

NAMEBOARD PRINT REQUEST





A NAMEBOARD PRINT REQUEST IS REQUIRED FOR ALL SHELL SCHEME **EXHIBITORS WHO HAVE NOT ORDERED:**

- 1. NAMEBOARD FASCIA **GRAPHICS OVERLAY**
- 2. NAMEBOARD FASCIA REMOVAL

ONLY PROVIDE ONE NAMEBOARD PRINT REQUEST

IF THE NAMEBOARD PRINT **REQUEST SECTION HAS BEEN COMPLETED IN THE MOYNE EXPRESS SHELL SCHEME** ORDER FORM WE DO NOT **REQUIRE THIS FORM**

DEADLINE: 1ST APRIL 2025

NAMEBOARD INFORMATION



- One nameboard per open side. Open sides of less than 2 metres have a blank board
- Same nameboard print name per open side
- Logo's, registration marks and symbols are not included.
- Names printed in Vinyl Lettering on boards, colour as specified by the Show Organiser



EDITABLE PDF. SIMPLY TYPE DETAILS. SAVE FILE & EMAIL TO INFO@MOYNE.CO.UK

EXHIBITOR INFORMATION

Company Name	Contact Name	
Stand Number	Contact Email	

PRINT SPECIFICATIONS

- **UPPER & LOWER CASE**
- **MAXIMUM 34 CHARACERS INCLUDING SPACES**
- NO SYMBOLS OR LOGOS

IMPORTANT: FIXINGS TO NAMEBOARD FASCIAS MUST BE MADE BY MOYNE ONLY. **EXHIBITORS / CONTRACTORS OWN FIXINGS TO THE OVERHEAD FASCIA STRUCTURE** ARE NOT PERMITTED. FIXINGS NOT MADE BY MOYNE WILL BE REMOVED

TYPE YOUR NAMEBOARD PRINT INSTRUCTION

Strictly Maximum 34 Characters Including Spaces

TYPE STAND NUMBER

NAMEBOARD TERMS OF SUPPLY

- After the deadline date Nameboard print names which have not been provided by the exhibitor for print will be taken from the Organisers exhibitor list.
- Should changes be required to nameboards after the print deadline or onsite a charge of £27.00 + vat will be applied per nameboard.
- Nameboard print deadlines apply for site nameboard print. This is normally 5pm on the final day of exhibition build up.
- It is ultimately the responsibility of the exhibitor to provide a nameboard print instruction. Neither Moyne or the Organisers are responsible for reprint charges.

NAMEBOARD FASCIA OVERLAY



UPGRADE OPTION - CHARGES APPLY

design and logo's on your nameboard. For further information and costs see the Moyne Express Shell Scheme **Order Form**

Include colours.