



# **Partnering™**

# **Self-Scheduling**

# **Full System Tutorial**

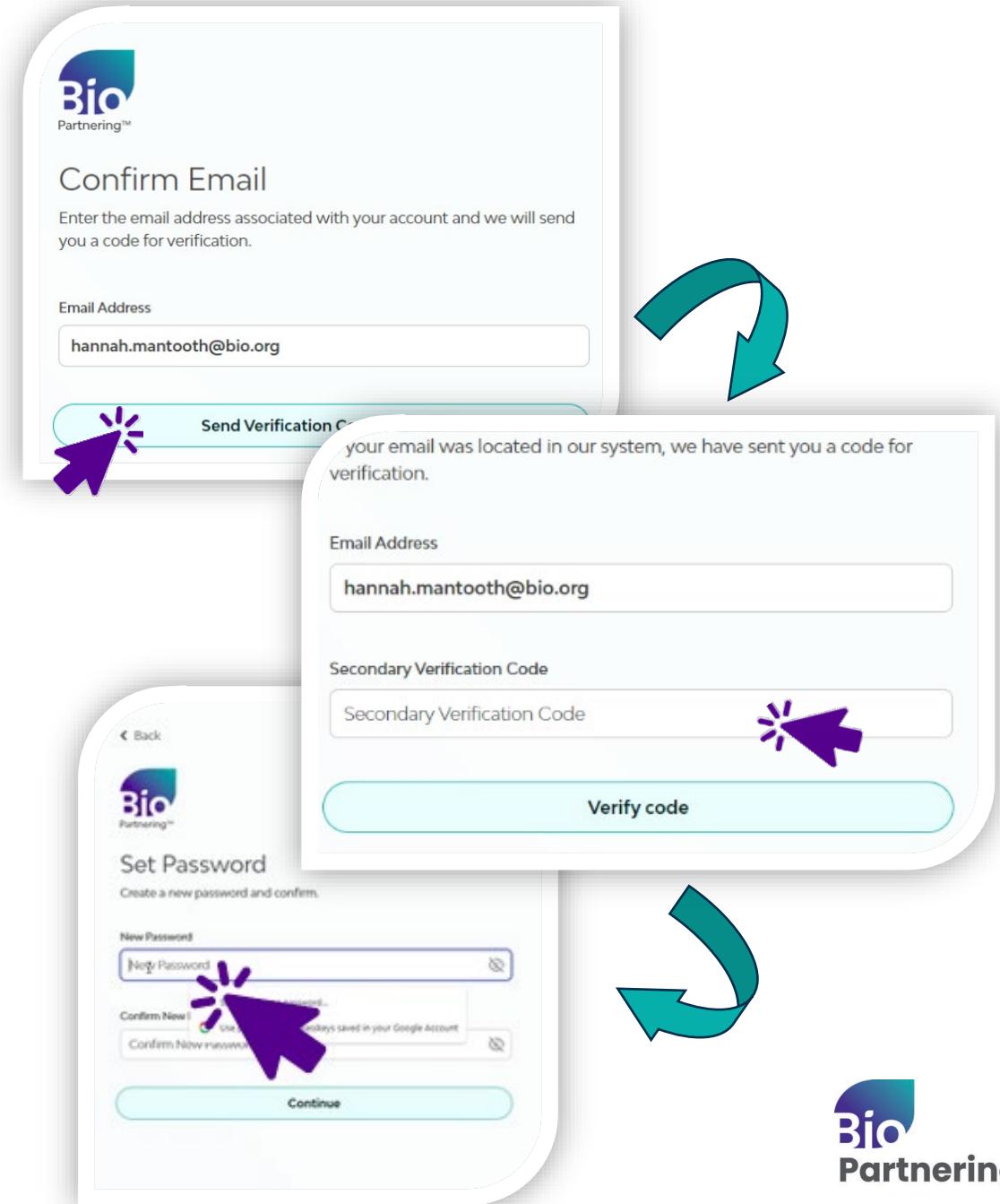
# Login

## Accessing BIO Partnering™ for the first time

1. Register for the conference & receive the login email from [biopartnering@bio.org](mailto:biopartnering@bio.org)
2. Click the link to the partnering system
3. Verify your email address using the new Multi-Factor Authentication System (MFA)
4. Enter the MFA code
5. Set your password
6. Login using your newly created password
7. Enter the MFA code to verify your new account & enter the partnering system



Then bookmark <https://partner.bio.org>



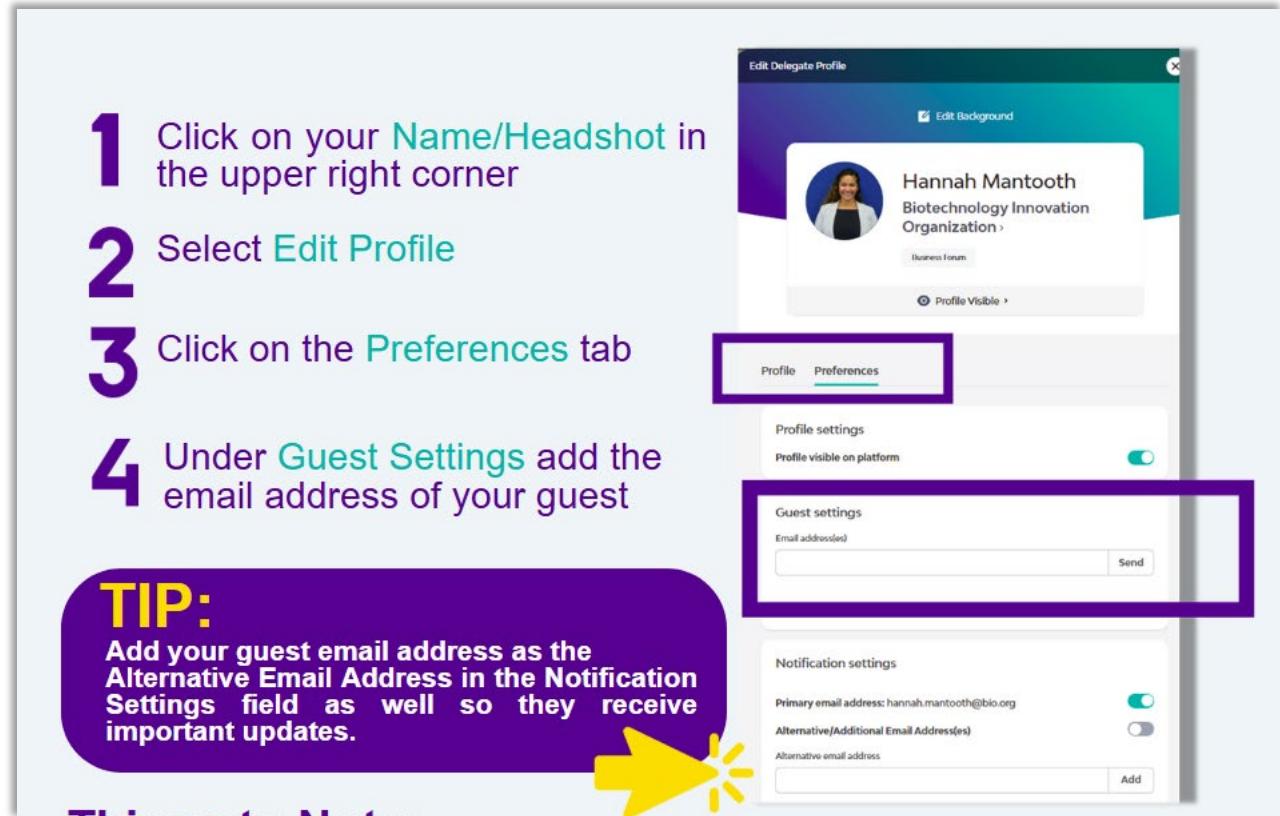
# Do you have a support person managing your meetings?

Add them as a guest to access your partnering account on your behalf

- 1 Click on your **Name/Headshot** in the upper right corner
- 2 Select **Edit Profile**
- 3 Click on the **Preferences** tab
- 4 Under **Guest Settings** add the email address of your guest

## TIP:

Add your guest email address as the **Alternative Email Address** in the **Notification Settings** field as well so they receive important updates.



View & share the guest access tutorial at [letspartner.bio.org/resources](https://letspartner.bio.org/resources)

*Adding Guest Access does not constitute registration to the event, does not create a separate account for meetings and will not allow you access onsite at the event. Please register for the event to receive a partnering account.*

# Dashboard

# Dashboard

Access event updates & news

Quickly request a meeting or switch between events & other pages with the navigation bar.

The BIO Partnering™ Conference

Welcome! Meeting scheduling begins soon! Start requesting meetings now.

About the Event [View the Conference Program](#)

Biotechnology Innovation Organization  
Company profile 85% complete  
Add more information to your company profile to increase your company's visibility.

Delegate Availability (10)

Delegate	Profile Completion	Openings
Barbara Goldstein	0% profile completion	3 openings
Chad Wessel	10% profile completion	0 openings
Denise Bondoc	0% profile completion	0 openings
Eduardo Alvarez	0% profile completion	0 openings
Francis Madrigal	0% profile completion	0 openings

[View all delegates available](#)

Type keyword(s) and press enter

Nicholas Zuccaro  
Sr. Manager, Partn...

Your profile is 35% complete  
Add more information to your profile to increase your visibility.

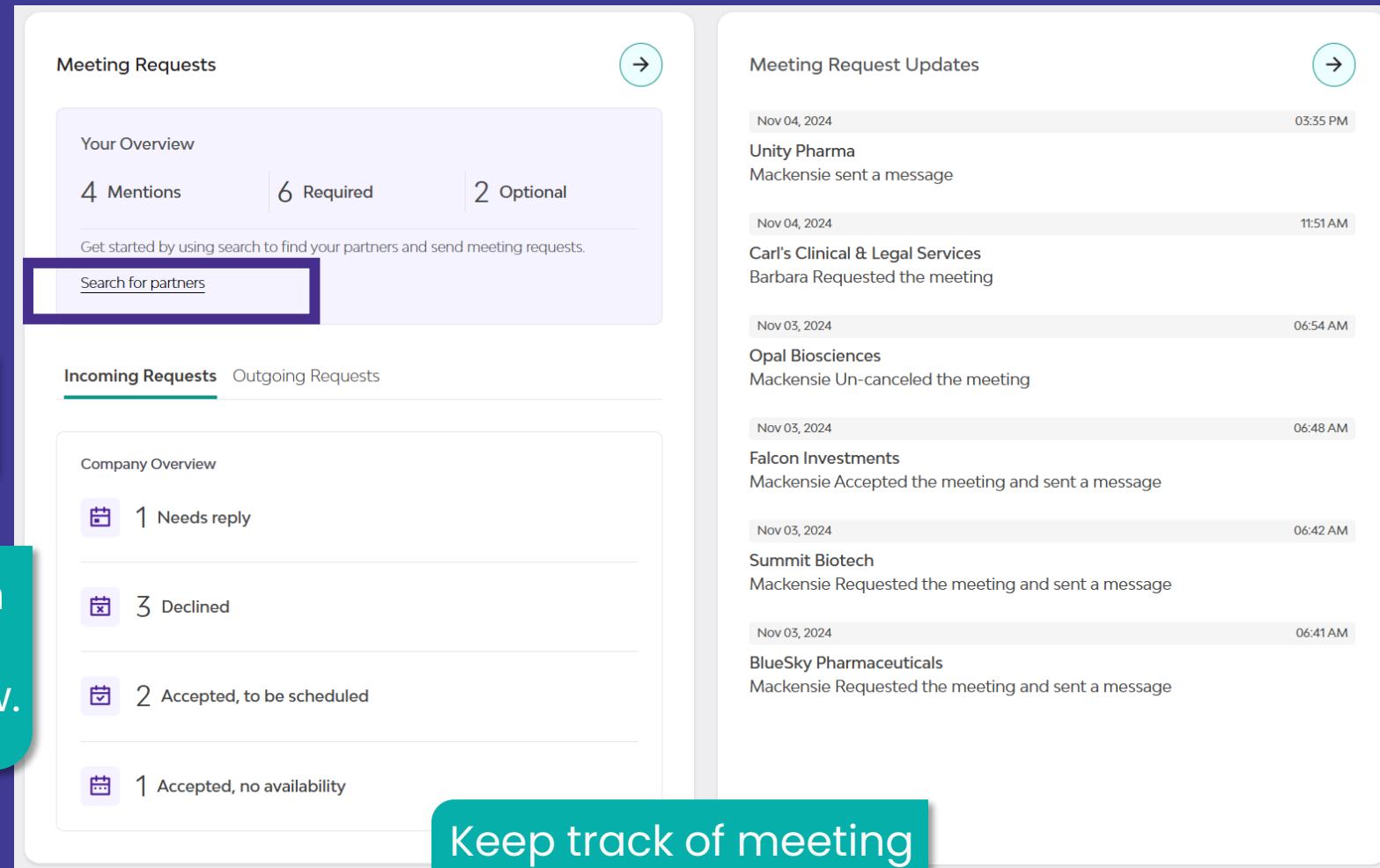
[Complete your profile](#)

# Dashboard (continued)

Multiple ways to quickly search

Take quick action with insightful meeting overview.

