



IGB Affiliate 2025
Exhibition Timetable

Build Up		
Friday 17 th January 2025	08:00 – 12:30	Official Contractors
Friday 17 th January 2025	12:30 – 22:00	Official Contractors + Space Only Stand Builders
Saturday 18 th January 2025	08:00 – 22:00	Official Contractors + Space Only Stand Builders
Sunday 19 th January 2025	08:00 – 22:00	Official Contractors + Space Only Stand Builders
Dark Day (Dressing, cleaning only – NO vehicle Access)		
Monday 20 th January 2025	08:00 – 12:00	Official Contractors + Space Only Stand Builders
Exhibitor Activity		
Monday 20 th January 2025	13:00 – 20:00	Exhibitor Access
Monday 20 th January 2025	13:00 – 20:00	Pre-registration
Show Open		
Tuesday 21 st January 2025	08:00 – 09:30	Official Contractors + Space Only Stand Builders + Exhibitors
Tuesday 21 st January 2025	09:30 – 18:00	Open to all visitors
Wednesday 22 nd January 2025	09:00 – 10:00	Exhibitors
Wednesday 22 nd January 2025	10:00 – 18:00	Open to all visitors
Breakdown		
Wednesday 22 nd January 2025	19:30 – 22:00	Official Contractors + Space Only Stand Builders + Exhibitors
Thursday 23 rd January 2025	08:00 – 20:00	Official Contractors + Space Only Stand Builders

Important Notices

New to 2025

- As a result of the crossover with ICE 2025, we will have an additional Dark day on Monday 20th January. There will be no vehicle access on this day; only pedestrian. All construction must still be completed on Sunday 19th January; Monday 20th will be for dressing, cleaning etc only.
- All power to stands will be switched off 30 minutes after the show closes unless you have ordered 24-hour power with GES.

Important build-up notices:

- The hours published is the maximum time available - it is your responsibility to ensure your project can be built on time, is suitably staffed and safe working practices are followed.
- Late working is strongly discouraged. If you need to work outside of the timings due to unforeseen circumstances, you must seek approval from the organiser and additional charges will be incurred. If you need late working, this must be booked and paid for via the Exhibitor Services Centre onsite by 12:00 each day. Please note exhibitor services (e.g. rigging and electrics) will not be available after 20:00.

Important show open notices:

- The exhibition hall is open from 08:00 on Tuesday 21st January and 09:00 on Wednesday 22nd January for exhibitor access.
- There is a hard close for the show on both days at 18:00. Alcohol must not be served after 17:30.

Important notices on breakdown:

- The hours published is the maximum time available - it is your responsibility to ensure your project can be dismantled on time, is suitably staffed and safe working practices are followed.
- Late working is strongly discouraged. If you need to work outside of the timings due to unforeseen circumstances, you must seek approval from the organiser and additional charges will be incurred. If you need late working, this must be booked and paid for via the Exhibitor Services Centre onsite by 12:00 on 22nd or 23rd. Please note exhibitor services (e.g. rigging and electrics) will not be available after 20:00.

Any changes to the timetable will be communicated by [Katy Leslie](#) only.