



Stand Build Information

Automotive Testing Expo Korea 2026 - Useful information for exhibitor-appointed contractors.

EXHIBITOR MANUAL

We cannot share the link without prior permission - please ask your client/exhibitor for their unique exhibitor manual link together with their access details.

EXHIBITION TIMETABLE

Build-up

Monday, March 16, 2026	08:00 - 20:00	Custom build booths with independent contractor ONLY - safety hats are mandatory during build up and breakdown
Tuesday, March 17, 2026	08:00 - 18:00	Custom build booths with independent contractor ONLY - safety hats are mandatory during build up and breakdown & Shell Scheme and pop-up booths exhibitors permitted entry for decorating their booths
Tuesday, March 17, 2026	18:00 - 20:00	Final light decoration and finishing work of all booths only. All aisles must be cleared by 18:00 and forklifts will no longer be permitted

Exhibition Opening Hours*

Wednesday, March 18, 2026	10:00 – 17:00
Thursday, March 19, 2026	10:00 – 17:00
Friday, March 20, 2026	10:00 – 15:00

*During the exhibition period, exhibitors will have access to the hall one hour before opening (two hours before on Wednesday, March 18, 2026) and one hour after closing hours to service your booths.

Breakdown Timetable

Friday, March 20, 2026	15:00 - 00:00
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BUILD-UP FURTHER INFORMATION

Venue contractors cease all building work at 18:00 on Tuesday, March 17, 2026; it is therefore imperative that all exhibitors arrive on-site before this time to inspect their booths and to ensure that all orders have been met. Please note that between 18:00 and 20:00, only light decoration and finishing of booths is permitted - aisles must be kept clear and all freight cases and unused exhibits must be removed by this time.

- Contractors will not be able to access the exhibition hall before Monday, March 16, 2026
- Safety shoes must be worn at all times during build-up and breakdown. We strongly advise wearing high-vis tabards during this period
- Tuesday, March 17, 2026 from 18:00 to 20:00 is for light decoration and finishing work only - AISLES MUST BE KEPT CLEAR
- Children under the age of 16 years are not allowed on-site during build-up, show days and breakdown

We would advise exhibitors hiring a Shell Scheme package not to arrive on-site before Tuesday, March 17, 2026, as Shell Scheme booths may not be ready before this time.

The Organiser has appointed European International (Fairs) Ltd to be the official freight and on-site lifting agent. They will be the only company allowed to manage and operate forklift trucks. This is for safety reasons as well as insurance ramifications. No other external forklift trucks will be allowed in the building or in the exhibition grounds.

All exhibits, booth materials and rubbish must be cleared no later than 18:00 hrs on Tuesday, March 17, 2026, prior to the opening of the exhibition. Please ensure that you organise waste disposal via the Order Form Checklist within the manual.

Bags must be purchased from the guard at the front gate at a cost of KRW 10,000 per bag for this waste. Booth builders of larger bespoke booths are responsible for the removal of all their own waste and booth building materials. Failure to remove such waste will result in a penalty fine from KINTEX.

BREAKDOWN FURTHER INFORMATION

No exhibits may be removed before the exhibition closes at 15:00 on Friday, March 20, 2026 nor will any contractors be allowed into the halls until this time - please ensure that you have briefed your contractors accordingly.

When the exhibition closes at 15:00, the carpet will be taken up as quickly as possible. Exhibitors are requested not to put anything in the aisles which might impede this activity. Empty cases and packing material stored with the official on-site handling agent will not be delivered until the carpet has been removed.

When the carpet has been removed, the estimated time for the return of empty cases will be between 2-3 hours. Exhibitors that require forklift assistance for repacking and/or loading, should note that this will only be available once all the empties have been returned. We appreciate your patience in this matter.

Exhibitors are reminded that security will cease once the exhibition has closed. Items of value left on the booth, including freight are the responsibility of the exhibitor. Please speak to the Organiser if you would like to hire a security guard for this period or if you would like to arrange to have your goods moved into secure storage prior to the arrival of the forwarding agent.

All materials, packaging and waste must be removed from the halls and booth dismantling completed by 00:00 hrs on Friday, March 20, 2026. Please ensure that you organise waste disposal via the Order Form Checklist within the manual, as the removal of set-ups and waste material is subject to a charge and will be invoiced directly to the exhibitor.

Bags must be purchased from the guard at the front gate at a cost of KRW 10,000 per bag for this waste. Booth builders of larger bespoke booths are responsible for the removal of all their own waste and booth building materials. Failure to remove such waste will result in a penalty fine from KINTEX.

For further information regarding the exhibition timetable, please contact the Organiser:
txsk@ukimediaevents.com.

ORGANISER'S TECHNICAL RULES & REGULATIONS - PLEASE READ

Official Booth Contractor

We are pleased to announce that EIP COMMUNICATION CO., LTD. has been appointed as the Official Booth Contractor for Automotive Testing Expo Korea 2026.