Keep track of meeting request responses



The dashboard displays two main sections: 'Meeting Requests' and 'Meeting Request Updates'.

**Meeting Requests:**

- Your Overview:** Shows 4 Mentions (6 Required, 2 Optional). A search bar is highlighted with a purple box and a teal arrow pointing to it.
- Incoming Requests:** Company Overview: 1 Needs reply, 3 Declined, 2 Accepted, to be scheduled, 1 Accepted, no availability.

**Meeting Request Updates:**

- Nov 04, 2024, 03:35 PM: Unity Pharma - Mackensie sent a message
- Nov 04, 2024, 11:51 AM: Carl's Clinical & Legal Services - Barbara Requested the meeting
- Nov 03, 2024, 06:54 AM: Opal Biosciences - Mackensie Un-celed the meeting
- Nov 03, 2024, 06:48 AM: Falcon Investments - Mackensie Accepted the meeting and sent a message
- Nov 03, 2024, 06:42 AM: Summit Biotech - Mackensie Requested the meeting and sent a message
- Nov 03, 2024, 06:41 AM: BlueSky Pharmaceuticals - Mackensie Requested the meeting and sent a message

See who is awaiting a reply & who has accepted or declined your request.

# My Company

# My Company (continued)



BIO Partnering™  
Conference

[Request Meeting](#)

[Dashboard](#)

[My Company](#)

[Calendar](#)

[Meetings](#)

[Favorites](#)

[Search](#)

Maximize your searchability & visibility with a complete profile.

Sponsored by:

## Brief Description

BIO is the primary advocacy organization for the biotechnology industry.

## Description

The Biotechnology Innovation Organization (BIO) represents biotechnology companies, academic institutions, state biotechnology centers and related

My Company

Type keyword(s) and press enter



Nicholas Zuccaro  
Sr. Manager, Partn...



Biotechnology  
Innovation  
Organization

Public, NPO, govt.,  
economic development  
Washington, District of  
Columbia • United States



[Edit Profile](#)

Profile Visible

[Assets, Services & Market Products](#)

[Leadership & Delegates](#)

Assets (0)

Services Offered (3)

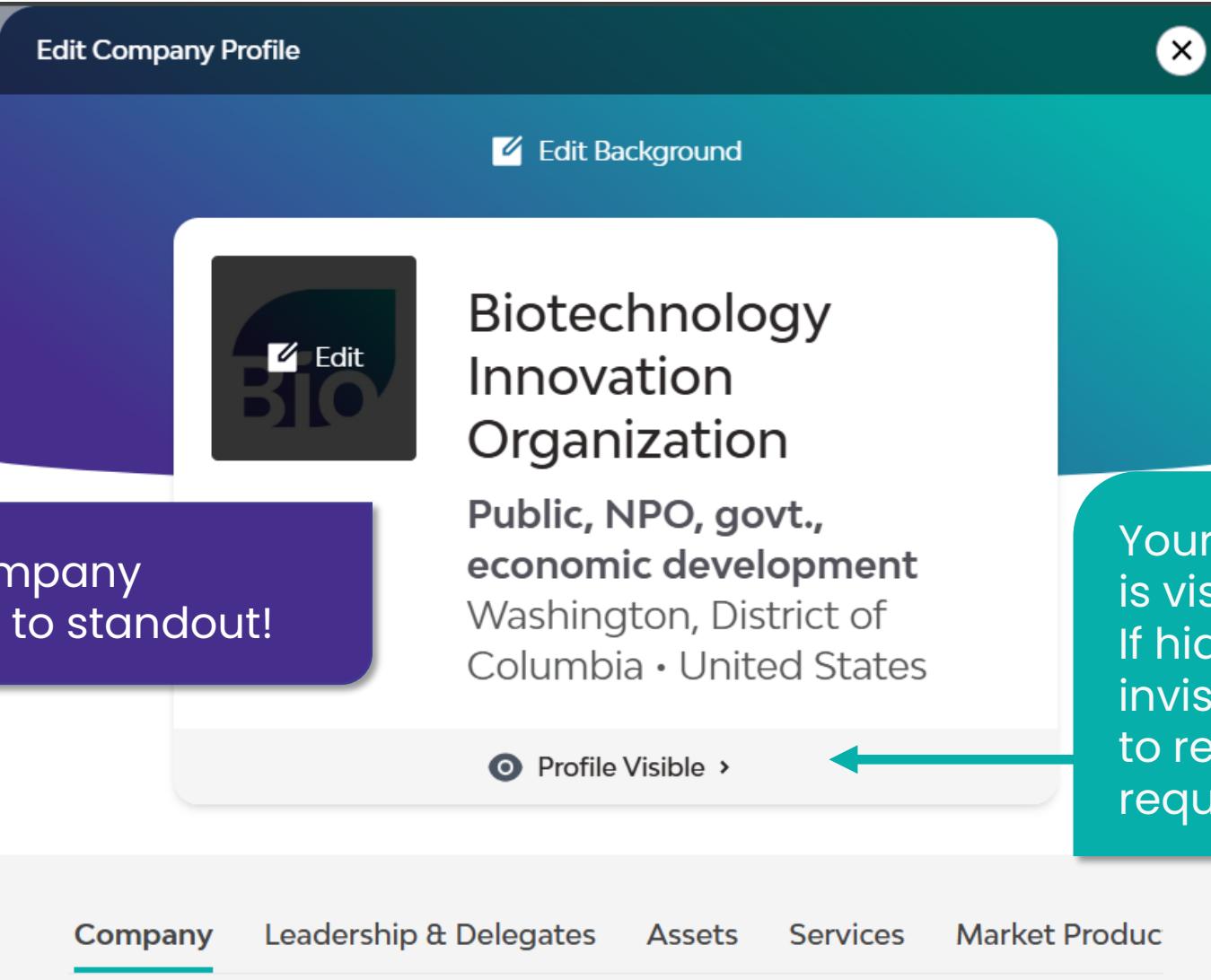
[Membership](#)

[View Other](#)

Update & add to  
your company  
profile at any time.

Include a brief company  
description that displays  
in search results.

# My Company (continued)



Customize your company background & logo to standout!

Biotechnology  
Innovation  
Organization

Public, NPO, govt.,  
**economic development**  
Washington, District of Columbia • United States

Profile Visible   Profile Hidden ←

Your company profile is visible by default. If hidden, your company is invisible to others & unable to receive meeting requests!

Company Leadership & Delegates Assets Services Market Product

**Bio Partnering™**

# My Company (continued)

As one of the most searched criteria, Country input is a requirement to maximize visibility

List multiple Geographic Areas of Interest for added visibility

Geographic Areas of Interest

Choose Geographic Areas of Interest

Brazil x   Germany x   Japan x   South Africa x   Taiwan x   Turkey x

United Kingdom x   South Korea x

Company Addresses

Primary Address

Address 1: 1201 New York Avenue NW      Address 2: Ste 1300

\* Country: United States      State: District of Columbia

City: Washington      Zip Code: 20005

Secondary Address

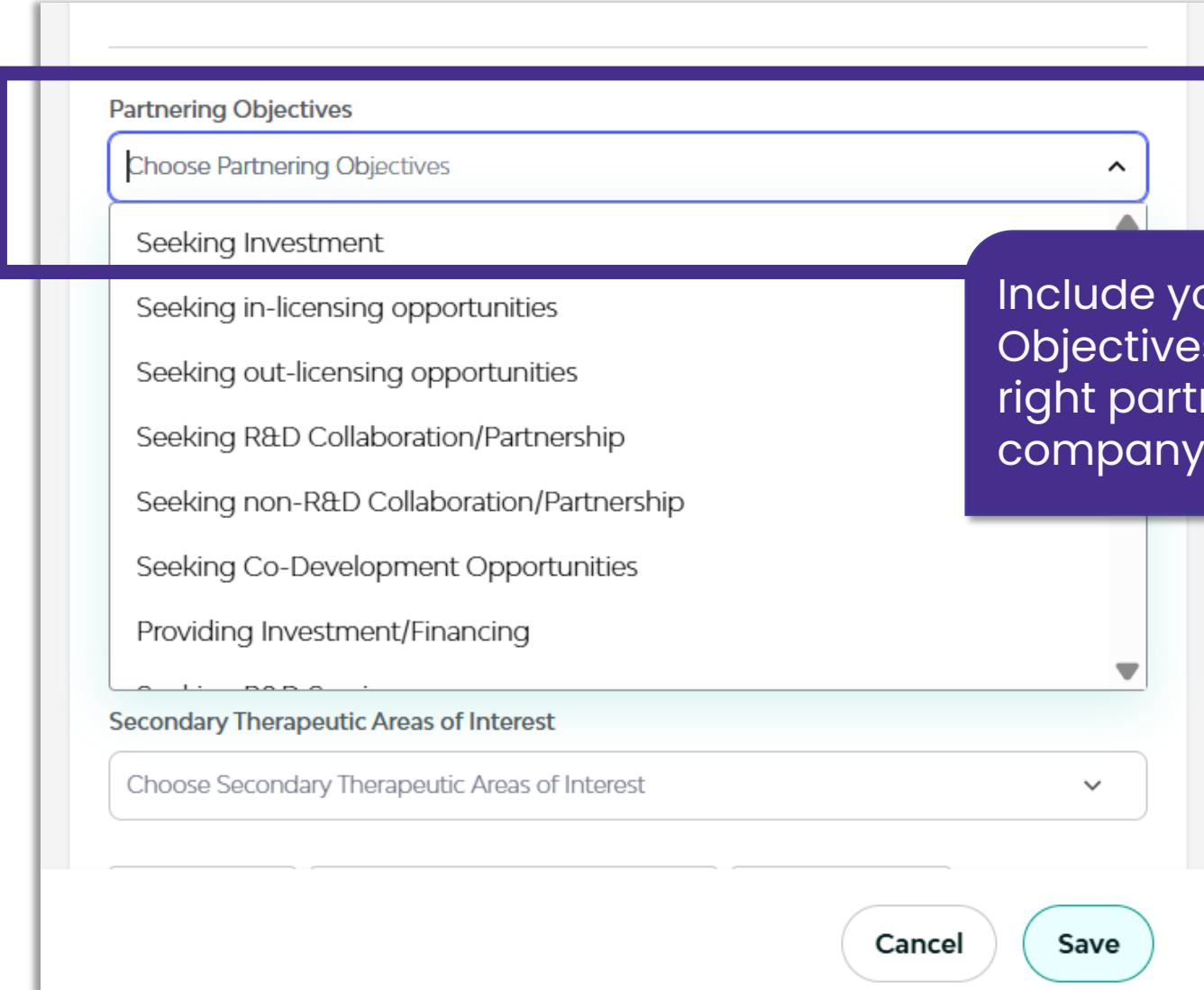
\* Country: Choose Country      State: Enter State

City: Enter City

+ Add Address

Add multiple company addresses

# My Company (continued)



The screenshot shows a user interface for editing a company profile. A purple box highlights the 'Partnership Objectives' section. A callout bubble on the right side of this section contains the text: 'Include your Partnering Objectives to attract the right partners to your company profile'. The 'Partnership Objectives' section includes a dropdown menu labeled 'Choose Partnering Objectives' and a list of options: 'Seeking Investment', 'Seeking in-licensing opportunities', 'Seeking out-licensing opportunities', 'Seeking R&D Collaboration/Partnership', 'Seeking non-R&D Collaboration/Partnership', 'Seeking Co-Development Opportunities', and 'Providing Investment/Financing'. Below this is a section for 'Secondary Therapeutic Areas of Interest' with a dropdown menu labeled 'Choose Secondary Therapeutic Areas of Interest'. At the bottom of the screen are 'Cancel' and 'Save' buttons.

