

DRIVEN BY PURPOSE



1-9 Rooms Hotel Reservation Portal Instructions

Reserving 1-9 Rooms

- From the BIO International Convention Housing Dashboard select “1-9 Rooms”

How many rooms do you need to reserve?



- Once you land on the Room Search page, please provide your arrival/departure dates as well as the number of rooms and number of guests per room that are needed. Then click ‘Refresh Results’ to view your hotel options.

▼ **Search Hotels**

Arrival: 6/21/2026, Departure: 6/25/2026, Rooms: 1, Guests/Room: 1

Arrival: 2026-06-21

Rooms: 1

Departure: 2026-06-25

Guests/Room: 1

- Click ‘View Rooms’ for further information/amenities on the available hotels

Andaz Hotel



Rates Start At \$325.00

0.7 miles from San Diego Convention Center

Hotel Features

Courtyard San Diego Gaslamp ConvCtr



Rates Start At \$296.00

0.4 miles from San Diego Convention Center

Hotel Features

Embassy Suites



Rates Start At \$319.00

0.8 miles from San Diego Convention Center

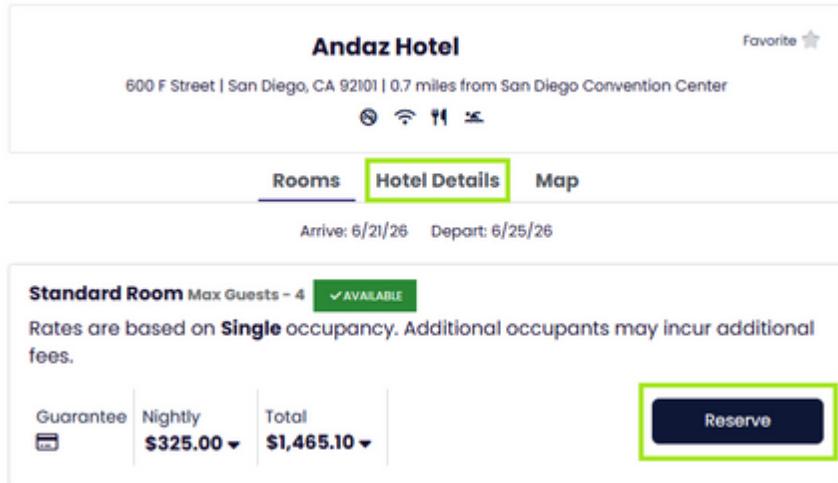
Hotel Features

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- Once you land on the Room Choice page, you may review hotel specific amenities and information. Click 'Reserve' to proceed with booking room(s) at this hotel.

Room Choice



The screenshot shows the 'Room Choice' page for the Andaz Hotel. The hotel's name is displayed at the top, along with its address (600 F Street, San Diego, CA 92101) and a note that it is 0.7 miles from the San Diego Convention Center. Below the address are icons for Wi-Fi, signal strength, and battery level. There are three tabs at the top: 'Rooms' (underlined), 'Hotel Details' (highlighted in green), and 'Map'. Below the tabs, the arrival date is listed as 'Arrive: 6/21/26' and the departure date as 'Depart: 6/25/26'. A section for a 'Standard Room' is shown, indicating it can accommodate 'Max Guests - 4' and is 'AVAILABLE'. A note states that rates are based on 'Single' occupancy. Below this, there are fields for 'Guarantee' (set to a credit card icon), 'Nightly' rate (\$325.00), and 'Total' price (\$1,465.10). A large 'Reserve' button is prominently displayed at the bottom right of this section.

- You will be prompted to agree to the Hotel Cancellation Policy. Please review and click 'I agree to the cancellation policy.'

Cancellation Policy

Cancellation Policy: To avoid a charge equivalent to one night's room and tax, please ensure any cancellations are made at least 72 hours prior to your scheduled arrival. Late cancellations or no-shows will incur this fee, and your reservation will be cancelled.

Deposit: A deposit of one night's room and tax may be charged to your credit card by the hotel, on or after June 1, 2026.

Early Departure: Should your travel plans change, please notify the hotel in advance to avoid potential early departure fees.

By accepting the cancellation policy, you confirm that you have read and agree to the booking terms and conditions, which include the cancellation policy. If you do not agree, your reservation cannot be completed.

I agree to the cancellation policy

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- Once you land on the Room Occupants page, click 'Add Person'

Room Occupants

Andaz Hotel

600 F Street | San Diego, CA 92101 | Distance from San Diego Convention Center: 0.7 miles

▼ Standard Room

Room requires at least one guest

Arrive	Depart	 Change Dates  Cancel Room
6/21/26	6/25/26	

Who's in the room? (4 people maximum)

+ Add Person

- Please fill out all required fields (noted by a red asterisk) then click 'Save.'

* Address <input type="text"/>	* Email  <input type="text"/>
Postal Code <input type="text"/>	City <input type="text"/>
State/Province <input type="text" value="Please Select >"/>	* Country <input type="text" value="United States >"/>
Phone Number <input type="text"/>	
Title <input type="text"/>	
Rewards Program # <input type="text"/>	
Choose a password so that you can return to edit or review.	
* Password <input type="password"/>	
PASSWORD IS REQUIRED	
<input type="checkbox"/> Show Password	
 Special Accommodations >	
* <input type="checkbox"/> I agree to the Terms of Use .	

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- You may now add additional occupants to this room using the 'Add Person' button or add a bedding preference/room request if needed. Once finished, click 'Next'

Room Occupants

Andaz Hotel
 600 F Street | San Diego, CA 92101 | Distance from San Diego Convention Center: 0.7 miles
Check-in Check-out 11 15

▼ Standard Room
 772test 350test

Arrive **6/21/26** Depart **6/25/26** Change Dates Cancel Room

Who's in the room? (4 people maximum)
 X + Add Person (circled)

Room Requests
 This section allows you to submit any special requests or accommodations. Please note that while we will do our best to communicate your needs to the hotel, we cannot guarantee their fulfillment.

Bedding No Preference > (circled)

Additional Room Requests: Characters remaining: 255

- You will land on the Review and Check Out page. Please review all information. You may also click the 'Add Another Room' on this page if needed. This will take you back to the Room Search page.

Review and Check Out

To view individual reservations for multiple travelers, click your name in the top right corner
 Summary.

772test 350test's Cart

In Progress Reservations

Andaz Hotel 772test 350test (Jun 21, 2026 – Jun 25, 2026) Standard Room	CCG Required CCG
Confirm Room(s)	CCG

Add Another Room (circled)

- If all rooms have been booked and you are ready to add a credit card to guarantee your room(s) please click 'Guarantee Now'. This will take you to the Securemit Portal to add your credit card information.

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Payment



Selecting "Guarantee Now" below will redirect you to our SecuRemit portal where you can enter your credit card details. After entering your credit card guarantee you'll be returned to this site.

By continuing forward, I authorize Maritz to use my credit card to guarantee my hotel reservation. I understand that Maritz will transfer my credit card information along with my reservation to the hotel and it may be charged one night of room and tax on or after June 1, 2026.

SSL Certificate

← Back

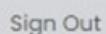
Guarantee Now →

- Once all credit card information is submitted, your reservation(s) is complete, and you will land on the Confirmation page. From here, you may review your confirmation email and forward to additional email addresses. You may now Sign Out or exit the page.

Confirmation

jtest testest ID: 1021

 View Confirmation

 Sign Out

 Dashboard