



**TRAIN. LEAD.
REPEAT.**

APRIL 15-20, 2024

INDIANA CONVENTION CENTER & LUCAS OIL STADIUM

INDIANAPOLIS, IN



Mobile App & Platform Resource Guide

[FDIC International
2024](#)



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FOR SPONSORS ONLY

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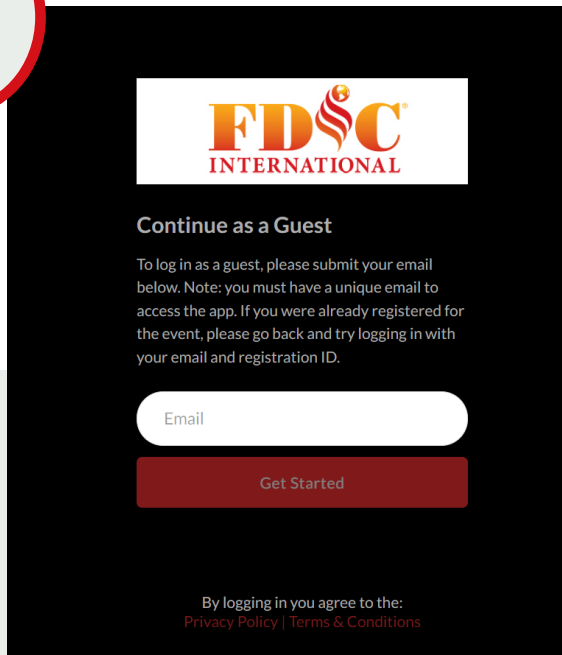
LOGIN

web platform

Navigate to the [web platform](#) and click “Login” to access. If you have already logged in via the mobile app, you will just need your email address and password to access the web platform.

To reset your password, click "Request a reminder" on the login page.

1



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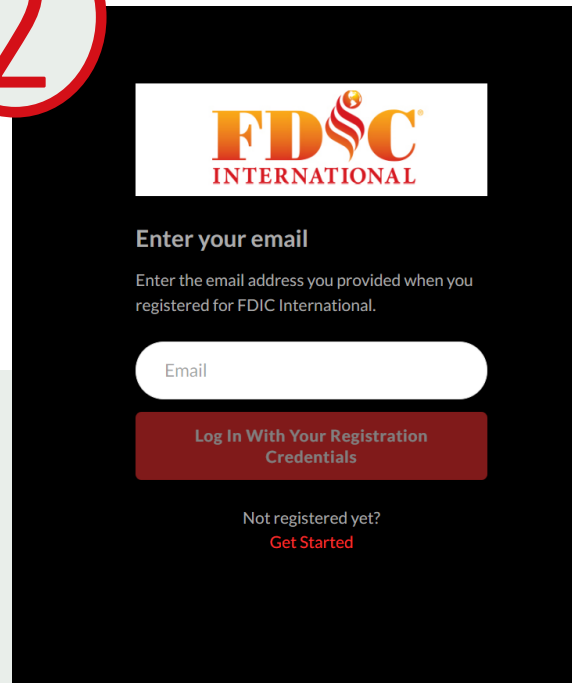
Continue as a Guest

To log in as a guest, please submit your email below. Note: you must have a unique email to access the app. If you were already registered for the event, please go back and try logging in with your email and registration ID.

[Get Started](#)

By logging in you agree to the:
[Privacy Policy](#) | [Terms & Conditions](#)

2



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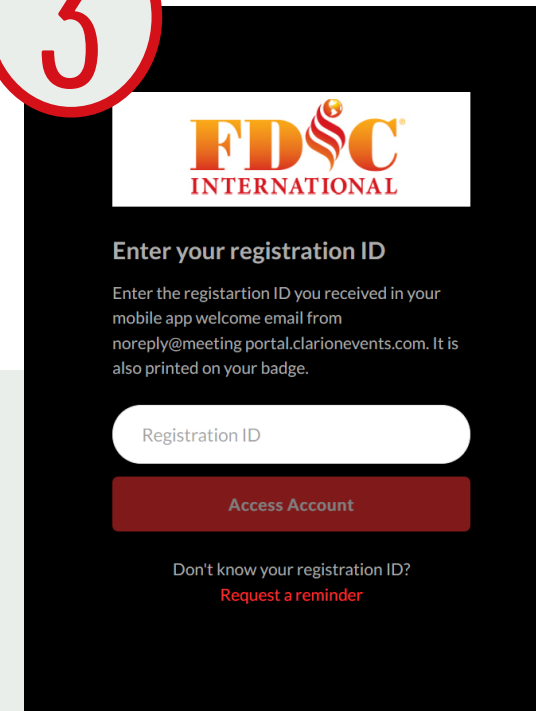
Enter your email

Enter the email address you provided when you registered for FDIC International.

[Log In With Your Registration Credentials](#)

Not registered yet?
[Get Started](#)

3



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Enter your registration ID

Enter the registration ID you received in your mobile app welcome email from noreply@meeting.portal.clarionevents.com. It is also printed on your badge.

[Access Account](#)

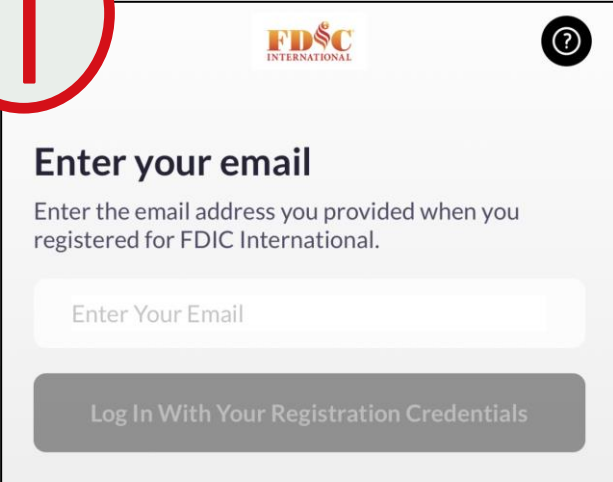
Don't know your registration ID?
[Request a reminder](#)

LOGIN mobile app

Download the mobile app from your app store, then click **“Login”** to access. If you have already logged in via the web platform, you will just need your email address and password to access the mobile app.

