



IN PARTNERSHIP WITH:



SUPPORTED BY:



International Franchise Expo

May 30 - June 1, 2024

Full Exhibitor Manual

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Contact Us

MFV Expositions LLC
65 Harristown Road, Suite 300
Glen Rock, New Jersey 07452
Tel: 201-226-1130

EXHIBITOR SERVICES / BADGES / GUEST PASSES, LOGOS, EVENT GUIDE FORMS

CORALI ROMERO
(201) 881-1662
corali.romero@comexposium.com

MARKETING, CONFERENCES & SPEAKERS

Linda Thompson
linda.thompson@comexposium.com

OPERATIONS & BOOTH SET UP

Murphy Connolly
631-335-5696
murphy.connolly@comexposium.com

PROMOTIONAL OPPORTUNITIES

Contact your sales representative.

SALES TEAM

Justin Wood
240-398-1385
justin.wood@comexposium.com

Dana Stein
201-881-1654
dana.stein@comexposium.com

Jim Mastandrea
201-881-1626
james.mastandrea@comexposium.com

Sal Pecoraro
201-568-1896
sal.pecoraro@comexposium.com

Tyler Farrell
201-226-1130
tyler.farrell@comexposium.com



Exhibiting for the First Time?

Thank you for exhibiting at the International Franchise Expo. We'd like to make your first event with MFV Expositions a positive experience. Below are answers to some of the questions you may have. If you have additional questions, contact the Operations Team at murphy.connolly@comexposium.com or 631-335-5696.

Does our booth space include carpet or furniture?

No. Unless you have space in the business resource or emerging brands sections, your booth space does not include carpet or furniture.

Are exhibitors required to have carpet in their booth space?

Yes, carpet or other approved flooring is required. Exhibitors may order carpet through CSI Worldwide or they can bring their own carpet or flooring if it covers the entire floor space of their booth. If an exhibitor requires labor to lay their own carpet or floor covering, they should contact CSI Worldwide for an estimate.

Are there discounted hotels in the area?

You should make your hotel reservations early and through the official International Franchise Expo Rooming Block. Please visit our [travel page](#). Rates at show hotels are significantly lower than standard rates.

How do I gather leads from the attendees?

All attendee badges have their name, an ID number and a bar code. CVENT can provide you with multiple methods to gather this information to make your follow up easy.

When and where do I ship my show materials?

You can either send your freight to the advance shipping warehouse or directly to the convention center. Please refer to the online exhibitor manual for shipping and material handling rates and how to address your shipments. We recommend that exhibitors not use FedEx or UPS as deliveries to the convention center are not always reliable. Our preferred shipper is Haulistic (formerly Quad Express), and they will be onsite to assist.

What happens at the end of the show?

Breaking down your booth before 4:00 pm, when the show closes, is strictly forbidden for numerous reasons, but most importantly your liability with people still walking the show aisles. You must plan your personal outbound transportation accordingly. Remember for move out that shipping on Saturday is overtime and everything must be removed from the Hall **Saturday by 8:00pm**.

Can I set up my own booth or do I have to hire labor?

Exhibitors can install and/or dismantle their own display as long as does not require tools and take over 1/2 hour to finish.

Can I bring in my own material?

One person, in one trip, may hand carry items onto show floor. Exhibitors may move a "pop-up" display, equal or less than 8' in length, if capable of being carried by hand, or a 2-wheel baggage cart, by one full-time employee of the exhibiting company.

What is drayage?

Drayage is the transporting of exhibitor material from the loading dock to a booth and then back to the loading dock at the end of the show. All exhibitors shipping material to the convention center will incur a drayage/material handling charge.

Does our booth space come with electric?

No, but if you need electrical service to your booth, you can order it through the Convention Center.

Are discounts available for show services (carpet, furniture, electric, etc.)?

Most of the vendors provide a substantial discounted rate on their services provided you submit your order forms to them by a specific date. The due dates listed on all order forms refers to the date the discounted rates expire. All services are available onsite but at a higher cost.

