

Contents



Transportation & Venue Guide



Construction Guide & Safety Compliance



BITEC Online Order

From
Express way

ทางออก
EXIT
17B To Samut Prakan

Use BITEC Entrance 3

ทางออก
EXIT
17C To Chon Buri

Use BITEC Entrance 1



	BTS Skytrain Bangna station Exit 1 , A short walk to the Skywalk bridge leading direct to BITEC
	Public Buses Entrance 1 Travel by bus No. 38, 46, 46A, 48, 132, 139, 180 from Debaratna Rd. Entrance 3 Travel by bus No. 2, 23, 45, 102, 116, 142, 507, 508 from Sukhumvit Rd.
	Mini Vans Pick up & drop off at Bangna Intersection (100 m. from BITEC) to Bangkok Southern Bus Terminal, Bangkok Bus Terminal (Chatuchak), Bangkok Railway Station (Hua Lamphong), Rangsit, Silom, Rama 2
	Exit the Expressway For Entrance 1 - Exit the Expressway to Debaratna Rd. - Keep left, enter service road - Use BITEC U-turn
	Exit the Expressway For Entrance 3 - Exit the Expressway to Samut Prakan (Sukhumvit) - Keep left, to BITEC

3rd FLOOR
FOOD & BEVERAGE
FOOD & BEVERAGE

2nd FLOOR
BHIRAJ CONVENTION CENTRE ZONE

- CONVENTION HALLS
- MEETING ROOMS

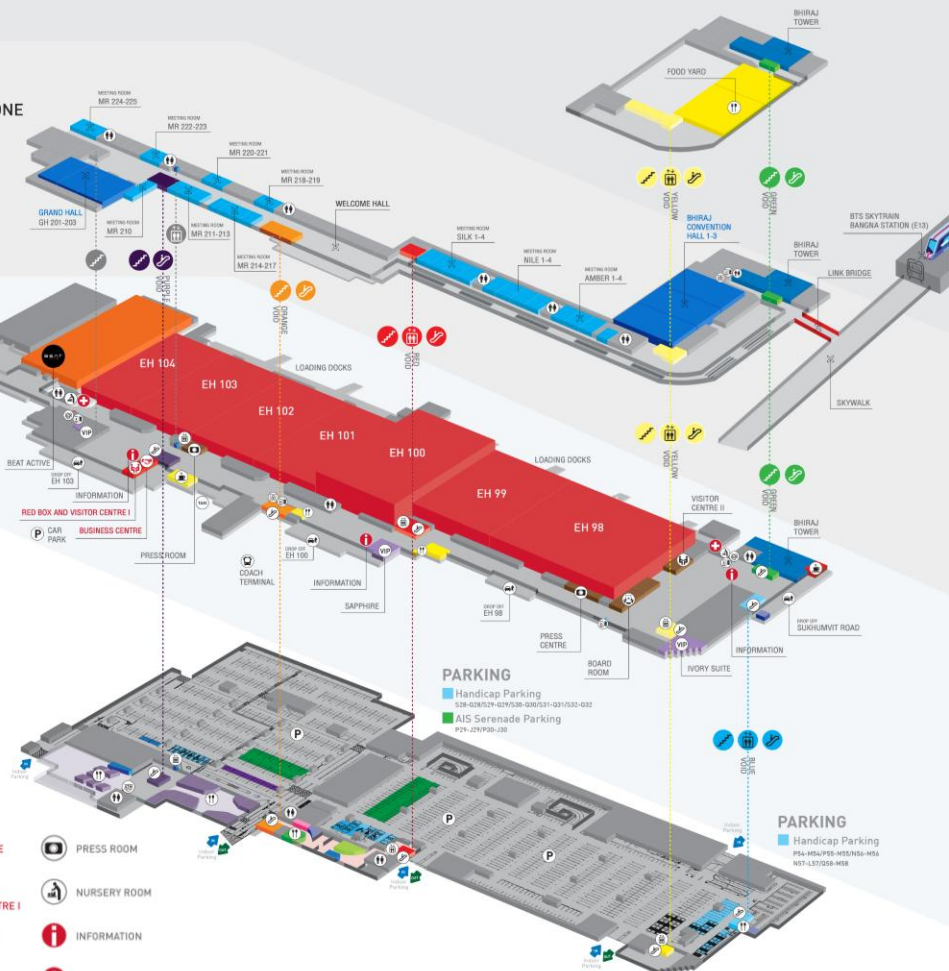
G FLOOR
EVENT ZONE

- EVENT HALLS
- FOOD & BEVERAGE

BASEMENT 1
PARKING

- Handicap Parking
811-813/811-814
- AIS Serenade Parking
814-820/814-822
- Mother Expectant & Elderly Parking
814-822
- EV Charger Parking
808-810

- CAR PARK
- TAXI DROP OFF
- DROP OFF
- COACH TERMINAL
- ESCALATOR
- ELEVATOR
- FOOD & BEVERAGE
- COFFEE
- RESTROOM
- ATM
- POWER BANK RENTAL
- LOCKER RENTAL
- BUSINESS CENTRE
- RED BOX AND VISITOR CENTRE I
- VISITOR CENTRE II
- BOARD ROOM
- PRESS ROOM
- NURSERY ROOM
- INFORMATION
- FIRST AID



Venue Guide

ศูนย์อาหาร
FOOD YARD



BHIRAJ
TOWER

3 FL.

G FL.

B1 FL.

