

# Traffic Instructions





# How to make a Traffic Booking

Book your traffic slot online

**Coming Soon**

**\*Going Live November 2025\***

## Registration

- Register on the traffic system with our account
- Selecting 'ICE & iGBA 2025' and you will be able to see your available slots linked to your account
- Overview of your bookings available (of bookings made)

## Time Slot Allocation

- Search for available time slots
- Select your chosen time slot, input your information and confirm

## What to do after your booking

- Automatic email with your time slot provided alongside a unique reference and QR code. Please keep this to hand & ensure the information is shared with your driver
- Registration at ICE & iGBA 2025 marshalling yard using booking confirmation (reference number) and / or QR code



# Your traffic booking process

## Your traffic booking process – a step by step guide

### STEP 1:

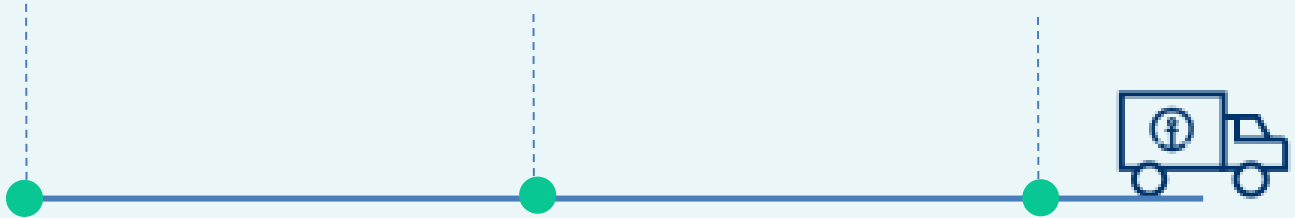
Access the transport management system.

### STEP 2:

Book your designated arrival slot and time.

### STEP 3:

Receive automatic confirmation, including slot reference number and QR code. Please ensure this is given to your driver.



### STEP 4:

Driver arrives at marshalling yard for ICE & iGBA 2025 with QR code or reference, prior to booking slot.

### STEP 5:

Vehicle is matched with booking slot and provided with access accreditation

### STEP 6:

Vehicle is processed and departs Fira Barcelona (when space is available)





# Access Fees

## A guide to access fees for ICE & IGB 2025

In order to secure a booking slot, all fees need to be paid, either in advance, or upon the driver's arrival in the marshalling yard.  
To note, access fees are per vehicle, not per booking.

### ICE & iGBA 2025 ACCESS FEE'S

Booking Type	Fee	Comments
Handling Booked with KN (excluding small vans)	€ 65.00	Venue Access Fee / Traffic Management
Self-Unloading trailers	€ 140.00	Venue Access Fee / Traffic Management
Small Vans	€ 15.00	Venue Access Fee (paid directly at Marshalling Yard)



# Vehicle Marshalling Yard

## How to find the Vehicle Marshalling Yard

All vehicles prior to entry into ICE & IGB 2025 will be required to attend the vehicle marshalling yard, also known as “SOT”. Vehicles will be processed and receive the necessary accreditation to access the venue so please ensure timely arrival prior to your designated access slot to ensure adequate time for processing. Vehicles arriving directly to the venue without the necessary accreditation will be turned away and sent to the vehicle marshalling yard.

**Please arrive to SOT 1 hr prior to your confirmed STM booking slot for processing**

LOGISTIC AREA SOT DEL MIGDIA



GPS 41°21'34.7"N 2°08'58.3"E  
Google Map click here




















### VEHICLE REGISTRATION AREA SOT

<b>ADDRESS</b>	Carrer del Foc, 139 – 08038 - BARCELONA <a href="https://maps.app.goo.gl/T8UYC3ewCiAyghWYA">https://maps.app.goo.gl/T8UYC3ewCiAyghWYA</a>
<b>GPS LOCATION</b>	41.21.34.7”N 2.08.58.3”E
<b>General Rules:</b>	
<b>ACCESS TO FIRA GRAN VIA</b>	Vehicle access only for un/reloading purpose. No parking. Only cargo vehicles accepted. No Passenger vehicles allowed to access. All vehicles (no exceptions) first need to register at the Vehicle Registration Area SOT. High Visibility vest and appropriate safety shoes need to be worn (including drivers).
<b>BARCELONA LOW EMISSION ZONE:</b>	Please check the following link to get the right permit for your vehicle to access Barcelona área: <a href="https://www.zbe.barcelona/en/zones-baixes-emissions/vehicles-afectats.html">https://www.zbe.barcelona/en/zones-baixes-emissions/vehicles-afectats.html</a>
<b>SOT OPENING TIMES</b>	Please contact Kuehne+Nagel for further information



