|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| EXHIBITOR NAME DELIVERY DATE & TIME TO STAND    HALL & STAND No COLLECTION DATE FROM STAND | | | | | | |
| **Number and Type**  **of Packaging** | **Description of Goods** | | **Gross Wt. Kg** | **Dimension cm** | | |
| **L** | **W** | **H** |
|  |  | |  |  |  |  |
| All bookings must be made by 16th May 2025.  Any booking after this date will incur a 25% late booking surcharge on total order. | | | | | | |
| **We require the following services: (tick as required)** | | |  | | | |
|  | | | | | | |
| **🞎 Global transport service (air/road/sea)** | | **🞎 Return shipping service (air/road/sea)**  **Quoted On Request** | | | | |
| **🞎 Receipt at port / airport and delivery to fair site** | | **🞎 Any other services please list below** | | | | |
| **🞎 Unloading / Reloading via warehouse each way. \***  **€ 75.00 per started 100kgs ( 500kg minimum – each way)** | | **Collection Address / Special instructions:**  **Loading facilities available at collection address:**    **Collection Contact / Number:**  **Collection Date Available:** | | | | |
| **🞎 Unloading / Reloading direct to one stand each way. \***  **€ 16.00 per cbm (€ 56.00 minimum) 3T f/lift. (Larger forklifts quoted on request)**  **(FTL / 40’ cntr = 55 cbm HTL / 20’ cntr = 30 cbm)**  Moving Time € 80.00 per order – each way | |
| **🞎 Forklift for erection / dismantling work on stand \***  **€ 170.00 per hour 3T f/lift. (2 hours minimum charge).**  **(Larger forklifts quoted on request)**  Moving Time € 80.00 per order - each way | |
| **🞎 Empty case storage**  **€ 67.00 per cbm ( 3cbm minimum)** | |
| **🞎 Full goods storage**  **€ 90.00 per cbm ( 2cbm minimum)** | |
| **Agency & Communications fee (applies inbound and outbound)**  **€ 65.00 per consignment** | |

**\*Overtime surcharge will be applicable to any work outside of normal working hours – Mon-Fri, 0800-1800hrs**

|  |  |  |  |
| --- | --- | --- | --- |
| COMPANY |  | SIGNED |  |
| ADDRESS |  | NAME (please print) |  |
|  |  | CARD PAYMENT  (Please provide contact name & contact details to obtain payment information) |  |
| TELEPHONE |  | EMAIL ADDRESS |  |
| COMPANY REG NO. |  | VAT NUMBER/TAX ID |  |
| GB EORI NUMBER |  | EUROPEAN EORI NUMBER |  |

**PLEASE SIGN TO CONFIRM ORDER AND PROVIDE PAYMENT INFORMATION ABOVE**

We will provide an invoice for payment on receipt of a completed order form. Full payment must be received in order for services to be confirmed.