CONVENIENCE STORES



Construction Guide & Safety Compliance





CONSTRUCTION &
SAFETY CONCERN



LOADING
RESTRICTION



TRAFFIC
ROUTING



PARKING
REGULATION

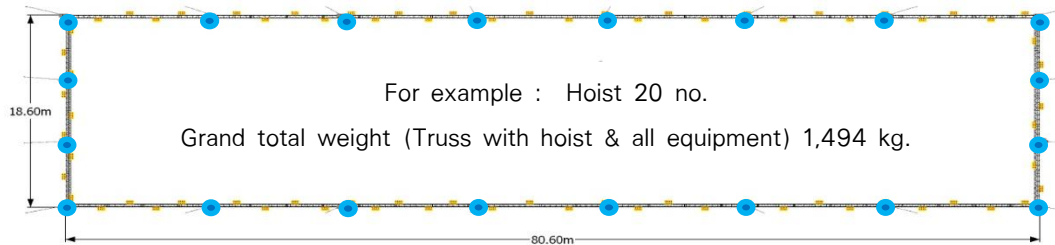
- The standard pattern or semi-finished style is recommended for setting up booths and structures to make it easy and convenient.
- The height of regular booths and structures, including decorations, must not exceed 6 meters.
- To ensure the safe and smooth erection of booths and structures over 4 meters height, the perspective must submit the following for review to the organizer and BITEC with PE Endorsement (Professional Engineer/Associate Engineer) approval no later than 30 days before the move-in period.



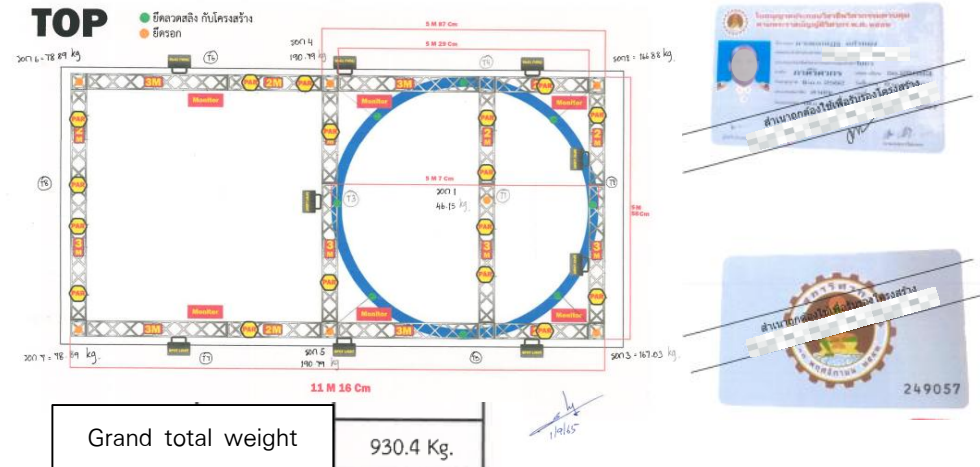
- The floor loads in each area are different. If the weight of machines being displayed or demonstrated exceeds the maximum weight limit, the contractor or exhibitor must place a steel plate under the machine or its leg and ensure that the weight after calculation falls within the weight criteria. At least 30 days before the move-in period, the machine details must be submitted to the official freight forwarder and BITEC for review by the contractor or exhibitor. (For additional information, the contractor or exhibitor can contact the official freight forwarder).
- If you have a machine with 2 levels, it is required to submit the perspective or machine details with permission from an engineer (Professional Engineer/Associate Engineer) to the official freight forwarder and BITEC for review no later than 30 days prior to the move-in period.



- Rigging Point, Main beam supports 200 kg. per node and Whole main beam supports 2,000 kg. / beam and Sub beam supports 100 kg. per node and Whole main beam supports 1,000 kg. / beam
- It is necessary to submit the lighting and speaker truss design, rigging plot, and grand total weight to the organiser and BITEC for review by 30 days before the move-in period.
- Accessing the catwalk area requires informing the organizer and presenting your ID card at BITEC's security room (behind event hall 103 or 98) before entering
- A safety harness and safety helmet are necessary for the contractor to wear while working on high ground.



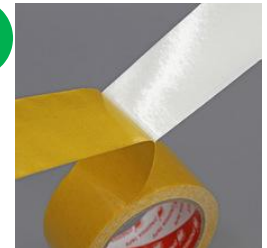
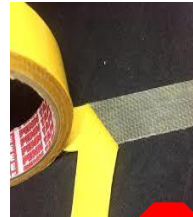
- The truss with structures, which must be approved by an engineer (Professional Engineer/Associate Engineer), and includes rigging plot and grand total weight, must be submitted to the organizer and BITEC to review no later than 30 days prior to the move-in period.



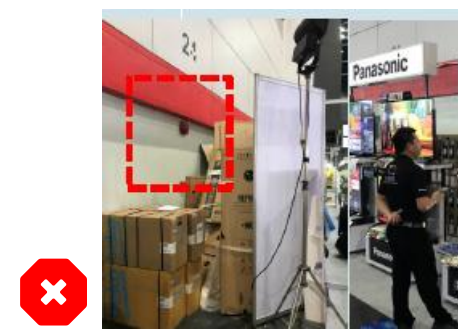
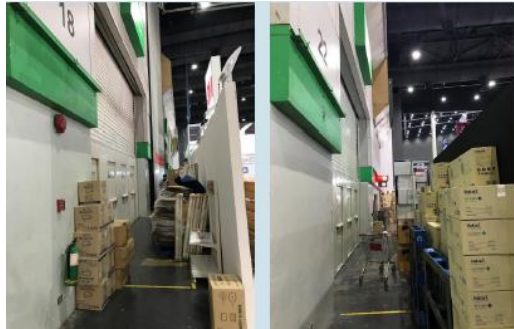
- To prevent damage to the floor, it is necessary to surround booths, structures, and decorations with carpet.