# Vehicle Types & Access

## Types of Vehicles & Processing Requirements

TYPE OF VEHICLE	LOGISTICS HANDLING	VEHICLE PROCESSING
<b>TRAILER (Articulated Truck)</b> 	<b>SELF UNLOADER</b> By hand or tail lift (no KN Service Required)  	Vehicle Booking Processed via KN STM traffic system or onsite at SOT. Vehicle processed on first come first serve basis Vehicle held at Marshalling Yard prior to space availability
<b>TRAILER (Articulated Truck)</b> 	<b>NEED KN FORKLIFT SERVICE</b>  	Vehicle Booking Processed via KN STM traffic management system Time slot allocated, booking confirmation issued to booking party with traffic instructions Vehicle processed Marshalling Yard and permitted site access in accordance with slot provision
<b>MID SIZE TRUCK</b> 	<b>SELF UNLOADER</b> By hand or tail lift (no KN Service Required)  	Vehicle Booking Processed via KN STM traffic system or onsite at SOT. Vehicle processed on first come first serve basis Vehicle held at Marshalling Yard prior to space availability
<b>MID SIZE TRUCK</b> 	<b>NEED KN FORKLIFT SERVICE</b>  	Vehicle Booking Processed via KN STM traffic management system Time slot allocated, booking confirmation issued to booking party with traffic instructions Vehicle processed Marshalling Yard and permitted site access in accordance with slot provision
<b>VAN</b> 	<b>SELF UNLOADER</b> By hand or tail lift (no KN Service Required)  	Vehicle Booking Processed via KN STM traffic system or onsite at SOT. Vehicle processed on first come first serve basis Vehicle held at Marshalling Yard prior to space availability
<b>VAN</b> 	<b>NEED KN FORKLIFT SERVICE</b>  	Vehicle Booking Processed via KN STM traffic system or onsite at SOT. Time slot allocated, booking confirmation issued to booking party with traffic instructions Vehicle processed Marshalling Yard and permitted site access in accordance with slot provision
<b>CAR (non-cargo vehicle)</b> 	<b>NON-CARGO VEHICLES ARE NOT ALLOWED TO ACCESS TO VENUE LOADING BAYS AT ANY TIME</b>	<b>NON-CARGO VEHICLES ARE NOT ALLOWED TO ACCESS THE VENUE LOADING BAYS AT ANY TIME UNLESS SPECIAL ACCESS PERMISSION GRANTED</b>



## FAQs

<b>Q1: Can I skip the SOT and go straight to the fairground?</b>	<b>A1: All vehicles must attend the vehicle marshalling yard, commonly known as SOT for processing and to receive accreditation for venue access. Direct access to the venue is not permitted.</b>
<b>Q2: Can I unload my goods directly from my car at the venue?</b>	<b>A2: Cars are permitted at the designated parking areas for the venue where goods can be transferred from car into the venue.</b>
<b>Q3: Do I have to pay the access fees in advance?</b>	<b>A3: No, you can either pay in advance or you can pay access fees once your driver arrives at the marshalling yard.</b>
<b>Q4: Can I pay the access fees onsite?</b>	<b>A4: Yes, you can pay access fees once your driver arrives at the marshalling yard.</b>
<b>Q5: Do I need a vehicle booking slot?</b>	<b>A5: Yes, all vehicles will need a pre booked slot before arriving at the vehicle marshalling yard.</b>
<b>Q6: What if I need to amend my booking?</b>	<b>A6: Our system can be amended and remains flexible after a booking is made, any issues we suggest to contact our event team for further support.</b>
<b>Q7: When do I need to arrive at SOT?</b>	<b>A7: We recommend you arrive 1hr prior to your required time slot confirmed by the KN STM.</b>

Expo  
Halls



Seminars



Info

