



<u>Choose</u> <u>Bronze</u> <u>Package</u> <u>Choose</u> <u>Silver</u> <u>Package</u>













Add Lightbox Walls





Moyne

Contact Us E: info@moyne.co.uk T: +44 (0) 208 997 8596

# Lightbox Walls

Offer a visually stunning low-cost alternative to Custom Build Stands and a superior alternative to Shell Scheme



# **Brochure & Order Form**

For Exhibitions:

Order Deadline: 07/04/2026



Excel London UK 29-30 April



Choose Silver Package

Choose Package

Gold

Gallery

Choose Carpet Vinyl 8 Floors

<u>Add</u> Electrics

<u>Add</u> **Furniture**  Furniture + **Graphics** 

Lightbox Walls

Artwork Design Guide

Contact Us E: info@moyne.co.uk T: +44 (0) 208 997 8596

Set Up Your **Account** 

Moyne

Use The Interactive Links Above To Follow The Steps Below

#### Step 1

Choose Your Package

**Bronze** Silver Gold

#### Step 2

Choose Carpet Colour

ALL PACKAGES include Cord Carpet - Or Upgrade to Raised Floor and Vinvl Floorcovering

#### Step 3

Add Extra Products

Furniture. Power Sockets. Raised Floors & Additional Lightbox Walls can be added to packages via this order form

#### Step 4

Set Up Your Account

Provide your company invoice details. Payment is via Bank Transfer or Card

#### Step 5

Save Your Order Form

Return your saved order form to info@movne.co.uk Our itemised invoice confirms your order

#### Step 6

Design Your Artwork

On order confirmation we provide artwork templates & instructions. Also see Artwork Design Guide

#### Step 7

Submit Artwork

to info@movne.co.uk Payment required by the specified show deadline

#### Step 8

Arrive At The Venue

Your stand will be built and ready for your final stand dressing

#### **Basic Lightbox Package**



Our Basic Package includes the minimum requirements for a Space Only stand:

- Lightbox Walls To Designated Closed Sides (Choice of 2.4m or 3m Wall Heights) Floorcovering: Choice Of Carpet Colour
- Power Supply @ 500w (2amp) Sockets x 2

This package provides the opportunity to design your own stand interior utilising the space for own product display, as shown opposite, or selecting preferred furnishings from this order form

#### Gold Lightbox Package

\*Available for stand sizes 15m2 +

Gold includes all items in the Silver Package

#### **PLUS**

- Levante Bar Tables With End Graphics Panels x 2
- Penta Sofas x 2
- Rectangular Coffee Table
- Illuminated Reception Counter
- 40mm Raised Floor

This package is ideal for networking and making a corporate statement. The package components can be redesigned to meet your requirements. A bespoke stand layout plan is included in the price.

The inclusion of a 40mm Raised floor allows for power sockets to be installed anywhere in the open space and front of the stand area



What You Need To Know To Place Your Order

Stand Number, Stand Dimensions, Stand M2, Number of Stand Space Open Sides If your stand size is not provided as a package contact us for a quotation

Don't know your stand details? Email: info@moyne.co.uk or Call Us on +44 (0) 208 997 8596

#### Stand Booking Type

The stand type booked with the Exhibition Organiser should be Space Only

Lightbox walls are freestanding. The units are 10cm deep and the feet are 60cm x 10cm.

Booked Shell Scheme? Don't worry we notify the Show Organisers of your stand type change

#### **Delivery & Installation**

end of the exhibition

Stand products ordered via Moyne are delivered to the venue and installed on your stand space Products are provided on a hire basis. All products are removed from the exhibition venue at the

## Stand Build & Health & Safety Documentation

Stand Build Specifications. Risk Assessment. Method Statement and Stand Build Insurance are submitted to the Show Organisers on your behalf

Our installations meet the highest product quality and safety standards

#### Support

We realise that organising an exhibition stand can be a daunting prospect

To ensure a smooth seamless design and delivery process we are on hand throughout the planning stage and the show build, open and breakdown periods

#### Artwork

Lightbox Walls require large scale, high resolution artwork

On order confirmation we send your artwork design templates and delivery instructions Our Artwork Design Guide provides helpful tips on maximizing your brand and messaging

#### **Bronze Lightbox Package**

Bronze includes all products in the Basic Package with a Lightbox Wall height of 2.4m

#### **PLUS**

- Lockable Cupboard With Front Graphic
- Surf High Table
- Bow Bar Stools x 3



#### Silver Lightbox Package

Silver includes products in the Bronze Package:

- Lockable Cupboard With Front Graphic
- Surf High Table
- Bow Bar Stools x 3

#### **PLUS**

Lightbox Walls increased in height to 3m





<u>Choose</u> <u>Bronze</u> <u>Package</u> <u>Choose</u> <u>Silver</u> <u>Package</u> <u>Choose</u> <u>Gold</u> <u>Package</u>

Gallery

Choose
Carpet Vinyl
& Floors

Add Electrics Add Furniture Add Furniture + Graphics

Add
Lightbox
Walls

Artwork
Design
Guide

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# Basic Package

#### What's Included in the Basic Package?

#### Lightbox Walls

- Lightbox Walls 2.4m High OR 3m High To Designated Closed Sides
- Single Side Illuminated Print

#### Floorcovering

· Choice Of Cord Carpet Colour

#### Electrics

- 1 x 500w Socket For Exhibitors Own Use
- 1 x 500w Socket For Lightbox Illumination

#### **Management Services**

- Installation & Removal Of All Package Products
- Stand Build Documentation To Organisers
- Service Assistance During Build Period

The Basic Package provides the minimum stand components; Floorcovering, Lightbox Walls and Electrical Supply and the flexibility for exhibitors to use the space for own product displays or selected items from Moyne's range of furniture & furniture graphics



#### **Next Steps**

Confirm Your Package - Tick the Package Number corresponding with your stand configuration on the price list opposite. Choice of 2.4m or 3m High Walls

Add Stand Products Electrics, Furniture & additional Lightbox Walls can be added to your package via the tool bar at the top of the page

Confirm Cord Carpet Colour OR To Upgrade to Vinyl Floorcovering Use the tool bar at the top of the page & **Select Carpet Vinyl & Floors** or **CLICK HERE** 

