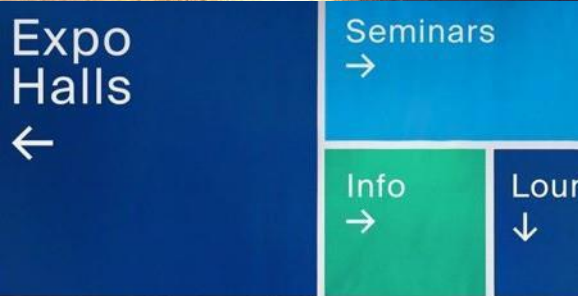


Shipping Instructions and Tariff



iGBLIVE[®]

16th - 19th July

Quick links

Page 3

Contact Details

Page 4

Shipping Deadlines and Pre-Alerts

Page 5

Tariffs

Page 9

Shipping Instructions

Page 11

Documents

Page 13

Courier Shipments & Customs

Page 14

Payment of charge



Contact Details



Andy Blundell



General Manager



+44 (0) 7583 134102



andy.blundell@kuehne-nagel.com



Noah Hardy



Expo and Events Graduate



+44 (0) 7570 344715



noah.hardy@kuehne-nagel.com



Shipping Deadlines & Pre Alerts

Shipping Deadlines



Airfreight to: AMS Airport

5 working days prior to required delivery

Roadfreight: Direct unload / load

As required

Roadfreight: Advanced Warehouse

5 working days prior to required delivery

Seafreight (LCL) at KN nominated NL port:

15 working days prior to required delivery

Seafreight (FCL) at KN nominated NL port:

10 working days prior to required delivery

Pre-Alerts

All pre alerts must be submitted via email directly to the contact details provided at least 5 working days (weekdays) prior to the shipment arriving.

Email:

Andy.blundell@kuehne-nagel.com

Mobile: +44 (0) 7583 134102





Tariffs



Advanced Warehouse



Receipt into warehouse & interim storage & vice versa

Chargeable weight (per 100 kgs)

1m³=333kgs

€40.00 per CBM
Min 2CBM

Transport to venue and delivery booth & vice versa

€40.00 per CBM
Min 2CBM

Receive courier shipment at K&N courier point and deliver to stand

Shipments above 50KG to be charged at via advanced warehouse rate

€75.00 per shipment

Onsite Charges



Unloading/Reloading directly to stand

3T Forklift

HTL (Half trailer load) : 30cbm

FTL (Full trailer load) : 60cbm

€20.00 per cbm
Min 3cbm per order
€50.00 per additional stand

Forklift & Driver to assist with stand erection and dismantling

€65.00 per hour

Forklift & Driver to assist with stand erection and dismantling (over 3T)

Price on application
Min 4 hrs

Empties Storage



Standard collection / storage / redelivery of empties from / to booth

€55.00 per CBM
Min 3CBM

Full Goods Storage redelivery of empties from / to booth

€75.00 per CBM
Min 3CBM



Tariffs

Airfreight Tariff



Inbound Airline Handling (all charges excluding 3rd party / handover charges):

Shipments from 0 to 100kg:	€270.00
Shipments from 100 up to 250kg:	€315.00
Shipments from 250 up to 500kg:	€450.00
For each additional kg over 500kg:	€0.85 per kg
Unknown Shipper check:	€150.00
Transport from Airport to Venue:	As incurred plus 10% disbursement
Temporary Import/Export Customs Clearance:	€175.00 per consignment (up to 3 HS Codes)
Permanent Import/Export Customs Clearance:	€175.00 per consignment (up to 3 HS Codes)
Additional HS Code Tariff Line Items:	€10.00 per line
ATA Carnet Clearance (AIR):	Courier cost (as per outlay +15%)
T1 Opening or Closing Documentation	€175.00 per T1 per way
Temporary Import Bond Fee:	1.5% of CIF Value (min €75.00)
Import Duty & Taxes:	As per outlay
Duty & Taxes Advancement Fee:	10% of duty & taxes (min €50.00)



Tariffs

Seafreight Tariff



Seafreight Handling (all charges excluding 3rd party / handover charges):