To reset your password, click **“Request a reminder”** on the login page.

1



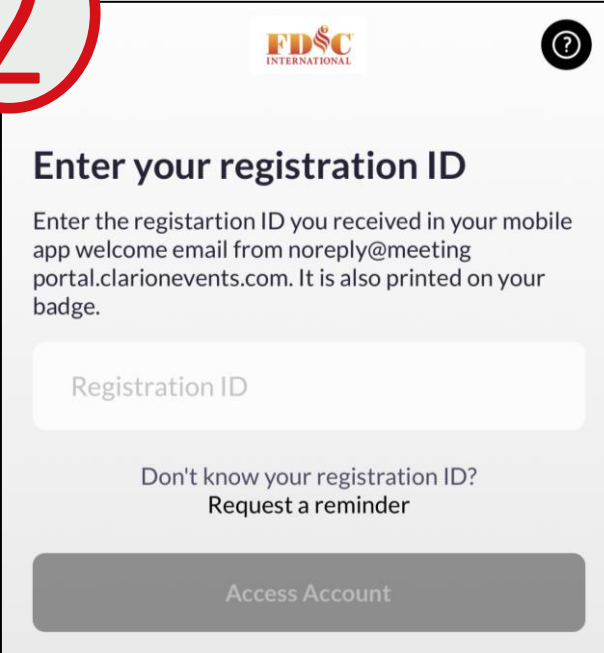
FDIC INTERNATIONAL

Enter your email

Enter the email address you provided when you registered for FDIC International.

Log In With Your Registration Credentials

2



FDIC INTERNATIONAL

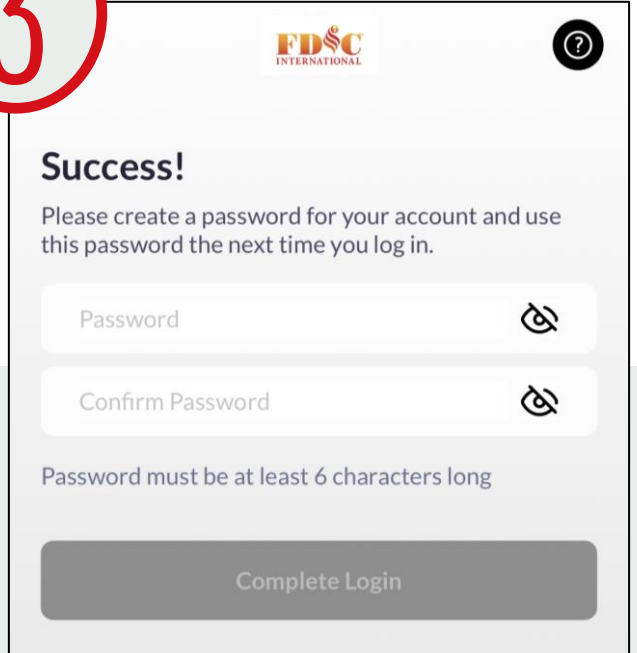
Enter your registration ID

Enter the registration ID you received in your mobile app welcome email from noreply@meetingportal.clarionevents.com. It is also printed on your badge.

Don't know your registration ID?
Request a reminder

Access Account

3



FDIC INTERNATIONAL

Success!

Please create a password for your account and use this password the next time you log in.

Password must be at least 6 characters long

Complete Login

ONBOARDING

Mobile App

Complete your profile Skip
Specify your preferences to get the most out of your experience

Product Categories Interested/Provided (Multiple-Choice)
Please select values to get better

Options

- Administrative, Insurance
- Airway, Respiratory & R
- Ambulances & Ambulan
- Apparatus & Apparatus
- Badges, Collectibles & G
- Breathing Apparatus, Ai
- Communications, Radio
- Computers Hardware Sc
- Decontamination & Haz
- Disaster Response & MC
- Education Materials, Co

Contact details Skip

Your contact details can be updated in your profile section after you complete the onboarding

Phone Number

Email

Visibility

- Private
- Connections Only
- Public

Your connections will see your contact details on your profile page, and will be accessible by their team members in external exports

During onboarding, you'll be asked to confirm your registration information.

This will help recommend profiles to meet with.

You will also be asked to confirm how you'd like your contact information to appear in the platform. **The platform will default to "Connections Only".**

Web Platform

Complete your profile

Please complete your profile as thoroughly as better we can match you to the best people to

Job Title
Center Store

Primary Business
Retailer Membership

Product Categories Provided
Center Store (CPG) >>Stationary/School & C

Contact details

These are the contact details that you can share with others in the event. By setting them to "Connections Only" you agree that your email and phone number will be passed to the connections you make on the platform. Your details will also be accessible by your connections' colleagues through the exports available in Teams. By setting them to "Public", they will be visible to all participants on the platform. You can always change your contact details and visibility settings on your Edit Profile page.

