

## OUTBOUND MATERIAL HANDLING ORDER FORM



**FB INTERNATIONAL, INC**  
1 Raritan Road, Oakland, NJ 07436  
TEL : +1 (201) 377-1985  
EMAIL: WWIN@fbinternational.net



**Exhibitors are NOT allowed to use any equipment to move their material into the show, i.e. dolly or pallet jack. Material needs to be dropped off at the loading dock. Hand carry material may be brought out of the show.**

### OUTBOUND MATERIAL HANDLING

All completed outbound material handling and payment forms must be scheduled and prepaid by emailing WWIN@fbinternational.net.

**DISCOUNT PRICE DEADLINE: JANUARY 11, 2023**

#### EXHIBITING COMPANY INFORMATION

EXHIBITING COMPANY NAME:	PHONE#	BOOTH #
CONTACT NAME:	EMAIL	

#### RETURN SHIPMENT CHOICE:

##### ☐ DIRECT FROM SHOWSITE

*(If exhibitor had inbound material handling from FB International, Inc., then show site outbound material handling fees are waived.)*

- \* Outbound material handling includes picking up material from exhibitor's booth and transporting it to loading docks and/or pick up location.
- \* Please arrange pick-up from your carrier and make sure shipments are ready to be shipped with proper documentations. i.e. shipping labels, bill of lading ect.

**OR**

##### ☐ RETURN TO FB WAREHOUSE

*(Rates below reflect shipping to FB Warehouse Las Vegas)*

- \* All contained material must be sealed. Pick up return to FB Warehouse labels at service desk.
- \* Exhibitor must arrange pick up from warehouse 2 weeks after the show. Please inform us at least 3 days prior to scheduled pick-up.
- \* Make sure shipments have proper documentation and are ready to be shipped. i.e. Shipping labels, bill of lading ect.
- \* FB International, Inc. will provide storage up to 15 days from last day of show. Any materials stored after 15 days will incur additional cost of 35% per month.

#### FROM

COMPANY / ATTENTION			PHONE #
ADDRESS / STREET		PHONE #	
CITY	STATE	COUNTRY	EMAIL

#### SHIPPING DESTINATION

COMPANY / ATTENTION		CARRIER
ADDRESS / STREET		PHONE #
CITY	STATE/ZIP CODE	COUNTRY
		EMAIL

#### SHIPPING RATES

##### Show site Rates

*(If exhibitor had inbound material handling from FB International, Inc., then show site outbound material handling fees are waived.)*

Crated Material \$170.00 per 100 lbs. (200lbs minimum)

##### Warehouse Rates

Crated Material \$180.00 per 100 lbs. (200lbs minimum)

##### Small Packages -

*(Maximum weight is 50lbs per box. 200lbs per shipment, per delivery)*

1st Carton \$70.00  
Each Add Carton \$55.00

#### CALCULATE MATERIAL HANDLING

MATERIAL DESCRIPTION	WEIGHT ÷ 100 = CWT	x RATE	= TOTAL PRICE
<b>EXAMPLE</b>			
3 CRATES	200 ÷ 100 = 2	Show site Rate x \$170.00	\$340.00
	+ 100 =	x	= \$
	+ 100 =	x	= \$
		Subtotal =	\$
SMALL PACKAGE	PRICE	x QUANTITY	= TOTAL PRICE
1st Carton @ \$70.00		x	= \$
Each Additional Carton @ \$55.00		x	= \$
Total Estimated Charges			\$
Tax 0.0%			\$
Payment Enclosed			\$

FB WILL NOT BE HELD RESPONSIBLE FOR THE COUNT OR CONTENT OF MATERIAL LEFT IN BOOTH PRIOR TO OUR TAKING PHYSICAL POSSESSION. PLEASE MAKE SURE YOUR MATERIALS ARE PROPERLY INSURED AGAINST FIRE, THEFT, AND ALL HAZARDS WHILE IN TRANSIT TO AND FROM THE SHOWSITE. FB ASSUMES NO RESPONSIBILITY FOR CONCEALED DAMAGES AND SHALL NOT BE HELD LIABLE FOR LOSS OR DAMAGE BY THE ELEMENTS, NOR FROM DAMAGE ARISING FROM LACK OF PROPER PACKING OR OTHER CAUSES BEYOND OUR CONTROL.