Graphics Templates Provided On Order Confirmation

To Set Up Your Account CLICK HERE

PACKAGE NUMBER	M2	OPEN SIDES	DIMENSIONS	Basic 2.4M High Wall Price	$\checkmark$	PAC NU
PACKAGE 1	6	2	3M X 2M	£1975.00		PACI
PACKAGE 2	6	3	3M X 2M	£1380.00		PACI
PACKAGE 3	8	2	4M X 2M	£2269.00		PACI
PACKAGE 4	8	3	4M X 2M	£1674.00		PAC
PACKAGE 5	9	1	3M X 3M	£3146.00		PAC
PACKAGE 6	9	2	3M X 3M	£2296.00		PACI
PACKAGE 7	9	3	3M X 3M	£1446.00		PACI
PACKAGE 8	10	2	5M X 2M	£2188.00		PACI
PACKAGE 9	12	2	4M X 3M	£2612.00		PACI
PACKAGE 10	15	2	5M X 3M	£2878.00		PACK
PACKAGE 11	15	3	5M X 3M	£2249.00		PACK
PACKAGE 12	16	2	4M X 4M	£2950.00		PACK
PACKAGE 13	16	3	4M X 4M	£1850.00		PACK
PACKAGE 14	18	2	6M X 3M	£3294.00		PACK
PACKAGE 15	18	3	6M X 3M	£2444.00		PACK
PACKAGE 16	20	2	5M X 4M	£3238.00		PACK
PACKAGE 17	20	3	5M X 4M	£2138.00		PACK
PACKAGE 18	21	3	7M X 3M	£2859.00		PACK
PACKAGE 19	24	3	6M X 4M	£2576.00		PACK
PACKAGE 20	25	2	5M X 5M	£3548.00		PACK
PACKAGE 21	36	2	6M X 6M	£4490.00		PACK
PACKAGE 22	36	3	6M X 6M	£2840.00		PACK

PACKAGE NUMBER	M2	OPEN SIDES	DIMENSIONS	Basic 3M High Wall Price	$\checkmark$
PACKAGE 1	6	2	3M X 2M	£2273.00	
PACKAGE 2	6	3	3M X 2M	£1559.00	
PACKAGE 3	8	2	4M X 2M	£2608.00	
PACKAGE 4	8	3	4M X 2M	£1894.00	
PACKAGE 5	9	1	3M X 3M	£3683.00	
PACKAGE 6	9	2	3M X 3M	£2654.00	
PACKAGE 7	9	3	3M X 3M	£1675.00	
PACKAGE 8	10	2	5M X 2M	£2795.00	
PACKAGE 9	12	2	4M X 3M	£3011.00	
PACKAGE 10	15	2	5M X 3M	£3317.00	
PACKAGE 11	15	3	5M X 3M	£2288.00	
PACKAGE 12	16	2	4M X 4M	£3390.00	
PACKAGE 13	16	3	4M X 4M	£2070.00	
PACKAGE 14	18	2	6M X 3M	£3720.00	
PACKAGE 15	18	3	6M X 3M	£2691.00	
PACKAGE 16	20	2	5M X 4M	£3718.00	
PACKAGE 17	20	3	5M X 4M	£2398.00	
PACKAGE 18	21	3	7M X 3M	£3254.00	
PACKAGE 19	24	2	6M X 4M	£4143.00	
PACKAGE 20	25	2	5M X 5M	£4068.00	
PACKAGE 21	36	2	6M X 5M	£4984.00	
PACKAGE 22	36	3	6M X 6M	£3087.00	

Choose Bronze <u>Package</u>

Choose Silver **Package** 

Choose Gold <u>Package</u> Gallery

Choose Carpet Vinyl & Floors

<u>Add</u> Electrics **Furniture** 

<u>Add</u>

<u>Add</u> Furniture + Graphics

<u>Add</u> Lightbox Walls

Artwork Design <u>Guide</u>

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Set Up Your Account

# Moyne

#### What's Included in the Bronze Package?

#### Lightbox Walls

- · Lightbox Walls 2.4m High To Closed Sides
- Single Side Illuminated Print

#### Floorcovering

· Choice Of Cord Carpet Colour

#### **Electrics**

- 1 x 500w Socket For Exhibitors Own Use
- 1 x 500w Socket For Lightbox Illumination

#### **Furniture**

- 1 x Lockable Cupboard Choice Of Black Or White
- Graphic Panel To Front Of Lockable Cupboard
- 1 x High Table Choice Of Black Or White
- 3 x Bow Bar Stools Choice Of Black Or White

#### **Management Services**

- Installation & Removal Of All Package Products
- Stand Build Documentation To Organisers
- Service Assistance During Build Period
- Electrical Support During The Open Period

#### **Next Steps**

#### Confirm Your Package

Tick the Package Number corresponding with your stand configuration on the price list opposite

#### Confirm Package Furniture Colours

#### Confirm Cord Carpet Colour

Use tool bar at the top of the page to go to Select Carpet Vinyl & Floors or CLICK HERE

#### Add Stand Products

Electrics, Furniture & additional Lightbox Walls can be added to your package via the tool bar at the top of the page

Set Up Your Account CLICK HERE

# **Bronze Package**



are







#### Confirm Bronze Package Furniture Colours



PACKAGE NUMBER	M2	OPEN SIDES	DIMENSIONS	BRONZE PACKAGE PRICE	$\checkmark$
PACKAGE 1	6	2	3M X 2M	£2483.00	
PACKAGE 2	6	3	3M X 2M	£1888.00	
PACKAGE 3	8	2	4M X 2M	£2777.00	
PACKAGE 4	8	3	4M X 2M	£2182.00	
PACKAGE 5	9	1	3M X 3M	£3654.00	
PACKAGE 6	9	2	3M X 3M	£2804.00	
PACKAGE 7	9	3	3M X 3M	£1954.00	
PACKAGE 8	10	2	5M X 2M	£2896.00	
PACKAGE 9	12	2	4M X 3M	£3120.00	
PACKAGE 10	15	2	5M X 3M	£3386.00	
PACKAGE 11	15	3	5M X 3M	£2499.00	
PACKAGE 12	16	2	4M X 4M	£3458.00	
PACKAGE 13	16	3	4M X 4M	£235800	
PACKAGE 14	18	2	6M X 3M	£3755.00	
PACKAGE 15	18	3	6M X 3M	£2952.00	
PACKAGE 16	20	2	5M X 4M	£3746.00	
PACKAGE 17	20	3	5M X 4M	£2609.00	
PACKAGE 18	21	3	7M X 3M	£3367.00	
PACKAGE 19	24	2	6M X 4M	£4184.00	
PACKAGE 20	25	2	5M X 5M	£4058.00	
PACKAGE 21	36	2	6M X 5M	£4998.00	
PACKAGE 22	36	3	6M X 6M	£3306.00	

<u>Choose</u> <u>Bronze</u> <u>Package</u> Choose Silver Package <u>Choose</u> <u>Gold</u> <u>Package</u> Gallery

Choose
Carpet Vinyl
& Floors

Add Electrics Add Furniture Add Furniture + Graphics Add Lightbox Walls Artwork Design Guide

Contact Us E: info@moyne.co.uk T: +44 (0) 208 997 8596

Set Up Your Account

# Moyne

#### What's Included in the Silver Package?

#### Lightbox Walls

- Lightbox Walls <u>3m High</u> To Closed Sides
- · Single Side Illuminated Print

#### Floorcovering

· Choice Of Cord Carpet Colour

#### Electrics

- 1 x 500w Socket For Exhibitors Own Use
- 1 x 500w Socket For Lightbox Illumination

#### Furniture

- 1 x Lockable Cupboard Choice Of Black Or White
- Graphic Panel To Front Of Lockable Cupboard
- 1 x High Table Choice Of Black Or White
- . 3 x Bow Bar Stools Choice Of Black Or White

#### Management Services

- Installation & Removal Of All Package Products
- Stand Build Documentation To Organisers
- Service Assistance During Build Period
- Electrical Support During The Open Period

#### **Next Steps**

#### **Confirm Your Package**

Tick the Package Number corresponding with your stand configuration on the price list opposite

#### **Confirm Package Furniture Colours**

#### **Confirm Cord Carpet Colour**

Use tool bar at the top of the page to go to **Select Carpet Vinyl & Floors** or **CLICK HERE** 

#### Add Stand Products

Electrics, Furniture & additional Lightbox Walls can be added to your package via the tool bar at the top of the page

Set Up Your Account CLICK HERE

# Silver Package



Lightbox Wall & Lockable Cupboard Artwork Templates and Instructions are provided on receipt of your stand order

#### 3m High Walls

The components of the Silver Package are the same as the Bronze Package with 3m High Lightbox Walls replacing 2.4m high Lightbox Walls.

