

DESTINATION 2050

FEBRUARY 11-13, 2025 DALLAS, TEXAS, USA

KAY BAILEY HUTCHISON
CONVENTION CENTER



Mobile App Guide



[POWERGEN 2025](#)

CONTENT

Login | *Web*, [page 3](#)

Login | *Mobile App*, [page 4](#)

Contact Sharing, [page 5](#)

Edit your Profile, [page 6](#)

Manage your Availability, [page 7](#)

Event/Conference Agenda, [page 8](#)

Calendar Sync, [page 9](#)

Enable Push Notifications, [page 10](#)

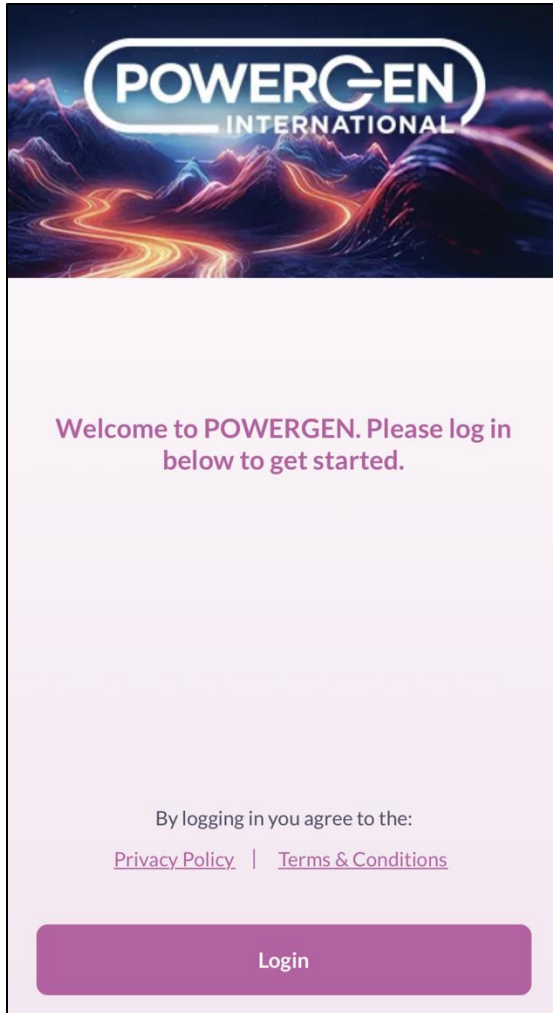
Meetings | *Requesting*, [page 11](#)

Meetings | *Accepting*, [page 12](#)

Export Contacts, [page 13](#)

LOGIN | *Mobile App*

- Open the POWERGEN mobile app and click "**Login**" to access the mobile app.



STEP 1 Add your email address

Enter Your Email

Enter the email address you provided when you registered for POWERGEN.

Enter Your Email

Login

STEP 2 Enter your Registration ID

Enter your Registration ID

Enter the registration ID you received in your confirmation email It is also printed on your badge.

Registration ID

Don't know your registration ID?
Request a reminder

Claim Account

STEP 3 Create a password

Success!

Please create a password for your account and use this password the next time you log in.

Password

Confirm Password

Password must be at least 6 characters long

Complete Login

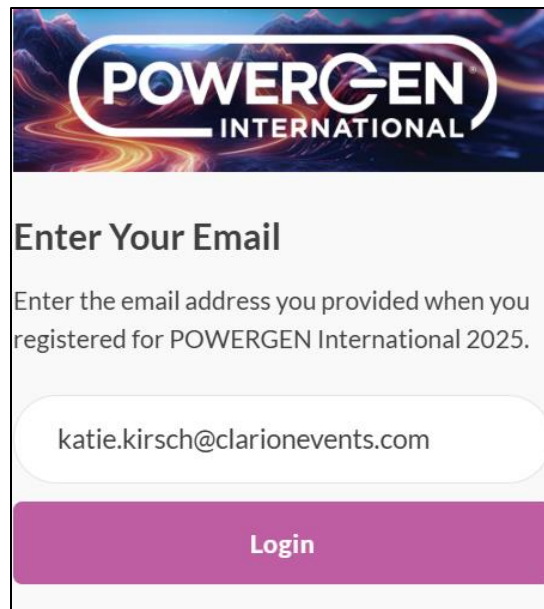
*If you have already logged in via your computer, you will just need your email address and password to access the mobile app. **To reset your password, click "Request a reminder" on the login page.***

LOGIN | *Web Platform*

- Log into the POWERGEN web platform and click "**Login**" to access the web platform.

STEP 1

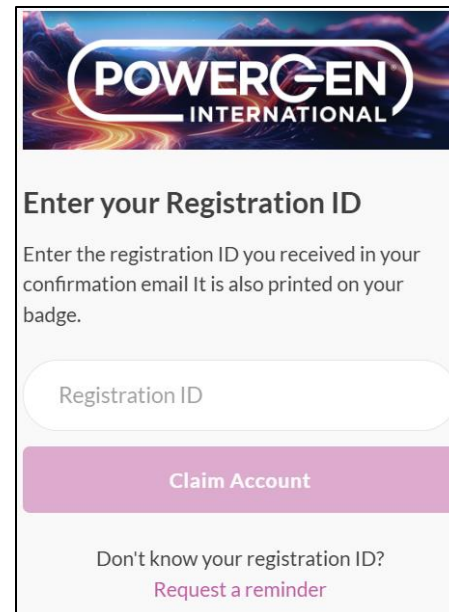
Add your email address



The screenshot shows the POWERGEN INTERNATIONAL logo at the top. Below it, the heading "Enter Your Email" is followed by the instruction "Enter the email address you provided when you registered for POWERGEN International 2025." A text input field contains the email address "katie.kirsch@clarionevents.com". At the bottom, there is a purple "Login" button.