Partnership Objectives

Choose Partnering Objectives

Seeking Investment

Seeking in-licensing opportunities

Seeking out-licensing opportunities

Seeking R&D Collaboration/Partnership

Seeking non-R&D Collaboration/Partnership

Seeking Co-Development Opportunities

Providing Investment/Financing

Secondary Therapeutic Areas of Interest

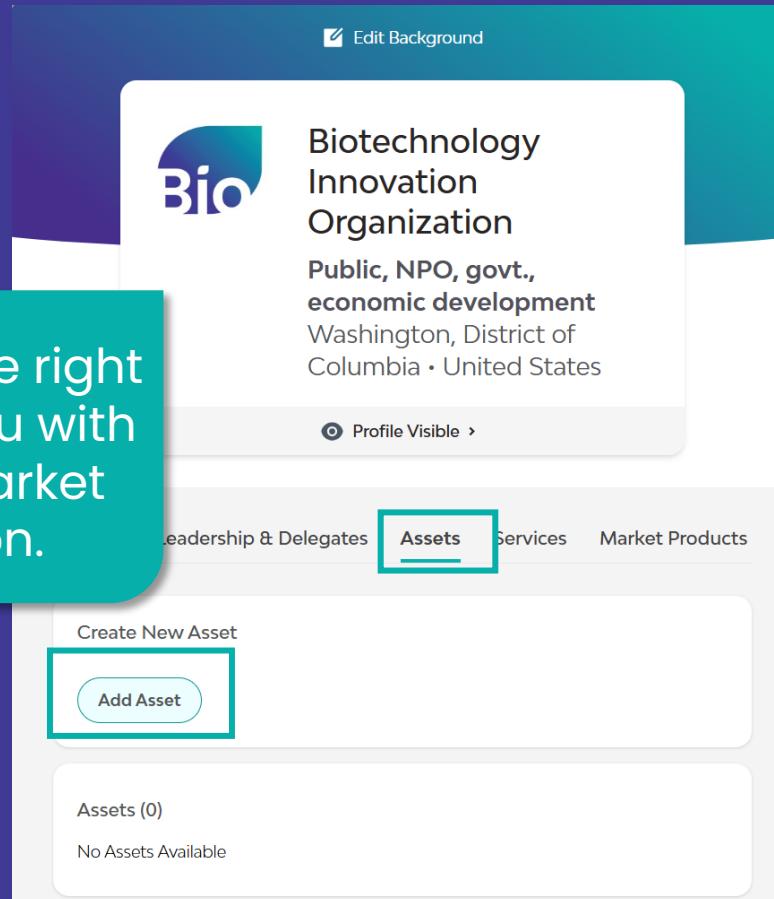
Choose Secondary Therapeutic Areas of Interest

Cancel

Save

# Assets, Market Products, & Services

Make it easy for the right partners to find you with Asset, Service & Market Product information.



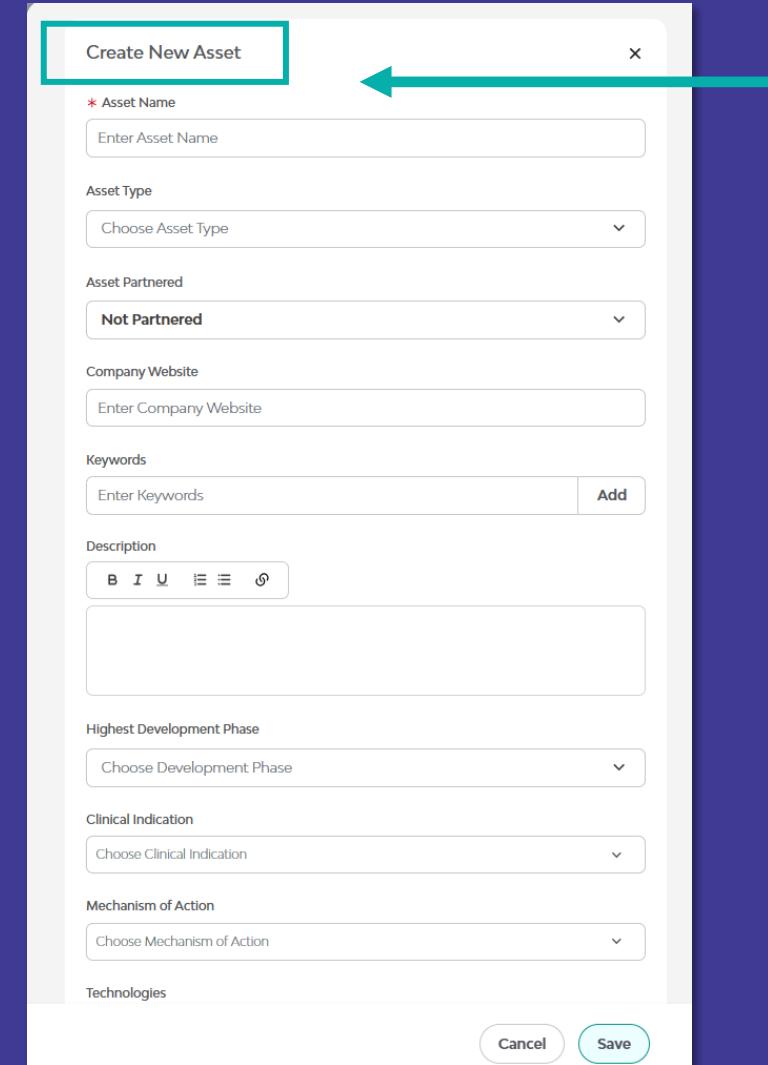
Biotechnology Innovation Organization  
Public, NPO, govt., economic development  
Washington, District of Columbia • United States  
Profile Visible >

Leadership & Delegates   Assets   Services   Market Products

Create New Asset

Add Asset

Assets (0)  
No Assets Available



Create New Asset

\* Asset Name

Enter Asset Name

Asset Type

Choose Asset Type

Asset Partnered

Not Partnered

Company Website

Enter Company Website

Keywords

Enter Keywords

Description

B I U

Highest Development Phase

Choose Development Phase

Clinical Indication

Choose Clinical Indication

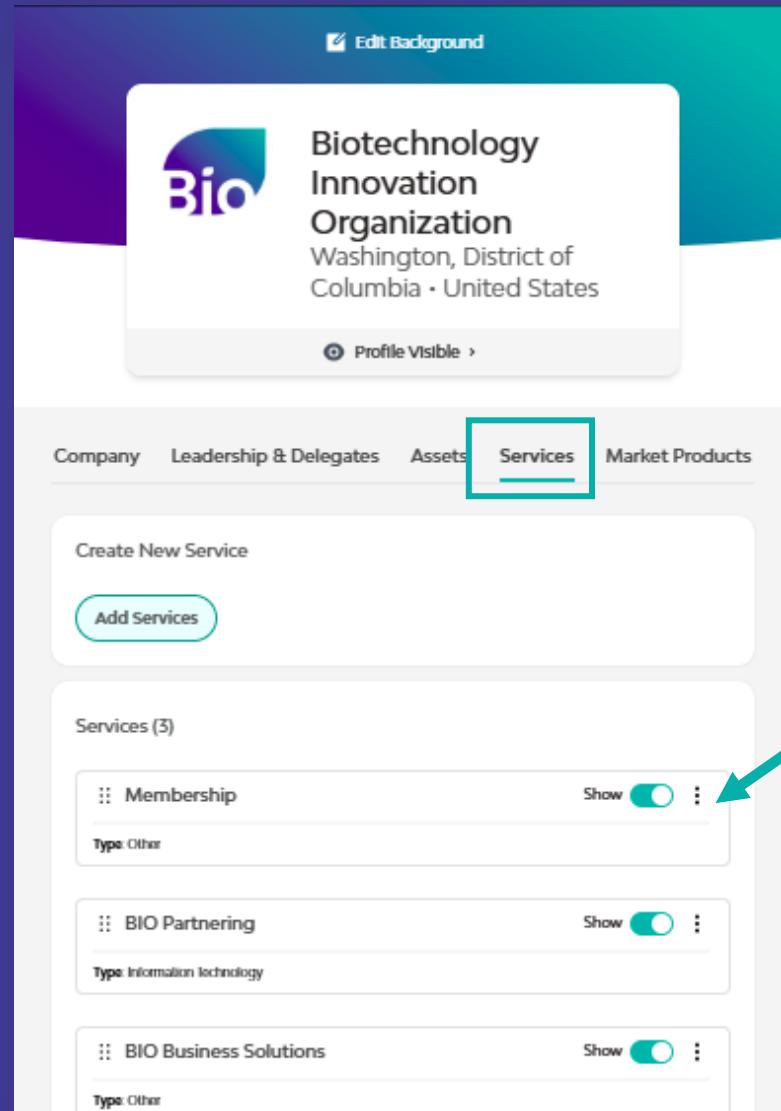
Mechanism of Action

Choose Mechanism of Action

Technologies

Cancel

# Assets, Market Products, & Services (Continued)



Biotechnology Innovation Organization Washington, District of Columbia • United States

Profile Visible >

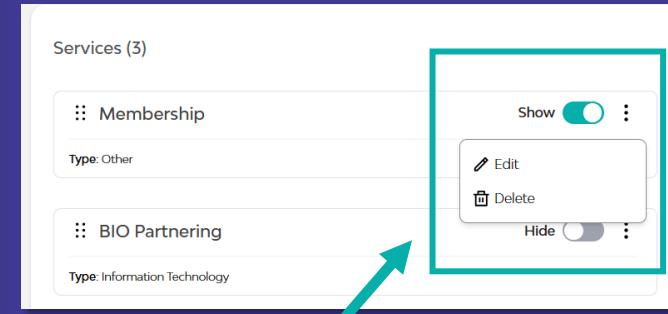
Company Leadership & Delegates Assets **Services** Market Products

Create New Service

Add Services

Services (3)

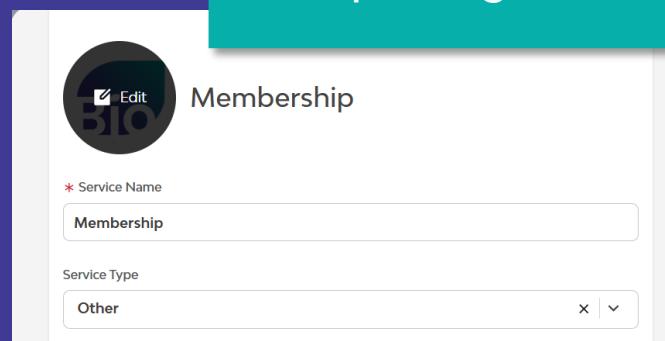
- Membership (Type: Other)
- BIO Partnering (Type: Information Technology)
- BIO Business Solutions (Type: Other)



Services (3)

- Membership (Type: Other)
- BIO Partnering (Type: Information Technology)

Edit & Delete by Clicking the vertical ellipsis



Edit Bio

Membership

\* Service Name

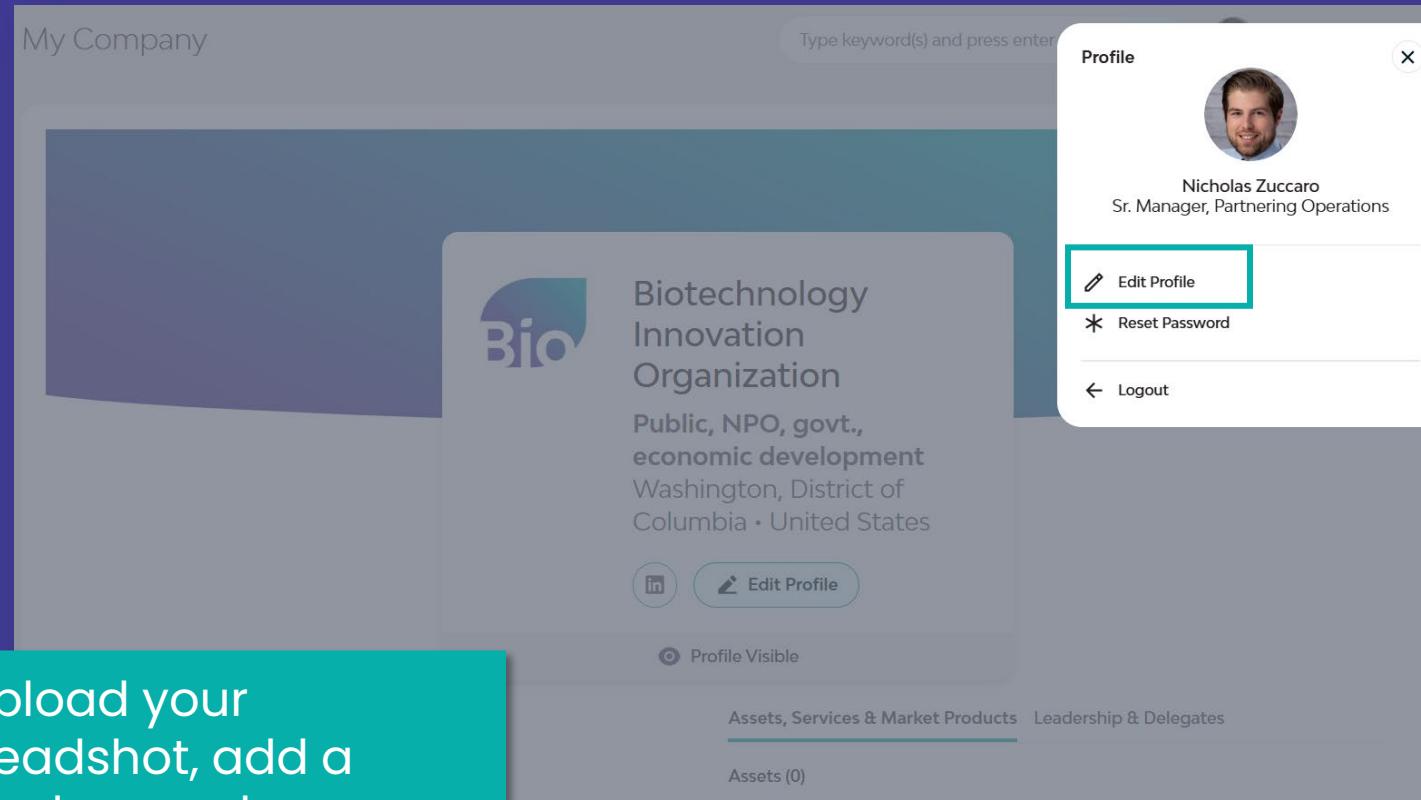
Membership

Service Type

Other

Highlight each asset, market product or service with a unique logo

# Delegate Profile



My Company

Type keyword(s) and press enter

**Bio**  
Biotechnology Innovation Organization  
Public, NPO, govt., economic development  
Washington, District of Columbia • United States