LCL Terminal Fee:	€240.00 per CBM (min 2CBM)
FCL Terminal Fee (20ft container):	€1615.00 per 20ft container
FCL Terminal Fee (40ft container):	€1925.00 per 40ft container
Splitting Fee:	€39.00 per exhibitor
FOB Charges:	€280.00 (OUTBOUND)
Transport from Port to Venue:	As incurred plus 10% disbursement
Temporary Import/Export Customs Clearance:	€175.00 per consignment (up to 3 HS Codes)
Permanent Import Customs Clearance:	€175.00 per consignment (up to 3 HS Codes)
Additional HS Code Tariff Line Items:	€10.00 per line
ATA Carnet Clearance:	Courier cost (as per outlay +15%)
T1 Opening or Closing Documentation	€175.00 per T1 per way
Temporary Import Bond Fee:	1.5% of CIF Value (min €75.00)
Import Duty & Taxes:	As per outlay
Duty & Taxes Advancement Fee:	10% of duty & taxes (min €50.00)



Ancillary Charges & Exclusions

Overtime Surcharges:

Saturday +50%
 Sunday +100
 Night Time Surcharge
 (5pm - 8am) + 35%
 Public Holiday +100%

Late booking surcharge:

50%
 Applicable after
 05/07/24

File &
 Intervention Fee:
 €50.00

Admin Fee:
 €25.00

Exclusions:

Insurance, VAT, Duties
 & Taxes (if incurred),
 additional customs
 inspection,
 Upper floor surcharge
 50%

Exclusions:

Secondary Screening,
 Wait Time,
 Demurrage, DG
 Shipment Handling

Cancellation Fee:

100%
 Effective 48hrs prior
 to service day

All work services provided by Kuehne+Nagel UK will be undertaken in accordance with BIFA 2021 standard trading conditions. A copy can be found here [BIFA 2021](#).



Shipping Instructions



Airfreight All consignments should be sent on a freight prepaid basis to AMS airport and consigned as follows:

Consignee: Airfreight MAWB

Kuehne + Nagel c/o
Exhibitor Name / RAI Amsterdam
Schenker Logistics Nederland B.V.
Fokkerweg 300
A1438 AN OUDE MEER

iGB Live - Gaming 2024
"Exhibitor name" / "Stand No" C/O KN Expo & Event
Logistics ctc : Andy Blundell



Seafreight All consignments should be sent on a freight prepaid basis to KN nominated NL port and consigned as follows:

Consignee: Seafreight

Kuehne + Nagel c/o
Exhibitor Name / RAI Amsterdam
Schenker Logistics Nederland B.V.
Scheepsbouwweg 65
3089 JW Heijlaan Rotterdam

iGB Live - Gaming 2024
"Exhibitor name" / "Stand No" C/O KN Expo & Event Logistics



Roadfreight All consignments should be sent on a freight prepaid basis to the following address: *All Roadfreight must be pre booked prior to arrival*

Roadfreight Consignee:(Via Warehouse)

Schenker Logistics Nederland B.V.
iGB Live - Gaming 2024 / hall / booth
Casablancaweg 22
1047 HP Amsterdam

Notify:
iGB Live - Gaming 2024 "Exhibitor name" / "Stand No / KN Booking reference"

Note:
All individual items must be clearly labelled with the below details (please use KN label template):
Exhibition Name / Exhibitor Name / Stand Number / Item number _ of _
Items which are not clearly labelled will not be accepted into the warehouse.





Shipping Instructions



Roadfreight All consignments should be sent on a freight prepaid basis to the following address: *All Roadfreight must be pre booked prior to arrival*

Consignee: Roadfreight (Direct)

RAI Amsterdam
Europaplein 27
Amsterdam 1078 GZ

Notify:
iGB Live - Gaming 2024
C/O KN Expo & Event Logistics "Exhibitor name" / "Stand No / KN
Booking reference"

All vehicles must be booked in to RAI Amsterdam traffic management system using the Voyager link:
<https://raiamsterdam.voyagecontrol.com/dashboard/home>
It is not the responsibility of KN to book in vehicles



