

**DSV Solutions – Fairs & Events**

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DATE & TIME GOODS ARRIVING TO STAND

DATE & TIME GOODS COLLECTED FROM STAND

EXHIBITOR NAME

HALL & STAND NUMBER

**EXHIBITION HANDLING & FREIGHT ORDER FORM**

|  |  |  |  |
| --- | --- | --- | --- |
| Number and Typeof Packaging | Description of goods | Gross weight(kg) | Dimensions (cm) |
| L | W | H |
|  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | We require the following services: (tick as required)  |  | We require a no obligation quotation: |
|  | Transport from your premises to site / warehouseReturn transport from site / warehouse***(kerbside service)*** |  | TransportationTransit insurance (please provide details) |
|  | Pre-show warehouse handling plus transfer from warehouse to show site Collection from stand plus transfer from show site to post-show warehouse***For courier shipments, please ensure you contact us before shipping the goods so we can provide you with correct consignee information.*** |  | Quotation available upon requestQuotation available upon request |
|  | Unloading from vehicle direct to stand \*\*Reloading direct from stand to vehicle \*\* | £ 15.00 per 333kg / 1m3 (min. £ 45.00)£ 15.00 per 333kg / 1m3 (min. £ 45.00) |
|  | Collection, storage & re-delivery of empty packaging material | £ 30.00 per 1m3 (min. £90.00)  |
| \*\* Subject to 50% overtime surcharge if outside of normal working hours which are: Monday to Friday – 0800 to 1700hrs |
| Company name |  | Email Address |  |
| Address (invoice) |  | Card Payment\* ***Please provide contact name / details to obtain card payment information*** |  |
| VAT Number |  | Name (please print) |  |
| Company Registration Number |  | Signed |  |
| Telephone Number |  | Fax Number |  |

PLEASE SIGN TO CONFIRM ORDER AND PROVIDE PAYMENT DETAILS ABOVE

If no credit terms are in place then all payments must be received prior to delivery to stand

All prices are exclusive of VAT

IMPORTANT: All business is undertaken subject to the current editions of our standard trading conditions, which are

UKWA (warehousing) and BIFA (all other business). Copies available upon request