



# Rules & regulations – Raw space \*

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## 1. Building height limits

- The maximum height limit for any form of stand fitting, lighting, structures (except for banners, see below) and/or graphic towers for stands with a surface < 36sqm is 4.5m from the hall floor, including platforms.
- The maximum height limit for any other form of stand fitting, lighting, structures and/or graphic towers for stands with a surface equal to or over 36sqm is 6m from the hall floor, including platforms.
- A maximum building height of 4.5m is in place for rear and/or dividing walls.
- The maximum rig height limit for hanging banners is 6m from the hall floor to the top of your banner, including platforms (i.e. top of the banner at 6m)
- Any stand floor/platform above 5cm in height is required to install an access ramp.
- All levels, differences in level and platforms created within a stand must be accessible to people with disabilities in accordance with the conditions set out in the German Law.

*Tip: Contact your neighbouring stand(s) well in advance of the event in order to eliminate the risk of any potential onsite surprises and issues with adjoining wall heights. Please contact the organiser, [exhibitor@enlit-europe.com](mailto:exhibitor@enlit-europe.com), for contact details of your neighbouring stand(s).*

## 2. Walling restrictions

- At least 50% of each open side should remain open.
- Stands must be suitably open so as not to cause offence to neighbouring exhibitors or breach fire regulations. Any run of walling facing the gangway or an exhibitors' stand must be made of interest for the visitors and on looking stand.
- Solid walling (does not include rear walling where rear walling is part of the stand on the floorplan already) should not exceed 6m in length - walls should have natural physical breaks of at least 2m wide at every 6m. See-through glazed panels or other such features instead of a physical break are not permitted, as they form a physical barrier.
- The stands and walls must be neatly finished from all sides, also from above. Please be aware that:
  - Before getting the approval to build, it is mandatory to submit to the Health & Safety Officer of the Show a detailed plan of how all stands' sides are planned to be finished, including description of materials, measurements and others.
  - The Health & Safety Officer will also inspect all stands prior opening to ensure they're neatly completed on all sides.
- All advertising and logos must be within the specific height limits and must not be sited on the rear or dividing walls, especially where they overhang an adjoining, lower height, stand.
- All raw space exhibitors must erect rear and dividing walls on any part of the stand that does not face an open gangway. All such walls should be:
  - made of one of the following materials:
    - same material as the front of the walls
    - shell scheme material
    - wooden materials
  - dressed in white/ off-white to the rear above 2.5 m
  - carry no company advertisement.
- Please note that fabric material it is not allowed.
- Exhibitors on raw space sites must not use the rear of other stand walls without the consent of the exhibitor concerned.
- Please be aware that if none of these rules will be followed, the organiser will try to make arrangements to fix this issue where possible and this will be at exhibitor expenses.

*Tip: Contact your neighbouring stand(s) well in advance of the event in order to eliminate the risk of any potential onsite surprises and issues with adjoining walls. Please contact the organiser, [exhibitor@enlit-europe.com](mailto:exhibitor@enlit-europe.com), for contact details of your neighbouring stand(s).*

## 3. Exhibition Floor

- The exhibition floor in all the halls is covered with asphalt. It is obligatory to cover it by using carpet or platforms.
- Carpet is only provided for Shell Scheme stands, Premium stands and Meeting rooms; therefore, if you have a Raw space stand you must make arrangements to cover the floor of your stand.
- Platforms and carpets are the only permitted covering of the exhibition space, which must be removed by the exhibitor at the end of the event including the removal of adhesive tape.
- Only residue free adhesive may be laid on the floor, in order to not damage the floor.
- The maximum permitted floor loading for goods transportation and stand assembly work is:

Hall 11.1	Load bearing capacity kN/m2 * 5	15 – terrace 7,5
Hall 12.0	Load bearing capacity kN/m2 *4	33,3 (SLW 60) * 3
Hall 12.1	Load bearing capacity kN/m2 *4	15

#### 4. Doors and windows

- Emergency exit doors must open in the direction of the evacuation.
- All emergency exits must be free of obstacles at all times.
- Doors for entry and exit located on the edge of stands must not open outwards onto a gangway.

