



## Exhibitor-Appointed Contractors' Information

Automotive Testing Expo 2026 Europe - Useful information for exhibitor-appointed contractors.

### EXHIBITOR MANUAL

We cannot share the link without your exhibiting client's permission – please ask your client/exhibitor for their unique exhibitor manual link together with their access details.

### EXHIBITION TIMETABLE

**IMPORTANT: Please see the information regarding the new set-up/dismantling vehicle access regulations (VisiFair) in this document which is compulsory.**

Please click here **(COMING SOON)** for the "At a glance - Stand set-up and dismantling" information.

#### Build-up timetable

|                       |               |   |
|-----------------------|---------------|---|
| Sunday, June 21, 2026 | 08:00 - 20:00 | Custom build booths with independent contractor ONLY - <b>safety shoes compulsory</b>   |
| Monday, June 22, 2026 | 08:00 - 18:00 | Custom build booths with independent contractor - <b>safety shoes compulsory</b>  |
| Monday, June 22, 2026 | 12:00 - 18:00 | Shell Scheme and pop-up booths permitted entry for decorating their booths  |
| Monday, June 22, 2026 | 18:00 - 20:00 | Final light decoration and finishing work of all booths only. All aisles must be cleared by 18:00 and forklifts will no longer be permitted |

#### Exhibition opening hours\*

|                          |               |
|--------------------------|---------------|
| Tuesday, June 23, 2026   | 09:30 – 17:00 |
| Wednesday, June 24, 2026 | 09:30 – 17:00 |
| Thursday, June 25, 2026  | 09:30 – 15:00 |

\* Exhibitors are able to access the halls 1 hour before show open (2 hours on opening morning of Tuesday, June 23, 2026) and 1 hour after show close.

## Breakdown timetable

|                         |               |
|-------------------------|---------------|
| Thursday, June 25, 2026 | 15:30 – 22:00 |
| Friday, June 26, 2026   | 08:00 – 15:00 |

## **BUILD-UP FURTHER INFORMATION**

### **Early Build**

- Additional build-up days on Friday, June 19 & Saturday, June 20, 2026, is possible on request. For more information and how to apply, please see the information below in this document.

### **Build-up Information**

- Contractors will not be able to access the hall before Sunday, June 21, 2026, without prior permission.
- Safety shoes are compulsory and must be worn at all times during build-up and breakdown. We strongly advise wearing high-vis tabards during this period.
- All major building works must be completed and excess products and packaging materials removed no later than 18:00hrs on Monday, June 22, 2026.
- We would advise exhibitors hiring a Shell Scheme package not to arrive on-site before 12:00hrs on Monday, June 22, 2026, as shell scheme booths may not be ready before this time.
- Monday, June 22, 2026, from 18:00hrs to 20:00hrs, is for light decoration and finishing work only - AISLES MUST BE KEPT CLEAR.
- Exhibitor services and venue contractors cease work at 18:00hrs on Monday, June 22, 2026 - it is therefore essential that all exhibitors arrive on-site before this time to inspect their booths and to ensure that all orders have been met.
- Children under the age of 16 years are not allowed on-site during build-up, show days and breakdown.

The Organiser has appointed European International (Fairs) Ltd to be the official freight and on-site lifting agent. They will be the only company allowed to manage and operate forklift trucks. This is for safety reasons as well as insurance ramifications. No other external forklift trucks will be allowed in the building or in the exhibition grounds. Contact Steven Maddock: [txeops@european-intl.com](mailto:txeops@european-intl.com).

Please ensure that you organise waste removal before the deadline. Charges made for removal of any structures or waste material will be invoiced to the exhibitor.

## **BREAKDOWN FURTHER INFORMATION**

- No exhibits may be removed before the exhibition closes at 15:00hrs on Thursday, June 25, 2026, nor will any contractors be allowed into the halls until this time - please ensure that you have briefed your contractors accordingly.
- When the exhibition closes at 15:00hrs, the carpet will be taken up as quickly as possible. Exhibitors are requested not to put anything in the aisles which might impede this activity. Empty cases and packing material stored with the official on-site handling agent will not be delivered until the carpet has been removed.
- When the carpet has been removed, the estimated time for the return of empty cases will be **between 2-3 hours**. Exhibitors that require forklift assistance for repacking and/or loading, should note that this will only be available once all the empties have been returned.

