

BIO One-on-One Partnering™ System Tutorial

Logging In

PLEASE NOTE:

Access to partnering requires that delegates use their company/professional email address.

Click here to reset your password.

ONE PARTNERING™
Powered by BIO

Email address
jdoe@bio.org

Password
.....

Log in

[Forgot password?](#)

You will receive an email confirmation with login instructions within 1-2 business days after registering for the event. If you registered prior to the opening of the partnering system, you will receive this email confirmation once the system is open.

Your partnering login email is not the same as your registration confirmation/receipt.

If you have already used the partnering system at a previous event, you may use the same password. The email will also contain a link to reset your password in case you have forgotten it.

If this is your first time using BIO One-on-One Partnering, you will need to set your password using the link provided in the email.

Selecting Attendance Type

Upon logging in you will need to select your attendance type.

Will you be taking meetings only in-person, only virtually, or both?

Not sure yet or think your plans may change? You can update your attendance type at any time in your delegate profile.

Your attendance type will be visible to all other delegates, and will help you to schedule meetings in the appropriate meeting location(s).

PLEASE NOTE:

Changing your attendance type will not affect any of your scheduled meetings. If you need to modify your meeting location(s), you can do so in the Message Center.

How are you going to attend this event?

For this event you will be able to organize in-person and virtual meetings.

To help you schedule meetings correctly, please indicate how you are going to attend this event.

I will be attending in-person

I will be attending virtually

I will be attending both in-person and virtually

Note: You can change this setting at any time in your delegate profile menu.

Homepage

The screenshot shows the ONE Partnering homepage. At the top is a dark blue navigation bar with the ONE logo and menu items: HOME, PROFILE, SEARCH, CALENDAR, MESSAGE CENTER, and a 'New request' button. On the right side of the navigation bar are 'BOOKMARKS' and a 'Bio' logo. Below the navigation bar is a search bar with the placeholder text 'Search for companies and start sending requests' and a 'Search' button. The main content area is divided into several sections. On the left is a sidebar with a 'Bio' logo and 'Biotechnology Innovation Organization' text. It contains sections for 'COMPANY PROFILE' (with an 'Update' button), 'MEETING REQUESTS' (with filters for 'All', 'Incoming', 'Outgoing' and a 'View all' button), and 'MEETINGS' (with filters for 'All', 'Incoming', 'Outgoing' and buttons for 'Download' and 'View calendar'). Below the sidebar is a section titled 'YOUR PARTICIPANTS PROFILES' showing two profiles: 'You' (55% complete, 0 free slots) and 'Christine Orsini' (55% complete, 0 free slots). The main content area features a 'Partnering Feed' with two event cards: '2022 BIO CEO & Investor Conference: Hybrid Event' and '2022 BIO International Convention'. Below the second event card is a purple button that says 'ADD ME TO THE MAILING LIST'. On the right side of the page, there is a 'Logout' button, a 'View bookmarks' button, and a section titled 'Important Partnering Updates & Tutorials' which includes links for 'Webinars, Special Opportunities, Help & Support'. Below this is a section titled 'Schedule Your Meetings Based On The Participants' Attendance Type' with a 'NEWS' button. At the bottom right, there is a 'HELP & TUTORIALS' button and a 'Customer Service' section with contact information.

Easy access toolbar:

- Company & Delegate profile
- Search
- Calendar
- Message Center
- Request a Meeting

Search Bar
Quickly search for companies, assets, etc. of interest

Partnering Feed
Sponsors & other special listings

Important Partnering Updates & Tutorials
Webinars, Special Opportunities, Help & Support

View bookmarks

Logout

Company Profile

Upload your company's logo

Craft a **Brief Description**, which will be directly visible in search results

Biotechnology Innovation Organization

Your profile is PUBLISHED Unpublish

Description

Company type: Public, NPO, gov., economic dev...

Keywords: BIO, biotechnology, biotech, partnering, advocacy, business forum, purchasing program, BIO business solutions, membership

Brief description: BIO is the primary advocacy organization for the biotechnology industry.