STEP 2

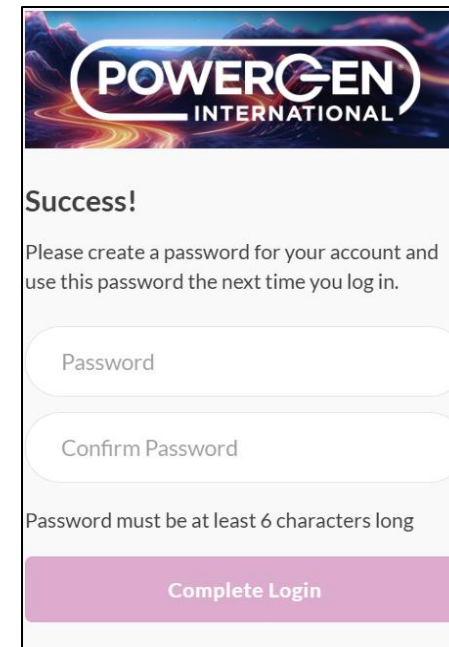
Enter your Registration ID



The screenshot shows the POWERGEN INTERNATIONAL logo at the top. Below it, the heading "Enter your Registration ID" is followed by the instruction "Enter the registration ID you received in your confirmation email It is also printed on your badge." A text input field is labeled "Registration ID". Below the field is a purple "Claim Account" button. At the bottom, there is a link that says "Don't know your registration ID? Request a reminder".

STEP 3

Create a password



The screenshot shows the POWERGEN INTERNATIONAL logo at the top. Below it, the heading "Success!" is followed by the instruction "Please create a password for your account and use this password the next time you log in." There are two text input fields: "Password" and "Confirm Password". Below the fields, there is a note "Password must be at least 6 characters long". At the bottom, there is a purple "Complete Login" button.

*If you have already logged in via your mobile app, you will just need your email address and password to access the web platform. **To reset your password, click "Request a reminder" on the login page.***

CONTACT SHARING

- Confirm how you would like your contact information to appear in the platform. **The platform will default to "Connections Only"**. You can edit your selection at any time by "editing your profile".

MOBILE APP

PRIVATE

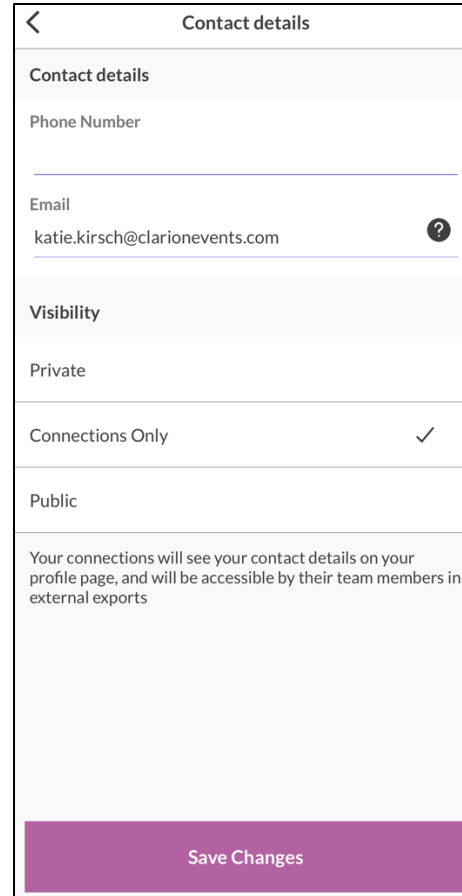
No one can see your contact details

CONNECTIONS ONLY

Participants you've connected with will be able to see your contact details on your profile page, as well as in external exports from the platform

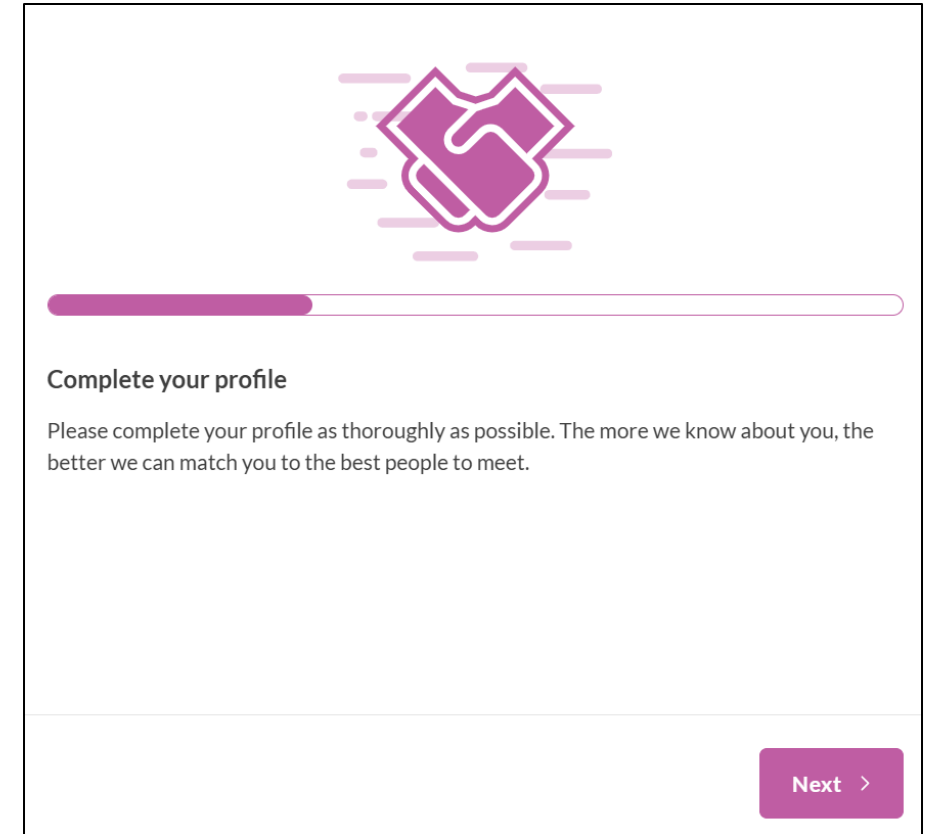
PUBLIC

Contact Details will be displayed on your profile page and available in exports for everyone at the event.



A screenshot of a mobile app interface titled "Contact details". It shows a list of settings for contact information sharing. The "Visibility" section is expanded, showing three options: "Private", "Connections Only" (which is selected with a checkmark), and "Public". Below this, a note states: "Your connections will see your contact details on your profile page, and will be accessible by their team members in external exports". At the bottom of the screen is a purple button labeled "Save Changes".

