

Shipping Instructions and Tariff



Enlit Asia 2025
9-11 Sept 2025
BITEC,
Bangkok, Thailand





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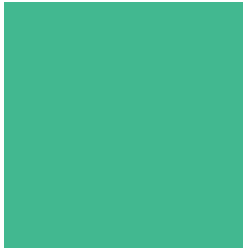
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Contact Details



Raymond Chin



Manager, Expo+Events Singapore



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Shipping Deadlines & Pre Alerts

Shipping Deadlines



Deadline for CIPL & Documentation:

Airfreight:

14 days before shipment arrival date

Seafreight:

14 days before shipment arrival date

Arrival of Exhibits at Bangkok Port/Airport:

Airfreight:

22 Aug 2025

Seafreight:

15 Aug 2025 for LCL / 22 Aug 2025 for FCL

Documentation for Controlled Consignments:

At least one (1) month prior to show date

Arrival of COURIER consignments at warehouse

12 days before show move in date

Pre-Alerts

All pre alerts must be submitted via email directly to the contact details provided at least 14 working days (weekdays) prior to the shipment arriving.

Email:

Raymond.chin@kuehne-nagel.com

Mobile: +65 9690 1569





Tariffs

Airfreight Tariff



INWARD/ OUTWARD HANDLING CHARGES:

(For individual exhibits not exceeding 2000kg and/or 230x200x200cm). From arrival Bangkok airport to exhibition booth including one-time positioning of exhibits at booth OR reverse service after the show.
(1CBM=167KGS whichever is greater)

Basic handling charge:

based on actual or volumetric weight, whichever is greater

US\$1.30 per KG per way

(Minimum charge: 200kgs per consignment (HAWB) per exhibitor per way)

Airport terminal charge:

based on actual or volumetric weight, whichever is greater

US\$0.50 per kg

*Minimum charge: US\$150.00 per consignment (HAWB) per exhibitor per way)**

Consignment Service charge:

US\$90.00 per consignment per exhibitor per way (HAWB or MAWB)*

Documentation fee:

US\$55.00 per consignment per exhibitor per way (HAWB or MAWB)*

Communication fee:

US\$35.00 per consignment, per exhibitor, per way*

***Subject to 7% VAT**



Tariffs

Seafreight Tariff

INWARD/ OUTWARD HANDLING CHARGES
*(For individual exhibits not exceeding 2000kg and/or 230x200x200cm)
reverse service after the show. From arrival Port of Bangkok port to exhibition booth including one-time
positioning and reverse service after the show*

LCL consignments Basic handling charge:	US\$130.00 per cbm per way (Minimum charge: 2 cbm per consignment (HBL) per exhibitor per way).
Port handling charge	US\$25.00 per cbm, minimum 1 cbm
Consignment Service charge:	US\$90.00 per consignment per exhibitor per way (HBL or MBL).*
Documentation fee:	US\$55.00 per consignment per exhibitor per way (HBL or MBL).*
Communication fee:	US\$35.00 per consignment per exhibitor per way.*

*Subject to 7% VAT



Tariffs

Seafreight Tariff

FCL consignments Basic handling charge:	US\$130.00 per cbm per way Minimum charge: 23cbm/20' GP container; 46cbm/40' GP/HC container;
Cranage for grounding/lifting of containers to facilitate unstuffing/unstuffing work:	US\$300.00/20' GP/lifting operation; US\$350.00/40' GP/lifting operation; US\$400.00/40' HC/lifting operation*
Unstuffing/Stuffing of containers:	US\$300.00/20' GP/operation; US\$350.00/40' GP/operation; US\$400.00/40' HC/operation*
Return of empty container to container depot/Collection of empty container from container depot:	US\$200.00/20'/way; US\$250.00/40'/way*
FCL Terminal Handling Charge:	US\$600.00 per 20GP / US\$800.00 per 40 GP/HC*
FCL LOLO charges:	US\$50.00/20' GP US\$100.00 per 40' GP or HC*
Consignment Service charge:	US\$90.00 per consignment per exhibitor per way (HBL or MBL)*
Documentation fee:	US\$55.00 per consignment per exhibitor per way (HBL or MBL)*
Communication fee:	US\$35.00 per consignment per exhibitor per way*

*Subject to 7% VAT



Tariffs

Seafreight Tariff

Applicable for Outward only:	
- Shipping Line BL fee:	US\$100.00 per shipping DO / BL (Outward)*
- Shipping Line Telex Release fee:	US\$100.00 per shipping DO / BL (Outward)*
- Courier of documents:	US\$80.00/courier pouch (Outward)*