3m High Walls are visually more impressive particularly in areas where surrounding stands are Space Only. Space Only stands are permitted to build to 3m high and sometimes 4m high. Having 3m High Lightbox Walls lessens the likelihood of your stand being overshadowed by stands with higher walls to back and, or sides.

# Confirm Silver Package Furniture Colours



PACKAGE NUMBER	M2	OPEN SIDES	DIMENSIONS	SILVER PACKAGE PRICE	<b>✓</b>
PACKAGE 1	6	2	3M X 2M	£2781.00	
PACKAGE 2	6	3	3M X 2M	£2067.00	
PACKAGE 3	8	2	4M X 2M	£3116.00	
PACKAGE 4	8	3	4M X 2M	£2402.00	
PACKAGE 5	9	1	3M X 3M	£4191.00	
PACKAGE 6	9	2	3M X 3M	£3162.00	
PACKAGE 7	9	3	3M X 3M	£2133.00	
PACKAGE 8	10	2	5M X 2M	£3293.00	
PACKAGE 9	12	2	4M X 3M	£3519.00	
PACKAGE 10	15	2	5M X 3M	£3869.00	
PACKAGE 11	15	3	5M X 3M	£2840.00	
PACKAGE 12	16	2	4M X 4M	£3898.00	
PACKAGE 13	16	3	4M X 4M	£2578.00	
PACKAGE 14	18	2	6M X 3M	£4228.00	
PACKAGE 15	18	3	6M X 3M	£3199.00	
PACKAGE 16	20	2	5M X 4M	£4226.00	
PACKAGE 17	20	3	5M X 4M	£2906.00	
PACKAGE 18	21	3	7M X 3M	£3762.00	
PACKAGE 19	24	2	6M X 4M	£4651.00	
PACKAGE 20	25	2	5M X 5M	£4567.00	
PACKAGE 21	36	2	6M X 5M	£5658.00	
PACKAGE 22	36	3	6M X 6M	£3678.00	

<u>About</u> Lightbox Packages

Choose <u>Basic</u> Package

<u>Choose</u> Bronze <u>Package</u>

Choose Silver <u>Package</u>

Gallery

Choose Carpet Vinyl & Floors

<u>Add</u> Electrics

<u>Add</u> **Furniture** 

<u>Add</u> Furniture + Graphics

<u>Add</u> Lightbox <u>Walls</u>

Artwork Set Up Design Your Guide Account

Contact Us E: info@moyne.co.uk T: +44 (0) 208 997 8596

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What's Included in the Gold Package?

\*Available for stand sizes 15m2 +

#### Lightbox Walls

- Lightbox Walls 3m High To Designated Closed Sides
- Single Side Illuminated Print

#### Floorcovering

- Choice Of Cord Carpet Colour
- 40mm Raised Floor With Access Ramp

#### **Electrics**

- 1 x 500w Socket For Exhibitors Own Use
- 1 x 500w Socket For Lightbox Illumination

#### Furniture

Penta Sofa

- 1 x Lockable Cupboard, Black Or White
- Graphic Panel To Front Of Lockable Cupboard
- 4 x Bow Bar Stools, Black Or White
- 2 x Levante Bar Tables, Black Or White, With End Graphics Panels x 2
- · 2 x Penta Sofas, Black Or White
- · 1 x Rectangular Coffee Table, Black Or White
- 1 x Illuminated Reception Counter

Black

#### **Management Services**

- Installation & Removal Of All Package Products
- Stand Build Documentation To Organisers
- Service Assistance During Build Period

# **Gold Package**



To Confirm Cord Carpet Colour OR To Upgrade to Vinyl Floorcovering Use the tool bar at the top of the page & Select Carpet Vinyl & Floors or CLICK **HERE** 

**Graphics Templates Provided On Order Confirmation** 

#### Confirm Gold Package Furniture Colours Lockable Cupboard Levante Bar Tables Rectangular Coffee Table **Bow Bar Stools** White Black Black Black

PACKAGE NUMBER	M2	OPEN SIDES	DIMENSIONS	GOLD PACKAGE PRICE	$\checkmark$
PACKAGE 1	15	2	5M X 3M	£6103.00	
PACKAGE 2	15	3	5M X 3M	£5074.00	
PACKAGE 3	16	2	4M X 4M	£6225.00	
PACKAGE 4	16	3	4M X 4M	£4905.00	
PACKAGE 5	18	2	6M X 3M	£6644.00	
PACKAGE 6	18	3	6M X 3M	£5615.00	
PACKAGE 7	20	2	5M X 4M	£6735.00	
PACKAGE 8	20	3	5M X 4M	£5415.00	
PACKAGE 9	21	3	7M X 3M	£6317.00	
PACKAGE 10	24	2	6M X 4M	£7344.00	
PACKAGE 11	24	3	6M X 4M	£6024.00	
PACKAGE 12	25	2	5M X 5M	£7315.00	
PACKAGE 13	25	3	5M X 5M	£5755.00	
PACKAGE 14	28	3	7M X 4M	£6793.00	
PACKAGE 15	30	2	6M X 5M	£7992\00	
PACKAGE 16	36	2	6M X 6M	£8737.00	
PACKAGE 18	36	3	6M X 6M	£6840.00	
PACKAGE 19	40	3	6M X 6M	£7952.00	

To Confirm Your Package - Tick the Package Number corresponding with your stand configuration on the price list above

To Add Stand Products - Electrics, Furniture & additional Lightbox Walls can be added to your package via the tool bar at the top of the page

To Set Up Your Account Use the tool bar above or CLICK HERE

Choose Basic Package

Bronze Package

Choose Silver Package

Choose Gold Package

Gallery

Choose Carpet Vinyl & Floors

Add **Electrics**  <u>Add</u>

Add

Add Lightbox Artwork Guide

Set Up Your Account

# Mogne

#### Gallery

To order products shown in the

#### FAQ'S

#### What Is A 40mm Raised Floor?

Tile blocks are used to provide a power cables run between the blocks to open and front stand spaces. 40mm Floors ensure

#### Why Order 3m High Walls?

impressive particularly in areas where surrounding stands are Space Only. Space Only stands are permitted to build to 3m high and sometimes 4m high. Having 3m High Lightbox Walls lessens the likelihood of your stand being overshadowed by stands with higher walls to back and, or sides.

of the frame and can be taken away at the end of the event. Please note that we do not reinstall Lightbox Fabric. If not to creasing and fading.

provides advice on Stand Planning. A blank template is provided **HERE** for your use.