Description: The Biotechnology Innovation Organization (BIO) represents biotechnology companies, academic institutions, state biotechnology centers and related organizations across the United States and in more than 30 other nations. BIO members are striving to help fuel, feed and cure the world by being involved in the research and development of innovative healthcare, agricultural, industrial and environmental biotechnology products. BIO also produces the BIO International Convention, the world's largest gathering of the biotechnology industry, along with industry-leading investor and partnering meetings held around the world. We also offer BIO Business Solutions, the largest cost savings purchasing program for the biotech industry. Members may participate for no charge to save on items they need to run a successful biotechnology enterprise - from lab products, business insurance, office supplies, shipping needs, and more.

News: Be on top of trending biotech news with Good Day BIO. See what it's all about at <https://www.bio.org/goodday>.

Company objectives: Advance biotechnology by facilitating dealmaking, investment, and procurement on a massive scale.

Licensing objectives

Assets Manage assets

Services Manage services

Membership: Other

BIO Business Solutions: Other

BIO One-on-One Partnering: Information Technology

Market Products Manage market products

Management Edit

Michelle McMurry-Heath, President & CEO

Delegates

Christine Orsini, Manager, Partnering Products & Services (In-person & Virtual)

Jane Smith, Manager, Partnering Operations (Virtual)

Lorenzo Tucker, Coordinator, Partnering Products & Services (In-person)

Mackensie Vernetti, Senior Manager, Partnering Operations (Virtual)

Nicholas Zuccaro, Coordinator, Partnering Operations

Willie Reaves, Chief Business Strategy Innovation Officer (In-person & Virtual)

Content Upload file

BBS Program Flyer M ...

Access delegate profiles, attendance type, notifications settings

Add documents, graphics, videos

No required fields, but **all information is searchable**. Add as much information as possible to increase your company's visibility

Complete applicable fields, especially **Description, Areas of Interest, Financials, Contact Information**

Add **Assets, Services, Market Products** as appropriate

Delegate Profile & Notification Preferences

Upload your headshot

Change your attendance type & local time zone

Complete applicable fields, especially **Job Title**, **Professional Background**, **Area of Expertise**

Delegate Contact Information entered here is only visible to companies with whom you share it in the Message Center

Tailor your **Notification Preferences**

Event attendance
Location: In-person & Virtual

Timezone
City:

Delegate profile
Company: Biotechnology Innovation Organization
Job title: Coordinator, Partnering Operations
LinkedIn profile
Keywords
Professional background
Area of expertise

Delegate address [Fill with company address](#)
Country: United States
State: DC
Address: 1201 Maryland Ave., SW, Ste. 900
Zip: 20024
City: Washington

Delegate contact information
Your delegate contact information is private to you and is only shared with another company when you choose "Share contact information" in your Message Center.
Email: [Autofill](#)
Telephone:

Edit your notifications
[Access your notifications preferences](#)

Your schedule updates
Please choose which notifications you would like to receive by email

Contact information
You will receive notifications at this email address: user@biotest.org
Additional / alternative email:

Email Notifications

All meeting requests

- New request received
- Request accepted
- Request declined
- Request cancelled

Meetings in which you are a participant

- Meeting scheduled
- Meeting rescheduled
- Your company's meetings

 - Meeting scheduled
 - Meeting rescheduled

TIP: Click here to CC an additional recipient, such as an assistant or a colleague helping to manage your meeting activity, on your email notifications.

Calendar

View two time zones – conference time zone and your local time zone

View your **scheduled partnering meetings**

Add **program, presentations, networking**

Add **personal events/notes** to keep track of engagements outside of programming & partnering

Calendar Your timezone is currently set to EDT (UTC-04:00) [Click here to change](#)

2 Meetings that day

Mark as available from 9:00 to 18:00 Change availability New personal event Print Export

Available

09 09 Available 09:00 (UTC-04:00) San Francisco Marriott Marquis - 780 Mission St, San Francisco, CA 94103 Grande Biotech

Not Available 09:30 - 10:00 (UTC-04:00) Coffee Break Get coffee and prepare for next meeting

10 10 Available 10:00 (UTC-04:00) Join Bethesda Pharmaceuticals

Available

11 11 Not Available

Not Available

12 12 Not Available 12:00 - 13:00 (UTC-04:00) <https://zoom.us/1564fe54> Covid-19 - Vaccine Boosters in 2022 Education Course

Not Available

13 13 Available

Available

Sessions and Education Topics 1 Topic available [View All](#)

Education Course

Individual calendar - PDF

Individual calendar - Excel

Company calendar - PDF

Company calendar - Excel

ICS (Outlook, Google calendar, etc.)