NOTE: ALL 3RD PARTY CHARGES - PORT CHARGE, CUSTOM CHARGE, STEAMSHIP LINE CHARGE, IMPORT DUTY, CONTAINER DEMURAGE AND DETENTION, CRANAGE FOR MACHINE POSITIONING WILL BE CHARGE AT COST + 15% ADVANCE FEE

***Subject to 7% VAT**



Tariffs

TEMPORARY IMPORTATION HANDLING & DOCUMENTATION CHARGES



Handling of ATA carnet	US\$180.00 per consignment per exhibitor per way.*
Permanent Customs Clearance	US\$100.00 per consignment, per exhibitor*
Temporary Customs Clearance	At 1.75% of CIF value of shipment Minimum US\$150.00
Cancellation of TI Bond fee	US\$155.00 per consignment per exhibitor*
Temporary import License (if applicable)	US\$350.00 per consignment

COURIER SHIPMENT

From arrival KN Expo + Events Bangkok warehouse up to delivery to exhibition booth (or as close as possible).

US\$75.00 per consignment per exhibitor*

For courier shipment that exceeds 100kgs will be charged at US\$260.00 per consignment.

Pre-alert shall be sent to us indicating the Courier Airway Bill numbers, Courier Company, Name of Exhibition, your contact details for us to assist further.

HEAVYLIFT SURCHARGE

Individual exhibits in excess of 2000kg per piece and/or 250x220x220cm will incur heavy-lift surcharge (in addition to the basic handling and will be applicable for both Inward & Outward movements)

2000 to 5000kg per piece:	US\$50.00 per cbm per piece, per move*
5001 to 7000kg per piece:	US\$60.00 per cbm per piece, per move*
7001 and above:	Will be subject to a separate quotation*

***Subject to 7% VAT**



Tariffs

TARIFF EXCLUSION & ANY OTHER ADDITIONAL SERVICES



Exhibitors MUST check with organiser for prior approval and/or any special equipment/requirement required by venue owner. Final approval is subjected to venue owner discretion.

Below charges will be computed based on cargo volume.

- Storage of empties
- ON-SITE Storage (ie. within venue):

US\$20.00/cbm, Min US\$50.00 per consignment per exhibitor (Charged one-time under INWARD only).*

- OFF-SITE Storage (ie. outside the venue, at KN warehouse):

US\$45.00/cbm, Min US\$90.00 per consignment per exhibitor (Charged one-time under INWARD only).*

Transportation (booth-KN warehouse or reverse service):

US\$33.00/cbm/way (Min US\$200.00/truck/way)*

Storage for exhibits destined for the exhibition,

Chargeable at US\$1.00/cbm/day or part thereof (Minimum charge 1 cbm)*

Warehouse handling fee

US\$55.00/cbm/way (Minimum charge 2cbm)*

On site handling at BITEC

US\$80.00/cbm/way (Minimum charge 2cbm)*

Subject to 7% VAT



Ancillary Charges & Exclusions

Overtime Surcharges:

Saturday +50%
Sunday +100%
Public Holiday +100%

Late booking surcharge:

50%
Applicable after
11/08/25

File & Intervention Fee:

US\$55.00 per order

Exclusions:

Insurance, VAT, Duties
& Taxes (if incurred),
additional customs
inspection, Secondary
Screening, Demurrage,
DG shipment handling

Advanced Warehouse Late Arrival Surcharge:

25% Applicable after
5 working days prior
to date of required
services.

Cancellation Fee:

100%
Effective 48hrs prior
to service day

All work services provided by Kuehne+Nagel will be undertaken in accordance with the standard trading conditions.



Shipping Instructions



Airfreight All consignments should be sent on a freight prepaid basis to Bangkok airport and consigned as follows:

Consignee: Airfreight MAWB

Kuehne + Nagel Limited c/o Expo & Events Thailand
2034/116-117,120-123 New Petchburi Road
27-28th Fl. Italthai Tower, Huaykwang
10310 Bangkok, Thailand
For: Enlit Asia 2025

NOTIFY PARTY:
SAME AS CONSIGNEE.

Expo & Event Logistics ctc : Raymond Chin



Seafreight All consignments should be sent on a freight prepaid basis to Bangkok port and consigned as follows:

Consignee: Seafreight

Kuehne + Nagel Limited c/o Expo & Events Thailand
2034/116-117,120-123 New Petchburi Road
27-28th Fl. Italthai Tower, Huaykwang
10310 Bangkok, Thailand
For: Enlit Asia 2025

NOTIFY PARTY:
SAME AS CONSIGNEE.