## Where Should I Start?

stand - display, messages & functionality. Select package & products which achieve your objectives & your budget

<u>Choose</u>

**Furniture** 

Furniture + Graphics

Walls

Design

Contact Us E: info@moyne.co.uk T: +44 (0) 208 997 8596

Gallery click on links in blue

40mm high platform. Internet and area positions. Trailing cables are not permitted to run across stand compliance with this regulation

3m High Walls are visually more

#### Can I Keep Wall Graphics?

Yes, Lightbox Wall fabrics pull out stored correctly the fabric is prone

## How Do I Provide a Stand Layout

The Set Up Your Account section

## There Is A lot To Choose From

Start with your objectives for your



Basic Package 3m High Walls Stand Size 4m x 6m = 24m2

2 x Lockable Cupboards White One Piece Graphic Over Both Cupboards Lockable Cupboard With Front & Side Graphics Panels evante Bar Table With End Panel Graphic

40mm Raised Floor With Purple Cord Carpet & Access Ramp



Basic Package 2.4m High Walls Stand Size 6m x 3m = 18m2

Lockable Cupboard With Front & Side Graphics Panels

40mm Raised Floor With Process Blue Cord Carpet & Access Ramp \*Digital Display via Official AV Supplier



Basic Package 3m High Walls Stand Size 3m x 3m = 9m2

1 x Lockable Cupboards With Front & Side Graphics Panels



Basic Package 3m High Walls Stand Size 6m x 6m = 36m2

2 x Corinne Bar Units With Front Graphic

1 x Surf High Table

4 x Lockable Cupboards

40mm Raised Floor With Grey Woodplank Vinyl & Access Ramp Finn Padded Stools – Moyne Furniture Brochure

Finn Padded Chairs - Moyne Furniture Brochure



Basic Package 2.4m High Walls Stand Size 3m x 3m = 9m2 PLUS

18mm Raised Floor With Oak Woodplank Vinyl

Corinne Bar Unit With Front Graphic Lockable Cupboard



Basic Package 2.4m High Walls Stand Size 6m x 3m = 18m2 PLUS

Lockable Cupboards White With Front Graphic 3 x Surf Tables

Folding Chairs - Moyne Furniture Brochure 2m Additional Lightbox Wall Added To End Open Side



Basic Package 3m High Walls Stand Size 6m x 4.5m = 27m2

1 x Lockable Cupboard With Front & Side Graphics Panels Levante Bar Table



Bronze Package 2.4m High Walls Stand Size 6m x 3m = 18m2 PLUS 2 x Demo Desks

Surf Table Fiji Chairs

<u>Choose</u> <u>Bronze</u> <u>Package</u> Choose Silver Package <u>Choose</u> <u>Gold</u> <u>Package</u> Gallery

Choose
Carpet Vinyl
& Floors

Add Electrics Add Furniture Add Furniture + Graphics Add Lightbox Walls Artwork Design Guide

Stand

M2

9

10

12

15

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Set Up Your Account

Moyne

#### Add A Raised Floor

Identify your stand size and choice of 18mm Or 40mm Raised Floor

## Upgrade To Vinyl Floorcovering

For vinyl upgrade option a Raised Floor must be ordered

#### Choose Your Cord Carpet Colour GRAPHITE DARK GREY STEEL SLATE PEARL MARMO NAVY MIDNIGHTBLUE SAPPHIRE AZZURE BLUE PROCESS BLUE DARK GREEN OLIVE GREEN JADE BLUE LAGOON TEAL MENTHE CAMPESTRE LIME RED RUBY TANGO SUNRISE FUSCHIA BURGUNDY MAGENTA BABY PINK PURPLE DAMSON VIOLET PINK PERVINCA BEIGE - PINK LAVENDER IVORY CREAM CHAMPAGNE

\*The supply of coloured cord carpet is subject to availability

Specify Carpet Colour

Basic, Bronze, Silver & Gold Packages Include Cord Carpet

# Carpet Information

To protect carpets during the build period we include Poly Covering.

Exhibitors can remove the covering or request assistance via the Moyne Service Desk.

Moyne are not responsible for damage to the carpet. Replacement carpet is not available at the show

Carpets laid to Raised Floors are better protected against damage from movement of goods on the show floor by other service suppliers during the show build period

Stand Size M2	18mm Floor Price	18mm Floor	40mm Floor Price	40mm Floor
6	£192.00		£258.00	
8	£256.00		£344.00	
9	£288.00		£387.00	
10	£320.00		£430.00	
12	£384.00		£516.00	
15	£480.00		£645.00	
16	£512.00		£688.00	
18	£576.00		£774.00	
20	£640.00		£860.00	
21	£672.00		£903.00	
24	£768.00		£1032.00	
25	£800.00		£1075.00	
36	£1152.00		£1548.00	

#### Raised Floor Information

18mm Floors are not suitable for under floor cable distribution. To facilitate socket positions to centre / front of stand spaces a 40mm Floor must be ordered.

**40mm Floors** on stand spaces of over 15m2 require an open side Access Ramp. The ramp measures 1000mm wide x 500mm deep.

/	Choose Your Vinyl Colour				
	Specify Viny	l Colour			
		Smooth Viny	/l Colours		
	BLACK	GRAPHITE	GREY	SILVER	
	ELECTRIC BLUE	APPLE	ORANGE	RED	
	TURQUOISE	YELLOW	CREAM	WHITE	
Woodplank Vinyl Colours					
	BLACK	GREY	BAMBOO	WHITE	
	CHOCOLATE	CHERRY	OAK	BEECH	

# 16 £96.00 18 £108.00 20 £120.00 21 £126.00 24 £144.00 25 £150.00 36 £216.00

Carpet

To Vinyl

**Upgrade** 

**Price** 

£36.00

£54.00

£60.00

£72.00

£90.00

#### More Floorcovering Options

- Sisal
- Velour
- Laminate
- Printed Carpet
- Artificial Grass

For further information E: info@moyne.co.uk

<u>Choose</u> <u>Bronze</u> <u>Package</u> <u>Choose</u> <u>Silver</u> <u>Package</u> Choose Gold Package <u>Gallery</u>

Choose Carpet Vinyl & Floors Add Electrics Add Furniture Add Furniture + Graphics Add Lightbox Walls Artwork
Design
Guide

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Lightbox Packages Basic, Bronze, Silver & Gold Include 2 x 500w (2amp)) Sockets:

1 x Socket For Exhibitors Own Use & 1 x Socket To Illuminate Lightbox(s). 1 x Socket Illuminates Up To 3 x Lightbox Walls Exhibitors should use this section to order <u>additional</u> sockets

