

**FORM 11:**  
**RISK ASSESSMENT**  
**(Mandatory for RAW SPACE ONLY)**

Return Form to:  
**POWERGEN Asia:**  
**Ally Koong**  
**Email:** [ally.koong@clarionevents.com](mailto:ally.koong@clarionevents.com)

**Asian Utility Week:**  
**Nurul Aswad**  
**Email:** [nurul.aswad@clarionevents.com](mailto:nurul.aswad@clarionevents.com)

**Risk Assessment (Mandatory for Raw Space/Custom Booth only)**  
**DEADLINE: 21 AUGUST 2020**

### Guidelines:

Identify Hazards	What could result from the hazard?	Who might be harmed?	Risk	Is the risk adequately controlled?	What is the Residual Risk?
Identify hazards in the halls/rooms and on the perimeter roads that could reasonably be expected to result in significant harm	<p><b>First aid injury</b> – minor cuts sprains, bruises</p> <p><b>RIDDOR 3 day injury</b> – broken fingers, toes, sprained tendons or muscles, illness (tiredness, stress, gastric)</p> <p><b>Serious injury</b> – head injury, loss of consciousness, broken bones, dislocations, respiratory problems. Usually an injury from which full recovery is likely.</p> <p><b>Death or very serious Injury to one person</b> - Loss of limb, paralysis or life changing injury from which full recovery is unlikely.</p> <p><b>Death or very serious injury to more than one person</b></p>	<ul style="list-style-type: none"> <li>• Staff and sub contract staff</li> <li>• Exhibitors</li> <li>• Contractors</li> <li>• Organizers</li> <li>• Visitors</li> <li>• Venue Staff</li> <li>• Disabled</li> <li>• Elderly</li> </ul>	<p>P = Probability S = Severity R = Risk level</p> <p><b>P x S = R</b></p>	<p>Consider hierarchy of controls</p> <ul style="list-style-type: none"> <li>• Eliminate</li> <li>• Substitute</li> <li>• Reduce</li> <li>• Isolate</li> <li>• Control</li> <li>• PPE</li> <li>• Discipline</li> </ul> <p>Do the controls..... Comply with industry/legal standards? Represent best practice? Reduce risk as far as is reasonably practicable?</p>	<p><b>Action Level</b></p> <p>H = High, Immediate action required M = Medium, Justify and review each event day L = Low, no action required</p> <p>See table below</p>

## Key

Probability (P)	Severity (S)	Calculation of Risk (R)						Action Level		
5. Almost inevitable 4. Very likely 3. Likely 2. Unlikely 1. Very unlikely	5. Multi death or very serious injury 4. Single death or very serious injury 3. Serious injury 2. RIDDOR 3 day 1. Minor/First Aid	Prob	5	5.M	10.H	15.H	20.H	25.H	LOW – no further controls required	
			4	4.L	8.H	12.H	16.H	20.H		
			3	3.L	6.M	9.H	12.H	15.H	MED – justify /review for each event day	
			2	2.L	4.L	6.M	8.H	10.H		
			1	1.L	2.L	3.L	4.L	5.M		
								1	2	3
Severity										



Connect. Inspire. Evolve.  
**ASIA 2020**

**22-24 September 2020**  
**ICE, Jakarta, Indonesia**

Risk Assessment Form

(You may use your own template)

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Logo:	Tenancy Dates: 22-24 September 2020	Show: Enlit Asia 2020
	Build-up: 19-21 September 2020 Open: 22-24 September 2020 Tear-down: 24 September 2020, 6.30pm onwards	Venue: ICE, Jakarta, Indonesia
		Halls in use: Hall 5, 6, 7, 8, 9
Risk assessment undertaken by:	Person in Charge:	Distribution:
Signed:  Date:	Signed:  Date:	



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