#### 5. Hanging banner / ceiling / balloons

- Hanging banners including advertising/logos to be inset by 1 meter from neighbouring stands.
- The installation of aerial structures, such as support systems for lighting and hanging banners, are permitted provided that those structures do not exceed in height 6m and must be contained within the actual stand build/design. After approval by Abraxys, rigging should always be requested via our official partner in the Exhibitor Portal under 'Manage my Stand' and 'Order'.
- Load capacity suspension points vary between 50kg and 500kg in the 3 halls. For exact information, please make sure to request your rigging points via Messe Frankfurt.
- The use of balloons as decoration of stands is restricted to previous consultation with the event organiser and Health & Safety Officer Abraxys. Please submit your request latest by the 4th of October 2022 to [enlit@abraxysglobal.com](mailto:enlit@abraxysglobal.com)

#### 6. Materials

All work must be carried out using non-flammable materials. All stand construction and decorative materials must at least be classified as flame-retardant class B1 in accordance with DIN 4102 and/or class C s2 d2 in accordance with EN 13501-1. Stricter requirements apply in particular for materials that are used for ceiling structures or overhead: they must not only be flame-retardant, but also must not drip while burning. This corresponds to class C s2 d0 in accordance with EN 13501-1. For floor coverings, class C fl s1 is required. For safety reasons, special requirements may be imposed for loadbearing structural components in individual cases. All stairways must comply with DIN 18065.

For full explanation, please make sure to read the Technical Regulations of Messe Frankfurt [click here](#).

Please be aware that it is mandatory to have the fire safety construction material declaration for materials used available on each stand approved by Abraxys (see point 14 of this document). It's mandatory to label your fire extinguisher with your company name and stand number.

Please note that it is compulsory to have a fire extinguisher at each stand. An additional fire extinguisher is required for every added surface area of 200sqm.

#### 7. Waste Disposal

Please note that, during the assembly and disassembly stages, it is the obligation of the Exhibitor (or its representatives) to remove waste daily from the Exhibition District, disposing of it in accordance with the regulations in force. In accordance with the Technical Regulations, the Exhibitor (or its representatives) is jointly liable for the correct disposal of the waste produced. It is forbidden for the Exhibitor (or its representatives) to dump any kind of waste inside the exhibition areas, both in the assigned space and in the common areas (lanes, roads, etc.).

The ban on waste dumping and the related obligation to properly manage/dispose of the same should be understood as referring to all waste materials and materials resulting from assembly/dismantling work (packaging, materials used such as walls, false ceilings, floor coverings, etc.). Please note that waste disposal can be ordered via our official partner in the Exhibitor Portal under 'Order'.

#### 8. Electrical

It is mutually understood and agreed that the organiser shall use proper and reasonable care to have all power services installed in time for the opening of the show. Proper and reasonable care shall be taken to prevent the interruption of power services during the exhibition. However, the organiser shall not be held responsible for late installation or interruption that may occur.

Please note that in most cases one stand per island will have the mains connection and switch box for the entire island. This means that the mains will be share with other exhibitors and must be accessible at all times.



## 9. Personal Protective Equipment (PPE)

At the Messe Frankfurt, it's mandatory to have safety shoes during build-up and breakdown and a helmet in case of works overhead or standing under rigging activities. The show organizer/Abraxys reserves the right to deny access to staff lacking the aforementioned equipment. We kindly advise you to arrange it in advance.

## 10. Stand Plan Approval

All exhibitors with a raw space stand MUST provide drawings of the proposed stand for approval.

**Complex Stands** - Deadline 7 October 2022

**Non-Complex Stands** - Deadline 21 October 2022

## 11. Stand Inspection Fee

Please note that there is a mandatory charge for the independent inspection of all raw space stand plans and supporting paperwork. Please complete this form and Abraxys will send you a confirmation invoice/receipt as soon as the payment has been accepted.

The Stand Approval Plan Fee is GBP 175 excl. 20% VAT. After the 21<sup>st</sup> of October 2022 the fee will increase to GBP 300 excl. 20% VAT.

Please supply your plans, ideally by email or by mail for inspection to:

Abraxys Global Ltd  
10 Barley Mow Passage  
W44PH London  
United Kingdom  
Tel: +44 208 747 2045  
Email: [enlit@abraxysglobal.com](mailto:enlit@abraxysglobal.com)  
Website: <https://www.abraxyseuro.online/enlit22upload>

Ideally, we would like to receive your plans by email, either as CAD files (.dwg) or Adobe files (.pdf).