Email
melissa.gallagher@cla

Phone Number
6783700339

Visibility
Connections Only

[< Back](#) [Next >](#)

PRIVATE

No one can see your contact details

CONNECTIONS ONLY

Participants you've connected with will be able to see your contact details on your profile page, as well as in external exports from the platform

PUBLIC

Contact Details will be displayed on your profile page and available in exports for everyone at the event

EDIT PROFILE

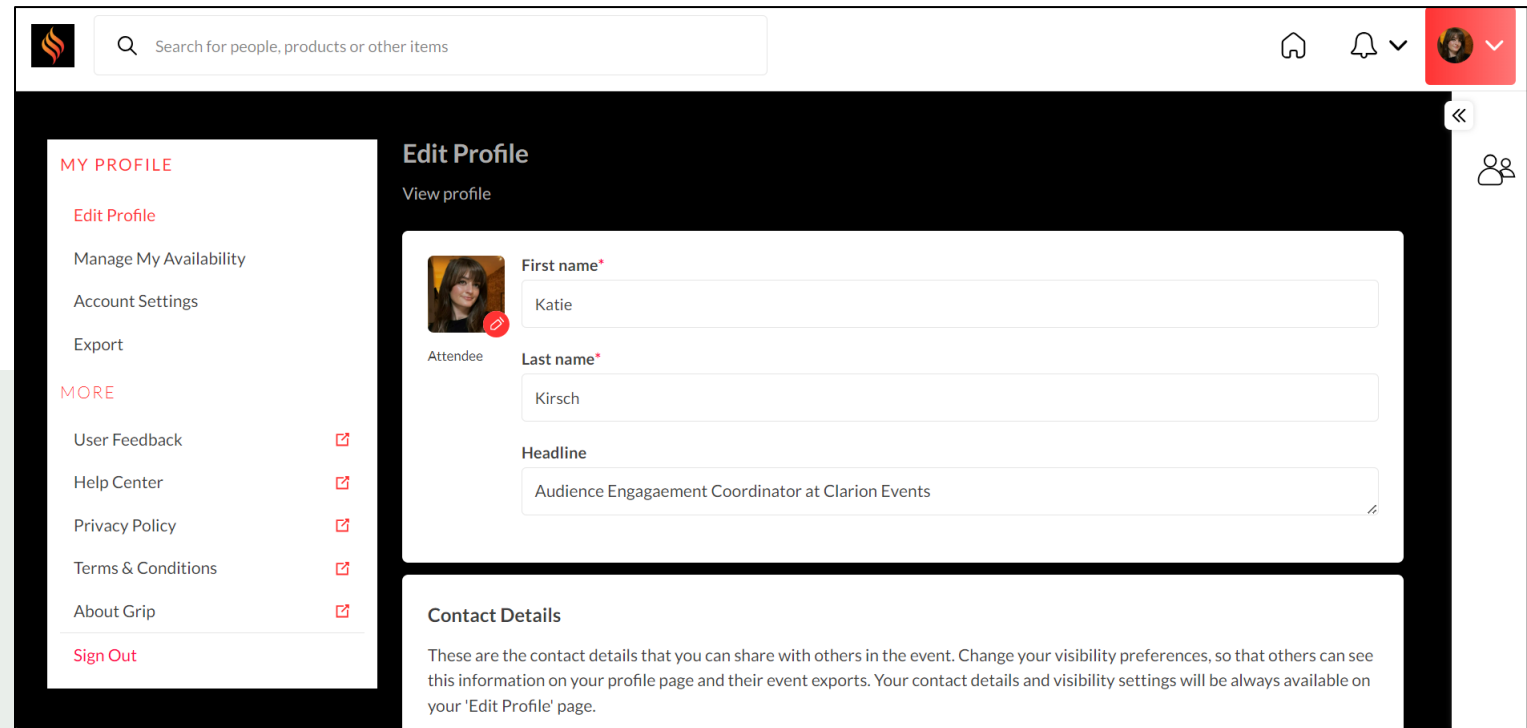
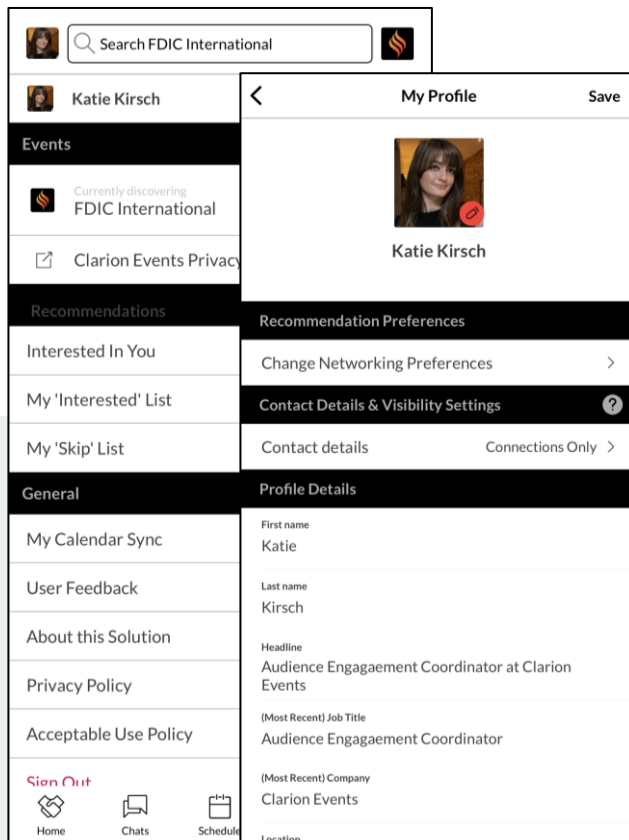
You can edit your profile at any time through both the mobile app and the web platform.

To edit via the web platform, click the icon at the **top right** of the home page.

To edit via the mobile app, click the icon at the **top left** of the home page.