Children Under 16 Years

Please be aware that children under the age of 16 years are not allowed on-site during build-up, show days and breakdown.

Build & Rigging Heights

Please read the "Hall & Venue Technical Guidelines" – see below.

Raised Floors

In order to meet our event health and safety regulations by ensuring that all show attendees have equal access to all exhibition booths, please note that all raised floors of over 4cm are required to have compulsory integrated ramp access. This is only applicable to booth spaces over 20 sqm. Ramps must not be greater than 10m or have a rise of more than 500mm. Ramps shall have a minimum, unobstructed width of 1.5m and must be slip resistant.

Rigging/Banners

Please note that timber framed pre constructed rigged elements and bespoke metal constructions are not allowed (this does not include modular metal frames). For further details, see Hall & Venue Technical Guidelines.

Booth Perimeters

No exhibits, parts of the booth structure, lights or displays such as screens or flag banners may protrude beyond any booth perimeter that may overhang into any aisle.

HOW TO GET THERE/PARKING

For information on how to get to the venue, please click below:

[By car](#)

[By public transport](#)

[From the airport](#)

For parking information, please [click here](#).

All vehicles entering the exhibition hall must park in the designated parking lot.

CONTRACTOR ACCESS - BUILD UP & BREAKDOWN - MUST BE SUBMITTED IN ADVANCE AND NOT ONSITE

Important: You will not receive a badge/pass/QR code for contractor access - submitting the details is all that we need in advance.

For security reasons, it is mandatory for all contractual staff involved in the assembly and dismantling stages of the exhibition to register personnel in advance.

Please submit the names and contact details of all contractor / exhibiting staff who will be present on-site during build-up/breakdown for security purposes.

This also applies to exhibiting staff who will be present on-site during build-up/breakdown and have yet to obtain an Exhibitor Badge.

PLEASE ASK YOUR EXHIBITING CLIENT TO REGISTER ALL CONTRACTUAL STAFF ON YOUR BEHALF DURING BUILD-UP & BREAKDOWN.

PLEASE NOTE: If you have a member of your booth contractor's team who needs to remain on-site and access the hall during exhibition opening times, please send them to register at the main registration using their own company details. They will not be permitted entry using an exhibitor pass.

HALL & VENUE TECHNICAL INFORMATION (HALL 10B)

Floor-loading

5 tonnes per square metre.

Build heights

The maximum build height to build-up to is 5.0 metres.

Suspensions

Suspensions from the ceiling are possible up to 8.9m.

Nothing must be suspended from the ceiling between 5m and 6m from the hall floor in front of heating and ventilation systems.

Rigging / Banners

Please note that timber framed pre constructed rigged elements and bespoke metal constructions are not allowed (this does not include modular metal frames).

- Materials used for trusses installed in the KINTEX exhibition hall should be made of aluminium series 60.
- Materials of 720mm x 560mm shall be used for straight-line truss lengths over 18m but if the total weight of affixed materials is less than 100g, then materials of 400mm x 400mm may also be used. However, if safety is proven by performing a precise analysis with respect to truss safety, this requirement shall not be applied upon approval.

- When a contractor hangs any structure in excess of 100kg, it shall obtain a point through stability review via structure analysis, a structural calculation report for all joints of all structures with respect to safety. A construction supervision certificate shall also be submitted separately.
- Hanging points shall be limited to one at every 9m based on the roof truss straight-line at KINTEX. Two points per 9m may be permitted, unless the weight per point exceeds 300kg, provided that the total weight shall not exceed 500kg.
- For hanging sub structures and KINTEX roof trusses, such shall be tied with a 1 ton chain motor and sling bar, with the use of wire prohibited. However, when tying a sub structure to the KINTEX roof truss (truss 2A), machine equipment shall be used.
- When affix para-lights or mega-lights to trusses, safety shall be doubly secured by binding such twice with a safety ting pin in addition to a fixing bolt.
- If the total electrical load exceeds 300kw, a separate electrical safety inspection is required.
- During all rigging work, all other set-up work is prohibited and a full-time safety controller must oversee safety.

Service partner for Ceiling Suspensions & Structural Evaluations

TS Engineering

Email: tsengin@hanmail.net

Tel: +82 070 7771 1340

Raised Floors

In order to meet our event health and safety regulations by ensuring that all show attendees have equal access to all exhibition booths, please note that all raised floors of over 4cm are required to have compulsory integrated ramp access. This is only applicable to booth spaces over 20 sqm. Ramps must not be greater than 10m or have a rise of more than 500mm. Ramps shall have a minimum, unobstructed width of 1.5m and must be slip resistant.

Booth Perimeters

No exhibits, parts of the booth structure, lights or displays such as screens or flag banners may protrude beyond any booth perimeter that may overhang into any aisle.