- The use of double-sided tape (such as adhesive tape, foam tape) and glue on the floor is prohibited. Contractors or exhibitors are only permitted to use carpet tape to prevent damage.



- Do not put any obstructions in the fire exit door, entrance area, aisle, electrical control panel, fire hose cabinet, and fire alarm.



- Booths located near the building partition, wall, or emergency exit door are not permitted to have any items placed behind them due to the possibility of damage.



- The event hall does not allow the use of circular saws, chain saws, or angle grinders; only hand saws are allowed, and scrap materials must be protected by floor covering.



- Paint, only allow watercolour and only use abrasive sandpaper and air sander machine with vacuum tube in order to avoid smell of colour and dust.



sander machine with vacuum tube

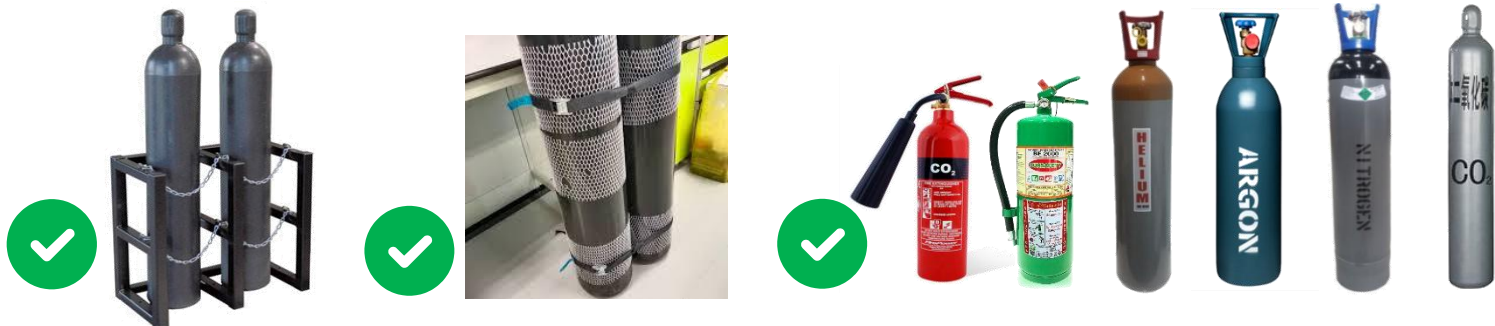
- The contractor or exhibitor is responsible for removing all leftover construction and demonstration materials from the venue.



- Entering the event area with flammable gas or substances without approval from BITEC is not permitted .



- Only Helium, Argon, Nitrogen, Carbon Dioxide can enter the event area and must be kept in gas rack or gas tank holder with fire extinguisher nearby. Subject to organiser and BITEC approval.



- It's important to avoid cleaning up all equipment and pouring hazardous substances, including using water from the toilet in the booth, as it can damage the utilities system in the building.



- Air compressors with pressure greater than $\frac{1}{2}$ (0.5 hp) per booth are not allowed to be set up. If the exhibitor or contractor wants a compressed air system larger than the specified size, they must order it from the official contractor.



- Do not allow converting an electrical system from 3 phase to 1 phase without a power distributor. If there are any improper or hazardous electrical installations, they must be fixed immediately.



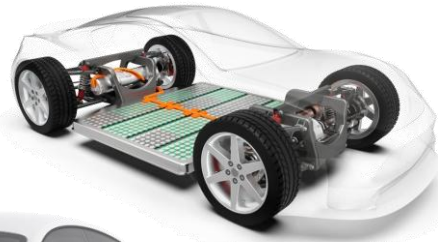
- Electric cables must be covered with black and yellow hazard tape protectors to prevent tripping. Do not plug in too many items to prevent danger or damage that may occur



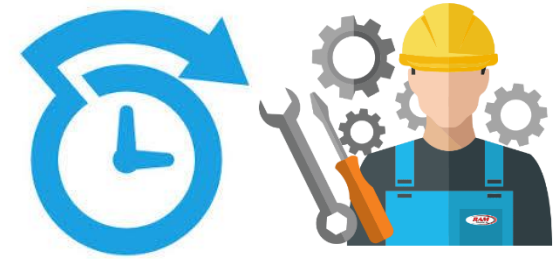


- Advertising balloons or inflatable balloons need to be placed properly and shouldn't have any impact on nearby booths.
No Helium balloons is allowed.

- To ensure the safety of the exhibit, it is imperative that the gasoline in the vehicle does not exceed 1/8 of the fuel tank. Additionally, all battery cables must be removed and should be securely wrapped with electric tape to prevent any potential sparks. Electrical system wiring for exhibit vehicles must comply with safety standards. Subject to organiser and BITEC approval.



- If a contractor or exhibitor wants to install overtime, they should notify the organiser soonest possible. Subject to approval and additional cost applies.



- After the event period, utilities will no longer be available unless you have arranged for extended services or a 24-hour power socket through the official contractor. BITEC cannot be held responsible for any damage to all the equipment and/or products once the system is shut down.



Laser, X-ray, and Radioactive Materials: In cases where the equipment is in the possession of the exhibitor,

(Subject to organiser and BITEC approval)

- Demonstrations of machinery and equipment that incorporate lasers, X-rays, and radioactive materials by exhibitors must present official authorization documents from relevant government officials (Office of Atoms for Peace) and from the management of the service provider. The event organizer must submit these documents to BITEC for verification and approval at least 30 days before the installation date.
- Radiation generators that can be displayed at BITEC must be small and portable without the use of any lifting equipment. The relevant import documentation includes the following:



1. The notification of possession or use of radiation generators permits installation only at the address specified in the document. In the event of relocation, the owner must cancel the previous address in the document and submit a new notification of possession for the new address.
2. In the case of exhibiting equipment off-site for which permission has been granted, a detailed explanation letter must be submitted, including the purpose of the relocation, the location, and the number of days for the exhibition. The authority to consider this request lies with the Secretary General of the Office of Atoms for Peace.