Mobile App

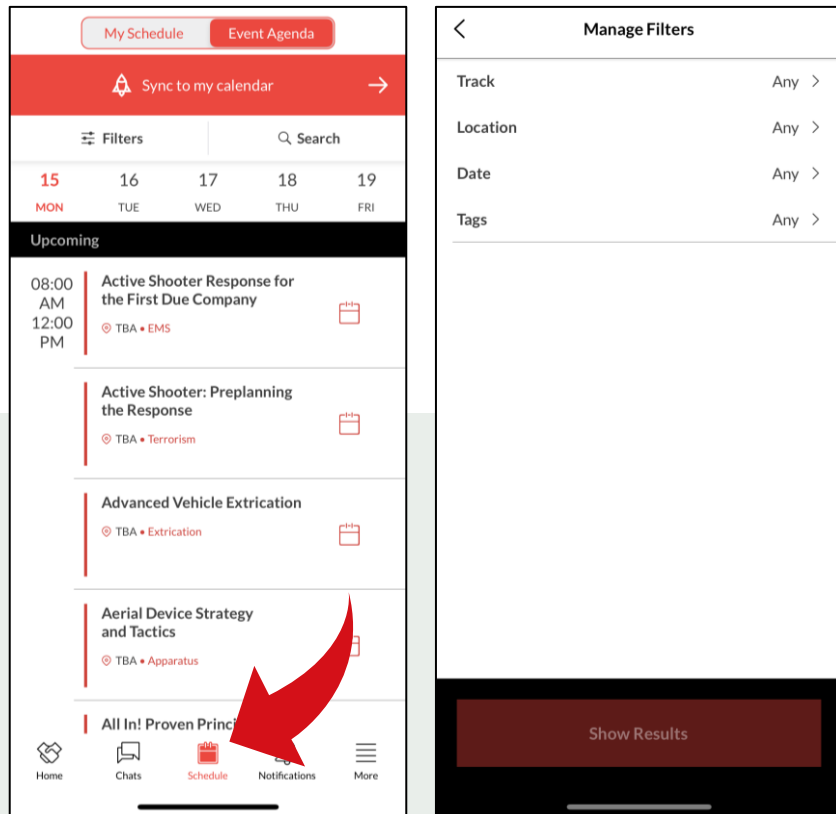
Web Platform



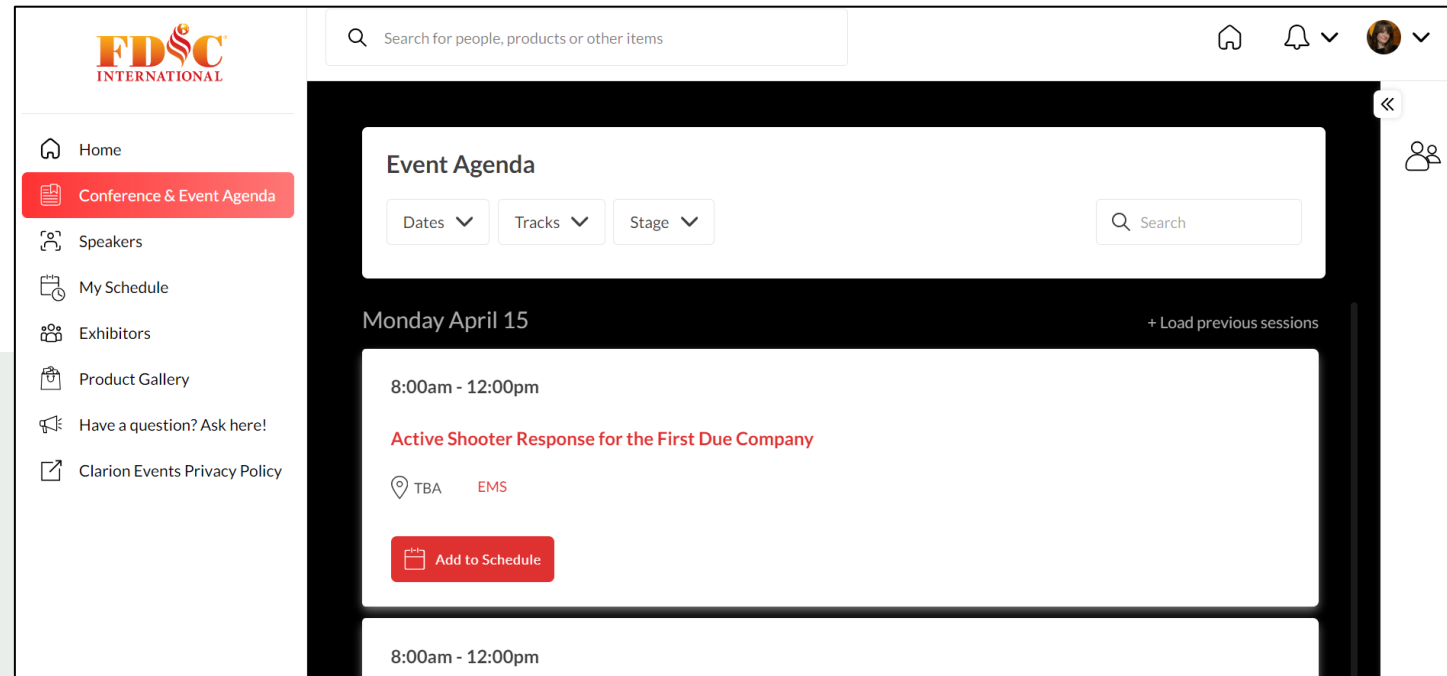
EVENT AGENDA

Tailor your event experience by adding sessions to your calendar. Filter the agenda by tracks, location (stage), or tags. “Add to Schedule” or use the calendar icon to add a session to your calendar.