We appreciate your patience in this matter.

- Exhibitors are reminded that security will cease once the exhibition has closed. Items of value left on the booth, including freight are the responsibility of the exhibitor. Please speak to the Organiser if you would like to hire a security guard for this period or if you would like to arrange to have your goods moved into secure storage prior to the arrival of the forwarding agent.
- All materials, packaging and waste must be removed from the halls and booth dismantling completed by 15:00hrs on Friday, June 26, 2026. Please ensure that you organise waste disposal, as the removal of booth build waste materials is subject to a charge and will be invoiced directly to the exhibitor.

For further information regarding the exhibition timetable, please contact the Organiser: [atxeu@ukimediaevents.com](mailto:atxeu@ukimediaevents.com).

### **EARLY BUILD-UP REQUEST**

Please note that new for this year, Stuttgart Messe Services will be providing this service and not the Organiser.

Additional build-up days on Friday, June 19 & Saturday, June 20, 2026, from 07:00 hrs to 20:00 hrs, is possible on request. For more information and how to apply, please [click here](#). Your exhibiting client would have been sent their access login from SMS to be able to order booth services.

Please note it is not possible to book early build-up on Friday, June 19, only – it must be booked together with Saturday, June 20. However, a booking for a single day on Saturday, June 20, is possible.

Orders received 8 weeks or less prior to the start of the official build-up (Sunday, June 21) is subject to a surcharge of 25%.

**The cost for 1 early build-up day is € 695 per booth.**

**IMPORTANT:** The order form offers a 'Prolonged stand dismantling' - please note that this is not available, however, it may be possible on request in writing: [technik@messe-stuttgart.de](mailto:technik@messe-stuttgart.de).

When Stuttgart Messe Services approves your early build-up request, exhibitors will receive a 'sales voucher' - this document is your access permit and should be presented on arrival onsite.

If exhibitors wish to extend their build-up time outside of the official hours, they should visit the hall managers onsite to request the extra hours required. Alternatively, extra hours can be ordered in advance using the [Order Form](#).

**You do not need to register with VisiFair for the early build-up but it is compulsory for the official build-up days (Sunday, June 21 & Monday, June 22, 2026).**

### **CUSTOM BOOTH PLAN SUBMISSION**

Our official Health & Safety Consultants at Abraxys request that you supply all information and Health and Safety documents, including your booth plans, directly to them. Please note the deadline

for this is May 11, 2026.

PLEASE [CLICK HERE](#) TO UPLOAD YOUR DOCUMENTS

Your external contractor will be contacted by Abraxys to discuss and approve your plans and permission to build will be granted in writing. Contact email for questions only: [atx@abraxys.com](mailto:atx@abraxys.com). Please don't send any plans via email to the Organiser or Abraxys.

**ORGANISER'S TECHNICAL RULES & REGULATIONS - PLEASE READ**

**NEW Hall for Automotive Testing Expo Europe 2026**

Please be aware that Automotive Testing Expo Europe 2026 is in Hall 1.

**Early Build-up Request**

Please note that new for this year, Stuttgart Messe Services will be providing this service and not the Organiser.

**Official Booth Contractor Services**

We are pleased to announce that Stuttgart Messe Services has been appointed as the Official Booth Contractor for shell scheme packages, carpet, furniture, rigging, electricity, AV, graphics, security, cleaning, catering, parking and much more.

**Set-up/Dismantling Vehicle Access Regulations (VisiFair) - Compulsory**

Please see the information within this document regarding the new set-up/dismantling vehicle access regulations (VisiFair) which is compulsory.

**Build & Rigging Heights**

Please be aware that the maximum build height for Automotive Testing Expo Europe 2026 is 6m and the maximum height to suspend down from is 7m.

**Structural Calculations**

For booth constructions over 4m in height, you are required to submit your own engineers' structural calculations report which must be signed by your own engineer.

Your engineers' written report and supporting technical drawings are required to prove stability of all connections and weight loadings and stress levels of all components for any element of walling over 4m in height. Structural calculations are also required if your booth includes any rigged elements, you will need to provide a technical drawing showing how the frame is hung and the fixings used to secure it. Please include all construction materials and weights. Please note that all fixings should be structurally rated.