<b>√</b>	PRODUCT	PRODUCT SPECIFICATIONS  Exhibitors Are Responsible For Calculating Appliance Power Requirements	SPECIFY QUANTITY	UNIT PRICE & DEADLINES
	500w SOCKET (2amps)	UK standard 3 pin socket Suitable for 1 x LCD TV 1 x Laptop & 2 x Phone Chargers		EARLY RATE £199.00 AFTER 13/03/26 £239.00
	1000w SOCKET (4amps)	<ul> <li>UK standard 3 pin socket</li> <li>Suitable for 2 x LCD TVs 2 x Laptops or 1 x small domestic coffee machine</li> </ul>		EARLY RATE £295.00 AFTER 13/03/26 £354.00
	2000w SOCKET (8amps)	UK standard 3 pin socket Suitable for catering appliances, small coffee machines		EARLY RATE £410.00 AFTER 13/03/26 £492.00
	1000w SOCKET 24 HOUR POWER (4amps)	UK standard 3 pin socket Power provided day and night until time exhibition ends Suitable for small fridges		EARLY RATE £420.00 AFTER 13/03/26 £515.00

#### Electrical Order & Payment Deadlines

#### Early Rate Payment Deadline

#### 5PM FRIDAY 13TH MARCH 2026

- To Qualify For The Early Rate Moyne Must Be In Receipt Of This Order Form And 100% Remittance
- Post Deadline Unpaid Pro Forma Invoices Will Be Reissued At The Higher Standard Rate

#### **Preshow Standard Rate Deadline**

#### 5PM THURSDAY 23RD APRIL 2026

- Post Deadline All New Orders Must Be Placed At The Moyne Service Desk In The Exhibition Hall
- Site Orders Are Subject To A 20% Surcharge On The Standard Rate
- Post Preshow Deadline Unpaid Standard Rate Orders Will Be Required To Re-order Onsite At The Site 20% Surcharge Rate
- \*Rate card and deadlines are applicable to all electrical orders irrespective of when the stand booking is made \*Moyne are not responsible for cancelled orders or increased invoice rates due to missed payment deadlines

#### Island (4 Open Sides) & Stand Alone Stands Power Supplies

These stand types require an independent mains power supply.

Order Form prices, as shown above, do not apply to socket orders

Cost of power supplies and socket installation is via quotation only.

For a quotation please email power socket power size & quantity required to <a href="mailto:info@moyne.co.uk">info@moyne.co.uk</a>

Lightbox stands have sockets positioned on trailing cables against the Lightbox Wall(s). If a particular socket position against the wall is required, a plan must be submitted Sockets in open space or to front of stand may require a 40mm Raised Floor

#### **Flectrical Guidance**

#### What You Need To Know

1. Cables From The Position Of Sockets To Appliances Cannot Run Across The Stand Floor, Under Floorcoverings Or Under 18mm Raised Floors

Trailing power cables are a trip hazard and a danger to all accessing the stand space.

Sockets in the centre or to the front of the stand space, will require a <u>40mm Raised Floor</u>. To avoid trip hazards, cables are distributed under this floor type to the required position of the socket(s). <u>Alternatively</u>, with no raised floor, all appliances requiring power must be positioned against Lightbox Walls.

2. Extension Leads Must Be Maximum 2m Cable Length, No More Than 4 Sockets. One Extension Lead Can Be Used Per Socket Ordered. Power Usage Via The Extension Lead Cannot Exceed The Amount Of Power Ordered







Exhibitors are permitted to provide own Extension Leads.

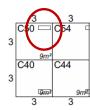
Alternatively they are available to purchase from the Moyne Service Desk at the show

#### Making Electrics Work For Your Stand

- The position of sockets affects the overall layout of the stand from the positioning of furniture to accommodate appliances requiring power, to the design of artwork on Lightbox Walls
- The entry position of the venue power supply on your stand may necessitate the installation of a 40mm Raised Floor. We will advise if there is a power duct on your stand.
- The addition of high power appliances such as ovens and Barista style coffee machines may require an independent power supply . Always check the power size of appliances before hiring.
- 24 Hour Power Supplies for fridges or LED computer walls provide continuous power for the duration of the show open period. Standard power terminates during the open period when the show closes.

#### Power Ducts & Mains Power Boxes

- Power originates from ducts on the venue floor
- One stand on each block will have the power duct for the block, the mains power cable and the mains power box
- · Once installed cables / boxes cannot be moved



Oblong box on the show Technical Floorplan indicates position of the mains power supply

Choose <u>Basic</u> Package

Choose **Bronze Package** 

Choose Silver **Package** 

Choose Gold **Package**  **Gallery** 

Choose Carpet Vinyl & **Floors** 

Add **Electrics**  **Furniture** 

Quantity

Colour

Quantity

Quantity

Colour

Furniture + **Graphics** 

<u>Add</u> Lightbox **Walls** 

Artwork Design Guide

Contact Us E: info@moyne.co.uk T: +44 (0) 208 997 8596

Set Up Your Account

# Moyne

Quick Order Our Most Popular Furniture Products Pre Show Order Deadline April 23rd 2026



Tick To Order - Confirm Quantity - Confirm Colour

To See The Full Range Of Furniture Available For This Show Request The Moyne 2026 Furniture Brochure E: info@moyne.co.uk

Chairs



Legs £64.00

Dimensions: H800 W610 D520

Bow Chair 4

Colour: Black White



Colour



Fiji Colour Chair £46.00

Dimensions:

H825 W470 D530

Colour: Black Blue Green Orange Red White Yellow Colour



Wave Chair £42.00

Dimensions:

H800 W420 D550 Colour: Black White



Finn Chair £82.00

Dimensions: H800 W580 D540

Quantity

White

Stools



Colour: Black Brown Orange White Red

Colour

Quantity

Included in Bronze Silver Gold Packages



Ribble Stool

£72.00

Dimensions:

H890 - 1090 W400 D370

Colour: Black White

Colour

Quantity

Colour

Quantity

Quantity

Quantity



Corrine Bar Stool

£68.00

Dimensions: H820 W375 D375

Colour: Black White Brown

Colour



Finn Stool £112.00

H840 W440 D440

Dimensions:

Quantity

White Colour



Surf Chrome Table

£70.00

Dimensions: H740 D800

Top Colour: White Black Beech Walnut



Quantity

Colour



Surf High Table

£88.00

Dimensions:

H1100 D600

Top Colour: White Black Beech

Included in Bronze & Silver Packages



Corrine High Dining Table

£244.00

Dimensions:

H1075 D800 W2000 Colour: White



Corrine Bar Table

£124.00

Dimensions: H1075 W800 D800

Quantity

White Colour

Waste Bin £10.00

Quantity

**Black** Colour



Carrier Bag Stand

£38.00 Dimensions:

H990 W510 D510

Silver Colour



Literature Stand

£90.00

Dimensions:

H1160 D600 W1200 Colour: White Black Silver

Quantity

Colour

White

**Under Counter** Fridge £116.00

Dimensions:

Quantity H910 D600 W900

Colour

White

Excludes 500w (2amp) Power Supply



Counter

emo

9

Ø

<u>Choose</u> <u>Basic</u> <u>Package</u> <u>Choose</u> <u>Bronze</u> <u>Package</u> <u>Choose</u> <u>Silver</u> <u>Package</u> Choose Gold Package

Gallery

Choose Carpet Vinyl & Floors Add Electrics Add Furniture Add Furniture + Graphics Add Lightbox Walls Artwork Design Guide