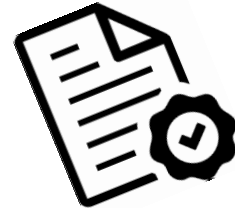


Laser, X-ray, and Radioactive Materials: In the case of new equipment or equipment imported for exhibition purposes,

(Subject to organiser and BITEC approval)

- In the case of new equipment or equipment imported for exhibition and currently in the process of being sold, authorization documents from the Office of Atoms for Peace must be submitted to BITEC at least 30 days before the installation date. The details are as follows:

1. The importer/owner must request possession documentation from the Office of Atoms for Peace.
2. The importer/owner must submit a safety assessment report for the radiation generator.
3. If a sale occurs, the owner must update the possession documents to reflect the new ownership, in accordance with the regulations of the Office of Atoms for Peace.



For further information, please visit the Office of Atoms for Peace website: <https://www.oap.go.th>

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If you are not the addressee you are prohibited from copying it, distributing it or disclosing it to anyone other than the addressee.

- Children are not permitted to enter the event area.
- Animals or pets are not permitted to enter the event area.
- Smoking indoors is strictly prohibited and can only be permitted in designated areas.
- Consumption of alcohol is strictly prohibited while move-in and move-out period.
- Wearing slippers is not permitted in the event area.





❖ **Animals or Pets allowed to enter the event area.**

- Service animals or pets that are specially trained to help people with disabilities or patients.
- Animals or pets that engaged in military or police operations.
- Animals or pets must be put in bags or carts.

❖ **The procedures for exhibit, performance and contest Animals or Pets**

- The submission of an official health certificate to the organiser and BITEC is mandatory for further approval. This certificate must be submitted no later than 30 days prior to the move-in period.
- It is necessary to ensure that animals or pets brought into the event area do not cause any disturbance or injury to others.
- It is required to take the animals out of the event space at the end of each day's event.



**K9
DOGS**



**POLICE
DOGS**



**SERVICE
DOGS**



**EMOTIONAL
SUPPORT
DOGS**



**THERAPY
DOGS**





CONSTRUCTION &
SAFETY CONCERN



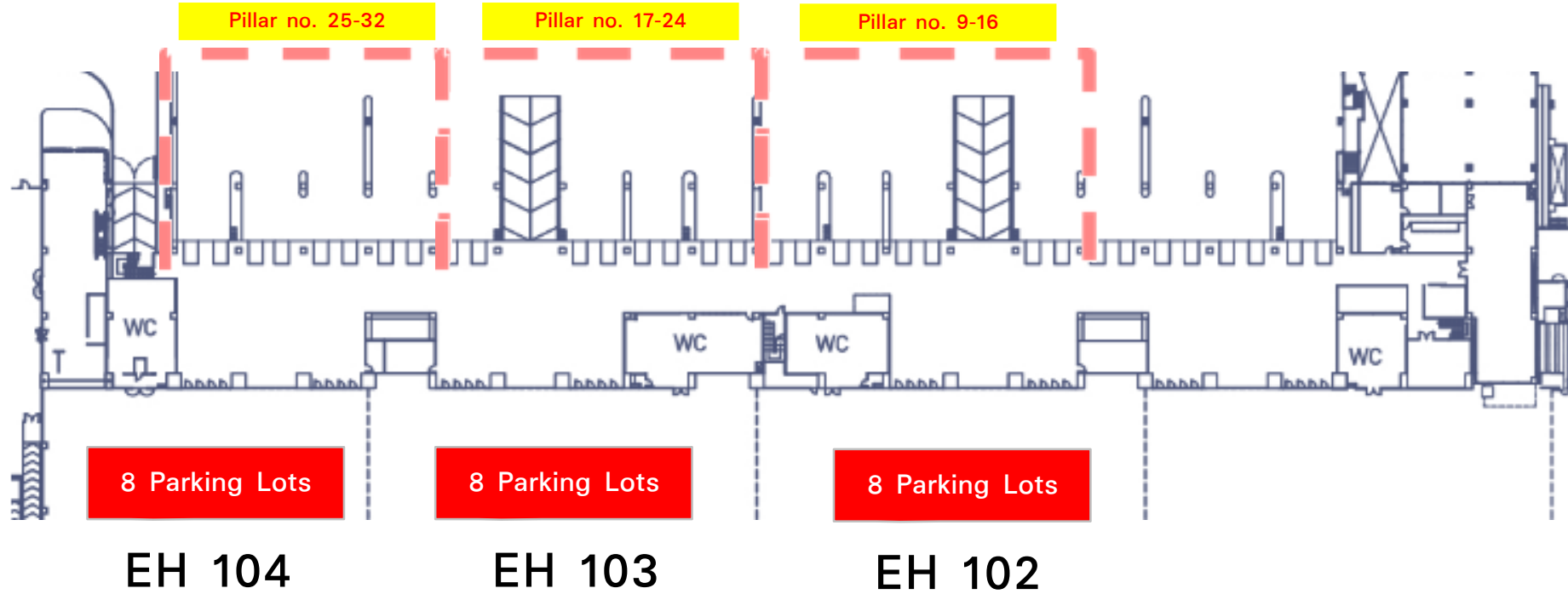
LOADING
RESTRICTION



TRAFFIC
ROUTING



PARKING
REGULATION



Vehicles (either) per
Each parking lot



- Parking or waiting in loading bays is not allowed. Vehicles must move immediately after they have finished loading or unloading.
- It is not allowed to load or unload through glass doors.
- Any goods or items left at the loading area are entirely the owner's responsibility, Bitec is not liable for any damage or loss of property that may happen during the event.