Export your individual & company schedules, in a variety of formats

NOTE: Your Calendar is marked as unavailable by default.

Calendar Your timezone is currently set to EDT (UTC-04:00) [Click here to change](#)

No meetings this day

Save and return to calendar Cancel New personal event Update entire day

00	00	Not Available	...	This time slot is NOT available for meetings	change
		Not Available	...	This time slot is NOT available for meetings	change
01	01	Not Available	...	This time slot is NOT available for meetings	change
		Not Available	...	This time slot is NOT available for meetings	change
02	02	Not Available	...	This time slot is NOT available for meetings	change
		Not Available	...	This time slot is NOT available for meetings	change
03	03	Not Available	...	This time slot is NOT available for meetings	change
		Not Available	...	This time slot is NOT available for meetings	change
04	04	Not Available	...	This time slot is NOT available for meetings	change
		Not Available	...	This time slot is NOT available for meetings	change
05	05	Not Available	...	This time slot is NOT available for meetings	change
		Not Available	...	This time slot is NOT available for meetings	change
06	06	Not Available	...	This time slot is NOT available for meetings	change

Update your availability

1. Select the appropriate delegate from the top left drop-menu
2. Select the correct day of the week
3. Click Change availability
4. Mark the timeslots available (or unavailable) by clicking Change, or update the entire day
5. Click Save and return to calendar

Search & Advanced Search

Filter for investors

Export search results

Quickly send a meeting request to an identified target

Company	Industry	Location	Status	Action
UMBRELLA CONSULTING	Financial, legal, consulting	France	PRIVATE	view website, NEW REQUEST, Make a note
BREAKTHROUGH MEDICINES ASSOCIATION	Public, NPO, govt., economic development	United Kingdom	OTHER	view website, SCHEDULED, Make a note
MONOLITH BIOTECHNOLOGY CORP.	Biotech or pharma, therapeutic R&D, Biotech or pharma, animal health	Canada	PRIVATE	view website, ACCEPTED, Make a note
FUTUREPHARMA HOLDINGS	Investor Independent Research Firm	United States		NEW REQUEST, Make a note
AMERICAN GMO GROUP	Biotech - food & agriculture, Biotech or pharma, animal health	United States	PRIVATE	view website, NEW REQUEST, Make a note
MEGAPHARMA	Biotech or pharma, therapeutic R&D, Digital health	Germany	PUBLIC: NASDAQ: MGPHR	view website, NEW REQUEST, Make a note
BIOTECHNOLOGY INNOVATION ORGANIZATION	Public, NPO, govt., economic development	United States	OTHER	view website

Advanced search

Company name

Company types

Primary therapeutic areas

Secondary therapeutic areas

Company registration date

Ownership

Identify newly added companies

Biotech or pharma, therapeutic R...

Select

Select

From... To...

Private

Public

Other

Use headers at the top to view **Company, Delegate, Asset, Market Products, Services** listings

Use the **Advanced Search** to apply specific criteria, like **Company Type, Therapeutic Area, Registration Date, Location, etc.**

Save your search to easily apply the same criteria and monitor results

Message Center

View & manage your company's meeting requests. All delegates from the same company can view all the same requests

Export meeting request data in Excel

Filter by:

- Personal tag
- Unread messages
- Incoming & Outgoing
- Meeting Status

Use the **Advanced filters** to refine and combine multiple filters

The screenshot displays the Message Center interface. On the left is a sidebar with navigation and filter options. The main area shows a list of meeting requests with their status and details. A dropdown menu is open over the 'ACCEPTED' button of the first request, showing options for 'Last change', 'Status', 'Sender', and 'Recipient'. A red warning icon and text 'No mutual availability' are visible next to the 'ACCEPTED' button. The 'Accepted' filter in the sidebar is selected, showing a count of 1. A callout box points to this filter with the text 'Accepted meetings that have yet to be self-scheduled'. Another callout box points to the 'No mutual availability' tag with the text 'Meeting Requests that are "Accepted" but with no timeslot available to schedule it will be marked with a red "No Mutual Availability" tag'. The interface includes an 'Export' button, a 'Last change' dropdown, and a '4 Items' indicator.