Contact Us E: info@moyne.co.uk T: +44 (0) 208 997 8596

Set Up Your Account

# Moyne

Quick Order Our Most Popular Furniture Products
Pre Show Order Deadline April 23rd 2026

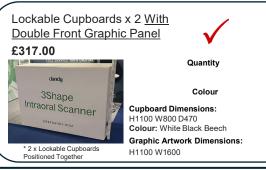


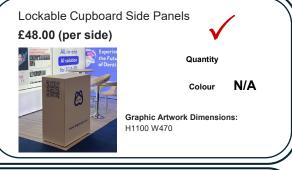
Tick To Order - Confirm Quantity - Confirm Colour

To See The Full Range Of Furniture Available For This Show Request
The Moyne 2026 Furniture Brochure E: info@moyne.co.uk



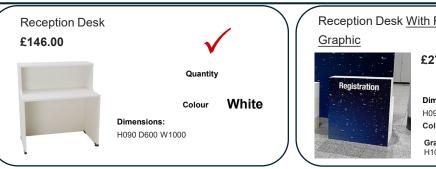






















<u>Choose</u> <u>Bronze</u> <u>Package</u> Choose Silver Package <u>Choose</u> <u>Gold</u> <u>Package</u> Gallery

Choose Carpet Vinyl & Floors

Add Electrics Add Furniture

Add Furniture + Graphics

<u>Add</u> <u>Lightbox</u> <u>Walls</u> Artwork Design Guide

Set Up Your Account

# Moyne

Contact Us E: info@moyne.co.uk T: +44 (0) 208 997 8596

#### Adding Lightbox Walls

Our packages, Basic, Bronze, Silver & Gold include walls to designated closed stand sides. This section provides the option to add Lightbox Walls, 2.4m high, 3m high and Low Level, to gangway open sides and to the internal stand space. This section can also be used to order Lightbox Walls for Island Sites (4 open sides) or for stand sizes that do not have a Package M2 option.

#### Closing Open Stand Sides: Full Height Lightbox Walls

On most events restrictions apply to closing open sides with walling. Usually one third of the open gangway side length can be closed. For example, on a 3m open side a 1m side Lightbox Wall could be added. These guidelines are at the discretion of the Organiser and are subject to stand plan sign off (submitted on your behalf by Moyne). We provide a plan showing the position of all walls for Organisers sign off.



Ref 1 & 2 shows a 2m wide x 2.4m high Lightbox Wall added to the open side



Ref 3 shows 1m high double side Lightbox Walls Ref 4 shows double-side wall onto gangway side



Lightbox Wall Length	Quantity	2.4m High Walls Double Side Print Price	2.4m High Wall	3m High Walls Double Side Print Price	3m High Wall
1 Metre		£456.00		N/A	
2 Metre		£684.00		£821.00	
3 Metre		£977.00		£1183.00	
4 Metre		£1265.00		£1518.00	
5 Metre		£1495.00		£1794.00	
6 Metre		£1897.00		£2181.00	

Please briefly describe in the box below the location of the additional Lightbox Wall

Additional Lightbox Walls will require double side print. Graphic design is required for the internal stand space side and the external gangway side. The design can be different on each side.

A template and artwork instructions will be provided on order confirmation

#### Closing Open Stand Sides: Low Level Lightbox Walls

Low Level Lightbox Walls are perfect for creating branding on open sides without closing the view of the stand interior. Low Level Lightbox Walls can also be used to designate seating or meeting areas. Low Level Lightbox Height 1015mm (101.5cms)



Ref 5 & 6 shows 3m wide x 1.015m high Lightbox Wall. Double side print



Lightbox Wall Length	Quantity	Walls Double Side Print Price	Low Level Wall
1 Metre		£279.00	
2 Metre		£325.00	
3 Metre		£485.00	
4 Metre		£650.00	
5 Metre		£81200	
6 Metre		£975.00	

Low Level

Please briefly describe in the box below the location of the additional Low Level Wall

Additional Low Level Lightbox Walls will require double side print. Graphic design is required for the internal stand space side and the external gangway side. The design can be different on each side.

A template and artwork instructions will be provided on order confirmation

Choose Bronze Package <u>Choose</u> <u>Silver</u> <u>Package</u> <u>Choose</u> <u>Gold</u> <u>Package</u> Gallery

Choose
Carpet Vinyl
& Floors

Add Electrics Add Furniture

Add Furniture + Graphics Add Lightbox Walls Artwork Design Guide Set Up Your Account

# Moyne

Contact Us E: info@moyne.co.uk T: +44 (0) 208 997 8596

#### Think BIG and BOLD and KEEP IT SIMPLE



Messages need to be clear at first glance so that people walking past your stand know:

WHO YOU ARE

WHAT YOU DO

WHO YOU DO IT FOR

HOW YOU CAN HELP THEM



Keep Messages Short to the top of the design and away from obstructions such as tables, chairs, counters and product displays

Put Key Messages And Your Brand On Gangway Wall Ends This way they are visible from all directions Choose A Small Number Of High Quality, High Resolution Striking Images to make an instant impression. Using one large high resolution image over a large area will create the greatest impact

Use Bold Colours Select 2 or 3 that work well with your corporate / brand colours. Use the selected colours as background for wall graphics artwork and match to counter front artwork. Avoid solid black wall coverage, internal lightbox wall lighting can make black appear green

Use Large, Clear Fonts that can be seen from a distance. Try not to use drawn-out paragraphs of copy, passers-by won't have enough time to read it all

Plan Your Stand Layout Before Designing Artwork People, displays and furniture restrict the visibility of designed artwork. Take into consideration placement of items and people on the stand space

Artwork design should always be briefed after the layout of your stand has been confirmed

<u>Choose</u> <u>Bronze</u> <u>Package</u> <u>Choose</u> <u>Silver</u> <u>Package</u> Choose Gold Package Gallery

Choose
Carpet Vinyl
& Floors

Add Electrics Add Furniture Add Furniture + Graphics Add Lightbox Walls <u>Artwork</u> <u>Design</u> Guide

<u>Set Up</u> <u>Your</u> Account

Contact Us E: info@moyne.co.uk T: +44 (0) 208 997 8596

# Moyne

#### Stand Order Checklist

- 1. A Package Basic, Bronze, Silver or Gold must be selected
- 2. Your Cord Carpet Colour must be specified. Go to <u>Select Carpet Vinyl & Floors</u> \*Alternatively the Vinyl Floorcovering Option may have been selected
- 3. Bronze Silver & Gold Packages must specify the preferred colour of package furniture as **Black** or **White.**
- 4. Where additional orders have been placed please ensure that the order box is ticked and where applicable the quantity and colour have been specified

#### **Next Steps**

- 1. The Moyne Customer Service Team will verify and total your order. They will revert back with any questions concerning the package or additional items selected. We never raise a Proforma invoice without being 100% sure your order is correct.
- 2. On order confirmation you will receive:
- An itemised Proforma invoice and secure card payment link.
   You have the option to pay via card or bank transfer
- Graphics Artwork Templates & Artwork Delivery Instructions
- 3. Your Health & Safety Sign off pack. This is submitted by Moyne to the show Organisers for Space Only stand build sign off. You do not need to submit stand build documentation.