WEB PLATFORM



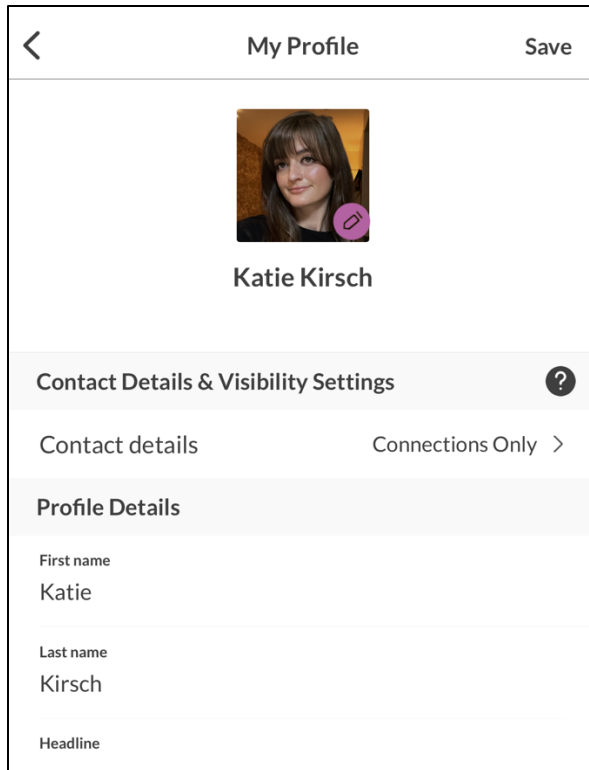
A screenshot of a web platform interface for profile completion. At the top, there is a purple icon of two hands shaking. Below it is a progress bar that is approximately 25% full. The text reads: "Complete your profile" followed by "Please complete your profile as thoroughly as possible. The more we know about you, the better we can match you to the best people to meet." At the bottom right, there is a purple button labeled "Next >".

EDIT YOUR PROFILE

- You can edit your profile at any point while the platform is active.

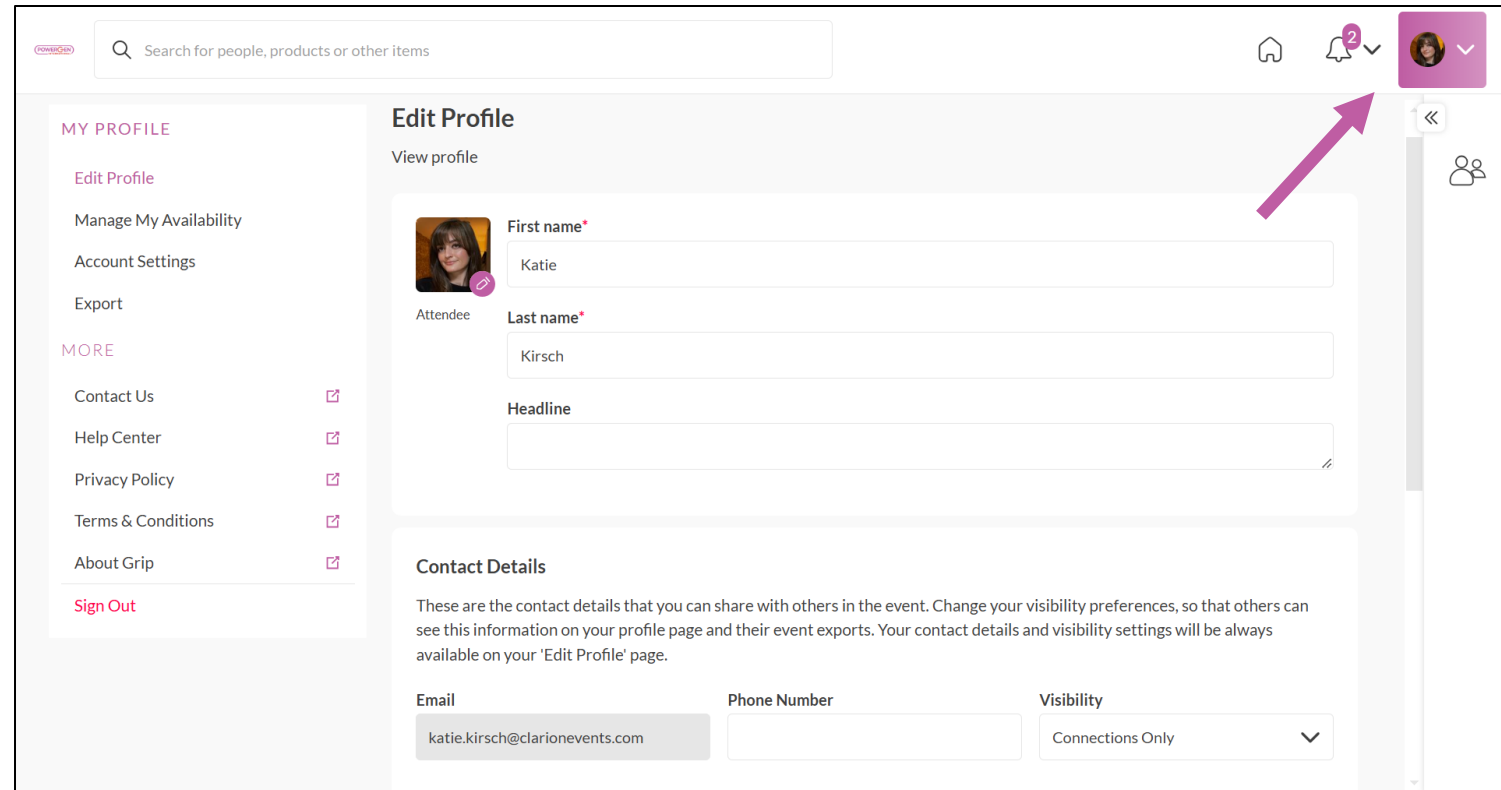
MOBILE APP

Click the icon on the top left of the home page to edit your profile.



WEB PLATFORM

Click the icon on the top right of the home page to edit your profile.



MANAGE CALENDAR AVAILABILITY | *Web Platform only*

- Click **“Profile”**, then **“Manage My Availability”** on the left navigation bar to update the times you’re available to meet.
 - **Range of Daily Availability:** Easily set up a single range of times for all show days.
 - **Event Days:** Change the times you are available for each day.