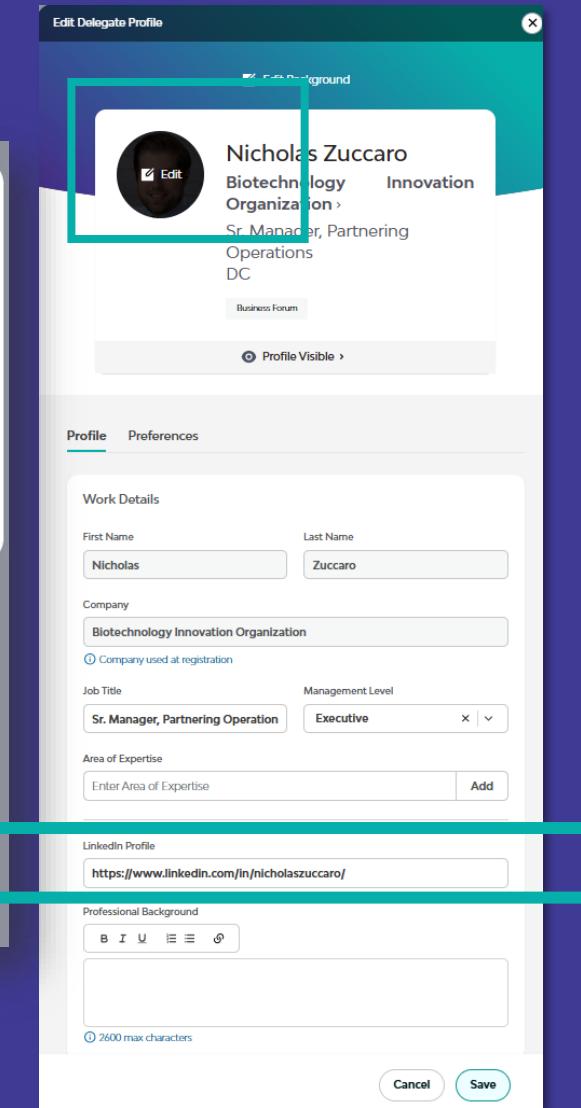
[Edit Profile](#)

Profile Visible

Assets, Services & Market Products Leadership & Delegates

Assets (0)

Upload your Headshot, add a background & add a link to your LinkedIn profile



Edit Delegate Profile

Nicholas Zuccaro  
Biotechnology Innovation Organization  
Sr. Manager, Partnering Operations DC

Business Forum

Profile Preferences

Work Details

First Name: Nicholas, Last Name: Zuccaro

Company: Biotechnology Innovation Organization

Job Title: Sr. Manager, Partnering Operation, Management Level: Executive

Area of Expertise: Enter Area of Expertise

LinkedIn Profile: <https://www.linkedin.com/in/nicholaszuccaro/>

Professional Background

Cancel Save

# Delegate Profile (continued)

Professional Interests

Keywords  
Enter Keywords  Add

Conference Goals/Objectives  
Enter Conference Goals/Objectives  Add

Ensure success of attendees

Addresses

Use Company Address

Primary Address

Address 1  
1201 New York Avenue NW  Address 2  
Ste 1300

Country  
United States  State  
District of Columbia

City  
Washington  Zip Code  
20005

+ Add Address

Contact Info

Email  
nzuccaro@bio.org

Phone Country Code  
Choose Country Code  Phone Number  
Enter Phone Number

Your delegate contact information is private to you and is only shared with another company when you choose share your contact information on a meeting request.

Cancel  Save

Tailor your notification settings so you're receiving alerts that are most important to you.

Easily share your contact information directly within your meeting request

Receive instant meeting updates with ICS/ical notifications

Profile Preferences

Profile settings

Profile visible on platform

Notification settings

Primary email address: nzuccaro@bio.org

Alternative/Additional Email Address(es)

Alternative email address  Add

Meeting notifications

All meeting requests  
New request received   
Request accepted   
Request declined

Meetings in which you are a participant

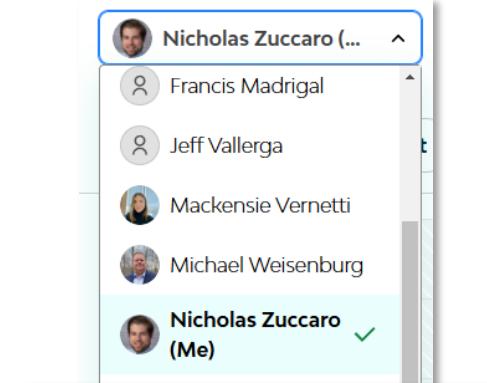
Meeting scheduled   
Meeting cancelled   
Meeting messages   
Request Reschedule   
Calendar updates (.ics)

Your company's meetings

Meeting scheduled   
Meeting cancelled   
Meeting messages   
Meeting pending reschedule

Add an alternate email address so you never miss an update

# Calendar



Nicholas Zuccaro (Me)

Francis Madrigal

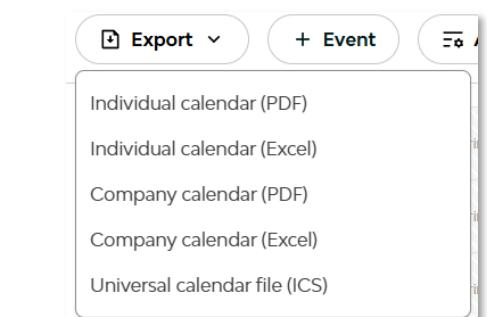
Jeff Vallerga

Mackensie Vernetti

Michael Weisenburg

Nicholas Zuccaro (Me)

View colleagues' calendars



Export

+ Event

Individual calendar (PDF)

Individual calendar (Excel)

Company calendar (PDF)

Company calendar (Excel)

Universal calendar file (ICS)

Export in a variety of view formats



BIO Partnering™ Conference

Request Meeting

Dashboard

My Company

Calendar

Meetings

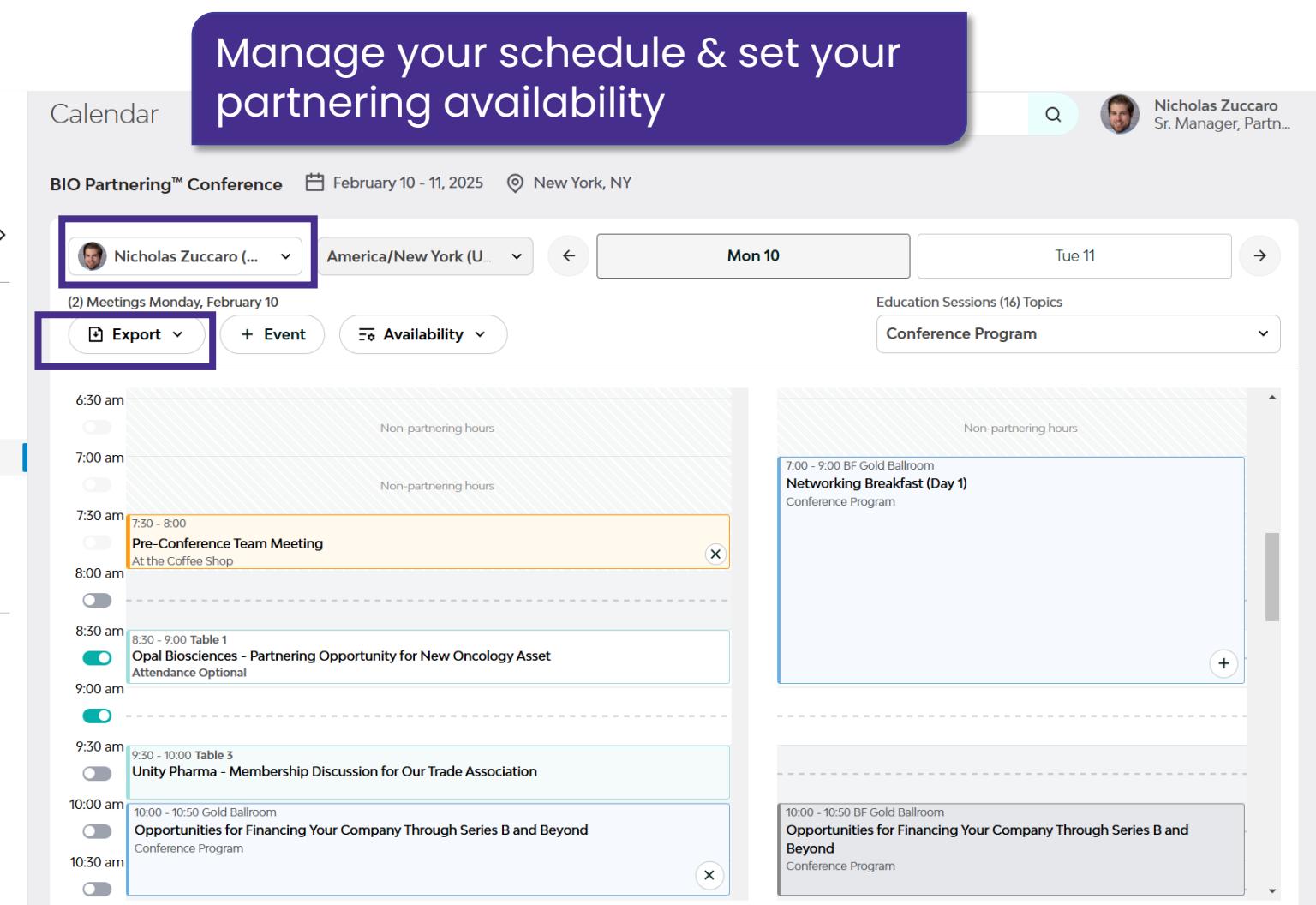
Favorites

Search

Help + Support

Sponsored by:  
Bio Partnering

Manage your schedule & set your partnering availability



BIO Partnering™ Conference | February 10 - 11, 2025 | New York, NY

Mon 10

Tue 11

Education Sessions (16) Topics

Conference Program

Nicholas Zuccaro (Me)

(2) Meetings Monday, February 10

Export

+ Event

Availability

Non-partnering hours

7:30 am - 8:00 am: Pre-Conference Team Meeting At the Coffee Shop

8:30 am - 9:00 am: 8:30 - 9:00 Table 1 Opal Biosciences - Partnering Opportunity for New Oncology Asset Attendance Optional

9:30 am - 10:00 am: 9:30 - 10:00 Table 3 Unity Pharma - Membership Discussion for Our Trade Association

10:00 am - 10:30 am: 10:00 - 10:50 Gold Ballroom Opportunities for Financing Your Company Through Series B and Beyond Conference Program

Non-partnering hours

7:00 - 9:00 BF Gold Ballroom Networking Breakfast (Day 1) Conference Program

10:00 - 10:50 BF Gold Ballroom Opportunities for Financing Your Company Through Series B and Beyond Conference Program

# Calendar (continued)

Personalize your time zone  
(virtual or hybrid events)



BIO Partnering™  
Conference

Request Meeting

Dashboard

My Company

Calendar

Meetings

Favorites

Search

Help + Support

Sponsored by:  
Partnering  
Bio

Calendar

BIO Partnering™ Conference February 10 - 11, 2025 New York, NY

Nicholas Zuccaro (Sr. Manager, Partn...) America/New York (U... Mon 10 Tue 11

(2) Meetings Monday, February 10 Export Event Availability

Education Sessions (16) Topics Conference Program

6:30 am Non-partnering hours

7:00 am Non-partnering hours

7:30 am 7:30 - 8:00 Pre-Conference Team Meeting At the Coffee Shop **Your Personal Event**