#### Information We Require From You

- 1. Your graphics artwork by the deadline as specified on the  $\operatorname{\mbox{Home}}$  Page of this brochure
- 2. The required position of power sockets. If you are happy for us to place sockets at our discretion, we do not require this information.
- 3. 40mm Floor Orders the position of all sockets and for stands over 15m2 the position of the 1m wide x 1m deep access ramp
- 4. Stand Plans for the positioning of large items such as the position of Lockable Cupboards, Levante Bar Tables, Corinne Bar Units, Reception Counters. Please note that we do not set out tables and chairs to plan but where graphics have been ordered to large furniture items we do require the position in order to install the graphic

Click **HERE** to go to blank plan

#### **Your Details**

#### **Exhibition / Event Information**

Exhibition Name	
Stand Number	

#### **Personal Information**

Name	
Email	
Phone Number	

#### **Company Invoice Information**

Company Name	
Company Address	
Company Address	
City	
Postcode	
Country	
Tax Number  *To be exempt from UK Value Added Tax  Companies Registered Outside The UK Must	
Provide EU Company Tax Reference Number	

Once completed SAVE this order form to your files and email your SAVED copy to info@moyne.co.uk

#### **Payment Information**

- 100% remittance is required with all orders
- Payment must be received, for items where a Booking Rate is specified by 5pm on the date the Booking Rate expires. Should payment not be received by the deadline the order will be cancelled and reissued at the higher rate.
- Exhibitors who require Moyne to register as Supplier or raise internal Purchase Order requests should leave at least 3 working days for this process to be completed prior to any deadlines. Moyne is not responsible for the internal processes of Organisations which may lead to missed payment deadline dates or surcharges.
- We reserve the right to charge a £10.00 administration fee for the completion of complex supplier registration forms.
- Orders are confirmed, upon receipt of payment, via a UK VAT Invoice. This is our confirmation to you that your order has been successfully processed. The VAT invoice is your record of items that will be delivered to your stand onsite. Please check the details carefully.
- Deadlines for order confirmation and payment are issued to ensure sufficient time to fulfil the order.
   Should order or payment deadlines be missed
   Moyne cannot guarantee that the order will be fulfilled. Graphics are not printed without full payment.
- 20% surcharges are applicable to electrical and furniture items ordered onsite. To avoid surcharges please pre book these items

#### **Terms & Conditions**

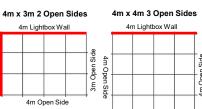
By placing an order with Moyne Live Limited your purchase is subject to our Terms and Conditions of Sale.

To view the Moyne Live Terms CLICK HERE

## Example Stand Wall Plans

The plans below show Lightbox Walls to designated closed sides. Check the configuration of your stand space then use the blank plan on the next page to draw your stand and walls and add positions of furniture and power sockets









Click HERE to go to blank plan

3m Open Side



Choose <u>Basic</u> Package

Designing A Stand To Meet Your Requirements

Your perfect stand should not only be pleasing to the eye but functional and designed to meet the requirements of your

Hospitality: Food / Coffee

Meeting Room / VIP Area

**Product Demonstration** 

Give Aways

Presentations

Benches, Reception Counter

Furniture: Tables, Chairs, Stools, Sofas,

Interactive Participation: Demonstrations.

Before planning your stand layout develop a checklist of

<u>Choose</u> Bronze Package

Choose Silver Package

Choose Gold Package Gallery

Choose Carpet Vinyl & Floors

Add **Electrics** 

<u>Add</u> Furniture

Add Furniture + **Graphics** 

<u>Add</u> Lightbox <u>Walls</u>

Set Up Your Account

Moyne

participation on 4 levels:

PEOPLE:

**VISITORS** 

requirements for each level:

Contact Us E: info@moyne.co.uk T: +44 (0) 208 997 8596

Artwork

Design

Guide

#### Your Stand Details

# Exhibition\*

#### 40mm Raised Floor Y / N

Stand Number\*

- Print this plan or use PDF edit function
- Draw your stand space on the grid opposite 1 square = 1m. A 4m x 3m stand would be 4 squares by 3 squares
- Your layout plan should be completed (hand drawn is fine) scanned or photographed and returned to us together with your stand order.
- Heavy items such as Cupboards & Counters, due to weight, will be positioned on your behalf so please provide required positioning.
- Take into consideration that without a 40mm Raised Floor power cables are not permitted to run across stand floor space. Appliances requiring power are best positioned against Lightbox Walls.
- To provide the correct orientation of the stand refer to the show floorplan for surrounding stands. To request a copy of the latest floorplan email info@movne.co.uk
- Remember to take a copy of your plan to the show

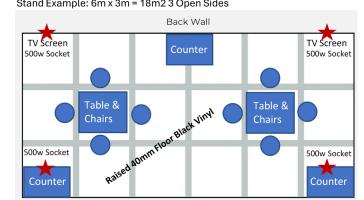
#### PEOPLE: Coats / Bags STAND Seating **STAFF** Product Demonstrations, Presentations Product Placement: Shelving, Display Cases Product Logistics: Power, Display Screens PRODUCT Product Storage: Lockable Cupboard, Storeroom Product Delivery & Collection: When, How? Give Aways Marketing Collateral **DISPLAY** Product: Shelves. Plinths. Mounted.

Hanging... Messages Guidelines: Colours, Logo, Brand / Product BRAND **Product Placement** Visual: Imagery Printed Visual: Electronic

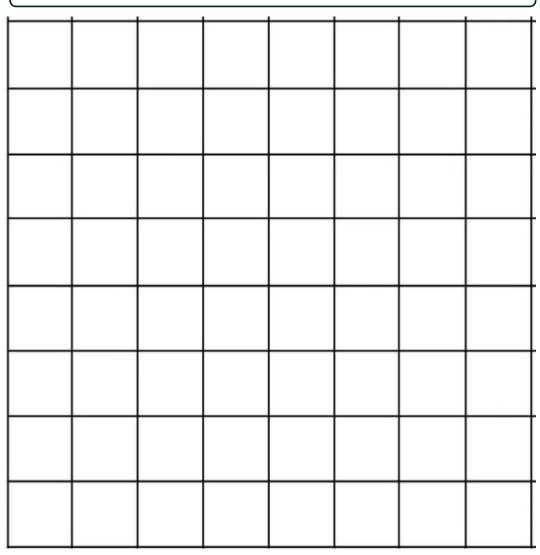
- Over crowded badly planned stands are a deterrent to entry by visitors.
- Improve the flow of your display area by ensuring there are limited physical obstructions or barriers to entry.
- People take up room so always factor in room for your stand personnel and visitors entering your space.

Example	Stand	Lavou	t Plan

Stand Example: 6m x 3m = 18m2 3 Open Sides



## Your Stand Layout Plan



Choose Basic Package

<u>Choose</u> Bronze Package

Choose Silver Package

Choose Gold Package

Gallery

Choose Carpet Vinyl & Floors

Add Electrics **Furniture** 

Add Furniture + Graphics

Add Lightbox Walls

Artwork Design Guide

Contact Us E: info@movne.co.uk T: +44 (0) 208 997 8596

Set Up Your Account

# Moune

#### Terms & Conditions Of Hire

1a. In placing a client order with Moyne Live Limited (Moyne) the client accepts, with no 5. Our quoted prices are based on the current costs of materials and labour. We reservations, that these Terms & Conditions of business take the place of any other document. prior written or oral; agreement, as well as the client's terms & conditions of purchase or hire.