Dashboard

4 Items

Export Last change

All requests

Requests you are tagged in

Enter searched text

Unread

Unread messages only

Requests type

Incoming requests

Outgoing requests

Status

All

Requested

Scheduled

Pending reschedule

No mutual availability

To be rescheduled

Accepted ← 1

No mutual availability

To be scheduled

Canceled

Declined

Advanced filters

To American GMO Group
last update a few seconds ago
Introduction to Your Company's Pipeline

From Lakeside Investment Group
last update 2 minutes ago
Follow-Up Regarding Funding

To Umbrella Consulting
last update 3 minutes ago
Financial, legal, consulting
Consulting Services for Foreign Markets

From Megapharma
last update 7 minutes ago
Partnership Update at BIO Digital 2021

Jan 10, 01:30 - 02:00 (UTC-04:00) ...
https://zoom.us/j/94052183201?pwd=bm...

ACCEPTED

REQUESTED

SCHEDULED

No mutual availability

No more results

Accepted meetings that have yet to be self-scheduled

Meeting Requests that are "Accepted" but with no timeslot available to schedule it will be marked with a red "No Mutual Availability" tag

Sending Meeting Requests

NOTE: Meeting requests are sent company-to-company rather than between individuals. The receiving company will determine which of their participants to add to the meeting

1. Click **New Request** at the top of any page, or the New Request button to the right of a search result
2. Begin typing in the name of the company you'd like to meet in the **To** field
3. Add a **Title** and **Message**
4. Select the **meeting duration**. A 30-minute meeting is the default option, but you can also change it to an hour-long meeting.
5. Add a **linked resource** from your profile if applicable and/or update meeting participants from your company if needed
6. Click **Send Request**

New meeting request [X]

To: Megapharma

Request subject and message

Title

Message

Meeting duration

Duration: 30 minutes

Linked resources [Choose]

No assets, market products, services or content are linked yet

Participants Delegate [Choose]

You, Coordinator, Partnering Operations

[Cancel] [Send request]

Pick participants [Save] [Cancel]

Filter company delegates here

View calendar [Virtual]

Mackensie Vernetti
192 free timeslots
[Click to add as participant](#)

View calendar [In-person & Virtual]

Nicholas Zuccaro
192 free timeslots
[Click to remove as participant](#)

View calendar [In-person]

Willie Reaves
191 free timeslots
[Click to add as participant](#)

Responding to Meeting Requests

Accept a Meeting Request

1. Click **Accept Request**
2. Include a message (optional)
3. Click **Accept Request**

Decline a Meeting Request

1. Click **Decline Request**
2. Include a message (optional)
3. Click **Decline Request**

“Reply Only”

Click “Reply Only” to continue a conversation, ask a question, or follow-up on an existing meeting request. This allows you to add an additional comment or question, or respond to the thread without changing the request’s status

The screenshot shows a meeting request from Bethesda Pharmaceuticals. At the top, there are two buttons: "Accept request" (green) and "Decline request" (red), both highlighted with a blue box. To the right is a "reply only" button. Below these buttons, the meeting details are shown: "30 minute meeting requested". There are sections for "Bethesda Pharmaceuticals Participants" (listing Peter Smith and an "In-person & Virtual" option) and "Autumn Investment Group Participants" (with "No one added yet"). There are also sections for "Bethesda Pharmaceuticals linked resources" and "Autumn Investment Group linked resources" (both with "No linked resources added yet"). At the bottom, there is a "Share my contact information" button and a "Reply only" button. A blue arrow points from the "Accept request" button to the "Accept Request" button in the modal on the right.

The "Accept Request" modal dialog is shown. It has a title bar "Accept Request" with a close button. The main content area is titled "Investment Discussion During JPM Week". It shows the sender as "Bethesda Pharmaceuticals". There is a "Your Message" section with a text input field. Below that is a "Linked resources" section with a "Choose" button and a message "No assets, market products, services or content are linked yet". There is also a "Participants" section with a "Choose" button and a list showing "You". At the bottom, there are "Cancel" and "Accept Request" buttons. A blue arrow points from the "Share my contact information" button in the main interface to the "Accept Request" button in this modal.