Mobile App



Web Platform

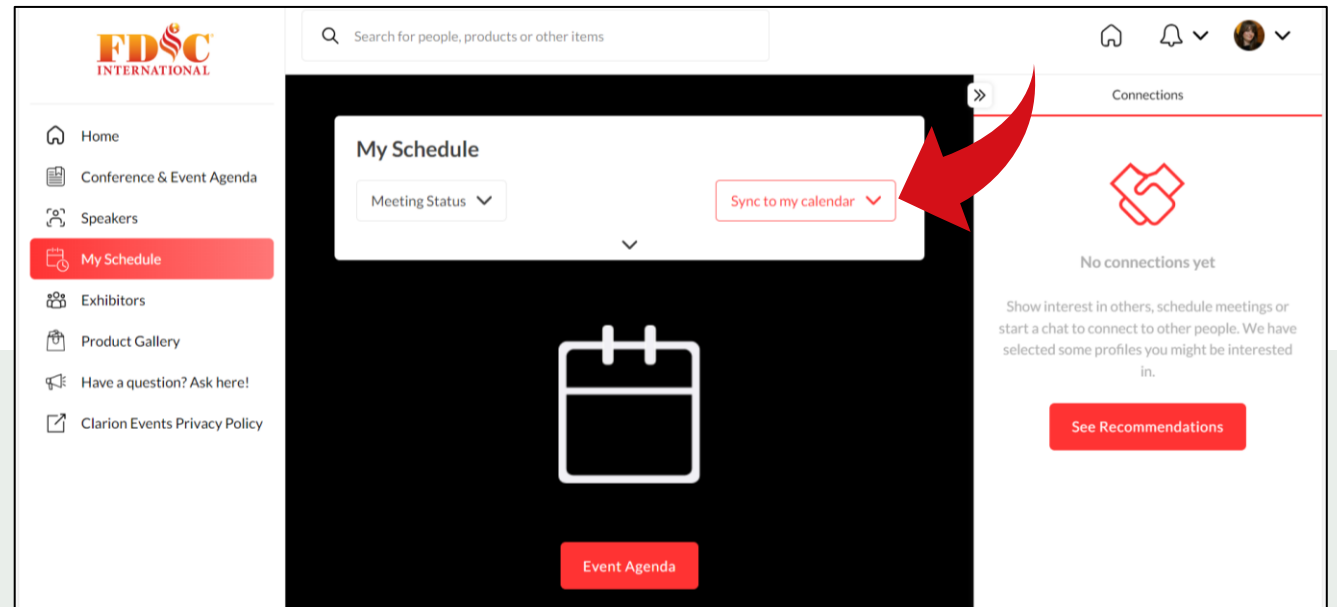
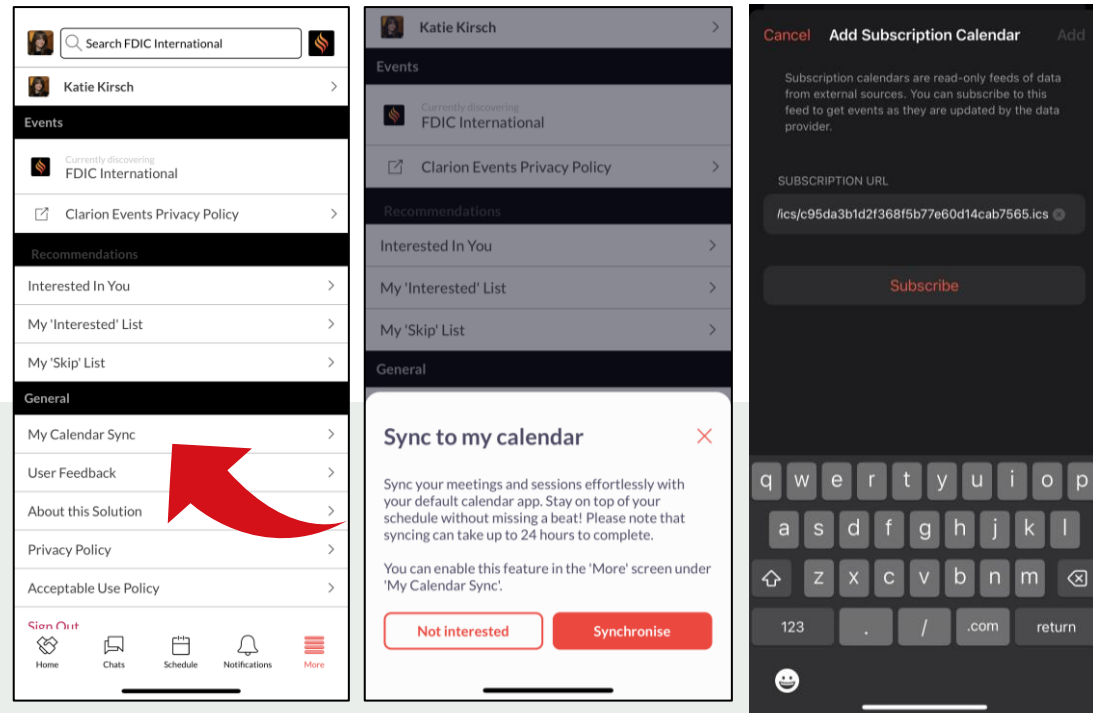


CALENDAR SYNC

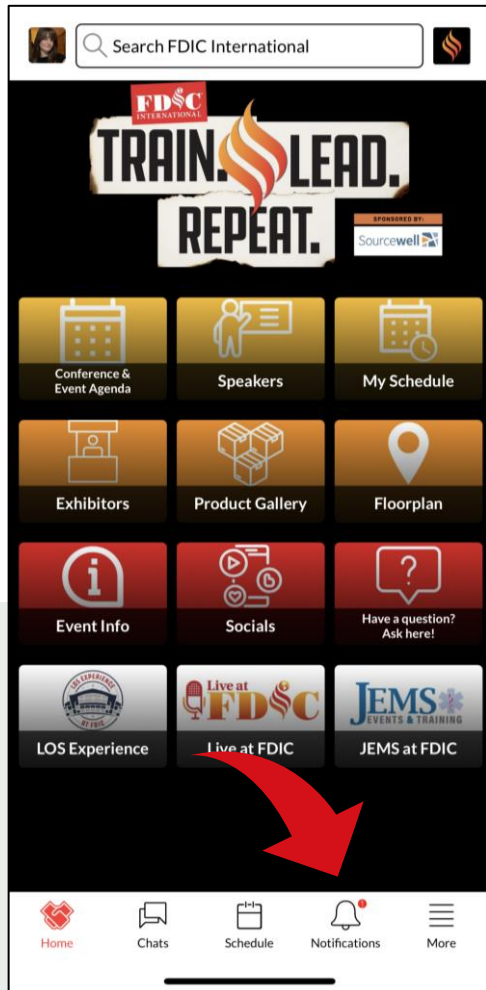
[Sync your calendar](#) (confirmed meetings and registered sessions) automatically to your device. On the web platform, click “My Schedule”, then “Sync to my Calendar”. On mobile, from either the Event Agenda, or the “More” list click “My Calendar Sync”. Follow the instructions to add the Calendar to your device.

