123 Buckingham Palace Road

London SW1W 9SR

United Kingdom

**Ref: The Innovation Zone 2022**

<<insert date>>

To Whom It May Concern,

Subject line: Official Visa Invitation Letter for <<name>> to attend the Climate Action Innovation Zone in Sharm El-Sheikh Egypt.

We hereby confirm the Climate Action Innovation Zone will take place from 7– 18 November in Sharm El-Sheikh on the grounds of the Tonino Lamborghini International Convention Center.

The Climate Action Innovation Zone will be a key hub for cross-sector collaboration at COP27. Just 300 metres from the Blue Zone, the 6000m² purpose-built Innovation Zone will connect national governments with cities, regions, businesses and investors to accelerate the delivery of stronger and more ambitious climate action. For more information on the Climate Action Innovation Zone, please visit https://cop-27.org/innovation-zone/.

The Climate Action Innovation Zone will host several flagship events including the Sustainable Innovation Forum and the Hydrogen Transition Summit.

The individual, listed below will be attending and will require a business visa to entry Egypt.

Full Name (as written on their passport): <<insert your full name>>

Date of Birth: <<insert date of birth>>

Passport No: <<insert passport no.>>

Passport Issue date: <<insert issue date>>

Passport Expiry date: <<insert passport expiry date>>

Nationality (as written on their passport): <<insert nationality>>

Please note that all costs including travel, insurance, accommodation, visas and any other additional requirements will be met by the participant, <<insert your full name>> and will not be covered by the event organiser, Climate Action.

Yours faithfully,

Nick Henry

Founder and CEO
Climate Action

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