Expo & Event Logistics ctc : Raymond Chin



Courier Consignments • All consignment must be shipped on "Free-Domicile" basis i.e. all duties and taxes for consignments must be paid by sender in country of origin PRIOR export

Consignee: Courier Consignments

Kuehne + Nagel Ltd c/o KN Expo + Event Thailand
2034/116-117,120-123 New Petchburi Road
27-28th Fl. Italthai Tower, Huaykwang
10310 Bangkok, Thailand
For: Enlit Asia 2025 c/o "Name of Exhibitor & Booth No."
Attn: Name of exhibitor

• KN Expo + Events reserves the right to REJECT any consignment that is not duty/tax paid upon arrival at our premises in Thailand

• Please send us a pre-alert indicating the Courier Airway Bill numbers, Courier Company, Name of Exhibition/Event, your contact details for us to assist further.

Freight and other relevant charges paid by us on behalf of exhibitor will be subjected to 10% upfront fee





Shipping Instructions

Post Event Instructions

Return Instruction

It is imperative that all exhibitors complete and sign the Return Shipping Instructions. Exhibitors should either visit our site office or contact our KN Expo + Events representative at the earliest opportunity to complete their disposal instructions. If there is any amendment to the return instruction, the exhibitor will have to provide KN Expo + Events with the revised instruction immediately. If the exhibitor has sold their exhibits to a 3rd party during the event, it is the SOLE responsibility of the exhibitor to oversee the collection of their exhibits. KN Expo + Events will not accept responsibility for any loss or damage.

Cargo Handover

Exhibitors must contact KN Expo + Events to arrange for any handover of cargo. They will have to handover cargo to KN Expo + Events together with KN Expo + Events' Cargo Handover forms before they leave the exhibition. KN Expo + Events will not be held responsible for any loss or damage incurred due to an exhibitor not completing or signing the forms correctly.

Unattended Cargo at Close Of Event

Complete return instructions must be provided by agent or exhibitor prior to the show closing. Failure to do so will result in transfer of consignment to KN Expo + Events warehouse and any such movements will be subject to additional transportation and warehouse storage charges. KN Expo + Events will not be responsible for any missing/damaged cargo that is picked up on request of the show organiser to clear the hall, if cargo is not properly handed over to KN Expo + Events.

Disposal

Upon delivery of your goods during move in, if your cases are not required to be redelivered to your booth after the show please advise us to arrange for disposal.

Fees for disposal shall be charged to exhibitors who require KN Expo + Events for such services. Otherwise, we will transfer the empty cases back to storage and relevant charges will apply.

Re-Export Timeframe

After the close of the exhibition, re-export may take at least 3 weeks from the close of the show depending on the region and space availability in airlines or shipping lines. For air freight export, it would take at least 2 weeks from close of the show. For urgent re-export, surcharges will apply, please let us know in advance.



Shipping Instructions

Post Event Instructions

Mandatory Regulations on Weight Verification

As per regulation, verified gross mass (VGM) information will have to be accurately provided in advance to the ocean carrier. The gross weight of cargo and weight declaration mentioned on all shipping documents would require uniformity e.g. If the gross weight of cargo is 500kg, the same should be reflected on the B/L & Commercial Invoice & Packing List. In cases of erroneous declaration, BL amendment fees, penalties and any extra expenses imposed shall be borne by the shipper/exhibitor/forwarding agent. In addition, the error declaration may result in the shipment missing sailing schedules and therefore missing delivery timelines. All resultant costs will also have to be borne by the shipper/exhibitor/forwarding agent.

Shipper/Exhibitors/forwarding agents – please be extremely careful in the preparation of documents. [Click here](#) for additional information on the IMO (International Maritime Organization) / SOLAS (Safety of Life at Sea) requirements.

Insurance

It is the responsibility of each exhibitor to arrange Marine (Transport) Insurance covering transport to the exhibition, during the exhibition, and the return of the exhibits to domicile, including the period the exhibits are handled by KN Expo + Events, and also ensure that Transport Insurance is arranged for exhibits sold locally.

Our tariff is computed on the basis of volume and weight and has no correlation with the value of exhibits, it follows that the cost of insurance cover is not included in our charges.

Upon written instructions, KN Expo + Events can assist to arrange insurance coverage at competitive premiums.



Documents

Documents

All document checks and pre alerts to be emailed to Kuehne + Nagel Pte Ltd for necessary approvals



Invoice should be addressed as follows:

Exhibitor Name / Stand Number
Enlit Asia 2025
BITEC
Bangkok, Thailand

Labelling / Marks:

All packages should be marked with the following information:

Enlit Asia 2025
BITEC
Bangkok, Thailand
Exhibitor Name
Stand Number
Delivery date to stand
Piece count (1 of 10, 2 of 10, 3 of 10, etc.)