Search for people, products or other items

MY PROFILE

- Edit Profile
- Manage My Availability**
- Account Settings
- Export

MORE

- Contact Us
- Help Center
- Privacy Policy
- Terms & Conditions
- About Grip
- Sign Out

Manage My Availability

During this event, other users can request meetings with you at times set by the organiser. On this page, you can further personalise your availability so that other users can only send meeting requests for times which are convenient for you.

To start, pick the earliest and latest times at which you'd be available for a meeting during this event. If needed, you can then further customise your availability for each day. [Learn more](#)

Range of daily availability ?

All times shown for **America/Chicago**

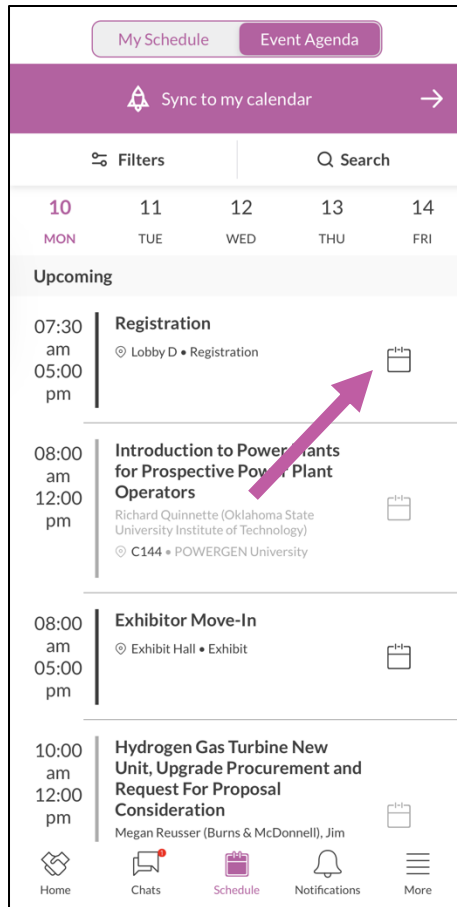
12:00am to Midnight [Reset availability](#)

Event Days	Edit Availability
Tuesday - February 11	
Wednesday - February 12	
Thursday - February 13	

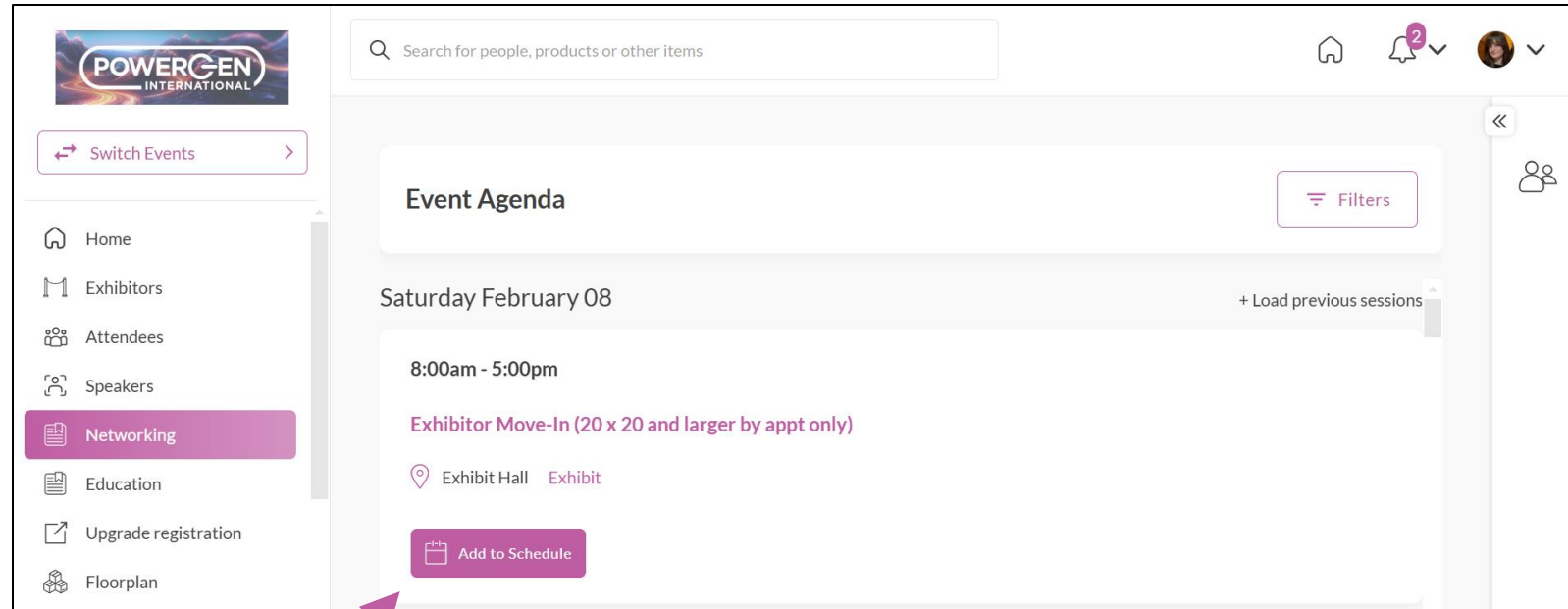
EVENT/CONFERENCE AGENDA

- Create your personal schedule by reviewing the agenda and adding sessions by clicking **"Add to Schedule"** or the calendar icon.