All correspondence thereafter will be by email, which will make our response times to you much quicker.

This will also eliminate the need to send in multiple copies of hard copy plans.

The organisers cannot take responsibility for plans that are submitted after the deadline. Construction will not be allowed to commence if plans have not been approved. You will need approval from Abraxys for the stand design and all stand furnishings shall comply with the regulations of Messe Frankfurt available [here](#). If you have any questions, please don't hesitate to contact us.

Because site inspections will occur, please bring all relevant certificates of materials being used as you should be able to show these if requested by the venue or organiser. The site inspection will be guided by Abraxys and the Safety Manager appointed by the organiser who might request the viewing of the above-mentioned documentation and certificates.

## 12. Complex / non-complex stands

### Complex Stand

It is imperative that exhibitors submit their proposed stand design no later than **the 7<sup>th</sup> of October 2022** to allow time for checking and any alterations necessary prior to the venue management cut-off date. Responsibility lies ultimately with the exhibitor to comply with these regulations and ensure the safety of their stand.

Complex Stands comprehend any construction that demands the development with a competent professional on its design, calculation and also needs a solidity certification or an assessment of significant risks.

Your stand is a Complex Stand if it:

- Is larger than 100m<sup>2</sup>
- Stand structures and exhibits that are more than 4 meters in height
- Is a two-storey stand
- You have a closed ceiling (over 30sqm and are not sprinkler-fit)
- Has a platform and/or stage higher than 0.20M
- Glass constructions
- Moving components

Please note that a complex stands will require consent and inspection, and are subject to additional cost which will be charged directly via Messe Frankfurt. Any costs incurred will be invoiced to the exhibitor and not to the stand constructor. After the stand plans have been inspected, one copy will be stamped as having received permission and returned to the exhibitor / stand constructor if accepted. Stand construction may not commence until the plans have been stamped as having received permission.

The following documentation must be submitted in digital form (PDF) in German or English by no later than October 7<sup>th</sup> 2022:

- Structural calculations complying with German building standards that are checkable or have been checked by a second independent structural engineer
- A building description specifying the materials used (including certificates in German or English where applicable)
- Stand construction drawings to a suitable scale, e.g. 1:100 (floor plans, perspective views, sectioned views) as well as a ceiling plan with dimensions of the closed ceiling(s)
- Escape route plan including lengths and widths of emergency escape route(s) e) Submission of a type certification / certification book renders item a) superfluous

In the event that structural calculations examined by a second, independent structural engineer are not submitted, Messe Frankfurt will commission a firm of engineering consultants to check the plans and separately invoice the exhibitor / stand constructor for their services. The firm of engineering consultants will contact the stand construction manager at a specified time / after consultation to provide assistance and examine structural characteristics, and to inspect the structure for a fee. Due to the additional work entailed, the absence of structural calculations result in additional costs for the exhibitor.

#### Non-Complex Stands

Non-Complex stands (all other raw space stands) plans must be submitted before the **21<sup>st</sup> of October 2022**.

Plans have to be checked before approval to build can be granted. It is important exhibitors submit stand plans for approval by the deadline to allow for any amendments.

### **13. Stand Plan Submission Rules**

- Plans must be in English;
- Plans must state the exhibiting company's name and stand number;
- Plans must be to scale (no less than 1:50). Dimensions should be in mm;
- Faxed copies of plans will NOT be accepted;
- Plans must include a [Risk Assessment](#);
- Plans must include a [Method Statement](#);
- Include a layout plan of the stand showing positioning and description of exhibits;
- Ensure access is left to columns where necessary. Such information should be included on plans where relevant;
- Include a description of construction materials used including certification of flame proofing where required;
- If using truss in the construction of the stand, please include details of the system being used.

Please note: Full dimensional drawings, showing all proposed constructional details, must be submitted and approved by organisers before any work is started. The design of each stand must be such that it can be erected and dismantled within the time available.

### **14. Health & Safety**

Apart from submitting your technical drawing, we as well request the following documents: Risk Assessment + Health Safety compliance form and a Method Statement. All these documents can be downloaded [here](#).

### **15. Messe Frankfurt Regulations**

Please make sure to read the specific regulations of the venue, Messe Frankfurt, please [click here](#).

**\*Please note that all these rules are subject to change**