

Risk Assessment

Exhibition:	Date RA Undertaken	Date of Event
Venue:	RA Undertaken by: Name: Signed: Position:	
Addendum:		

Risk Assessment

Hazards/ Visitor Profile / Attendance	Consequences	Who is at risk	PxS=R	Controls	PxS=R Action Level
Identify Hazards Identify hazards in the halls and on the perimeter roads that could reasonably be expected to result in significant harm. Visitor Profile Trade exhibition for the public sector, no alcohol in hall, low prevalence of smokers Attendance 2000 in 1 day, children not permitted, normal prevalence of disabled visitors	What could result from the hazard? First aid injury – minor cuts, sprains, bruises 3 day injury – broken fingers, toes, sprained tendons or muscles, illness (tiredness, stress, gastric) Major injury – head injury, loss of consciousness, broken bones, dislocations, respiratory problems Single death – death of one person Multiple death/serious injury – Death and/ or serious injury to many people	Who might be harmed? <ul style="list-style-type: none"> • Organisers • Visitors • Exhibitors • Contractors • Venue Staff • Disabled • New and expectant mothers • Elderly visitors 	Risk P = Probability S = Severity R = Risk level $P \times S = R$	Is the risk adequately controlled? Consider hierarchy of controls: <ul style="list-style-type: none"> • Eliminate • Substitute • Reduce • Isolate • Control • PPE • Discipline Do the controls... Comply with industry standards? Meet legal requirements? Represent best practice? Reduce risk as far as is reasonably practicable?	What is the residual risk? Action Level H = high. Immediate action required M = medium. Justify and review each event day. L = low. No action required

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