Mobile App

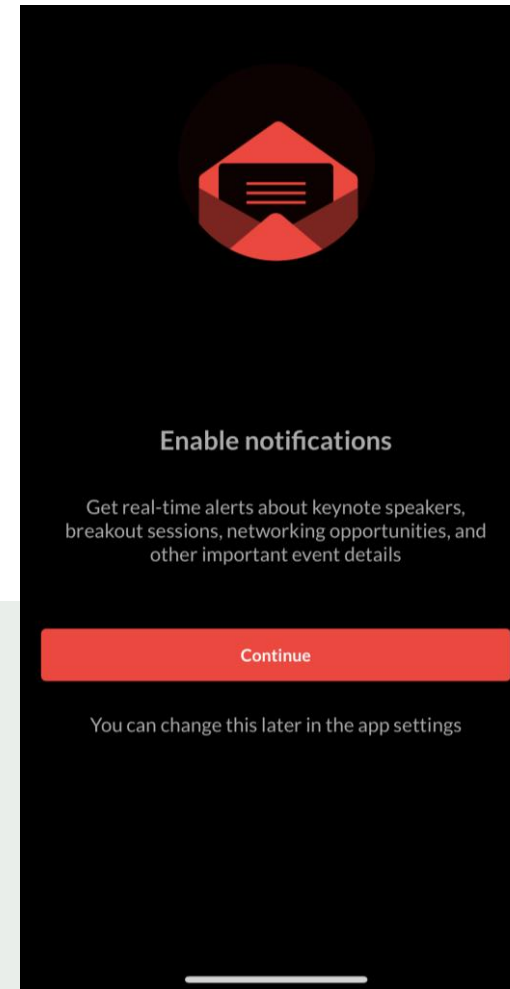
Web Platform



PUSH NOTIFICATIONS

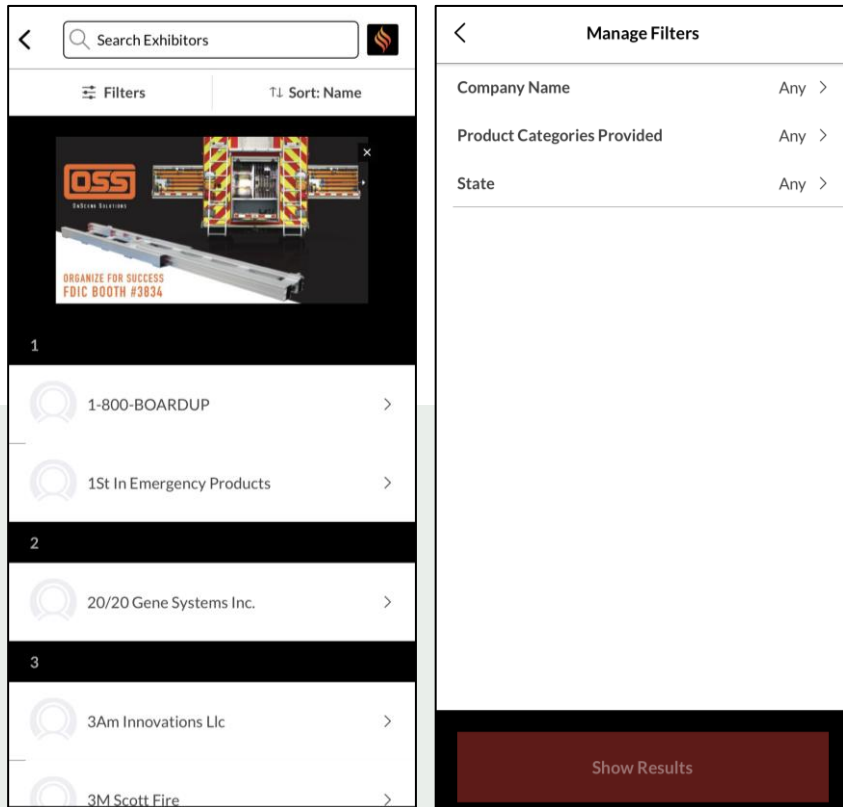



Stay informed while at the show by enabling push notifications to your device. Using the mobile app, click "Notifications" at the bottom, then "Turn on Notifications". A box will pop-up asking you to "Allow" notifications on your device.