MOBILE APP



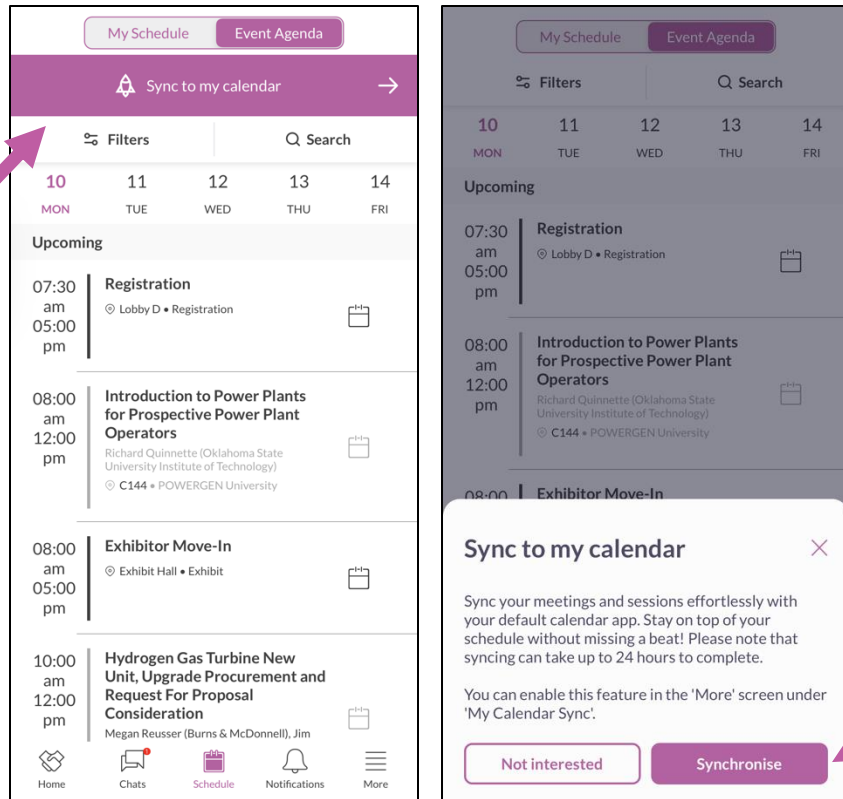
WEB PLATFORM



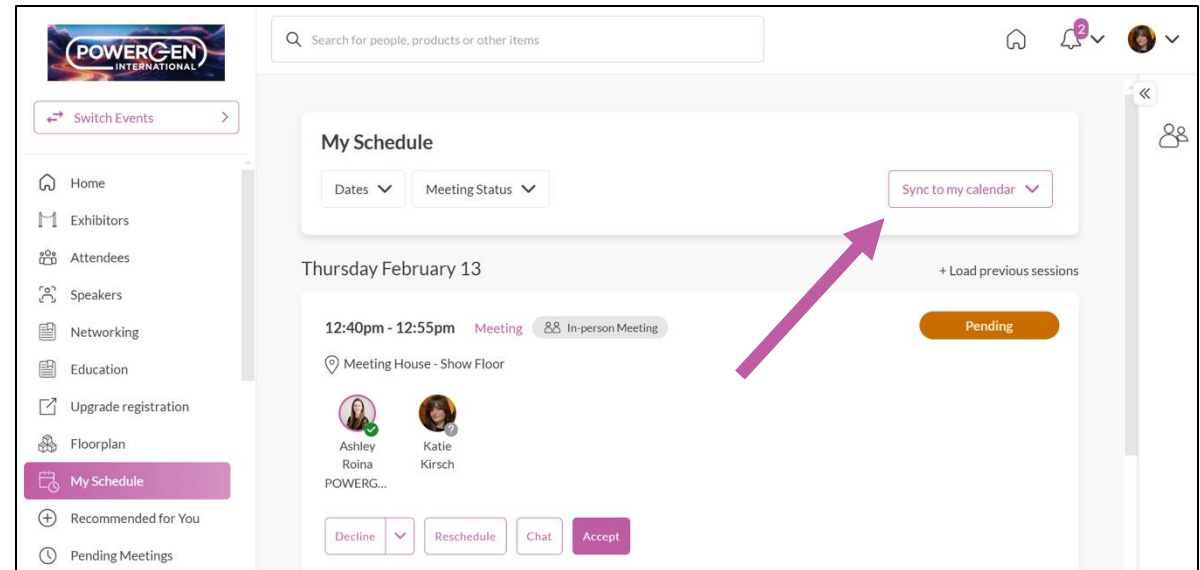
CALENDAR SYNC

- Sync your POWERGEN Calendar (confirmed meetings and registered sessions) automatically to your device. On the web platform, click “My Schedule”, then “**Sync to my Calendar**”. On mobile, from either the Event Agenda, or the “More” list click “**My Calendar Sync**”. Follow the instructions to add the Grip POWERGEN Calendar to your device.