8:00 am 8:30 - 9:00 Table 1 Opal Biosciences - Partnering Opportunity for New Oncology Asset Attendance Optional **Optional Meeting**

9:00 am 9:30 - 10:00 Table 3 Unity Pharma - Membership Discussion for Our Trade Association **Required Meeting**

10:00 am 10:00 - 10:50 Gold Ballroom Opportunities for Financing Your Company Through Series B and Beyond Conference Program **Event Programming**

7:00 - 9:00 BF Gold Ballroom Networking Breakfast (Day 1) Conference Program

10:00 - 10:50 BF Gold Ballroom Opportunities for Financing Your Company Through Series B and Beyond Conference Program

Non-partnering hours

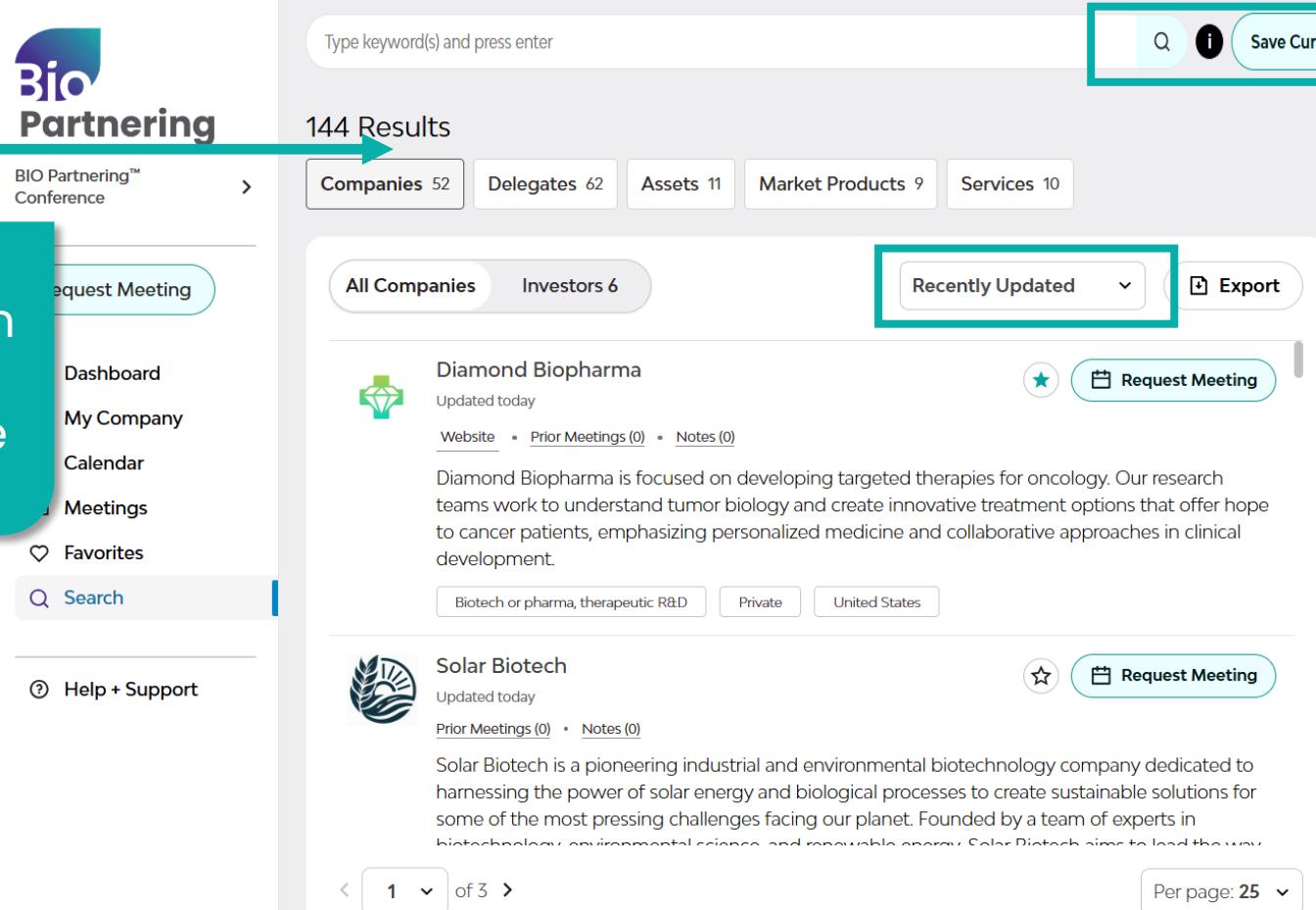
Non-partnering hours

**Easily distinguish event & attendance type**

# Search

Apply filters & save your search to use again! **AND**  
Subscribe to notifications to receive daily or weekly  
updates about criteria that matches your search.

Segment your search further by using these headers



144 Results

Companies 52 Delegates 62 Assets 11 Market Products 9 Services 10

All Companies Investors 6 Recently Updated Export

Diamond Biopharma Updated today Request Meeting

Diamond Biopharma is focused on developing targeted therapies for oncology. Our research teams work to understand tumor biology and create innovative treatment options that offer hope to cancer patients, emphasizing personalized medicine and collaborative approaches in clinical development.

Biotech or pharma, therapeutic R&D Private United States

Solar Biotech Updated today Request Meeting

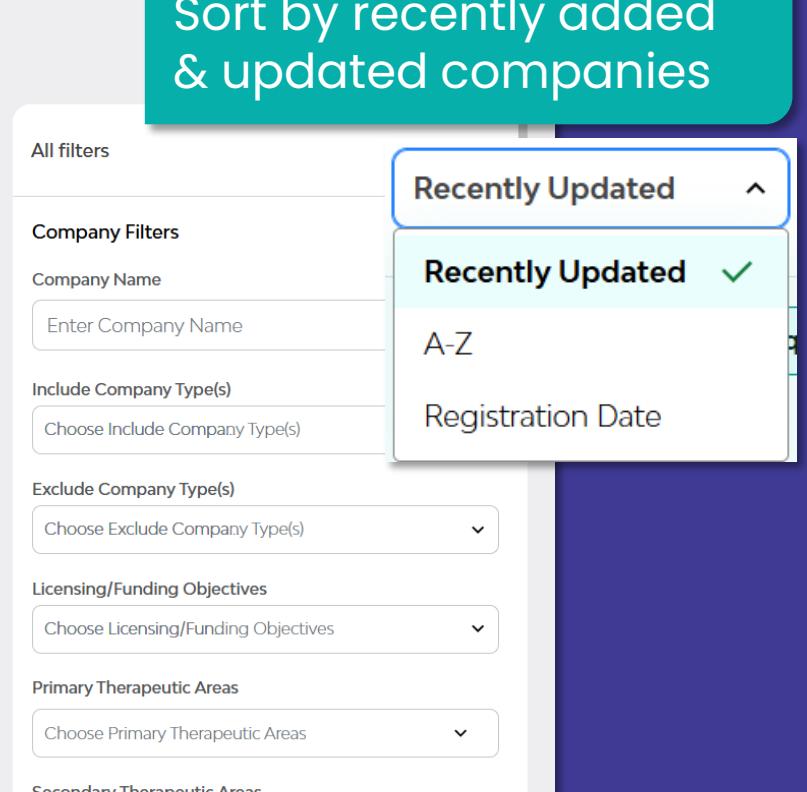
Solar Biotech is a pioneering industrial and environmental biotechnology company dedicated to harnessing the power of solar energy and biological processes to create sustainable solutions for some of the most pressing challenges facing our planet. Founded by a team of experts in biotechnology, environmental science, and renewable energy, Solar Biotech aims to lead the way.

1 of 3 Per page: 25

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Nicholas Zuccaro Sr. Manager, Part...

Sort by recently added & updated companies



Recently Updated

Recently Updated

A-Z

Registration Date

All filters

Company Filters

Company Name

Enter Company Name

Include Company Type(s)

Choose Include Company Type(s)

Exclude Company Type(s)

Choose Exclude Company Type(s)

Licensing/Funding Objectives

Choose Licensing/Funding Objectives

Primary Therapeutic Areas

Choose Primary Therapeutic Areas

Secondary Therapeutic Areas

Privacy Policy . Terms of Use . Contact BIO

BIO Partnering™

# Search

Apply filters & save your search to use again! **AND**  
Subscribe to notifications to receive daily or weekly  
updates about criteria that matches your search.

The screenshot shows the Bio Partnering search interface. At the top, there is a search bar with the placeholder "Type keyword(s) and press enter", a magnifying glass icon, an information icon, and buttons for "Save Current Search" and "Saved Searches". To the right, a user profile for "Nicholas Zuccaro Sr. Manager, Partn..." is visible. The main search results page displays 144 results, with categories: Companies 52, Delegates 62, Assets 11, Market Products 9, and Services 10. Below these are filters for "All Companies" (selected), "Investors 6", "Recently Updated", and an "Export" button. The first result is "Diamond Biopharma", which is marked as "Updated today". It has a "Request Meeting" button. Below the result, there are links for "Website", "Prior Meetings (0)", and "Notes (0)". A detailed description follows: "Diamond Biopharma is focused on developing targeted therapies for oncology. Our research teams work to understand tumor biology and create innovative treatment options that offer hope to cancer patients, emphasizing personalized medicine and collaborative approaches in clinical development." At the bottom of the result card are buttons for "Biotech or pharma, therapeutic R&D", "Private", and "United States". A large callout box on the left says: "Choose how often you'd like notifications when new criteria matches your search(es)". A purple arrow points from this callout to a "Save Current Search" modal window. This modal has a title "Save Current Search" and a sub-section "Save this search" with a required field "Name" containing "Saved Search #1". It also shows the "Applied Filter (1)" and "Save" button. Another purple arrow points from the "Save" button to a second "Saved Search" entry in the list. This entry is titled "Saved Search 2" with "Applied Filter (1)" and a date "Aug 12". It has a "Notify me of new matches" section with radio buttons for "None" (selected), "Daily", and "Weekly". A third purple arrow points from the "Notify me of new matches" section to a third "Saved Search" entry. This entry is titled "Therapies" with "Applied Filter (1)" and a date "Aug 12". It also has a "Notify me of new matches" section with radio buttons for "None", "Daily", and "Weekly" (selected). The bottom right corner of the slide features the Bio Partnering logo.

# Favorites



BIO Partnering™  
Conference

[Request Meeting](#)

[Dashboard](#)

[My Company](#)

[Calendar](#)

[Meetings](#)

[Favorites](#)

[Search](#)

[Help + Support](#)

Sponsored by:

Favorites

14 Results

[Companies 4](#)

[Delegates 4](#)

[Assets 3](#)

[Market Products 1](#)

[Services 2](#)

[All Companies](#)

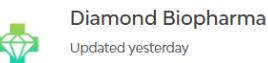
[Investors 1](#)

[Search Favorites](#)



Ascending (A-Z)

[Export](#)



Diamond Biopharma

Updated yesterday

Website

Diamond Biopharma is focused on developing targeted therapies for oncology. Our research teams work to understand tumor biology and create innovative treatment options that offer hope to cancer patients, emphasizing personalized medicine and collaborative approaches in clinical development.

Biotech or pharma, therapeutic R&D

Private

United States



[Request Meeting](#)



Horizon Medical Devices

Updated a week ago

Sponsor

Website

Horizon Medical Devices designs and manufactures state-of-the-art medical instruments aimed at improving surgical outcomes. Our products range from minimally invasive tools to comprehensive diagnostic equipment, ensuring that healthcare providers have access to reliable and effective solutions in patient care.

< 1 >

Per page: 25

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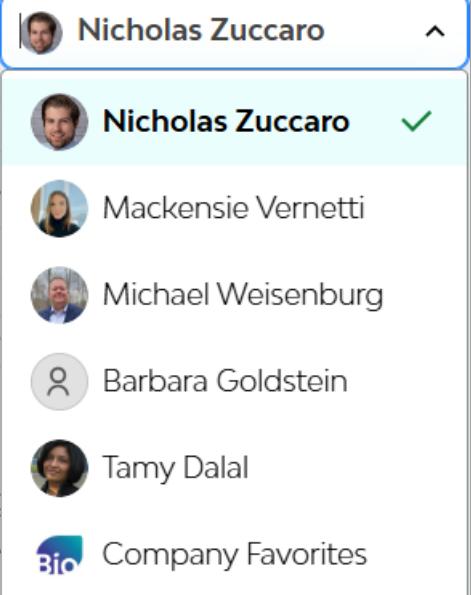
Easily export your list.