What if I wish to sample food or beverages?

You are welcome to distribute food and beverage samples as long as you complete and return the required sampling form included in the exhibitor manual. For more specific sampling questions, please contact Murphy at murphy.connolly@comexposium.com



Frequently Asked Questions

What is included with our booth?

All linear booth spaces include 8' drape along the back of your booth and 3' drape along the side of your booth and a booth ID sign.

Does our booth space include carpet or furniture?

No. Unless you have space in the supplier section, emerging brand pavilion or in the professional center, your booth space does not include carpet or furniture.

Are exhibitors required to have carpet in their booth space?

Yes, carpet or other approved flooring is required. Exhibitors may order carpet from CSI Worldwide or they can bring their own carpet or flooring as long as it covers the entire floor space of their booth. If an exhibitor requires labor to lay their own carpet or floor covering, they should contact CSI Worldwide for an estimate.

Are there height restrictions for our booth display?

Linear booth spaces: The back section cannot exceed eight (8) feet and any sidewall in the front half of the booth may not be higher than four (4) feet.

- Island booth spaces: For any custom exhibits please reach out to Murphy at murphy.connolly@comexposium.com

Is electric included in our booth?

No, electrical service is provided through the Convention Center. An electrical order form is included in the exhibitor manual.

Is there a cost for exhibitor badges and is there a limit to the number of badges I can order?

No, there is no cost for exhibitor badges and there is no limit. However, no more than two representatives of the exhibitor may work per 100 sq. ft. of rented space at any one time.

When is exhibitor set up and move out?

Exhibitor set up is Wednesday, May 29th from 10:00 am to 5:00 pm. Exhibitor move out is Saturday, June 1st from 4:00 pm to 8:00 pm.

When and where do I ship my show materials?

You can either send your freight to the advance shipping warehouse or directly to the Convention Center. Please refer to exhibitor manual for shipping and material handling rates and how to address your shipments.

- Advance Shipments to the Warehouse: If you ship to the warehouse your freight will be delivered to your booth at the Convention Center by Wednesday, May 29th. Material handling fees are higher if shipped to warehouse. Refer to the Exhibitor Manual for deadline and shipping address.
- Direct Shipping to the Javits Center: Direct shipments to the Convention Center can arrive on Wednesday, May 29th from 8:00 am - 5:00 pm. Shipments delivered directly to the convention center will be delivered to your booth as they are received.

Do I need to use a specific shipping company?

Exhibitors are welcome to use any carrier they choose. However, Haulistic (formerly Quad Express) is the preferred shipper for the International Franchise Expo. See the exhibitor manual for more detailed information.

Can I set up my own booth or do I have to hire labor?

Exhibitors can install and/or dismantle their own display as long as does not require tools and take over 1/2 hour to finish.

Can I bring in my own material?

One person, in one trip, may hand carry items onto show floor. Exhibitors may move a "pop-up" display, equal or less than 8' in length, if capable of being carried by hand, or a 2-wheel baggage cart, by one full-time employee of the exhibiting company.

Is there security on the show floor?

Show security guards will be on duty 24 hours a day from move in to move out. However, show security should not be relied upon to provide more than a presence to inhibit theft. Show Management, its agents, vendors and the convention center do not offer nor accept responsibility for exhibitors' property. As an additional safeguard, exhibitors may hire security service to provide exclusive security for their booth. Check with your insurance provider for information on an inexpensive Show Exhibiting Insurance Rider.

Are discounts available for show services (carpet, furniture, electric, etc.)?

Most of the vendors provide a substantial discounted rate on their services provided you submit your order forms to them by a specific date. The due dates listed on all order forms refers to the date the discounted rates expire. All services are available after the due dates and on site but at a higher cost.

Are there exhibitor events scheduled during the weekend?

Exhibitor Coffee: Morning coffee is available to all exhibitors each show morning from 8:30 am to 9:30 am in front of the MFV Sales Office on the show floor.