Structural calculations are not required for walls under 4m in height and modular/lightweight aluminium rigged banners (fabric infills) such as proprietary shop bought systems that are pre-manufactured and pre-tested.

Please note: Abraxys, our official Health & Safety Consultants, request that you supply all information and documents (including your Risk Assessment and Method Statement) directly to them via their "[Stand Plan Submission link](#)". You will be contacted by Abraxys to discuss and approve your plans. Please don't send any plans via email. Contact email for questions: [atx@abraxys.com](mailto:atx@abraxys.com).

### **Pop-up Displays**

If you are planning to bring a pop-up display, regardless of the size of your booth space, it is compulsory that you order carpet and Shell Scheme partition walling from the Official Contractor as we, the Organiser cannot guarantee the condition of the rear of your neighbour's booth structure.

Please note partition walling or carpet / flooring are not included as part of your booth space agreement nor any other services or items you may require for your booth space.

If you complete the Exhibitor Pre-Show Planning Form as bringing a pop-up display, you will see the Booth Check Form in the Order Form Checklist which you will need to complete. We ask that you supply drawings/visuals of your pop-up when submitting the form for our review - permission to build will be pending until we approve your plans. For further information, please see Pop-up Displays within this document.

### **Raised Floors**

In order to meet our event health and safety regulations by ensuring that all show attendees have equal access to all exhibition booths, please note that all raised floors of over 4cm are required to have compulsory integrated ramp access. This is only applicable to booth spaces over 20 sqm. Ramps must not be greater than 10m or have a rise of more than 500mm. Ramps shall have a minimum, unobstructed width of 1.5m and must be slip resistant.

### **Rigging/Banners**

Please note that timber framed pre constructed rigged elements and bespoke metal constructions are not allowed (this does not include modular metal frames).

### **Booth Perimeters**

No exhibits, parts of the booth structure, lights or displays such as screens or flag banners may protrude beyond any booth perimeter that may overhang into any aisle.

### **Children Under 16 Years**

Please be aware that children under the age of 16 years are not allowed on-site during build-up, show days and breakdown.

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### **Organiser's Rules and Height Restrictions**

The standard height of any individual exhibition booth is considered to be 2.5m (8 feet). However, subject to submitting a Booth Check Form (*shell scheme and pop up displays only*) and receiving permission to build, all exhibiting companies may, if they wish, build their booth to the height allowed at their location in the exhibition hall. It is therefore possible that there may be booths around you that have built up to or suspended down from heights exceeding 2.5 metres. Please contact the Organiser if you have any questions regarding the build height of the booths around you.

### Important Notes

1. For all booth structures regardless of height, exhibitors and/or contractors must ensure that all walls facing a neighbouring stand are made good and completely covered / finished in a neutral colour.
2. It is compulsory for exhibitors bringing pop-up displays to order carpet/flooring and shell scheme partition walling from the Official Contractor as we, the Organiser cannot guarantee the condition of

the rear of your neighbour's booth structure. Please note partition walling or carpet / flooring are not included as part of your booth space agreement nor any other services or items you may require for your booth space.

3. No advertising or logos for your booth should directly overlook any neighbouring booth, however, you may utilize back walls which face out onto an aisle. Any logos or advertising above your booth must be inset a minimum of 1.0 meter from any side partition directly dividing yourselves and your neighbours.

4. Any banners or other materials hung directly on a dividing wall should not be transparent or left unfinished at the back.

5. No exhibits, parts of the booth structure, lights or displays such as screens or flag banners may protrude beyond any booth perimeter that may overhang into any aisle.

6. Timber framed pre constructed rigged elements and bespoke metal constructions are not allowed (this does not include modular metal frames).

7. All exhibiting companies must complete and return the Booth Check Form (*shell scheme and pop up displays only*) by the deadline of May 11, 2026. Failure to gain written permission for your booth build may result in delays during the exhibition build-up. Plans submitted after the deadline (May 11, 2026) above 2.5 meters will be subject to approval and may be refused.

8. If an exhibiting company fails to submit a Booth Check Form (*shell scheme and pop up displays only*) by the deadline and the resulting design or build affects the neighbour, venue or the Organiser, ALL associated costs such as new banners, paint, labour, pillar covering, hanging costs, etc will be charged to that exhibitor directly.