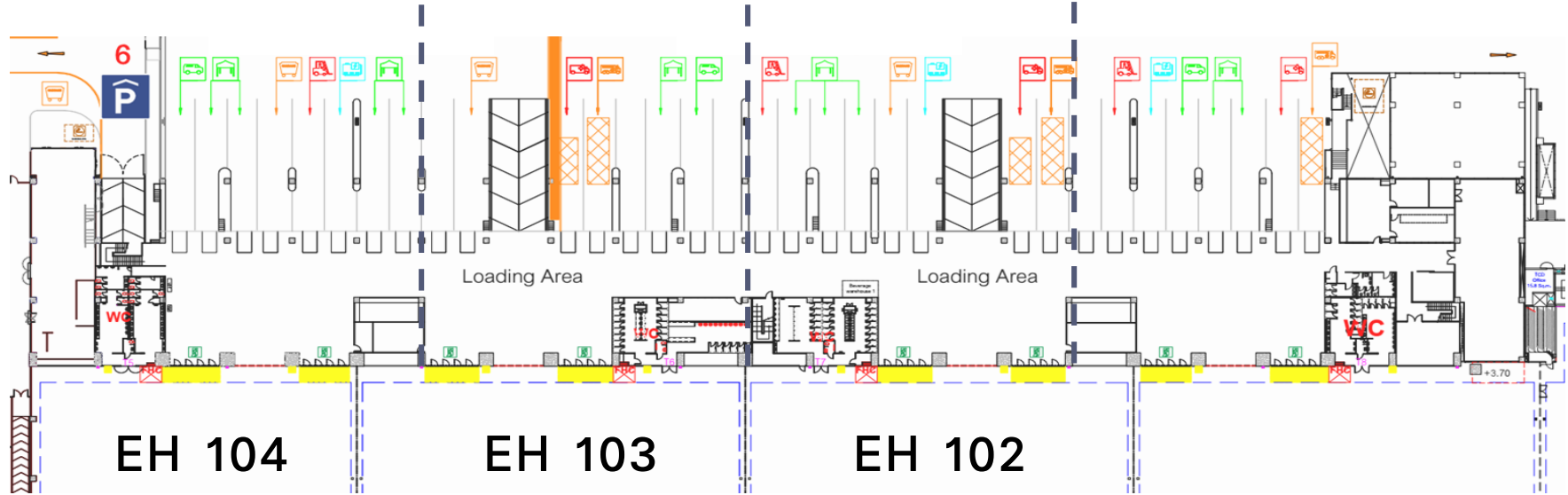


**LOADING BAY PARKING FEE**

- Car/4-Wheel vehicles First 1 ½ hours free of charge
- More than 6-wheel vehicle. First 3 hours free of charge
- Succeeding hours 200 Baht/hour (a fraction of an hour is considered 1 hour)
- Lost Parking Card 1,000 Baht