Exhibitor Party*: All Exhibitors are invited to join us at a private cocktail reception – *Invitations will be emailed to all Exhibitors

If you have additional questions, please contact:

Murphy Connolly

murphy.connolly@comexposium.com or 631-335-5696



65 Harristown Road, Suite 300
Glen Rock, NJ 07452

PROMOTIONAL OPPORTUNITIES

2024



IN PARTNERSHIP WITH:



SUPPORTED BY:



MAY 30 - JUNE 1, 2024

NEW YORK, NY • JAVITS CENTER

PUT YOUR BRAND FRONT AND CENTER

**MFV Expositions' franchise events
provide the greatest variety of
opportunities to grow your business.**

Make face-to-face connections with highly qualified candidates, accelerating your sales process and lowering your cost per lead. Through key onsite promotion and advertising options, take your brand to the next level and make the impact you want. Position your brand front and center at the International Franchise Expo!



**LEARN MORE ABOUT HOW YOU CAN
MAXIMIZE YOUR VISIBILITY**

For more information, please email
Exhibit@FranchiseExpo.com or call **201.881.1654**

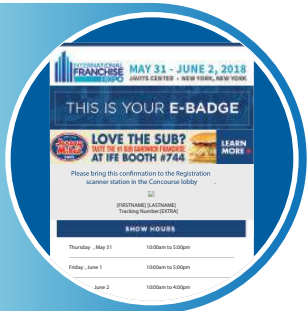
VISIBILITY OPTIONS



REGISTRATION CONFIRMATION EMAIL SPONSOR \$3,000

Introduce your brand to every registered visitor with this high profile sponsorship. Your banner ad will be prominently positioned and seen on the registration email confirmation. This is a great way to deliver your message to the most serious expo visitors.

**Limited to 1 sponsor.*



ATTENDEE eBADGE EMAIL SPONSOR \$3,000

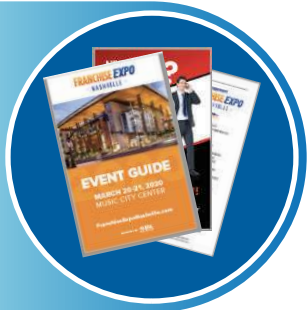
The Expo sends an email to all pre-registered attendees the week of the event with their eBadge confirmation and barcode. You supply banner artwork, and we'll add a link to contact you directly!

**Limited to 1 sponsor.*



VISITOR E-NEWSLETTER SPONSORSHIPS \$1,650

Your message can be delivered to pre-registered and prospective attendees prior to the show. You supply us with a 640x90 banner ad and a 50 word description, and we'll add a link to contact you directly! (Limited to 2 Category Exclusive sponsors per newsletter)



EVENT GUIDE ADVERTISING \$1,000

Showcase your brand to registered and prospective visitors with a full page ad in our print and digital guides. Use your ad to be on their "must-see" list of concepts, and increase your booth traffic. The print guide will be handed out during the expo, and the digital guide will be available prior, during and post show.

**Print & Digital. Limited to 8.*

VISIBILITY OPTIONS



INTERNATIONAL VISITOR BROCHURE ADVERTISING **\$2,000**

Advertising in this brochure ensures that your message will be seen by thousands of qualified candidates from around the world months before the doors to the exhibit hall open.



OFFICIAL SHOW BAG

\$8,500 if produced by MFV • \$5,000 if produced by sponsor

Take advantage of the one of the most visible sponsorships – the Official Show Bag. Visitors walk the floor, attend seminars and visit other booths with your logo and message for everyone to see. As an added bonus, Show Bag sponsors get an insert into the bag, making the sponsorship even more valuable.

**Qty. up to 6,000.*



SHOW BAG INSERT **\$2,100**

Promote your company in every Show Bag provided to all visitors at the show. You can include a 8.5” x 11” or a 4” x 6” handout that will catch the attention of every attendee. Plus visitors will see it when they open their bag at the show and when they go through their bag after they leave.