Commercial Invoice (CIPL) should indicate the following information:

- Detailed description of each item
- Quantity of each item
- Value of each item
- Permanent or temporary importation
- Import HS codes
- Country of origin



Documents

Documentation Overview



Sea Freight

14 days prior to shipment departure

Commercial Invoice / ATA Carnet

Packing List

Documentation Overview



Air Freight

14 days prior to shipment departure

Commercial Invoice / ATA Carnet

Packing List

Documentation Overview

Thai Customs is strict and thorough in their examination of goods. Do expect all packages to be opened and contents checked against the Combined Commercial Invoice & Packing List.

Exhibitors are expected to provide a true value of their exhibits and any erroneous declaration will lead to penalty and fine imposed by the authority.

A 10% outlay commission will be imposed on all "Freight Collect" consignments. clearance. Customs fines and extra expenses incurred shall be borne by the exhibitor. Exhibitors are reminded to declare the true market value of their goods and be extremely careful in

All consolidated shipments by airfreight or seafreight must be issued with house airway bill or house



Customs

Customs Clearance

Goods for exhibitions may be imported 2 weeks before the exhibition and be re-exported within 3 weeks of the closure of the exhibition.

Requests for extension of these periods must be made in writing (with reasons stated) to Head, Company Compliance Branch, Thailand Customs. Such requests will be considered on a case-to-case basis and approval will be granted if there are valid reasons.

Please note that we are not in a position to handover any return freight to other third party agents as temporary import guarantees are lodged in our name and customs formalities must be cancelled at the time of exportation. We will be pleased to provide you with a quotation upon request.

Temporary Importation (Conversion Of Temporary Import To Permanent Import Status)

Exhibits imported under the T.I.S. but are subsequently not re-exported shall require conversion to permanent import permit.

ATA Carnet

A foreign entity (e.g. foreign exhibitor) can use an ATA carnet to temporarily import goods into Thailand for display or use at exhibition, fairs or other similar events.

Goods are allowed to be imported into Thailand for a period of 6 months from the date of importation.



Customs

Temporary Importation/Customs Duties

Any prepayment of customs duty & taxes will be paid on behalf, and invoice to exhibitor at cost + prepayment fee of 10% on outlaid amount.

Sold Exhibits

Charges will apply for handling from exhibition stand to venue loading bay.

Please contact us for charges relating to onward services.

All duties/taxes payable/disposal of debris/conversion of temporary import to permanent import fee will be for the account of the exhibitor or their appointed forwarder.

Special Licenses & Permits

Administrative fees will apply for application and endorsement of licenses/permits from relevant Government departments in Thailand.

Customs-Sealed Containers

All containers sealed by customs are subject to customs supervision prior to unstuffing (excluding weekends and public holidays).

Breaking of seals without permission is a serious violation of customs regulations and offenders are subject to heavy fines. Imposition of fines (if any) will be borne by the exhibitors.

IMPORTANT NOTE

In all instances, the approval of import permits/ licenses is solely at the discretion of the relevant government authorities and we cannot be held responsible for their refusal to grant entry regardless as effort will be made to clear cargo through to show site.

Our Sustainability Initiatives

myKN – a one-stop-shop account portal for your shipping requirements:



Realistic and reliable information about transit times



Stay up-to-date on port schedules, including arrival and departure dates



Increased shipment agility & ensure space availability in peak seasons



Obtain transparency in vessel details, including live positions alongside CO2 emissions



Book & track all shipments on a centralised platform for easy coordination





Payment of charge

Payment of charge

Unless freight is routed via our Kuehne+Nagel network or officially appointed partners, we will require payment for all services, as advised by us, prior to services being completed.

This is due to these entities being likely to have a credit facility in place, and having a pre arranged set up on our myFairLog booking system.

Kuehne+Nagel is able to offer two types of payment terms, in accordance with the below:

Credit Account:

If you have an existing credit facility with Kuehne+Nagel (please check that this is still valid prior to booking services). If you would like to set up a credit account with us, please contact us to request the relevant forms. This must be completed two months prior to the relevant services being completed.

Cash On Demand (COD):

If you do not have an agreed credit facility with Kuehne+Nagel, services must be paid for prior to services being completed. Payment can be made via bank transfer or credit card payment.

Credit Card Payments
Or Paynow to our
UEN 199400013D

Kuehne + Nagel
Bank Details

SGD-Standard Chartered Bank
Swift code: SCBLSG22
Account no: 01-0-232762-9

USD-Citibank N.A
Swift code: CITISGSG
Account no: 0-859297-005

Shipping Instructions and Tariff

KUEHNE+NAGEL 

Expo
Halls



Seminars



Info



KUEHNE+NAGEL 

Inspire. Empower. Deliver.