General Information

- For temporary imports, it is **HIGHLY** recommended to ship via ATA Carnet due to restrictions for temporary imports & necessary Customs checks
- Permanent & Temporary items will require separate Commercial invoices for customs purposes, cannot be consolidated onto one document & must be packed separately.
- Failure to comply with the relevant instructions within this document may cause undue delays and may lead to additional expense.
- Any roadfreight arrivals **MUST** be pre-booked to ensure suitable slots available. Please ensure your driver arrives with the pre-assigned KN reference.
- All vehicles must be booked via RAI Amsterdam traffic management system via the link:
<https://raiamsterdam.voyagecontrol.com/dashboard/home>
- All wooden packing materials that enter the EU must conform to the international standard ISPM-15, and should be free of bark and treated; showing the IPPC stamp to confirm the ISPM-15 standard.





Documents



Documents

All document checks and pre alerts to be emailed to Kuehne + Nagel Ltd for necessary approvals



Invoice should be addressed as follows:

Exhibitor Name / Stand Number
iGB Live - Gaming 2024
RAI Amsterdam

Labelling / Marks:

All packages should be marked with the following information:

iGB - Gaming 2024
RAI Amsterdam
Exhibitor Name
Stand Number
Delivery date to stand
Piece count (1 of 10, 2 of 10, 3 of 10, etc.)

Commercial Invoice (CIPL) should indicate the following information:

- Detailed description of each item
- Quantity of each item
- Value of each item
- Permanent or temporary importation (Valid EORI number required for permanent imports)
- Import HS codes
- Country of origin

CIPL template for your reference and use on iGB Live - Gaming 2024

CIPL template

Label template for your reference and use on iGB Live - Gaming 2024

Label Template



Documents

Documentation Overview



Sea Freight

Bill of Lading (Express release)

Commercial Invoice / ATA Carnet

Packing List

Power of Attorney

Documentation Overview



Air Freight

Air Waybill

Commercial Invoice / ATA Carnet

Packing List

Power of Attorney

Documentation Overview



Road Freight

CMR & T1 (If applicable)

Commercial Invoice / ATA Carnet

Packing List

Power of Attorney



Courier Shipments & Customs

Courier Shipping Instructions

Please note that IF we are required to provide assistance in clearing the consignment through customs the applicable cost will be applied. Please note there are expected delays if the consignment is not consigned correctly, the importer does not have a valid EORI or there is no CIPL.



Customs Clearance

Consignments should be sent on a **freight prepaid basis** in accordance with the arrival deadlines set and can be cleared via

Permanent entry (duty & vat paid). Goods will remain in the territory post event

Temporary entry (temporary import without paying duty & VAT)

ATA Carnet. All items must be returned post event and cannot be resold, consumed or given away

Please note temporary and definitive goods must be packed and shipped on a separate basis.



Our Sustainability Initiatives



myKN – a one-stop-shop account portal for your shipping requirements:



Realistic and reliable information about transit times



Stay up-to-date on port schedules, including arrival and departure dates



Increased shipment agility & ensure space availability in peak seasons



Obtain transparency in vessel details, including live positions alongside CO2 emissions



Book & track all shipments on a centralised platform for easy coordination





Payment of charge

Payment of charge

Unless freight is routed via our Kuehne+Nagel network or officially appointed partners, we will require payment for all services, as advised by us, prior to services being completed.

This is due to these entities being likely to have a credit facility in place, and having a pre arranged set up on our myFairLog booking system.

Kuehne+Nagel UK are able to offer two types of payment terms, in accordance with the below:

Credit Account:

You have an existing credit facility with Kuehne+Nagel UK (please check that this is still valid prior to booking services). If you would like to set up a credit account with us, please contact us to request the relevant forms. This must be completed two months prior to the relevant services being completed.

Cash On Demand (COD):

If you do not have an agreed credit facility with Kuehne+Nagel UK, services must be paid for prior to services being completed. Payment can be made via bank transfer or credit card payment. Please note card payments will incur additional fees from our service provider paycargo.

Deadline for bank transfers is: 28/06/24

Credit Card Payments
Paycargo

[PayCargo Link](#)



Kuehne + Nagel Ltd
Bank Details

[Kuehne+NagelBankDetails.PDF](#)

Shipping Instructions and Tariff

Expo
Halls



Seminars



Info