Share your contact information directly with a specific company.

Schedule a Meeting

1. From the Message Center, click **Schedule** on an accepted meeting request
2. Select a mutually available timeslot
3. Select a meeting location – your own in-person meeting location, your own virtual meeting link or a BIO Zoom link
4. Click **confirm and schedule** on the final confirmation page

When using your own virtual meeting link, make sure to:

- Input the full meeting link URL
- Include any necessary access codes, dial-in information, etc. in the additional information field

1 Select a time slot

2 Select a location

3 Summary

Select a timeslot (marked in green)

Choose whether you want to use your own in person location, your own meeting link, or a BIO Zoom Link

Proceed

Proceed

Confirm and schedule

Schedule meeting

Back

Autumn Investment Group

Cornelius Maze **Virtual**

Edit Participants

Bethesda Pharmaceuticals

Peter Smith **In-person & Virtual**

EDT (UTC-04:00)

MON 10 TUE 11 WED 12 THU 13

10 10

11 11

Select the location

Tuesday Jan 11, 10:00 - 10:30 (UTC-04:00)

I need an in-person meeting location

I need a video call link

Select which type of video call facilities is required

Add my own video call link

Re-use a saved location

OR specify a new location

Location name (including room name/number)

https://zoom.us/3820523452

Location description

Access Code: 47454

Dial-In: 1(800)555-4737

Save this location to use again later

Proceed

Schedule meeting

Back

Autumn Investment Group

Cornelius Maze **Virtual**

Bethesda Pharmaceuticals

Peter Smith **In-person & Virtual**

Your meeting is almost scheduled.
Please confirm the following information to finalize scheduling:

Tuesday January 11 10:00 (UTC-04:00) **30 MINUTES**
Conference time

Tuesday January 11 10:00 (UTC-04:00) **30 MINUTES**
Local time

https://zoom.us/3820523452

Access Code: 47454
Dial-In: 1(800)555-4737

[change](#)

You will be able to reschedule your meeting at any time from your Message Center

An email containing your meeting information will be sent to all meeting participants

Send me a copy

Confirm and schedule

Updating Meetings

Update a meeting at any time in the Message Center

Edit the meeting participants from your company

Link topical content from your Company Profile

Click **Share my contact information** to provide your personal contact details with this specific company

The system will be open for 1 year after the conference for your **follow up and data review/collection**

The screenshot shows a meeting management interface for a meeting titled "Bethesda Pharmaceuticals". The interface includes several sections and callouts:

- Reschedule the meeting:** A callout points to the "Reschedule" button in the meeting management section.
- Displayed meeting time is in the conference time zone:** A callout points to the meeting time "Tuesday, January 11 10:00 to 10:30 (UTC-04:00)".
- Update the meeting location without rescheduling the meeting:** A callout points to the "Location details" link.
- View additional meeting details:** A callout points to the "Location details" link.
- Quickly join your meeting at the scheduled time:** A callout points to the "Join" button.

The interface also displays participants for "Bethesda Pharmaceuticals" (Peter Smith) and "Autumn Investment Group" (Cornelius Maze), along with linked resources and a "Share my contact information" button.

Attend Your Meetings

When it is time to attend your meetings, there are three different ways to locate your **virtual meeting** information:

1. Find your meeting on your Calendar and click on the link (as shown)
2. Find your meeting in the Message Center and click the **Join** button
3. Find the meeting invitation in your personal calendar (Outlook, Google, etc.) and click on the link included

Calendar interface showing meeting details for Tuesday, January 11th. The calendar is set to EDT (UTC-04:00). The user is Cornelius Maze. The calendar shows two meetings:

- 09:00 (UTC-04:00) San Francisco Marriott Marquis - 780 Mission St, San Francisco, CA 94103 Grande Biotech
- 10:00 (UTC-04:00) [Join](#) Bethesda Pharmaceuticals

Additional meeting details shown:

- 12:00 - 13:00 (UTC-04:00) <https://zoom.us/1564fe54> Covid-19 - Vaccine Boosters in 2022 Education Course

Callouts highlight the 'Join' button for the 10:00 AM meeting and the Zoom link for the 12:00 PM meeting.