BROWSE, FILTER, & SEARCH

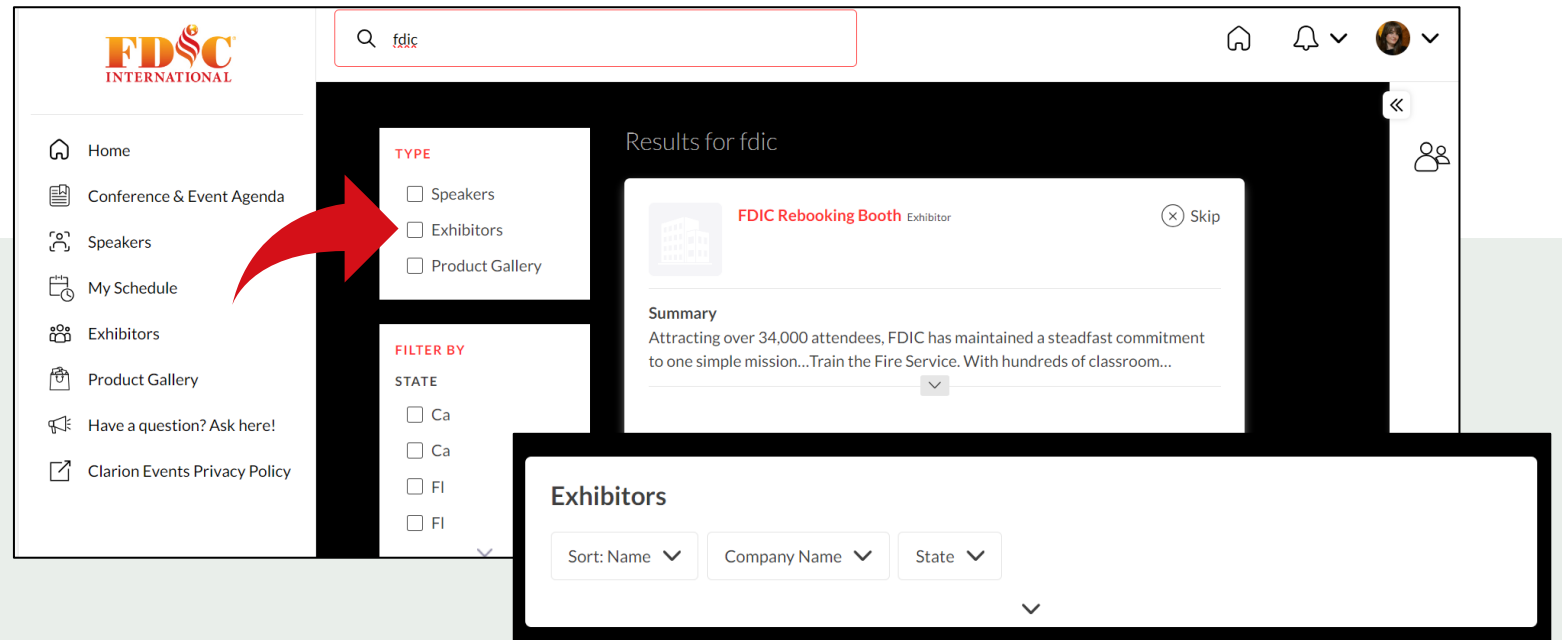
Mobile App



To browse for people or companies to connect with, you can click the icon on the home page ("Attendees", "Exhibitors", etc.) and filter the list with the  (for the web platform) or "Filter" (for the mobile app). You can also search the platform and the app using the search bar at the top. When searching via the web platform, you can also filter the results further.

Check "Recommended for You" often to see the names the recommendations from the platform (*the more actions you take the in the platform, the more tailored the recommendations will be!*).

Web Platform



EXPORT CONTACTS

From the web platform, you can export a list of all your connections – anyone you’ve connected with through the platform or had a meeting with - into an .csv file by going to “Edit Profile” then “Export.”

Due to GDPR email and/or phone numbers will be shared only for the users who decided to share their contact details.

The screenshot shows the 'Export' page in a web application. At the top, there is a search bar with the placeholder text 'Search for people, products or other items'. Below the search bar is a navigation menu with the following items: 'MY PROFILE', 'Edit Profile', 'Manage My Availability', 'Account Settings', 'Export' (highlighted in red), 'MORE', 'User Feedback', 'Help Center', 'Privacy Policy', 'Terms & Conditions', 'About Grip', and 'Sign Out'. The main content area is titled 'Export' and contains a red 'Export' button. Below the button, there is a paragraph of text: 'Export your personal Connections from this event. Connections are created when you scan someone's badge, show mutual interest or share a confirmed meeting. Please note: Due to GDPR, email and/or phone numbers will be shown only for users who have decided to share their contact details, or those where badge scanning has taken place.'

Sponsors, or anyone tied to a “Team”, can download the connections from everyone on their team. Learn more on how to download the connections from your team under the “Export” tab in your Teams Dashboard.

MY TEAM DASHBOARD

For Sponsors Only

As a Sponsor, you and your team have access to the “Teams” dashboard, only accessible via the web platform (top-right). From here, you can manage meetings for your team members, edit your company profile, view your Inbound Leads, and export the contacts for your entire team.