MOBILE APP



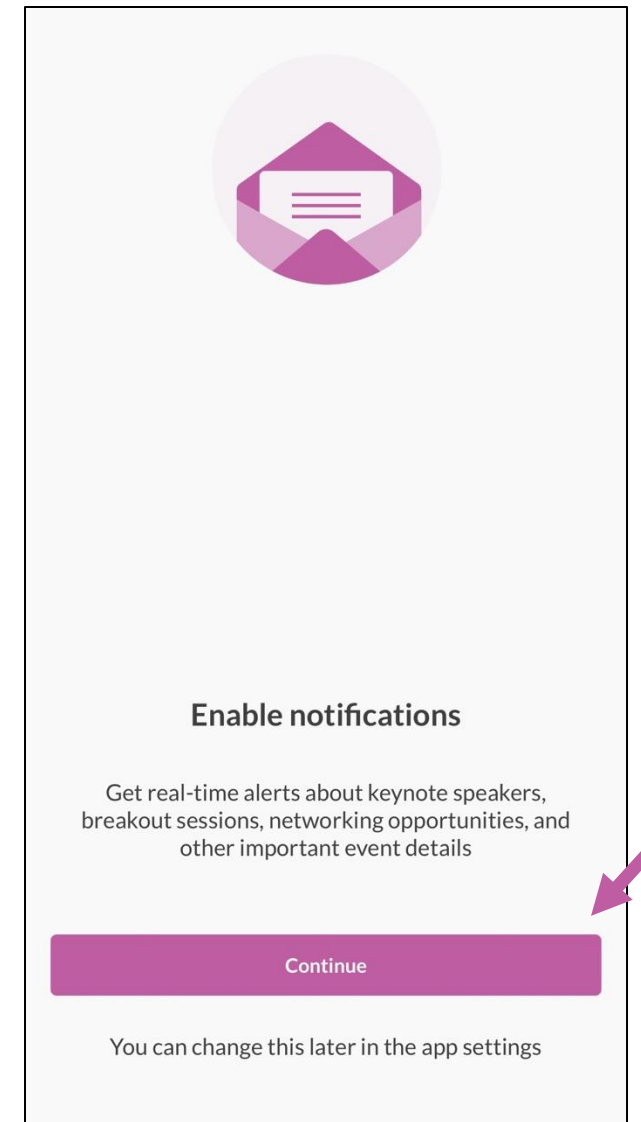
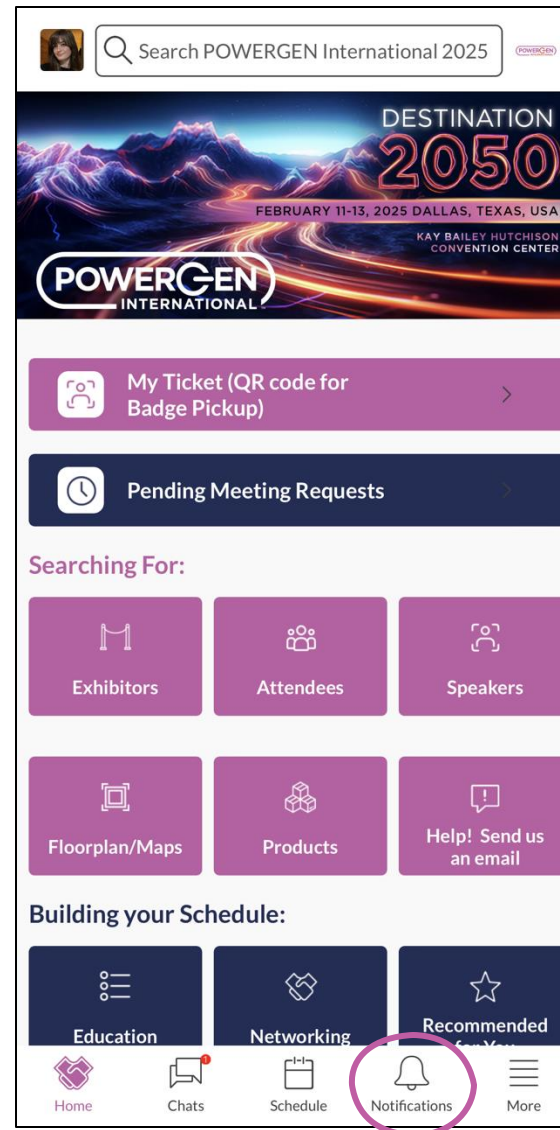
WEB PLATFORM



To learn more about the syncing your calendar or to troubleshoot any issues, click here: [Calendar Sync Article](#)

ENABLE PUSH NOTIFICATIONS | *Mobile App only*

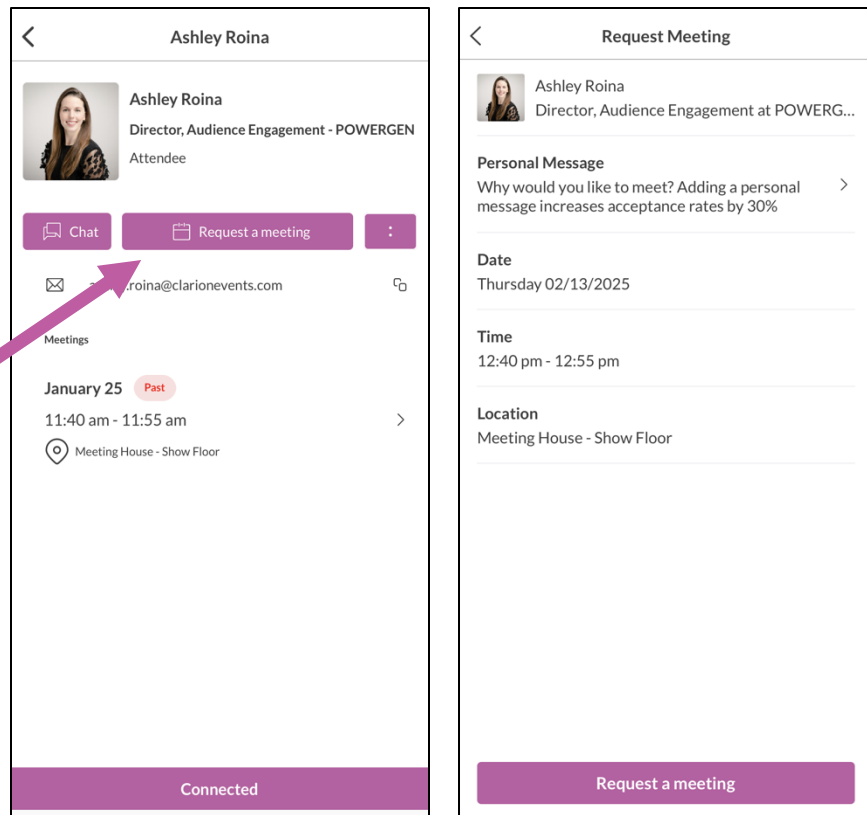
- Stay informed while at the show by enabling push notifications to your device. Using the mobile app, click "**Notifications**" at the bottom, then "**Turn on Notifications**". A box will pop-up asking you to "Allow" notifications on your device.



