena Session Details | Information |
|---|---|
| Is there a lectern for me to present from? | Yes |
| Is there autocue | No |
| How do I share what I plan to do in the talk? | Please complete the Run Order template including details of who is on stage, at what time, for how long, what should show on screen at every stage, when videos need to be played etc. Any information that will help the team to support you. |
| Will my session be filmed? | All sessions on the Arena will be recorded. If you do not wish your session to be recorded, please let the Content Team know. |
| Can I use interactive Q&A or set up a poll? | Yes – Slido will be available to use.. Please refer to the Slido Guidelines on the Speakers Resources page and share your requirements with the Content Team by **Friday 8 January** |
| Will someone introduce me on stage? | Yes, you will be introduced to the stage by the theatre host Laura McInerney, Founder, Teacher Tapp |
| What it the capacity of the theatre? | 1,400 |

# Speaker Lounge

The Speaker Lounge is an exclusive area for all Bett speakers and moderators in the North Hall. We will have a dedicated team at the Speaker Lounge to help you check in and address any queries.

Please report to the Speaker Lounge on the day of your session, **one hour before** your scheduled session time. Our team will check you in and introduce you to the AV support team to check your presentation slides. You will then be taken to your theatre 30 minutes before you are due on stage.

**Please also report to the Speaker Lounge if you have any problems or issues related to other speakers or sessions onsite, including:**

- If a speaker is running late
- If a speaker is unwell and cannot make their session
- Presentation update
- Session update on the website or app
- Last minute AV request

The Speaker Lounge is located at the rear of the North Hall, with the nearest entrance via N9 Boulevard. This is a private area for registered speakers only. For access before 09:30, please use Entrance N8.

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# General Speaker FAQs

- Please **do not** bring brochures, flyers or seat drops. We are keen to reduce the amount of paper and waste onsite and strongly encourage the use of QR codes, embedded in your presentation to direct the audience to additional resources.

- There will be an AV team and Theatre Manager to support you in each theatre.

- Please visit our **general accessibility page** for detailed information on how we address various accessibility and communication needs which can help assist in planning your time at Bett. In all our theatres, there will be designated accessible seating, including wheelchair bay seating with companion chairs and ambulant disabled seating at the end of the aisles. Please note that all raised theatre stages have access ramps.

- If you have a sponsored session, your leads will be shared via Visit by GES. If you have any questions please contact your client engagement contact or exhibitor@bettshow.com.



# Travel & Accommodation

Speakers are required to plan their own travel and accommodation for Bett. We have negotiated for **special discounted rates** for attendees at a wide range of hotels across London.

## Directions to the Excel Centre

**By train**: Closest DLR Station: Custom House and Prince Regent.
Closest Elizabeth Line Station: Custom House.
Closest Jubilee Line Station: Canning Town
**On foot**: Excel is approximately 20-minutes walking distance from Canning Town underground station where you can also connect to the DLR.
**By car**: For parking FAQs and how to pre-book a parking space, click **here.** If you are travelling to Excel by road please use postcode E16 1XL.
**By cable car**: You can get the cable car from Greenwich Peninsula Terminal (nearest tube North Greenwich Station on Jubilee line) to Royal Docks Terminal.
**By plane:** London City, Gatwick and Heathrow Airport are the nearest airports to the venue.



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# Promote your session!

We'd love you to shout about speaking at Bett UK and have created some social assets for you to share with your networks here.

Don't forget to tag us **@BettGlobal and #BettUK2027**

**Facebook:** bettglobal

**X (formerly Twitter):** Bett_show

**LinkedIn:** Bett Global

**IG:** bett_show



# Bett Content Team

|  |  |
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