Windows in the halls

The hall has no windows - please view the 360 degree view for more details:

[Hall 10B Hall View](#)

If you have any specific questions, please contact the Organiser: txsk@ukimediaevents.com.

Organiser's Rules & Height Restrictions

The standard height of any individual booth is considered to be 2.5m (8 feet). However, all exhibiting companies may, if they wish, build their booth to the height allowed in the individual exhibition hall. It is therefore possible that there may be booths around you that have built up to or suspended down from heights exceeding 2.5 metres.

Important Notes

1. For all booth structures regardless of height, exhibitors and/or contractors must ensure that all walls facing a neighbouring stand are made good and completely covered / finished in a neutral colour.

2. Exhibitors using pop-up displays are advised to order flooring from the official contractor. We would also advise that you consider hiring shell scheme wall panels as we cannot guarantee the condition of the rear of any neighbouring walls.

3. No advertising or logos for your booth should directly overlook any neighbouring booth, however, you may utilize back walls which face out onto an aisle. Any logos or advertising above your booth must be inset a minimum of 1.0 meter from any side partition directly dividing yourselves and your neighbours.

4. Any banners or other materials hung directly on a dividing wall should not be transparent or left unfinished at the back.

5. No exhibits, parts of the booth structure, lights or displays such as screens or flag banners may protrude beyond any booth perimeter that may overhang into any aisle.

6. Timber framed pre constructed rigged elements and bespoke metal constructions are not allowed (this does not include modular metal frames).

FREIGHT FORWARDING AND ON-SITE HANDLING

European International Fairs Ltd (hereafter referred to as "EIFL") are the sole official freight forwarder and on-site handling company for Automotive Testing Expo Korea 2026.

Through their worldwide network of partners and agents, EIFL offer seamless multimodal door-to-stand transportation services for your stand components, exhibits and promotional items for Automotive Testing Expo Korea 2026 (as well as the return / onward forwarding of your goods after the event).

EIFL are the sole on-site cargo handling agent for the event and provide services such as unloading & reloading, plant & labour hire, removal and storage of packaging & full goods items (i.e. empty crates, pallets toolboxes etc) during the event.

Due to health, safety and liability reasons, EIFL will be the ONLY company permitted to operate mechanical lifting equipment (i.e. forklifts etc) at the event both inside and outside the halls.

Please contact txkops@european-intl.com with any freight forwarding or cargo handling enquiries or bookings.

European International Fairs Ltd

Tel: +44 1732 860330

Contact: Steven Maddock

It is not compulsory that you use the official agent for transportation of your goods to Stuttgart however it is highly recommended that you do so. EIFL are specialists in the reliable transportation of goods for trade shows and will arrange temporary importation with German Customs for items being imported for the show.

We strongly advise against shipping goods via courier directly to the event as such shipments have a high risk of customs delays and/or going missing once they are delivered to the show site.

Please [click here](#) to access EIFL's full shipping instructions and tariff for the event.

OFFICIAL BOOTH CONTRACTOR

We are pleased to announce that EIP COMMUNICATION CO., LTD., has been appointed as the Official Booth Contractor for the Automotive Testing Expo Korea 2026.

To order a shell scheme package and all other booth services, please refer to the "Official Contractor Services" section in the Order Form Checklist within the manual or [click here](#).

To hire a booth builder, please visit the list of approved contractors on the KINTEX [website](#).

Please note the deadlines for all booth services is Friday, February 27, 2026.

If you have any queries regarding booth orders, please contact Exhibitor Services:

E-mail: eipcom@nate.com

Tel: +82 31 8028 3020

VENUE, DELIVERIES & USEFUL CONTACTS

Hall 10B, Korea International Exhibition Center
217-59 Kintekseu-ro
Daehwa-dong
Ilsanseo-gu
Goyang-si
Gyeonggi-do
South Korea
[Website](#)

Deliveries

Please do not use the above address for freight deliveries. Please contact the official freight forwarder and on-site handling agent directly, European International Fairs Ltd, with any freight forwarding or cargo handling enquiries or bookings:

Email: txkops@european-intl.com

Phone: +44 1732 860330

Contact: Steven Maddock

Sending courier shipments directly to the show site is not advisable. Some delivery companies will allow anyone within the venue to sign for the consignment (i.e. a cleaner, visitor, and car park attendant) and the consignment may not make its way to your booth with no possibility to locate it within the venue. For that reason, European International Fairs Limited will only accept courier shipments at the advance warehouse.

If you still want to send small packages via courier, we advise that you send them to your hotel to minimise the risk of misplacing the package at the venue but some hotels may refuse any deliveries.

Organiser

UKi Media & Events

Contact: Exhibition Operations Team

Tel: +44 1306 743744

Email: txsk@ukimediaevents.com

[Website](#)

Official Booth Contractor

EIP COMMUNICATION CO., LTD

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E-mail: eipcom@nate.com

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