Exhibitors must notify the Organiser of their booth plans and the details of any such contractors or agents using the Booth Check Form (*shell scheme and pop up displays only*). All exhibitors who do not rent a shell-scheme booth must submit a complete risk assessment and procedural instructions together with their Booth Check Form (*shell scheme and pop-up displays only*).

## **POP-UP DISPLAYS**

If you are planning to bring a pop-up display, regardless of the size of your booth space, it is compulsory that you order carpet/flooring and shell scheme partition walling from the Official Contractor as we, the Organiser cannot guarantee the condition of the rear of your neighbour's booth structure.

Please note partition walling or carpet / flooring are not included as part of your booth space agreement nor any other services or items you may require for your booth space.

If you complete the Exhibitor Pre-Show Planning Form as bringing a pop-up display, you will then see the Booth Check Form in the Order Form Checklist which you will need to complete. We ask that you supply drawings/visuals of your pop-up display when submitting the Booth Check Form for our review; permission to build will be "pending" until we approve your plans. Please note the deadline to submit the Booth Check Form is May 11, 2026.

We recommend that you order a basic Shell Scheme Package via the Official Booth Contractor (SMS). The "KLASSIK LIGHT" Package is ideal as it includes some basic services including wall panels, carpet,

electrical connection 230V/3 kW as well as a triple socket and consumption and fascia (company name). Please [click here](#) to view this option in the Webshop. It is more cost effective to order the "KLASSIK LIGHT" package rather than order walling and flooring separately. They also offer a KLASSIC LIGHT equipment complete package to include some furniture items.

## **ACCESS INFORMATION**

### **Arrival to Trade Fair Centre**

Situated between the airport and the motorway, the convention centre and trade fairgrounds offer ideal conditions for arrival and departure. Direct links to the A8 motorway, the B27 federal highway, the airport, the urban railway (S-Bahn) station and local public transport.

For more information on how to get there, please [click here](#) and see "Travel & Accommodation" for the different access routes.

### **Exhibitor Parking**

Exhibitors can purchase parking tickets for the duration of the show (e.g. permanent parking permits, VIP parking permits or loading bay slots alongside the halls) via the Webshop, or on-site from the Organiser.

For access to Car Parks P31-P32, you will need to register and book your parking (free of charge) via VisiFair.

Truck parking during the show is possible in P29 - truck pool. To purchase a ticket go to Hauptwache - Gate 1.

Please [click here](#) for information on parking at the Messe Stuttgart

Please [click here](#) for site plan for exhibitor parking

Please [click here](#) for parking during build-up and breakdown

## **CONTRACTOR ACCESS - BUILD UP & BREAKDOWN - MUST BE SUBMITTED IN ADVANCE AND NOT ONSITE**

***Important: You will not receive a badge/pass/QR code for contractor access - submitting the details is all that we need in advance.***

For security reasons it is mandatory for all contractual staff involved in the assembly and dismantling stages of the exhibition to register personnel in advance.

Please submit the names and contact details of all contractor / exhibiting staff who will be present on-site during build-up/breakdown for security purposes.

This also applies to exhibiting staff who will be present on-site during build-up/breakdown and have yet to obtain an Exhibitor Badge.

**PLEASE REQUEST THE LINK FROM THE ORGANISER TO REGISTER YOUR CONTRACTUAL/EXHIBITING STAFF DURING BUILD-UP & BREAKDOWN. PLEASE ENSURE YOU PROVIDE US WITH YOUR EXHIBITING COMPANY NAME AND BOOTH NUMBER: [atxeu@ukimediaevents.com](mailto:atxeu@ukimediaevents.com).**

PLEASE NOTE: If you have a member of your booth contractor's team who needs to remain on-site

and access the hall during exhibition opening times, please send them to register at the main registration using their own company details. They will not be permitted entry using an exhibitor.

## **HALL & VENUE TECHNICAL INFORMATION/GUIDELINES**

### **Technical Guidelines of LMS**

[Click here](#) to view the Technical Guidelines.

Please note the following maximum floor-loading and height restrictions:

#### **Hall 1**

##### Floor-loading

33 kN/m<sup>2</sup> on concrete floor, maximum load over service ducts is 16 kN/m<sup>2</sup>.