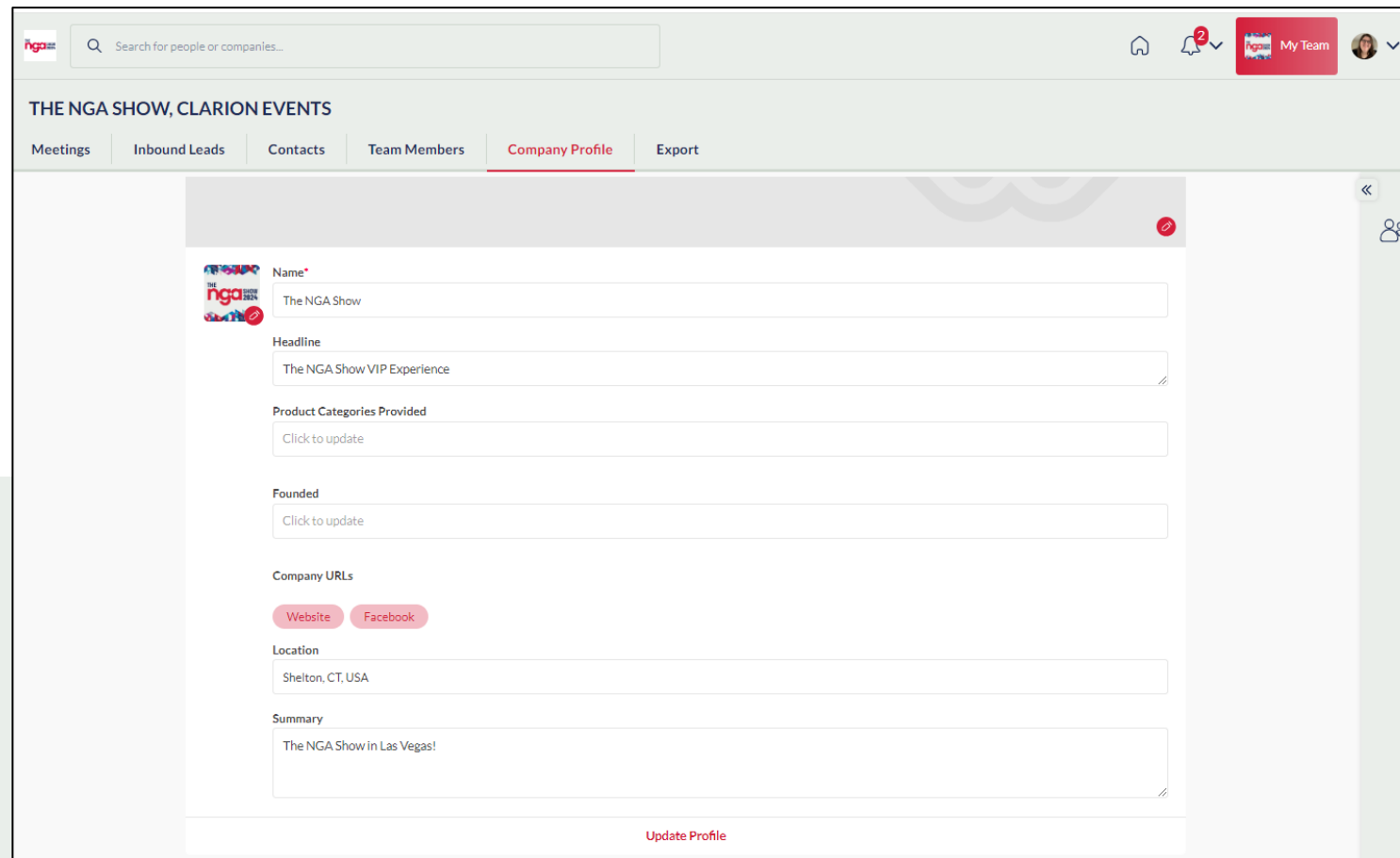
The first person to sign in via the web platform will create your team and become the admin for the team.

Please create your Team prior to arriving on-site to ensure all contacts will be included on your Team Export. Any connections made prior to creating your team, or adding a team member to your team will not appear on your contacts export.

For issues or questions on creating your team, please contact: mobileapps@clarionevents.com, and we will be happy to help!

COMPANY PROFILE

Your company profile was pulled from the exhibitor hub, however you can edit it directly in the networking platform/app. In “My Team”, click “Company Profile”. Ensuring your profile is filled out completely will help event participants when searching and filtering the Sponsor list. Once complete, click “Update Profile” at the bottom of the page.



The screenshot shows the 'Company Profile' page for 'THE NGA SHOW, CLARION EVENTS'. The page is part of a dashboard with a search bar at the top and navigation tabs for 'Meetings', 'Inbound Leads', 'Contacts', 'Team Members', 'Company Profile', and 'Export'. The 'Company Profile' tab is active. The profile form includes the following fields:

- Name***: The NGA Show
- Headline**: The NGA Show VIP Experience
- Product Categories Provided**: Click to update
- Founded**: Click to update
- Company URLs**: Website, Facebook
- Location**: Shelton, CT, USA
- Summary**: The NGA Show in Las Vegas!

An 'Update Profile' button is located at the bottom of the form.

INBOUND LEADS

Event Participants that interact with you, your company, or your team members will appear in your “Inbound Leads”. This includes Profile Views; Connections/Interests; Session Registrations.

Add “Lead Notes” for visibility across your team. Connections for your entire team can be exported via “Export”. If they allowed contact sharing, their contact details will appear in this export.

Toggle the view by clicking the menu icon on the top right.

THE NGA SHOW, CLARION EVENTS

Meetings **Inbound Leads** Contacts Team Members Company Profile Export

Inbound Leads

The Inbound Leads section features profiles of people that have shown interest, connected or interacted with you, your team members and/or company profile. The section is dynamic, as the profiles will remain on the list until you take action on them by requesting a meeting, showing interest or skipping the profile.

Results per page: 20

Name	Company	Qualification Tags	Status	Score
	John Doe	Has viewed The NGA Show	Pending Review	☆☆☆☆☆

Columns: Image, Name, Company, Headline, Job title, Location, Qualification Tags, Team Members, Status

Filters: Row Groups

1 to 1 of 1 Page 1 of 1

THE NGA SHOW, CLARION EVENTS

Meetings **Inbound Leads** Contacts Team Members Company Profile Export

Inbound Leads

The Inbound Leads section features profiles of people that have shown interest, connected or interacted with you, your team members and/or company profile. The section is dynamic, as the profiles will remain on the list until you take action on them by requesting a meeting, showing interest or skipping the profile.

1 To Review

0 Reviewed

1 Total Leads

EXPORT TEAM CONTACTS

From the web platform, you can export a list of all your connections – anyone you or your team has connected with through the platform or had a meeting with - into an .csv file by going to “My Team” then “Export.”

Due to GDPR email and/or phone numbers will be shared only for the users who decided to share their contact details.

The screenshot shows the 'My Team' dashboard for 'THE NGA SHOW, CLARION EVENTS'. The 'Export' tab is selected in the navigation menu. The main content area is titled 'Export' and contains two export options:

- Export Meetings**: A red button labeled 'Export'. Below it, text reads: "This will generate a file of all of your team's accepted meetings at The NGA Show 2024. You can choose between CSV and Excel format."
- Export Connections**: A red button labeled 'Export'. Below it, text reads: "Export your Team's Contacts within this event. Contacts are Leads that you or your Team members have successfully formed a Connection with. Please note: Due to GDPR, email and/or phone numbers will be shown only for users who decided to share their contact details, or those where badge scanning has taken place."

To download your individual connections report, go to “My Profile”, then “Export”.