



FORM 11: **RISK ASSESSMENT** **(Mandatory for RAW SPACE ONLY)**

Return Form to:

Sonia Low

Email: sonia.low@clarionevents.com

Deadline: **7 AUGUST 2025**

Risk Assessment (Mandatory for Raw Space/Custom Booth only) **DEADLINE: 7 AUGUST 2025**

Guidelines:

Identify Hazards	What could result from the hazard?	Who might be harmed?	Risk	Is the risk adequately controlled?	What is the Residual Risk?
Identify hazards in the halls/rooms and on the perimeter roads that could reasonably be expected to result in significant harm	<p>First aid injury – minor cuts sprains, bruises</p> <p>RIDDOR 3 day injury – broken fingers, toes, sprained tendons or muscles, illness (tiredness, stress, gastric)</p> <p>Serious injury – head injury, loss of consciousness, broken bones, dislocations, respiratory problems. Usually an injury from which full recovery is likely.</p> <p>Death or very serious Injury to one person - Loss of limb, paralysis or life changing injury from which full recovery is unlikely.</p> <p>Death or very serious injury to more than one person</p>	<ul style="list-style-type: none"> Staff and sub contract staff Exhibitors Contractors Organizers Visitors Venue Staff Disabled Elderly 	<p>P = Probability S = Severity R = Risk level</p> <p>P x S = R</p>	<p>Consider hierarchy of controls</p> <ul style="list-style-type: none"> Eliminate Substitute Reduce Isolate Control PPE Discipline <p>Do the controls..... Comply with industry/legal standards? Represent best practice? Reduce risk as far as is reasonably practicable?</p>	<p>Action Level</p> <p>H = High, Immediate action required M = Medium, Justify and review each event day L = Low, no action required</p> <p>See table below</p>

Key

Probability (P)	Severity (S)	Calculation of Risk (R)						Action Level	
5. Almost inevitable 4. Very likely 3. Likely 2. Unlikely 1. Very unlikely	5. Multi death or very serious injury 4. Single death or very serious injury 3. Serious injury 2. RIDDOR 3 day 1. Minor/First Aid	Prob	5	5.M	10.H	15.H	20.H	25.H	LOW – no further controls required
			4	4.L	8.H	12.H	16.H	20.H	
			3	3.L	6.M	9.H	12.H	15.H	MED – justify /review for each event day
			2	2.L	4.L	6.M	8.H	10.H	
			1	1.L	2.L	3.L	4.L	5.M	
									HIGH –immediate action/ further controls needed
Severity									



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Risk Assessment Form
(You may use your own template)

Logo:	Build-up: 6-8 September 2025 Open: 9-11 September 2025 Tear-down: 11 October 2025, 3.30pm onwards	Show: Enlit Asia 2025
		Venue: BITEC, Bangkok, Thailand
		Halls in use: Hall 102,103,104
Risk assessment undertaken by:	Person in Charge:	Distribution:
Signed: Date:	Signed: Date:	

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Hazard	Consequences	Who is at Risk	P	S	R	Controls	P	S	R	Action Level

Risks to be monitored each day as follows, these will normally be those risks rated Medium after Controls are in place:



Asia



Utility Week

9-11 September 2025

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