##### Build heights

The maximum build height to build up to is 6m and the maximum height to suspend down from is 7m.

The standard height of any individual exhibition booth is considered to be 2.5m (8 feet). All exhibiting companies may, if they wish, build their booth to the height allowed at their location in the hall. Therefore, there may be booths around you that have built up to or suspended down from heights exceeding 2.5 metres. Please contact the Organiser if you have any questions regarding the build height of the booths around you: [atxeu@ukimediaevents.com](mailto:atxeu@ukimediaevents.com).

##### Restrictions

Hall 1 has areas with construction height limits due to the gallery and the heating and ventilation system. The maximum height of 3.5m applies for stand construction under the gallery.

In front of the gallery, there is an area with a maximum construction height up to 4m from the hall floor to the upper edge of the stand construction. Nothing must be suspended from the ceiling between 4m and 5m from the hall floor. The [Technical Guidelines LMS](#) must be complied with, especially Point 4, "Exhibition stand construction regulations".

Structural pillars can be clad with booth construction material but securing, fixing or sticking objects on them is not permitted.

Please [click here](#) for the further details.

For a technical floorplan showing the service channels, build height restrictions or a detailed booth plan showing the dimensions of a structural pillar within your booth, can be requested by email: [atxeu@ukimediaevents.com](mailto:atxeu@ukimediaevents.com).

##### Suspensions

Suspensions from the ceiling are possible up to 7m. In front of the gallery, there is an area with a maximum construction height up to 4m from the hall floor to the upper edge of the stand construction. Nothing must be suspended from the ceiling between 4m and 5m from the hall floor. The [Technical Guidelines LMS](#) must be complied with, especially Point 4, "Exhibition stand construction regulations".

The suspension of objects connected to the floor is not permitted. The minimum clearance height

between suspensions and items on the floor (booth construction) is 50cm (also see section 4.7.5 [Technical Guidelines LMS](#)).

Please [click here](#) for more details.

### **Multi-Storey Booths**

For multi-storey structures, a proof of structural stability is required. In principle, the test static engineer commissioned to perform this work shall come from Baden-Württemberg. A test static engineer, who is commissioned to perform a static test, may also, by way of exception, come from a German federal state other than Baden-Württemberg. The work shall then be accepted on-site by a test static engineer who is recognised in Baden-Württemberg and who shall provide an acceptance certificate. This certificate must be available at the stand for presentation. The test static engineer on-site must be authorised by the exhibitor / stand builders.

Please [click here](#) for further information and registration of Multi-Storey Structures

Please note that the Exhibitor/ external contractor must pay the fee directly to the test static engineer. The Messe Stuttgart does not charge a fee for using this service. For further information, please contact the test static engineer directly:

### **Dipl.-Ing. Frank Zimmermann**

Test Engineer

Tel: +49 711 400 408-0

Email: [frank.zimmermann@bpft.de](mailto:frank.zimmermann@bpft.de)

Address: Rotebühlstraße 121, 70178 Stuttgart, Germany

### **Structural Calculations**

For booth constructions over 4m in height, you are required to submit your own engineers' structural calculations report which must be signed by your own engineer.

Your engineers' written report and supporting technical drawings are required to prove stability of all connections and weight loadings and stress levels of all components for any element of walling over 4m in height. Structural calculations are also required if your booth includes any rigged elements, you will need to provide a technical drawing showing how the frame is hung and the fixings used to secure it. Please include all construction materials and weights. Please note that all fixings should be structurally rated.

Structural calculations are not required for walls under 4m in height and modular/lightweight aluminium rigged banners (fabric infills) such as proprietary shop bought systems that are pre-manufactured and pre-tested.

Please note: Abraxys, our official Health & Safety Consultants, request that you supply all information and documents (including your Risk Assessment and Method Statement) directly to them via their "[Stand Plan Submission link](#)". You will be contacted by Abraxys to discuss and approve your plans. Please don't send any plans via email. Contact email for questions: [atx@abraxys.com](mailto:atx@abraxys.com).