Nicholas Zuccaro  
Sr. Manager, Part...

Nicholas Zuccaro



View personal,  
colleague &  
company-wide  
favorites



Manage & favorite companies,  
delegates, & assets.

# Meetings

# Send Meeting Requests

The screenshot illustrates the Bio Partnering software interface for sending meeting requests. The main navigation menu on the left includes 'Request Meeting' (highlighted with a teal box and an arrow), 'Dashboard', 'My Company', 'Calendar', 'Meetings' (highlighted with three teal arrows), 'Favorites', 'Search', and 'Help + Support'. A teal callout box on the left states: 'Quickly Request a Meeting from each of these pages on the navigation menu:'. The 'Meetings' page shows a list of 3/150 meetings, with a search bar and filters for 'All 7', 'Needs Reply 0', 'Incoming 3', 'Outgoing 4', and 'Unread'. A large teal box highlights the 'Request Meeting' button in the top right. A detailed view of a meeting request from 'Opal Biosciences' to 'Unity Pharma' is shown, with a 'Request Reschedule' button highlighted in a teal box. The meeting details include: 'FROM: Opal Biosciences' (Digital health), 'Partnering Opportunity for New Oncology Asset', 'Monday, Feb 10, 8:30 AM - 9:00 AM, Table 1', 'Scheduled Nov 5, 9:12 AM EST'. The 'TO' section lists 'Unity Pharma' (Biotech or pharma, therapeutic R&D) and 'Membership Discussion for Our Trade Association' (Meeting on 'Feb 10, 9:30 AM - 10:00 AM, Table 3', 'Scheduled Nov 5, 9:09 AM EST'). The 'Participants' section shows 'Opal Biosciences (1)' and 'Required'. A sidebar on the right shows a profile for 'Nicholas Zuccaro, Sr. Manager, Part...'.

Meetings | 3/150 ⓘ

Type keyword(s) and press enter

All 7 Needs Reply 0 Incoming 3 Outgoing 4 Unread

Request Meeting Export

Today

FROM: Opal Biosciences

Digital health

Partnering Opportunity for New Oncology Asset ⓘ

Feb 10, 8:30 AM - 9:00 AM, Table 1

Scheduled Nov 5, 9:12 AM EST

TO: Unity Pharma

Biotech or pharma, therapeutic R&D

Membership Discussion for Our Trade Association

Feb 10, 9:30 AM - 10:00 AM, Table 3

Scheduled Nov 5, 9:09 AM EST

Yesterday

TO: Carl's Clinical & Legal Services

Financial, legal, consulting

New medical device technology ⓘ

Requested Nov 4, 11:51 AM EST

Last Week

Participants

Opal Biosciences (1)

Required

FROM: Opal Biosciences

Digital health

Partnering Opportunity for New Oncology Asset

Monday, Feb 10

8:30 AM - 9:00 AM

BF - Table 1 ⓘ

Scheduled

Tags (0)

Request Reschedule Cancel Meeting

Linked Resources (0)

@Mentioned

The company sending the meeting request can mention specific delegates from the receiving company. Mentioned delegates can only be selected from the company receiving the meeting request.

Mackenzie Vernetti

Vice President, Partnering

Sponsored By: Bio Partnering

Quickly Request a Meeting from each of these pages on the navigation menu:

Bio Partnering™ Conference

Request Meeting

Dashboard

My Company

Calendar

Meetings

Favorites

Search

Help + Support

Nicholas Zuccaro

Sr. Manager, Part...

Request Reschedule

Cancel Meeting

Tags (0)

Scheduled

Opal Biosciences

Digital health

Partnering Opportunity for New Oncology Asset

Monday, Feb 10

8:30 AM - 9:00 AM

BF - Table 1 ⓘ

Scheduled

Tags (0)

Request Reschedule

Cancel Meeting

Linked Resources (0)

@Mentioned

The company sending the meeting request can mention specific delegates from the receiving company. Mentioned delegates can only be selected from the company receiving the meeting request.

Mackenzie Vernetti

Vice President, Partnering

Participants

Opal Biosciences (1)

Required

Bio Partnering™

# Send Meeting Requests (continued)

Type keyword(s) and press enter

78 Results

Companies 20 Delegates 33 Assets 16 Market Products 7 Services 2

All Companies Investors 3

Recently Updated Export

Emerald Biotech [Test Company] Updated 2 weeks ago

Website • Prior Meetings (0) • Notes (0)

Emerald Biotech is a research-driven biotech company committed to discovering and developing therapies for infectious diseases. Our innovative approach combines traditional and modern methodologies to create effective treatments that can withstand evolving pathogens and improve global health security.

Biotech or pharma, therapeutic R&D Public France

Rosewood Pharma [Test Company] Updated 2 weeks ago

Member Bio Board

Website • Prior Meetings (1) • Notes (0)

Rosewood Therapeutics is a biotech startup developing LUMA-201, a first-in-class dual-checkpoint and cytokine modulator designed to deliver durable, off-the-shelf immunotherapy for non-Hodgkin's lymphoma and other B-cell malignancies.

Biotech or pharma, therapeutic R&D United States

BlueHorizon Pharmaceuticals [Test Company] Updated 3 weeks ago

Member

Prior Requests (1) • Notes (0)

BlueHorizon Pharmaceuticals is a global leader in the development of new therapeutic drugs, focusing on chronic illnesses such as diabetes and cardiovascular diseases. Our commitment to rigorous clinical trials ensures the safety and efficacy of our products, aimed at improving the lives of millions around the world.

Biotech or pharma, therapeutic R&D Public Canada

Synergy Biopharma [Test Company] Updated 3 weeks ago

Synergy Biopharma is a biopharmaceutical company focused on the development of novel treatments for rare diseases. Our team of experts is dedicated to advancing science and improving patient outcomes.

Synergy Biopharma Updated 3 weeks ago

1 of 1

Choose who from your company will be a Required or Optional participant - this can be modified later if needed.

Request Meeting

Save Current

Margo

New meeting request

\* Company Name

Emerald Biotech [Test Company]

Mentioned Participants

Choose Mentioned Participants

Mention up to two desired meeting participants from their team. The other company will still decide who joins the meeting.

Mention Participants if you're familiar with the team.

Select Your Company's Meeting Participants

\* Required Participants

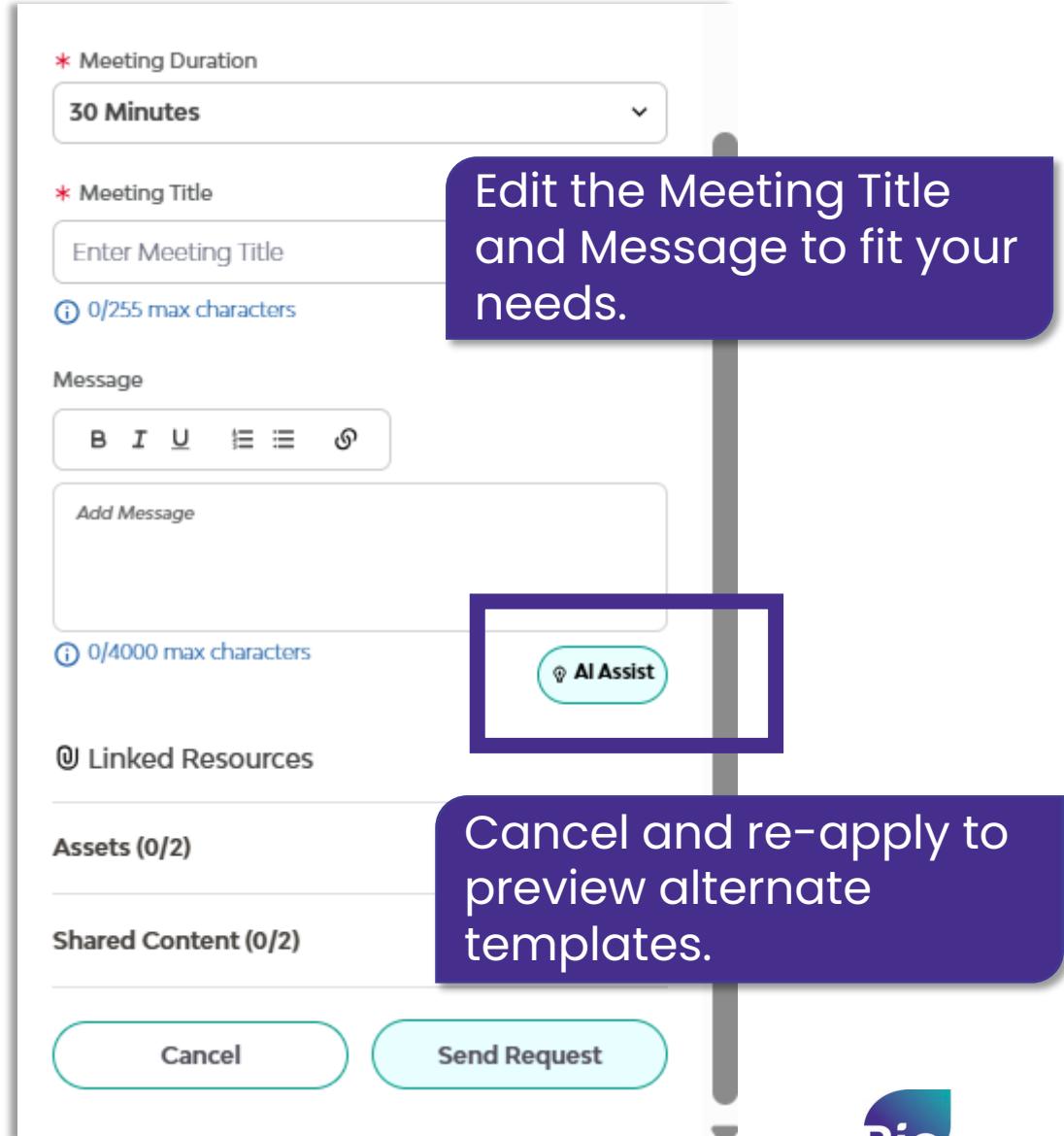
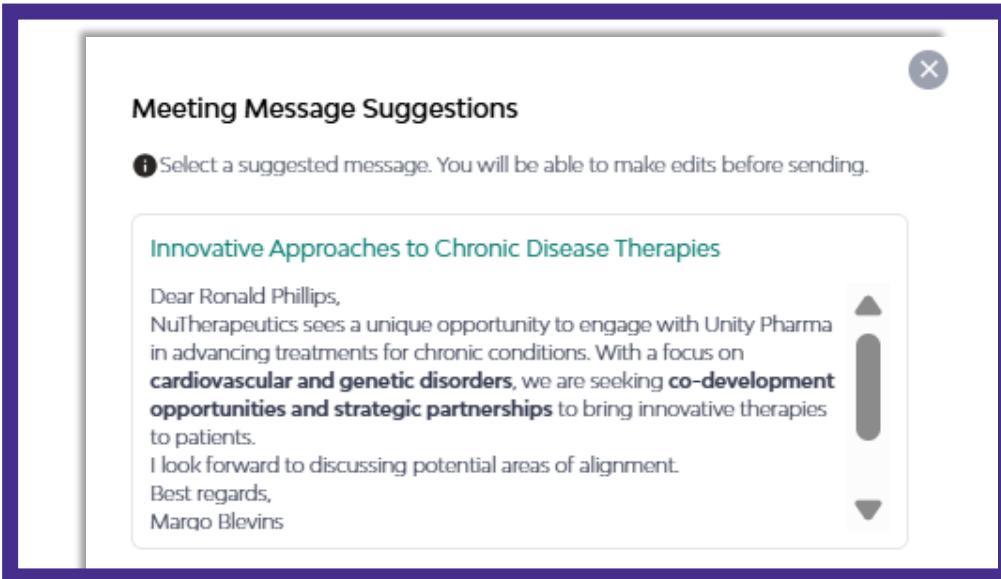
Choose Required Participants

Margo Blevins

Optional Participants

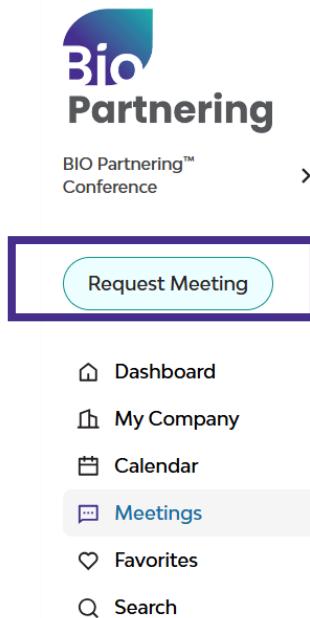
Choose Optional Participants

# Use AI Assist to craft custom meeting requests



Cancel and re-apply to preview alternate templates.

