# Risk assessment for Exhibitions – Look Good Live – Nov 22

## Company name: Boogie Bounce Assessment carried out by: Jenny Belcher

## Date of next review:       Date assessment was carried out: 11th October 22/Ongoing

| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | When is the action needed by? | Done |
| --- | --- | --- | --- | --- | --- | --- |
| **Spread of Coronavirus** | Exhibition attendees | Cleaning of equipment before and after use.Sanitisation on the stand applied regularly | Covid injections to be up-to-date | Boogie Bounce staff | 25th November 22 | yes |
| **General house keeping** | Exhibition attendees | Ensure accesses, exits, passage, main stage, stairways and stand are safe, unobstructed, and accessible. | Safety check to be completed on entry to building. | Boogie Bounce staff on site | 25th November 22 |       |
| **Trip hazards** | Boogie Bounce staff and exhibition attendees | Stereo/TV equipment and 2 x demo rebounders to be on stand/stage away from exhibition attendees | Duct tape or specialist tape to be used for any exposed wires on stand/stage/floor secure and safe | Boogie Bounce staff on site | 25th November 22 |       |
| **Accidents on the rebounder/trampoline** | Boogie Bounce demo staff | All staff fully qualified with many years’ experience |  | Boogie Bounce staff | 25th November 22 |       |
| **Storage of equipment**  | Cleaners/exhibition staff | Leave stand, clean & tidy |  | Boogie Bounce staff | 25th November |       |
| **Set up/break down** | Boogie Bounce staff | Read the exhibition manual and abide by the rules and regulations |  | Boogie Bouncestaff | 25th November |       |

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