### **Windows in the Halls**

There are windows on all sides of Hall 1. Please [click here](#) check the 360 degree view for more details. If you have any specific questions regarding the windows, please contact the Organiser: [atxeu@ukimediaevents.com](mailto:atxeu@ukimediaevents.com).

## EXHIBITION OF VEHICLES AND NOTIFICATION TO EXHIBIT VEHICLES

Please [click here](#) to view the Exhibition of Vehicles Information and Notification to Exhibit Vehicles.

Please note two copies of the form "Notification for the Exhibition of Motor Vehicles" must be completed, signed and brought along as confirmation and presented at the entrance. If the exhibition vehicles are delivered by a forwarding company, please ensure that they bring two copies of the completed form on arrival.

If you have any questions, please contact:

Stuttgart Airport GmbH  
Fire Protection and Hazard Prevention Department  
Tel: +49 711 948-2173 and -2175  
Email: [wf@stuttgart-airport.com](mailto:wf@stuttgart-airport.com)

### Technical Guidelines of LMS

[Click here](#) to view the Technical Guidelines.

## SET-UP/DISMANTLING VEHICLE ACCESS REGULATIONS (VISIFAIR) – COMPULSORY

PLEASE CLICK HERE **(COMING SOON)** FOR THE VISIFAIR BOOKING PORTAL TO BOOK YOUR TIME SLOT – Opens 09:00 hrs - April 20, 2026

If you are arriving in a vehicle, access to the fairground for set-up and dismantling is now only possible with the fee-based registration and booking of a time slot via VisiFair for parking outside the exhibition halls. This replaces the previous deposit system and is non-refundable.

VisiFair is Messe Stuttgart's new digital logistics tool, during set-up and dismantling. Using the online booking platform, you can book a time slot for your vehicle in advance on a first come, first serve basis.

Please note it is not necessary to register for VisiFair if you are a pedestrian.

Please also note you do not need a VisiFair event code as it is not required.

Please [click here](#) for more information on VisiFair.

Please [click here](#) for the VisiFair Guide.

Please [click here](#) for the VisiFair Booking Portal FAQs.

If you have any questions or need help to book your time slot, please contact:

### VisiFair hotline of Messe Stuttgart

Monday to Friday from 09:00 hrs to 17:00 hrs

E-mail: [support@ms.visifair.com](mailto:support@ms.visifair.com)

Phone: +49 711 939 64382

## **OFFICIAL BOOTH CONTRACTOR FOR ALL BOOTH SERVICES – STUTTGART MESSE SERVICES**

We are pleased to announce that Stuttgart Messe Services has been appointed as the Official Booth Contractor for Automotive Testing Expo Europe 2026. Please see their [Webshop](#) to order services such as shell scheme packages, carpet, furniture, rigging, electricity, AV, graphics, security, cleaning, catering, parking and much more.

### **DELIVERIES**

Sending courier shipments directly to the show site is not advisable. Some delivery companies will allow anyone within the venue to sign for the consignment (i.e. a cleaner, visitor, and car park attendant) and the consignment may not make its way to your booth with no possibility to locate it within the venue. For that reason, European International Fairs Ltd will only accept courier shipments at the advance warehouse.

Please contact the official freight agents, European International Fairs Ltd: [txeops@european-intl.com](mailto:txeops@european-intl.com) with any freight forwarding or cargo handling enquiries or bookings:

Tel: +44 1732 860330

**Contact: Steven Maddock**

### **USEFUL CONTACTS**

#### **Organiser**

*UKi Media & Events*

Contact: Exhibition Operations Team

Tel: +44 (0)1306 743744

Email: [atxeu@ukimediaevents.com](mailto:atxeu@ukimediaevents.com)

Website: [www.testing-expo.com/europe](http://www.testing-expo.com/europe)

#### **Official Booth Contractor for all Booth Services**

*Stuttgart Messe Services*

Contact: Technical Services for Exhibitors

Tel: +49 711 18560 2444

Email: [sms@messe-stuttgart.de](mailto:sms@messe-stuttgart.de)

#### **Freight forwarding, on-site handling, forklifts and storage services:**

*European International Fairs Ltd*

Contact: Steven Maddock

Tel: +44 1732 860330

Email: [txeops@european-intl.com](mailto:txeops@european-intl.com)

Web: [www.european-intl.com](http://www.european-intl.com)