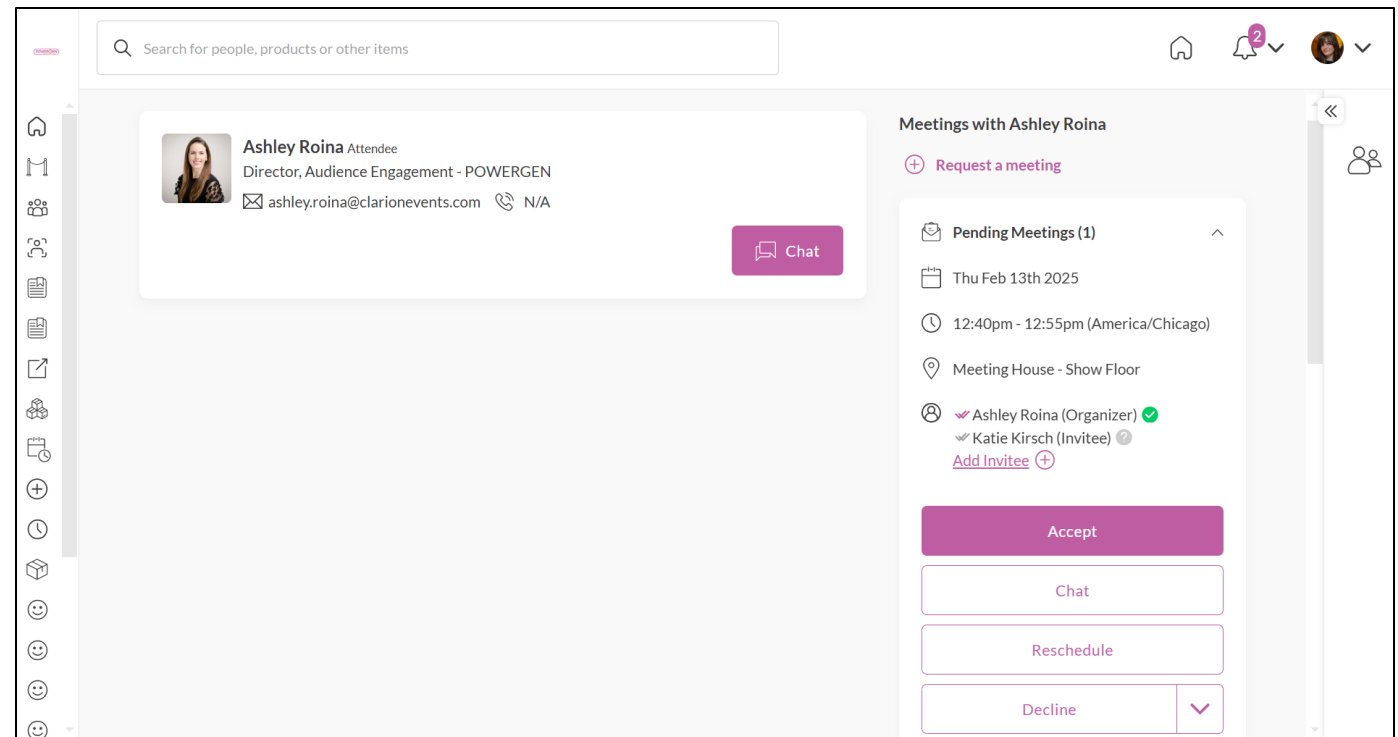
MEETINGS | *Requesting*

- Once you find someone you would like to meet with, click **“Request Meeting”** next to their name. Add the date/time and location, as well as a personal message, then click **“Request Meeting”**. They will receive an email/push notification that they received a meeting request. Once a meeting is confirmed, you will receive a notification.