*Parking fee cannot be waived



	OB VEHICLE
	FIRE TRUCK
	FORKLIFT PARKING AREA

	TENT
	GARBAGE DUMP
	GENERATOR PARKING AREA

	ARTIST VEHICLE, POLICE VEHICLE
	AMBULANCE PARKING AREA



CONSTRUCTION &
SAFETY CONCERN



LOADING
RESTRICTION



TRAFFIC
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REGULATION

ROUTES GUIDE to MARSHALING YARD

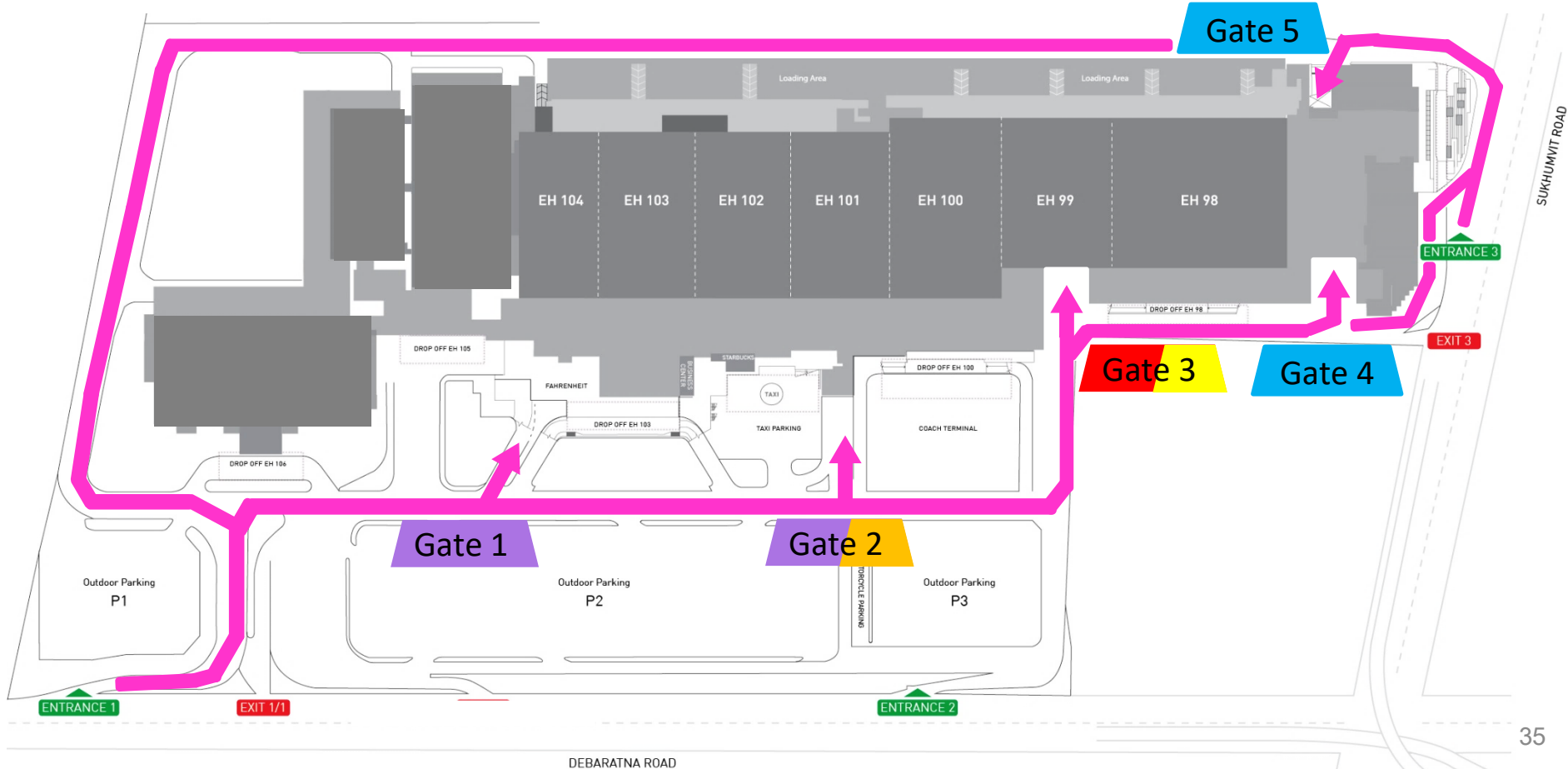




ROUTES GUIDE to LEAVE THE AREA

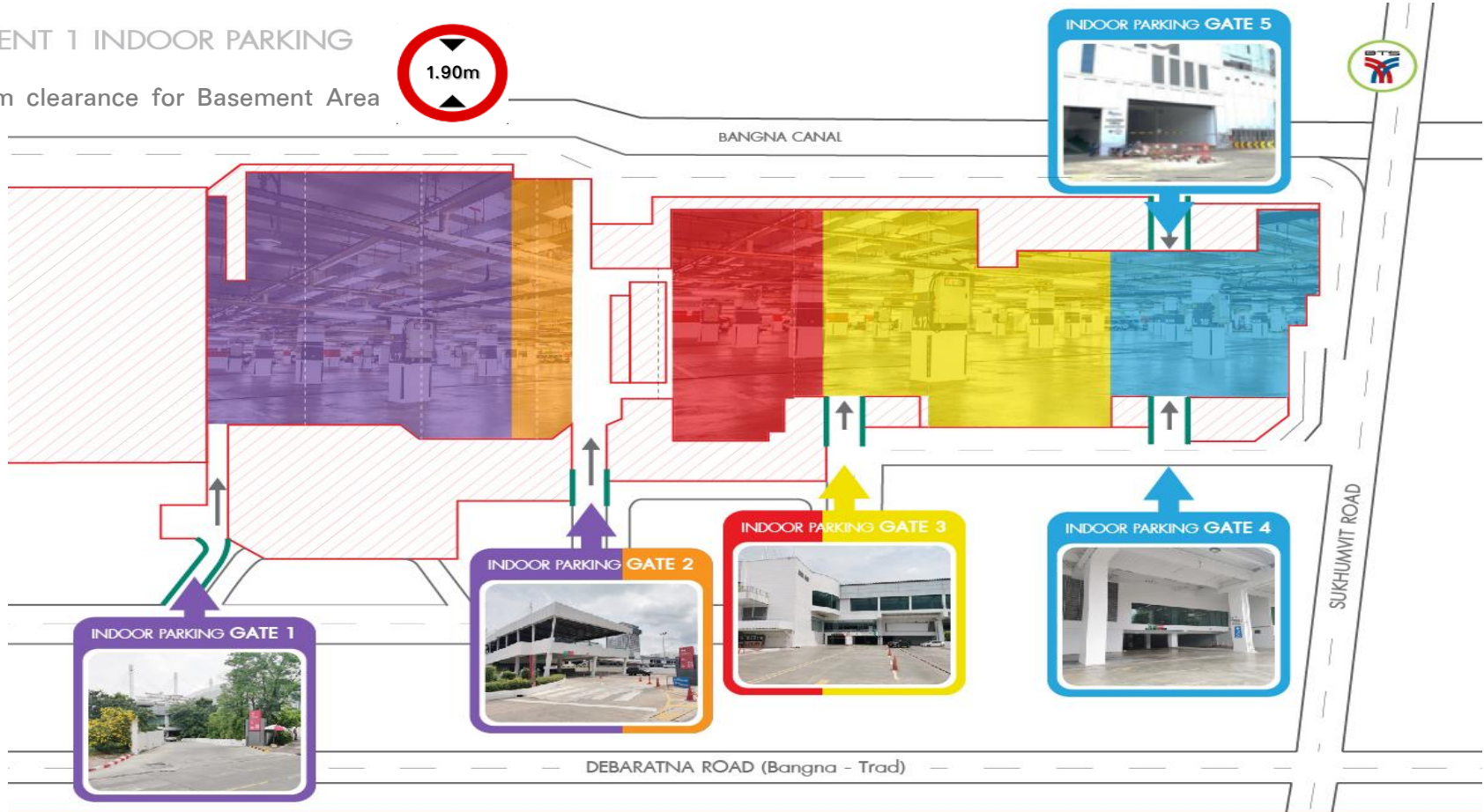


ROUTES GUIDE to INDOOR PARKING

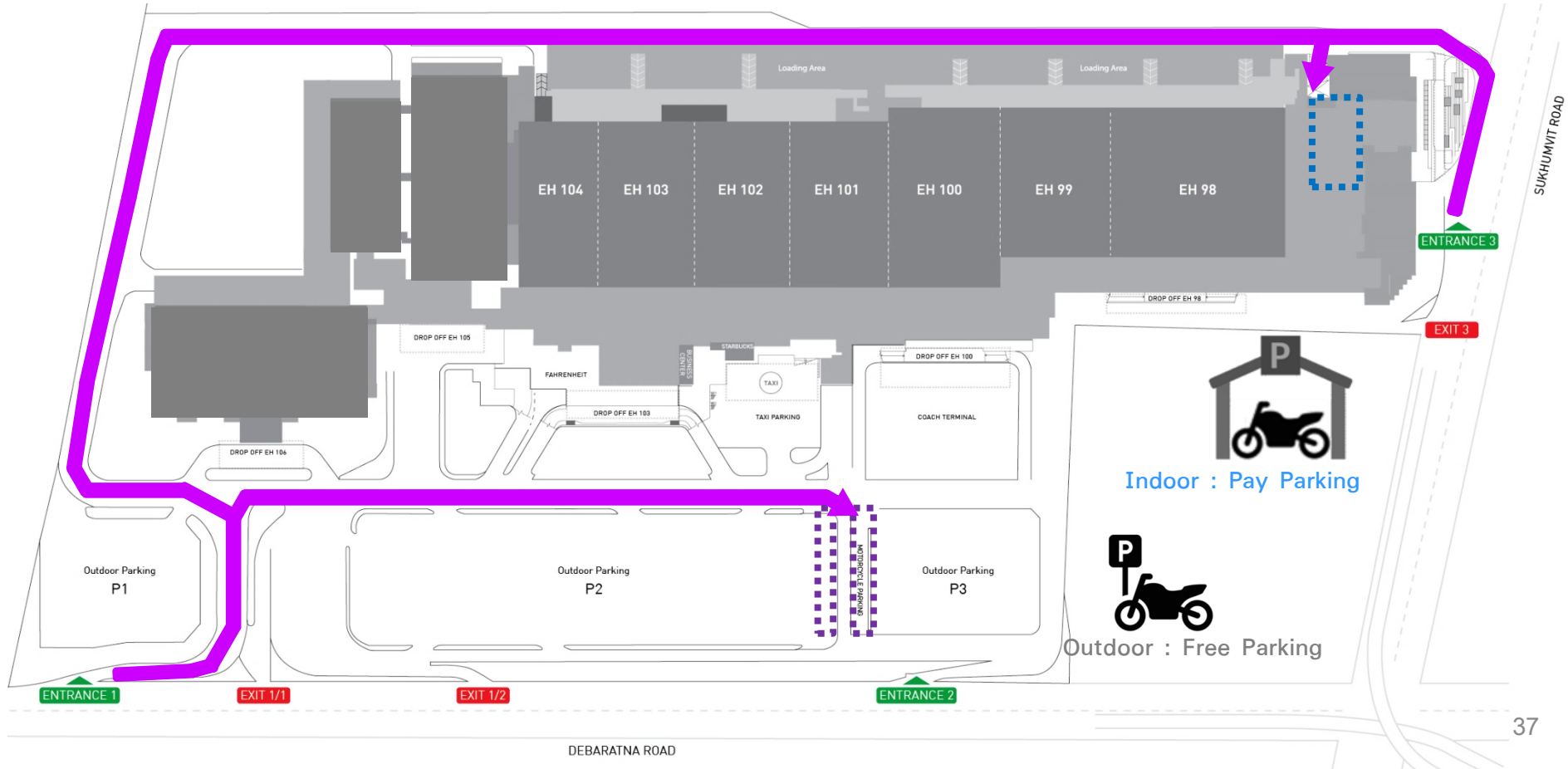


BASEMENT 1 INDOOR PARKING

Maximum clearance for Basement Area



ROUTES GUIDE to MOTORCYCLE PARKING AREA





CONSTRUCTION &
SAFETY CONCERN



LOADING
RESTRICTION



TRAFFIC
ROUTING



PARKING
REGULATION



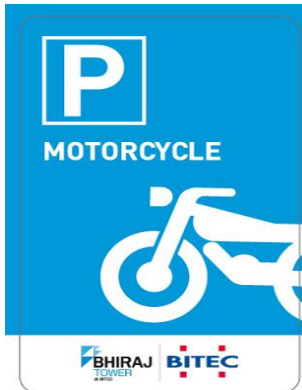
- | | | | |
|---|--|---------------|--------------------|
| ■ | Red Card | Basement Area | First 30 mins free |
| ■ | Navy Blue Card | Outdoor Area | First 3 hours free |
| ■ | Succeeding hours | | 20 Baht/hour |
| | (a fraction of and hour is considered 1 hour) | | |
| ■ | Overnight Parking | | 100 Baht/hour |
| | Cut-off time at midnight (Charged on top of regular parking fee) | | |
| ■ | Lost Parking Card | | 1,000 Baht |



06.00 - 00.00 hrs.
No Overnight Parking



- **Car Blue Card** **Basement Area** First 30 mins free
- Succeeding hours 30 Baht/hour
 (a fraction of and hour is considered 1 hour)
- Overnight Parking 500 Baht/hour
 Cut-off time at midnight (Charged on top of regular parking fee)
- Lost Parking Card 1,000 Baht



- **Motorcycle Blue Card** **Basement Area** First 30 mins free
- Succeeding hours 10 Baht/hour
 (a fraction of and hour is considered 1 hour)
- Overnight Parking 300 Baht/hour
 Cut-off time at midnight (Charged on top of regular parking fee)
- Lost Parking Card 1,000 Baht