# Meetings



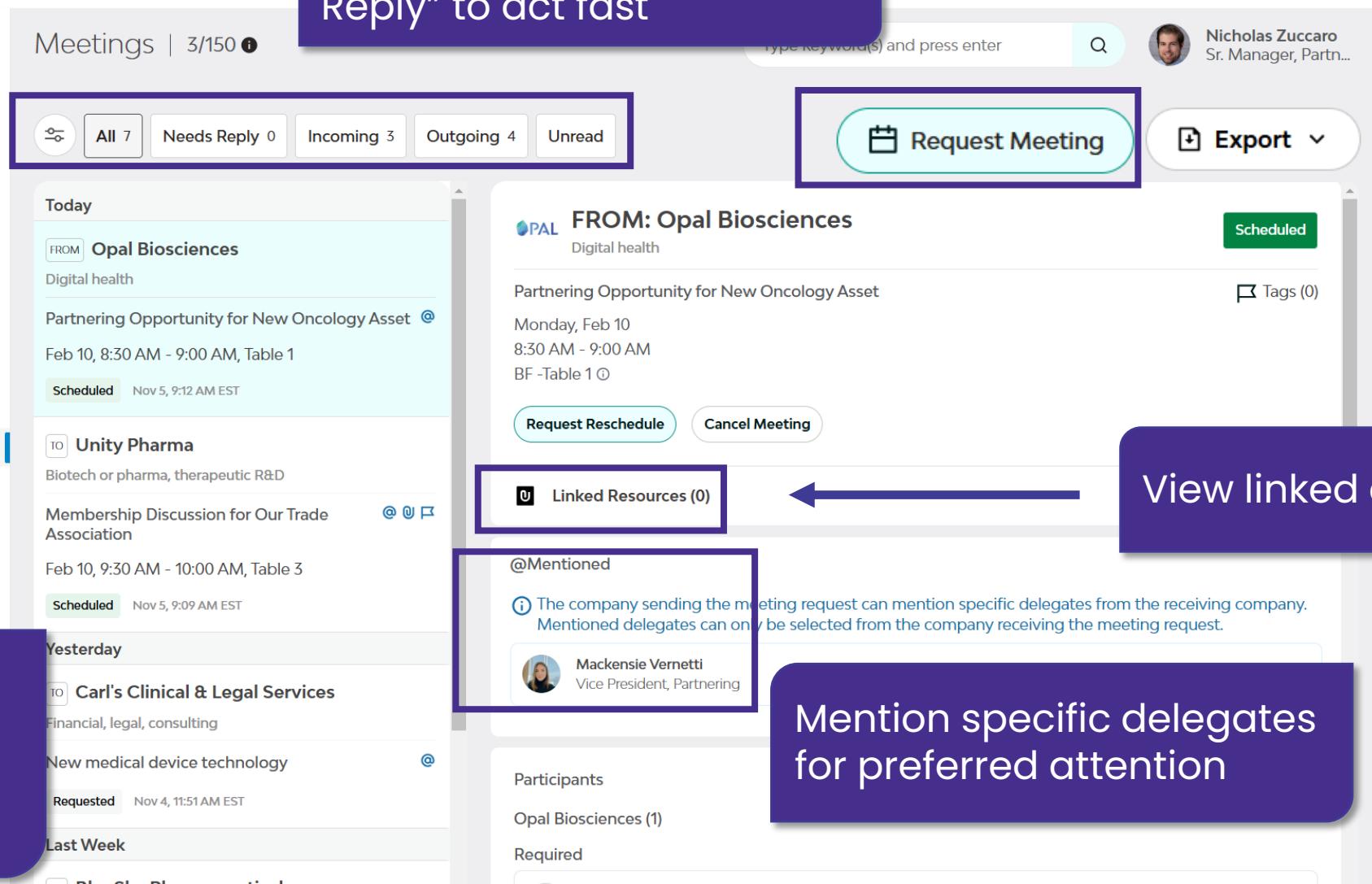
Bio Partnering Conference

- [Request Meeting](#)
- [Dashboard](#)
- [My Company](#)
- [Calendar](#)
- [Meetings](#)
- [Favorites](#)
- [Search](#)

[Help + Support](#)

Quickly Request a Meeting in many views

[Request Meeting](#)



Meetings | 3/150 [i](#)

type Keyword(s) and press enter

[Nicholas Zuccaro Sr. Manager, Partn...](#)

[All 7](#) [Needs Reply 0](#) [Incoming 3](#) [Outgoing 4](#) [Unread](#)

[Request Meeting](#) [Export](#)

**Today**

**FROM: Opal Biosciences**  
Digital health

Partnering Opportunity for New Oncology Asset

Monday, Feb 10  
8:30 AM - 9:00 AM, Table 1

[Request Reschedule](#) [Cancel Meeting](#)

**TO: Unity Pharma**  
Biotech or pharma, therapeutic R&D

Membership Discussion for Our Trade Association

Feb 10, 9:30 AM - 10:00 AM, Table 3

[Scheduled Nov 5, 9:12 AM EST](#)

**Yesterday**

**TO: Carl's Clinical & Legal Services**  
Financial, legal, consulting

New medical device technology

[Requested Nov 4, 11:51 AM EST](#)

**Last Week**

**FROM: Opal Biosciences**  
Digital health

Partnering Opportunity for New Oncology Asset

Monday, Feb 10  
8:30 AM - 9:00 AM, Table 1

[Request Reschedule](#) [Cancel Meeting](#)

**TO: Unity Pharma**  
Biotech or pharma, therapeutic R&D

Membership Discussion for Our Trade Association

Feb 10, 9:30 AM - 10:00 AM, Table 3

[Scheduled Nov 5, 9:09 AM EST](#)

**Linked Resources (0)**

**@Mentioned**

The company sending the meeting request can mention specific delegates from the receiving company. Mentioned delegates can only be selected from the company receiving the meeting request.

**Mackenzie Vernetti**  
Vice President, Partnering

**Participants**

Opal Biosciences (1)

Required

**View linked content**

**Mention specific delegates for preferred attention**

# Meetings (Continued)



BIO Partnering™ Conference

Dashboard  
My Company  
Calendar  
Meetings  
Favorites  
Search

Help + Support  
Admin

Identify meeting status & take quick action

The screenshot illustrates the Bio Partnering software interface for managing meetings. On the left, a sidebar menu includes 'Meetings' (which is highlighted in blue), 'Dashboard', 'My Company', 'Calendar', 'Favorites', 'Search', 'Help + Support', and 'Admin'. A large blue callout box on the left points to the 'Meetings' button in the sidebar, with the text 'Identify meeting status & take quick action' inside. A blue arrow points from the 'Meetings' button to a specific meeting entry in the list. This entry is for 'Opal Biosciences' and is marked as 'Scheduled' (Nov 13, 9:49 AM EST). Another blue box highlights this 'Scheduled' status. The main content area shows a list of meetings with columns for 'Requested' date, 'Title', and 'Status'. A detailed view of a meeting with 'Opal Biosciences' is shown on the right. This view includes the meeting title 'Partnering Opportunity for New Oncology Asset', date 'Monday, Feb 10', time '5:30 PM - 6:00 PM', and location 'Table 1'. It features three buttons: 'Request Reschedule', 'Reschedule', and 'Cancel Meeting'. A purple box highlights the 'Scheduled' status in this view. Below the meeting details, there are sections for 'Linked Resources (0)', '@Mentioned' (with a note about mentioning delegates), and 'Participants'. The 'Participants' section shows 'Opal Biosciences (1)' with 'Required' participant 'Joseph Thompson' (Head of Clinical Operations) and an 'Optional' section with 'No one added yet'. A purple box highlights the 'Participants' section. A large blue callout box on the right points to the 'Participants' section, with the text 'View & Manage Required & Optional Participants at any time.' inside. The top right corner shows a user profile for 'Hannah Mantooth (Admin)' and a search bar. Buttons for 'Request Meeting' and 'Export' are also visible.

# Meetings (Continued)

## Export Meetings and Shared Contact Information

Meetings | 0/100 ⓘ

Type keyword(s) and press enter

Hannah Mantooth  
(Admin)  
Dir. Partnering Initiatives

BIO Partnering™ Conference >

Dashboard

My Company

Calendar

Meetings

Favorites

Search

Help + Support

Admin >

Requested Nov 15, 11:27 AM EST

Biotechnology Innovation Organization  
Summit Biotech

meeting test

Requested Nov 13, 10:11 AM EST

Opal Biosciences  
Biotechnology Innovation Organization

Partnering Opportunity for New Oncology Asset

Feb 10, 5:30 PM - 6:00 PM, Table 1

Scheduled Nov 13, 9:49 AM EST

Biotechnology Innovation Organization  
Carl's Clinical & Legal Services

New potato peeling technology

Requested Nov 4, 11:51 AM EST

Biotechnology Innovation Organization  
BlueSky Pharmaceuticals

out-licensing opportunity, foreign markets

Opal Biosciences

TO Biotechnology Innovation Organization

Partnering Opportunity for New Oncology Asset

Monday, Feb 10  
5:30 PM - 6:00 PM  
Table 1 ⓘ

Request Reschedule

Meeting Activity

View : All Activity

Linked Resources (0)

@Mentioned

The company sending the meeting request.

Mackenzie Vernetti  
Vice President, Partnering

Send a message...

Share

Send

Participants

Opal Biosciences (1)

Joseph Thompson  
Head of Clinical Operations

Optional

No one added yet

Admin scheduled the meeting

Meeting Scheduled by Admin

Admin scheduled the meeting

Meeting Scheduled by Admin

Admin accepted the meeting request

Mackenzie Vernetti un-canceled the meeting

Nov 5, 9:12 AM

Nov 5, 9:12 AM

Nov 5, 9:10 AM

Nov 3, 6:54 AM

Request Meeting

Export

Export Meetings

Export Shared Contacts

Tags (0)

quickly send messages, include your contact information & view history & recent activity

# Meetings (continued)

Meetings | 6/150 ⓘ

Type keyword(s) and press enter

Margo Blevins

All 15   Needs Reply 3   Incoming 4   Outgoing 11   Unread

Request Meeting   Export

Select All   Clear all Selections

Today

FROM Emerald Biotech [Test Company]  
Biotech or pharma, therapeutic R&D  
Innovative Approaches to Infectious Disease Therapies   @  
Requested Aug 19, 7:46 AM PST

FROM Synergy Biopharma [Test Company]  
Biotech or pharma, therapeutic R&D  
Innovative Approaches in Genetic Disorder Treatment  
Requested Aug 19, 7:43 AM PST

FROM Merck Animal Health  
Biotech or pharma, therapeutic R&D

Requests Selected (3/50)

Accept All Meetings    Decline All Meetings

Add Message

Add Message (Optional)

\* Required Participants ⓘ

Choose Required Participants

Optional Participants

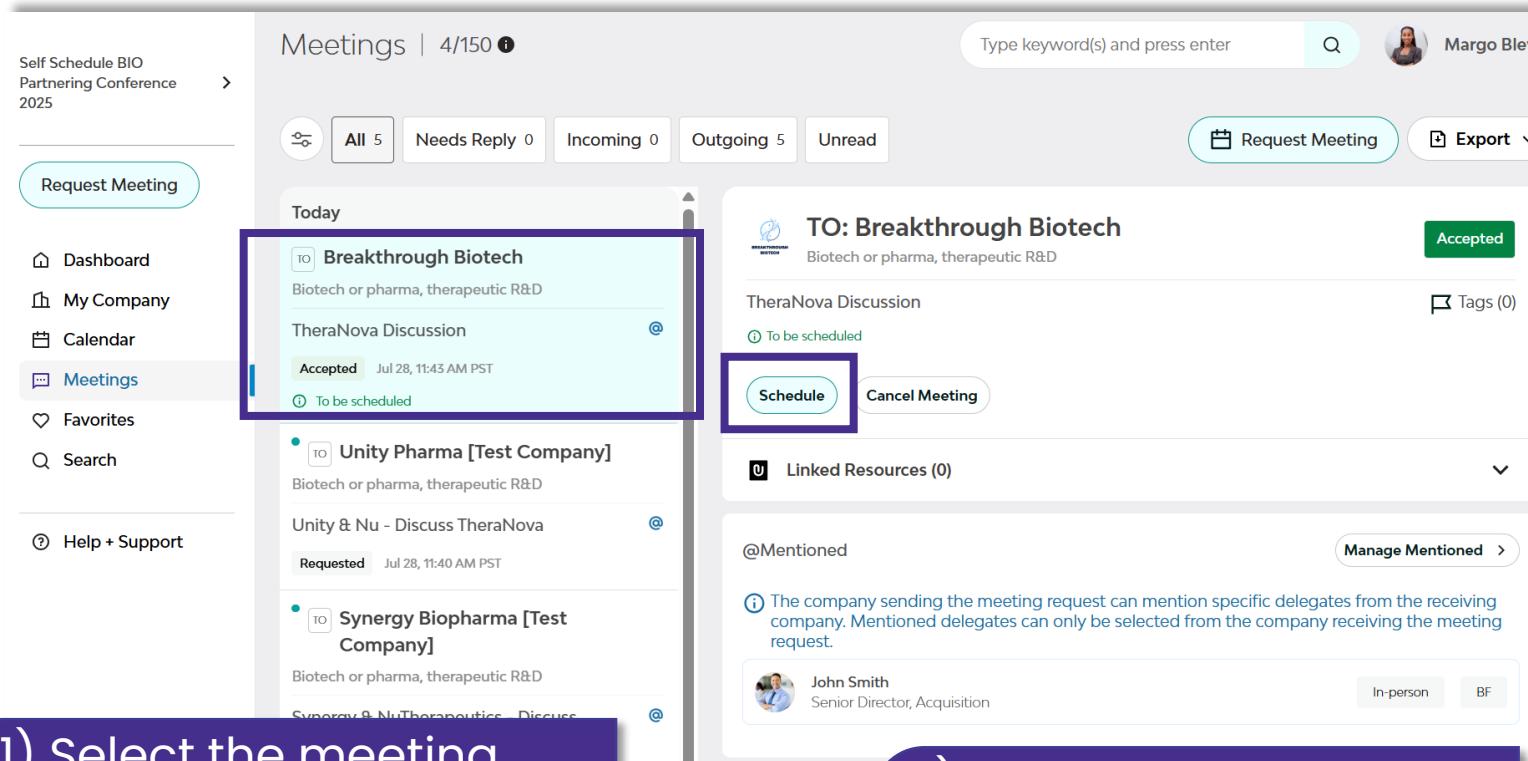
Choose Optional Participants

Accept All

Batch accept or decline up to 50 meeting requests at a time!

