
Children in Sessions

bett

● A Hyve Event

Excel London

20 - 22 January 2027

Code of Practice

If you have been invited to bring a school group or a child for a content session, please follow these procedures::

- » Nominated Primary Supervising Adult for each school group must complete the children in sessions form
- » Ensure you have the necessary permissions to have each child involved.
- » If the children are involved in more than one session, you must bring enough guardians to cover each session
- » Register each child for a Bett badge, using the dedicated registration link provided
- » Collect the children's badges from the Registration Hall at S7 entrance
- » Children must wear a uniform (where appropriate) and a Bett badge at all times.
- » Children in sessions must be under the immediate care and supervision of their Primary Supervising Adult at all times.
- » Children are not permitted to roam around the event unless accompanied by their Primary Supervising adult. When taking a break children must be accompanied by an adult and continue wearing a badge.
- » Nominated supervising adults are requested to conduct a specific risk assessment for the under 16's in their session
- » Under no circumstances may children under 16 "help" with the building/decorating or dismantling of stands. For health and safety reasons no under 16's will be permitted in the exhibition hall during build-up and breakdown.
- » In the event of a child being "lost" from the stand, the Organiser's office must be informed immediately for security reasons.

Lost Child Process

In the event you become separated from your child, please contact the nearest member of the Event Team / Security Team. They will come with you to where you last saw the child and report the missing child to the Organisers.

The Organisers will come to meet you at the location and inform the venue and security to search for the missing child. They will ask you to complete a Missing Child form. They will take as much information as possible about the child's last known whereabouts and full description. They will also take down your contact details.

If a member of the Event Team / Security Team finds a child who has already been reported 'Missing', they will notify the Organisers and immediately escort the child to the Security Office (N10 Organisers Office located between N7 and N8 entrances) where the child will await being reunited with their supervising adult.