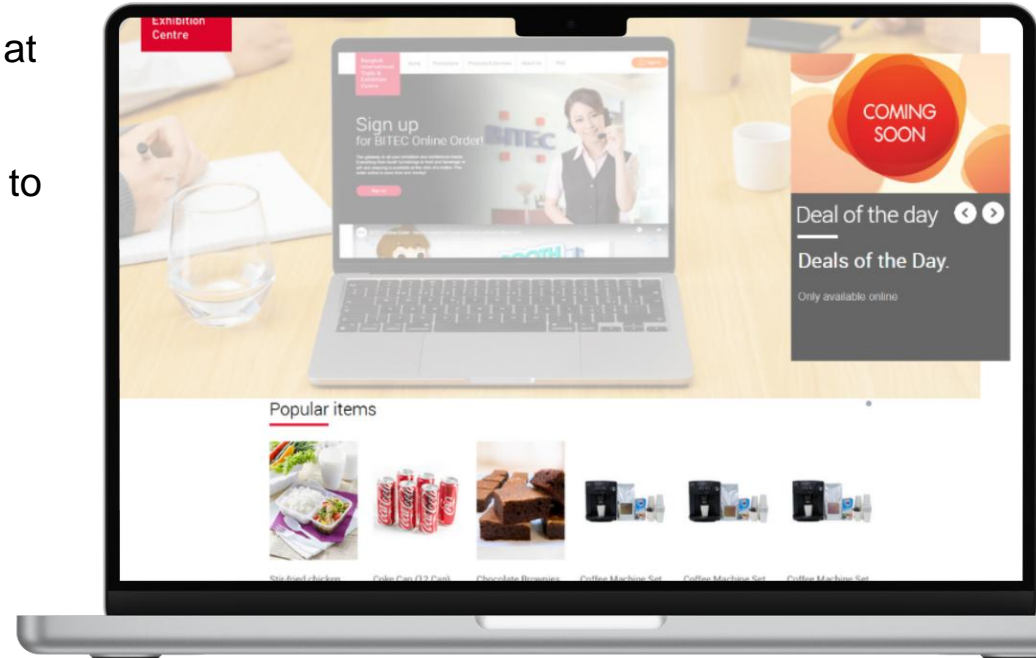
BITEC Online Order

FINDING THE BEST SOLUTION FOR YOUR SHOW

What's BITEC Online Order

BITEC Online Order gives your exhibitors access to all of BITEC's products and services via a convenient and easy-to-use online system at www.bitec-onlineorder.com

There are many product types for customers to choose which are featured in the website.



Our Products & Services



Food

A tasty selection of catapies and finger food



Beverage

A wide variety of light and refreshing drinks



Meal Boxes

Conveniently packaged ready to eat meals



Cleaning

Delivering all your cleaning solutions from start to finish



Internet

Stay connected with our ADSL, internet and wifi services



Flowers & Plants

Creative plant and floral decorations

- Food
- Beverage
- Meal box
- Flowers & Plants
- Cleaning Services
- Internet Services



Cut-off Date for Products & Services - Standard rate -

Move-in date: 6 September 2025
Show date: 9-11 September 2025

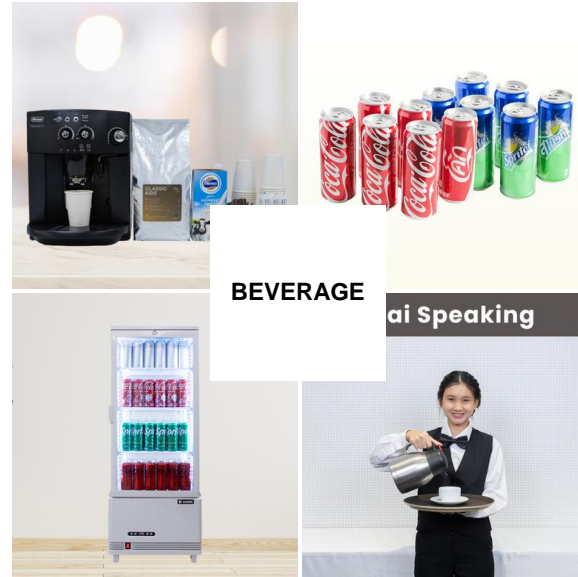
Please order before 23 August 2025

Food, Beverage, Meal box, Cleaning, Internet



Order at least 14 days before the first move-in date.

Highlight Products



How to Register & How to Order

How to Register?

1



Sign Up

Go to www.bitec-onlineorder.com and click the **Sign Up** button

2



Create Your BITEC Online Order Account

Follow our simple instructions on the screen to enter your email address, password, contact and billing information.

"For corporate accounts, please have your Tax ID ready in order to receive the full tax invoice upon completion of your online order."

3



Verify your email

After submitting your details, you will receive an email confirmation. Simply click the **Complete Registration** button in your email to complete the registration process.

How to Order in 5 Simple Steps

1



Log in

Click the **Sign In** button and enter your username and password

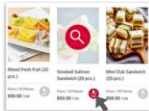
2



Choose your event

Select the event that you wish to supply. You may type in the name of your event in the search box or simply use the drop down list to select the month and year of your event.

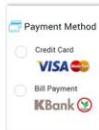
3



Choose your products and services

Browse through our online catalogue and select your desired items by adding them to your shopping cart.

4



Choose your payment method

Select your preferred payment method from our convenient payment options including credit card or bill payment.

5



Receive your products

Once your order and payment is complete, we will deliver your products and services directly to your booth or as specified during the order process.

SCAN HERE
for download brochure





THANK YOU

For more information



info@bitec-onlineorder.com



02 726 1999 ext. E-commerce