Include a general message with your response to say why you're unable to meet this time.

# Self-Schedule Your Meetings



Meetings | 4/150 ⓘ

Type keyword(s) and press enter

Margo Blevins

All 5 Needs Reply 0 Incoming 0 Outgoing 5 Unread

Request Meeting

Dashboard My Company Calendar Meetings Favorites Search Help + Support

Self Schedule BIO Partnering Conference 2025

**Today**

**TO: Breakthrough Biotech**  
Biotech or pharma, therapeutic R&D

TheraNova Discussion @  
Accepted Jul 28, 11:43 AM PST  
To be scheduled

**Schedule** Cancel Meeting

**Linked Resources (0)**

**@Mentioned**

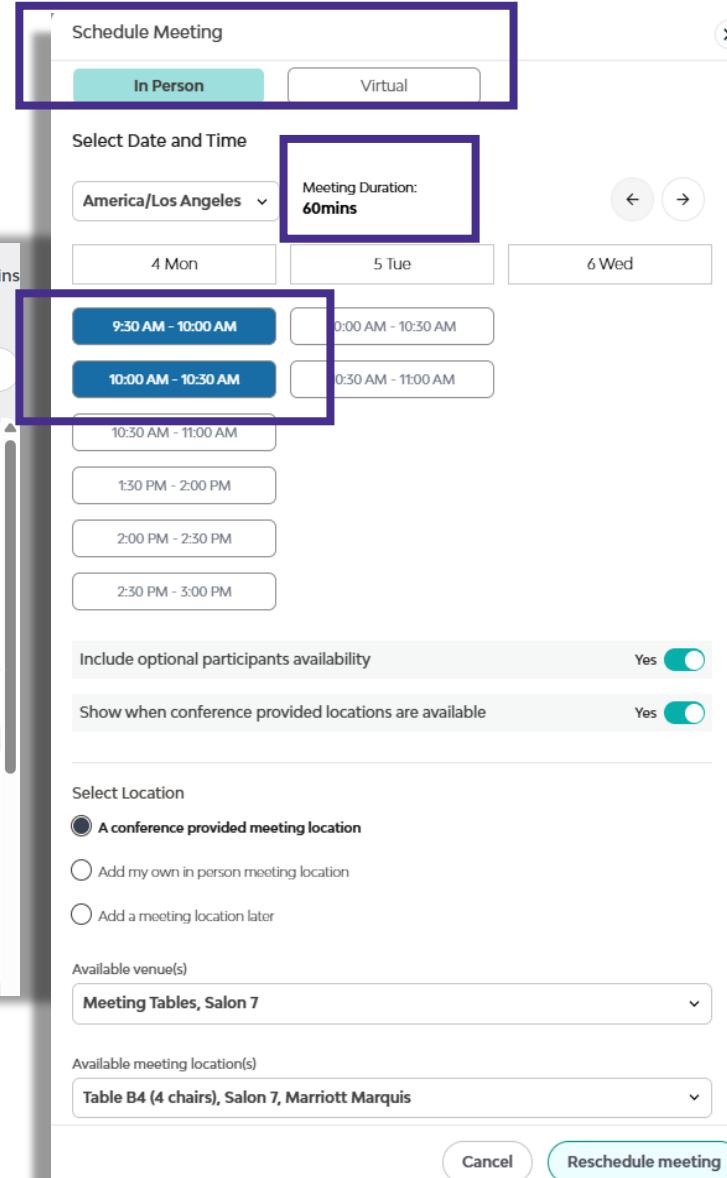
The company sending the meeting request can mention specific delegates from the receiving company. Mentioned delegates can only be selected from the company receiving the meeting request.

John Smith  
Senior Director, Acquisition

In-person BF

1) Select the meeting you want to schedule and click SCHEDULE.

2) Select your Meeting Type – In Person, Virtual or both, then click to select the date and time desired.



Schedule Meeting

In Person Virtual

Select Date and Time

America/Los Angeles Meeting Duration: 60mins

4 Mon 5 Tue 6 Wed

9:30 AM - 10:00 AM 10:00 AM - 10:30 AM

10:00 AM - 10:30 AM 10:30 AM - 11:00 AM

1:30 PM - 2:00 PM 2:00 PM - 2:30 PM

2:30 PM - 3:00 PM

Include optional participants availability Yes

Show when conference provided locations are available Yes

Select Location

A conference provided meeting location

Add my own in person meeting location

Add a meeting location later

Available venue(s)

Meeting Tables, Salon 7

Available meeting location(s)

Table B4 (4 chairs), Salon 7, Marriott Marquis

Cancel Reschedule meeting

# Self - Schedule Your Meetings (continued)

## 3) Select or specify the location. Location options include:

- a. A conference provided location
- b. Add your own in person meeting or virtual link
- c. Add a meeting location later

Select Location

A conference provided meeting location

Add my own in person meeting location

Add a meeting location later

Reuse a saved location

Select a saved location

OR specify a new location

\* Location Name

Enter location name or address

Location Description

Enter location description

0/4000 max characters

Save this location for later use

Select Virtual Location

A conference provided virtual link

My own virtual link

Add a virtual meeting link later

Cancel

Schedule meeting

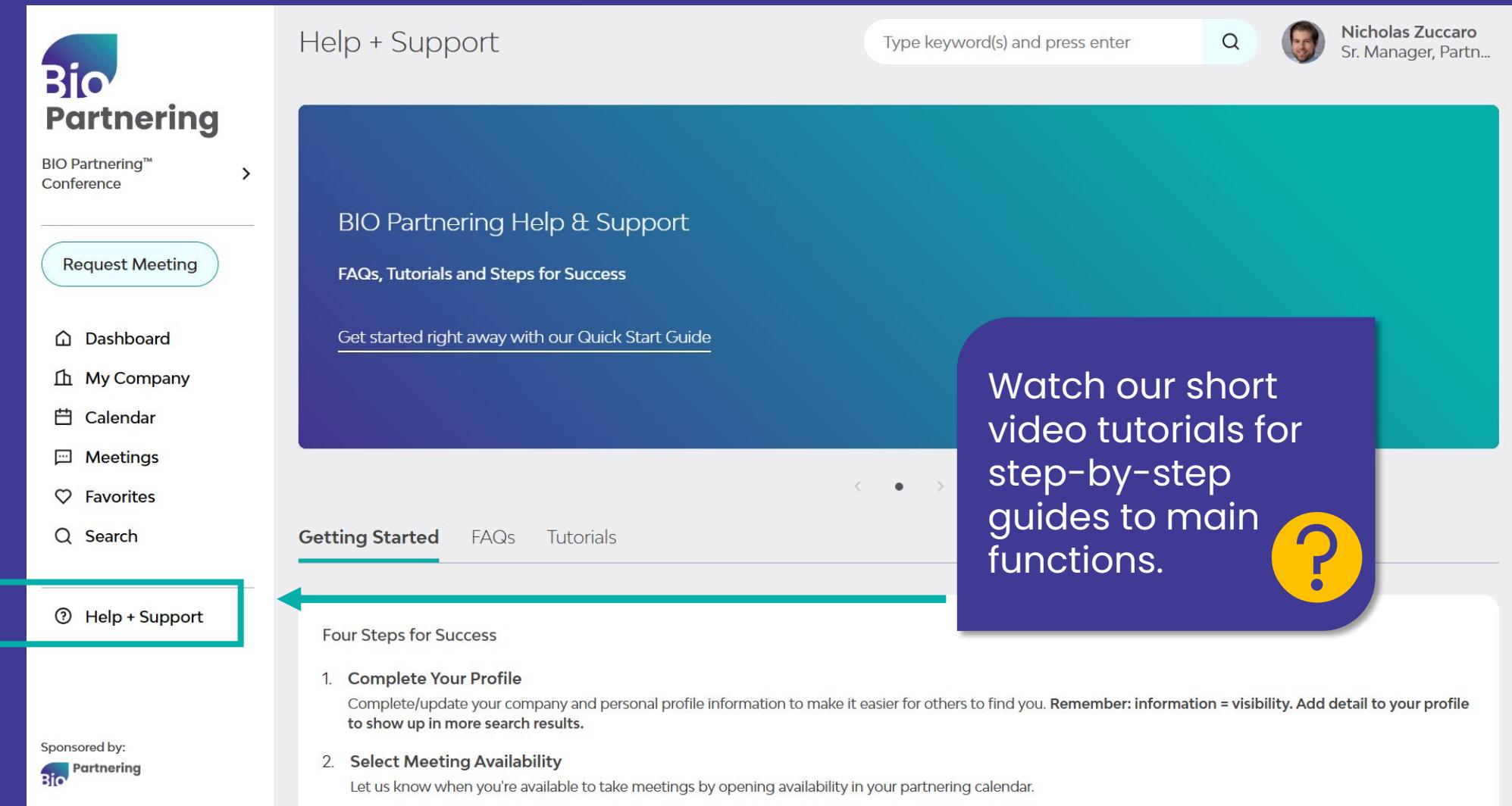
4) Complete the required fields and then click "Schedule meeting" to confirm.

Follow the same steps to reschedule to a different time or location.

View & share the Self-Scheduling tutorial at [letspartner.bio.org/resources](https://letspartner.bio.org/resources)

# Help + Support

Get additional help with conference specific FAQs, tips & other resources for getting started.



The screenshot shows the BIO Partnering Conference website's Help + Support page. The left sidebar includes a logo for 'Bio Partnering', a 'Request Meeting' button, and a list of navigation items: Dashboard, My Company, Calendar, Meetings, Favorites, Search, and Help + Support, which is highlighted with a teal box. The main content area features a large teal header with the text 'BIO Partnering Help & Support' and 'FAQs, Tutorials and Steps for Success'. Below this is a call-to-action button labeled 'Get started right away with our Quick Start Guide'. At the bottom, there are tabs for 'Getting Started', 'FAQs', and 'Tutorials', and a section titled 'Four Steps for Success' with two numbered steps: 'Complete Your Profile' and 'Select Meeting Availability'. A large teal arrow points from the 'Help + Support' sidebar to the 'Getting Started' tab. A callout box on the right side contains the text 'Watch our short video tutorials for step-by-step guides to main functions.' and a large yellow question mark icon.

BIO Partnering™ Conference

Request Meeting

Dashboard

My Company

Calendar

Meetings

Favorites

Search

Help + Support

BIO Partnering Help & Support

FAQs, Tutorials and Steps for Success

Get started right away with our Quick Start Guide

Getting Started

FAQs

Tutorials

Four Steps for Success

1. Complete Your Profile
2. Select Meeting Availability

Let us know when you're available to take meetings by opening availability in your partnering calendar.

Type keyword(s) and press enter

Nicholas Zuccaro  
Sr. Manager, Partn...

Watch our short video tutorials for step-by-step guides to main functions.

# Contact the Team



Email: [biopartnering@bio.org](mailto:biopartnering@bio.org)

Phone: US 866.356.5155 | Intl. +1.202.962.6666