1b. Moyne's Terms & Conditions of business can only be amended in writing.

1c. The contract will be interpreted and applied in accordance with English Law and the parties to the contract agree to submit to the exclusive jurisdiction of the English Courts.

2a. Except where stated, Movne's Terms & Conditions of business for the placing of client's orders, their variation and cancellation, will apply to pre payment order forms, site orders and electronic sales orders.

2b. In the event that you cancel an order, even if only advised orally, you will be liable for any work put in hand in order to meet the timescales necessary to complete work to the deadlines of the event for which the work is intended.

2c. Acceptance of a client order will be conditional on timing and on stock availability. Moyne reserves the right to supply in lieu and in place of the equipment ordered, any similar equipment fit for the general purpose of the required items of equipment or service.

2d. In the event of cancellation of a client order by a client, the client will pay to Moyne the labour and material costs of any work undertaken by Movne in order to fulfill the client order, at Movne's fully costed rates.

2e. In the event that a client order is cancelled 14 working days prior to build up of event they will be entitled to a 100% refund less administrative costs. (Bespoke items including Custom Build Stands, are chargeable @ 100% cancellation from the time the order is confirmed)

2f. In the event that a client order is cancelled less than 14 working days prior to build the client will be charged 100%.

2g. If for any reason the exhibitor withdraws from the exhibition or the exhibition is cancelled or postponed less than 14 working days prior to build up of show the client will be charged 100%. 2h. Any client order placed on site will be charged at the surcharged price as detailed in the exhibitor manual or as detailed on any prepayment order form.

3a. All prices are exclusive of VAT.

3b. Where a client wishes to amend a client order after work has started on site, the client will be charged in accordance with the terms set out below, for changed client orders. Movne will only proceed to make any change after a on site order has been signed by the client's representative.

4a. It is the duty of the hirer to provide at such event or exhibition, a duly authorized representative to accept the furnishings and to give written receipt. If the hirer fails to provide for this, he will not be permitted to dispute subsequently the facts of the delivery and be deemed to have accepted the delivery and these conditions.

4b. In the event of non delivery or if the client is not satisfied that the goods or services that have been ordered are delivered in conformity to the Quotation then a member of the Moyne site team must be notified before the open period of the event. If the client is not satisfied with the remedial action taken by Movne, the matter should be addressed with the senior member of the Movne site team. 4c. In the event of a dispute that cannot be resolved on site, the client will submit their complaint in writing to Movne within seven days of the opening of the event. Moyne will consider the complaint and respond to the client within 10 working days.

4d. No complaint will be addressed unless it has been brought to the attention of Moyne's team on site before the open period of the event and a docket has been provided by the Service Desk detailing the complaint before the open period of the event.

4e. If, after return, apparently malfunctioning products are found by Movne to be to specification and fully operational, then the client will be charged for Moyne's costs in recovering and replacing the item with all costs calculated at the Moyne fully costed rate.

4f. Once the contract is complete, the client will not be able to claim "force majeure" or an act of God against Moyne, as Moyne will be considered to have performed its contractual obligations.

This extract of Moyne's Terms of Business summarises the principal matters relating to the provision of shell scheme fittings, electrical services, furniture hire, floor coverings and custom build stands. At all times Moyne Live Limited's full Terms of Business will apply and this extract is for the client's convenience. A copy of the full Terms can be obtained by calling our offices.

- reserve the right to pass on any increase in same, which occur prior to the completion
- 6. We do not accept liability for damage to property or goods caused as a result of equipment not provided by Moyne but sourced from a third party.
- 7. We do not exclude our liability in respect of death or personal injury resulting from negligence by ourselves (but not subcontractors, if any).
- 8. We do not exclude our liability for loss or damage to exhibits or property of the customer where it has been caused by our negligence, provided that a claim is made within 14 days of the problem being brought to our attention.
- 9. We reserve the right to charge the customer for any additional costs incurred by works carried our in accordance with a request from any health or safety organisation.

10a, Unless otherwise agreed, all client orders for items ordered from pre payment forms must be accompanied by full payment.

b. In the event of non payment within the terms detailed on our order form Moyne reserve the right to withhold the goods or services that have been ordered.

c. In the event of late payment, with reference to the terms detailed on Movne's order form. Movne reserves the right to charge interest of 3% p.a. over the NATWEST base

11. Save as expressly provided in all these Terms & Conditions, the client shall indemnify Movne against all actions, claims and demands whatsoever arising from any loss or damage of whatsoever nature suffered by any party as a result of its conduct in completing the contract or complying with any event or site conditions.

12. The client will be responsible for the safety of Moyne's property throughout the duration of the event and will be responsible for any damage for Moyne's property caused by the actions of the client or its customers.

13. Moyne provides all goods, including complete stand structures on hire only and the client undertakes:

a. To use the equipment in accordance with its usual purpose, to do nothing nor allow anything to be dome that could lead to its damage or its disappearance, to give it the normal maintenance required, to keep it and to return it in good working order and clean, and to respect Movne's particular recommendations, specific advice for use, and appropriate warnings which it acknowledges having read notably in these Terms & Conditions, the specifications sheets, and/or the documents that were handed over to

b. Not to carry out any modification or repair to Movne's property, however small.

c. Not to nail, apply adhesive or paint, or damage Moyne's property in any way without Movne's agreement or the express permission as set out in the exhibitor

d. To allow any of Moyne's representatives or persons authorized by the latter, unrestricted access to the equipment installed for the purposes of maintenance and to take any necessary steps to make their mission easier.

e. To return goods to Movne free of any object.

f. To be responsible for any electrical item connected to a socket or mains connections installed by Moyne and to accept full responsibility and all consequential costs resulting from the connection of a faulty or inappropriate electrical item connected to a socket or mains connection installed by Moyne.

g. To pay Moyne the cost of repair or replacement (as appropriate) for any item damaged whilst in the care of the client however caused.

14. All goods, materials, plant or machinery supplied by Moyne, shall be on hire unless otherwise stated. The period of hire will be the duration of the event unless otherwise stated. Movne shall enter the site to collect and to remove its property as soon as permitted after the end of the open period.

Moyne Live Limited may on occasion sub contract services from a third party supplier. In the event of any dispute Movne Live Limited will be responsible under the terms and conditions provided opposite for managing the dispute process and where required providing a refund. Please note the following which is applicable to all items purchased or hired from Movne:

#### Complaints & Refunds Procedures

<u>Add</u>

Issues with regard to product delivery, product installation or any other factor that means that there is less than 100% satisfaction with the product(s) supplied MUST be brought to the attention of the Moyne Service Desk staff or Moyne Show Manager PRIOR TO THE OPENING OF THE SHOW.

Moyne will not consider requests for compensation after the show without a record of the issue being addressed, with time to remedy the issue, before show opening.

#### Contact Information

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