MOBILE APP



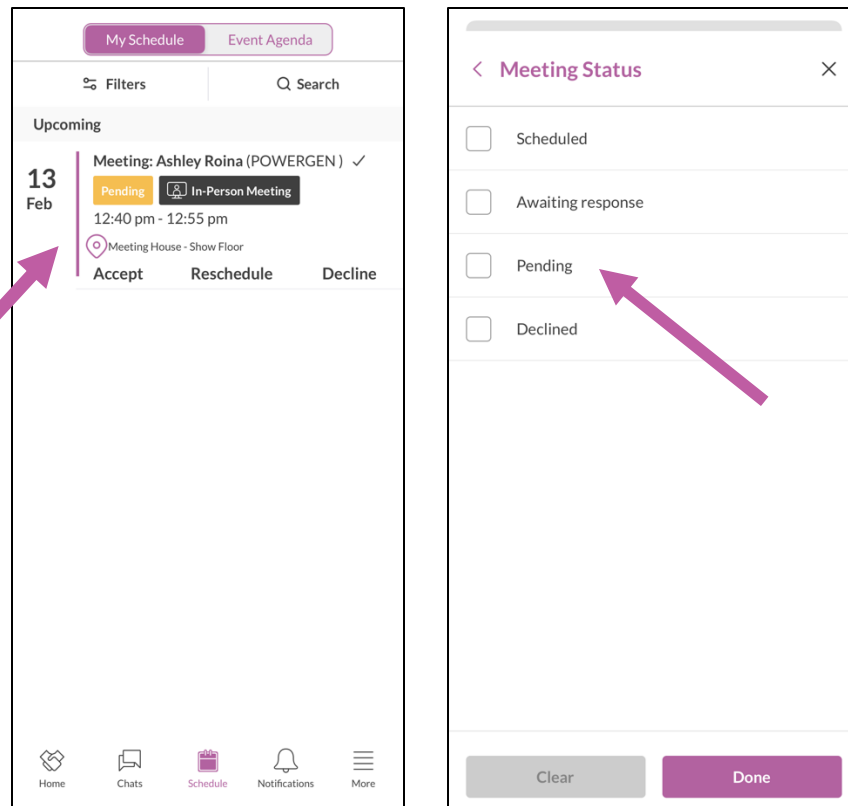
WEB PLATFORM



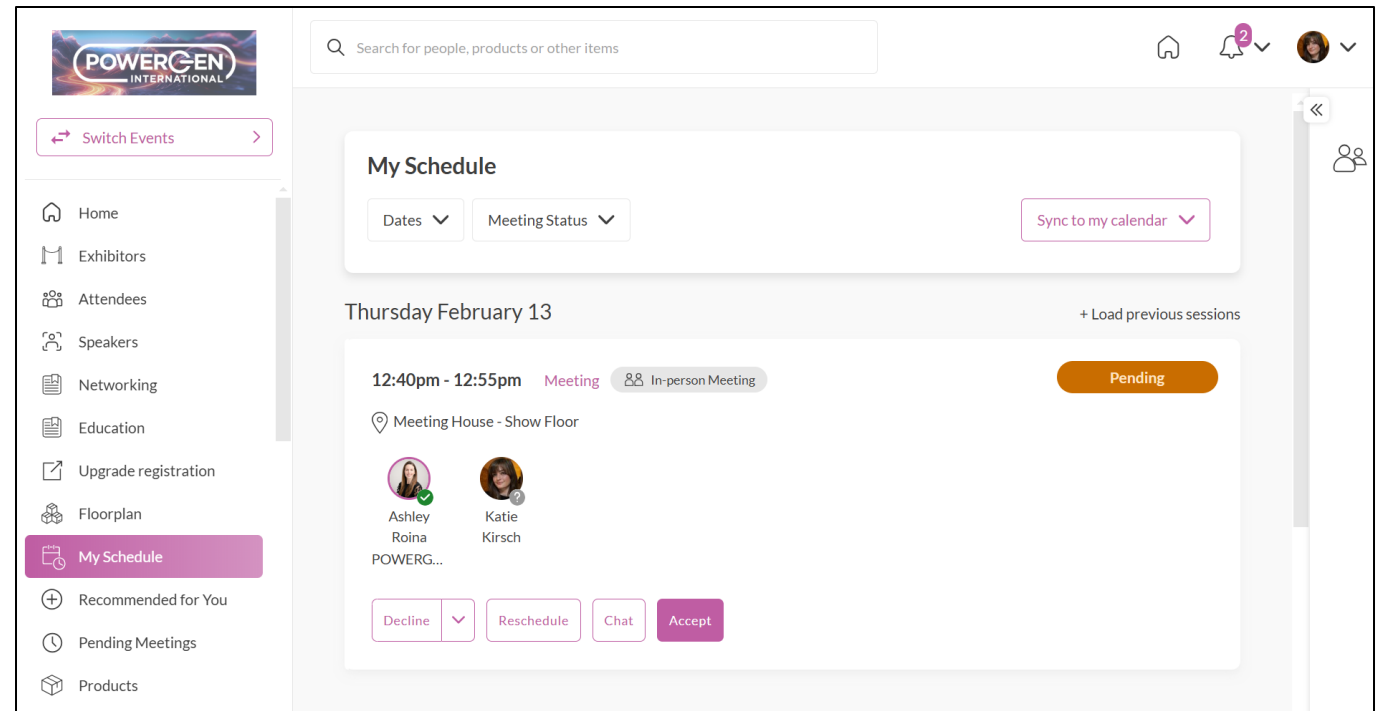
MEETINGS | *Accepting*

- If someone sends you a meeting request, you will receive an email/push notification with the meeting details. You can confirm via the “Accept Meeting” in the email or via the app. To filter your full list of meetings, click “**My Schedule**”, then “**Meeting Status**” to filter on pending meetings.

MOBILE APP



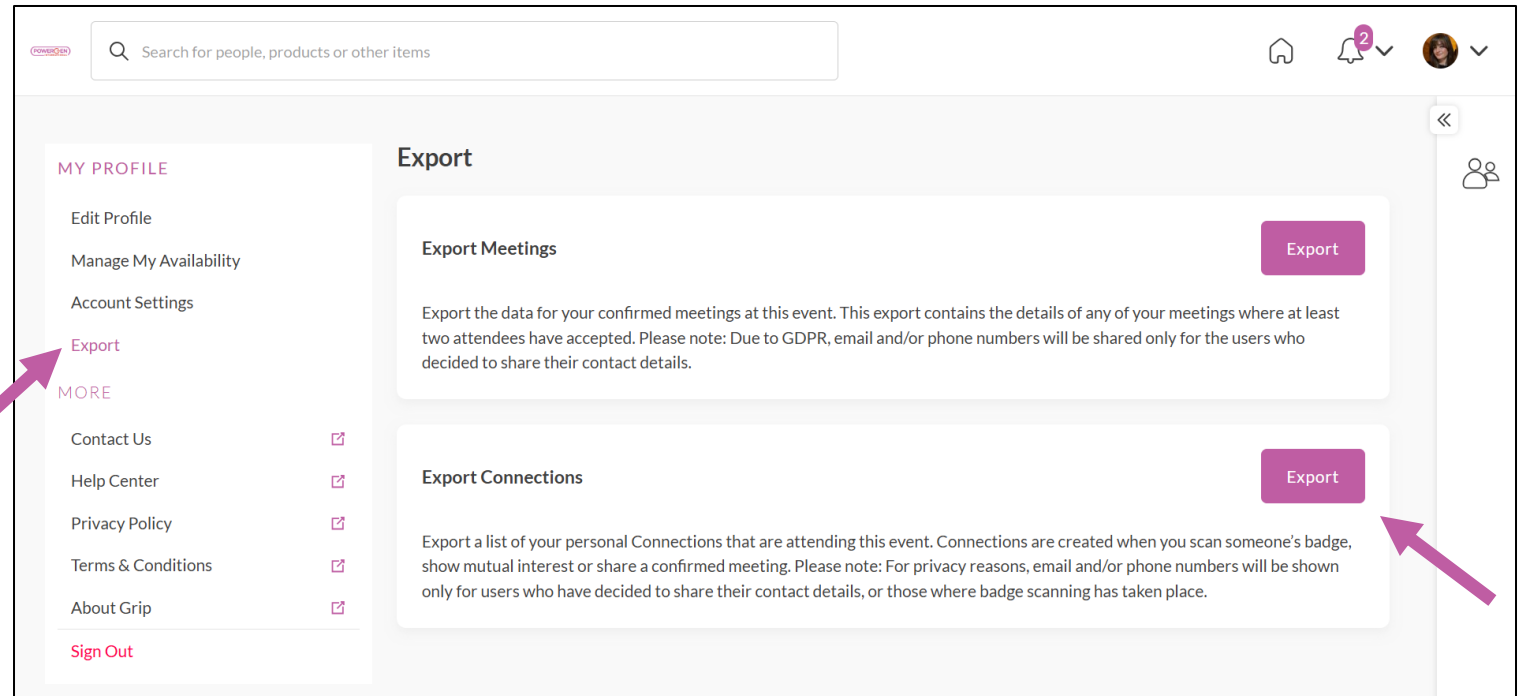
WEB PLATFORM



EXPORT CONTACTS | *Web Platform only*

- You can export a list of all your connections into a .csv file by going to “Edit Profile” then “Export.” “Connections” include contacts you have made through:
 - Having a **Meeting**
 - Marking each other as **Interested**

- Included in the export is Name, Title, Company, Lead Notes, and Registration Information.
- **Due to GDPR email and/or phone numbers will be shared only for the users who decided to share their contact details.**



Exhibitors, or anyone tied to a “Team”, can download the connections from everyone on their team. Learn more on how to download the connections from your team under the “Export” tab in your Teams Dashboard.