(Insert provided by sponsor; Limit 1 insert per sponsor)

**Qty. up to 6,000.*

VISIBILITY OPTIONS



BADGE SPONSORSHIP \$4,500

Watch as every attendee and exhibitor promotes your brand and booth number as they walk the show floor. Your message will be on every badge and visible to everyone at the show. This is a great way to drive traffic to your booth.



BADGE LANYARD SPONSOR \$4,500

These branded lanyards are given to every visitor and exhibitor at registration and used to hold their badge. It's a walking advertisement for your company that will be seen in every aisle, every booth and throughout the show.



ENTRANCE BANNERS

10 x 20 : \$5,000 produced by MFV • \$3,500 produced by sponsor

10 x 40 : \$6,000 produced by MFV • \$5,000 produced by sponsor

You will have instant visibility as visitors enter the convention center lobby. Your logo, message, and booth number will be prominently displayed. This is a bold call to action sure to resonate with your prospects!



SHOW ENTRANCE UNIT

\$1,100 each • \$5,000 exclusive

There's no better way to be top of mind than this high visibility billboard opportunity right at the show entrance. Pump up your development efforts with a great call to action along with your booth location - another opportunity to drive traffic right to your booth!

**Limit of 4.*

VISIBILITY OPTIONS



VEHICLES IN ROADWAY \$2,800

Here's a great parking spot for your branded vehicle: positioned in a high-traffic location just outside the convention center where every attendee will see your brand.

**Electrical fee not included*



VEHICLES IN LOBBY \$3,000

Your car will be positioned alongside the registration counters. Make sure everyone knows your concept is ready for expansion with this great promotion.



REGISTRATION TILE DECALS \$3,000

Floor decals with your artwork will be placed in the registration area. This is a great way to familiarize expo attendees with your brand!

**Qty. 2*



GLASS CLINGS \$5,500

Greet all attendees with your logo and booth number on the entrance doors to the convention center as well as other areas such as the side of escalators leading to the show floor.

**Qty. 6 on escalator and qty.4 on entrance door*

VISIBILITY OPTIONS



RESTROOM MIRROR GRAPHICS

\$2,500

We all know the one place we all need to go - so why not deliver your message to show attendees in the restrooms! These clings stick right on the mirror so there's no chance your message will be missed!

**Qty. 4*



AISLE SIGN SPONSORSHIP

\$2,900 each

Imagine your logo and booth number hanging from the Aisle Signs. Your prospects will have no trouble finding you when they see your logo overhead. It is one of the few opportunities permitted on the show floor outside of the booths.



BILLBOARD ADVERTISING

\$1,900

These 2-sided meter boards located at the exhibit entrance will catch the attention of every visitor and exhibitor as they enter and leave the show floor. Increase your branding and drive traffic to your booth, you supply the design and we create the Billboard.

VISIBILITY OPTIONS

COLUMN WRAPS

10 x 20 : \$4,200 produced by MFV • \$3,300 produced by sponsor
10 x 40 : \$5,800 produced by MFV • \$4,800 produced by sponsor

Columns will feature your brand in a huge way: Your graphics are an ideal way to attract qualified candidates to your booth, or choose other columns throughout registration and the exhibit floor to promote your concept.



EXPO FLOOR GRAPHICS

\$1,000 FOR 1 • \$1,800 FOR 2

Get on the path to brand visibility with these great floor graphics. There are a multitude of locations on the show floor to lay these customized floor graphics as booth locators, directionals, and simply reminding show visitors to stop by and visit with your team.



EXPO FLOOR INFLATABLES \$1,600

Show off your brand - in a big & bold way! This promotion gives your business a virtual second location on the show floor. Grab everyone's attention with a message that drives traffic!



FOOTPRINTS RIGHT TO YOUR BOOTH \$3,500

Imagine a path of footsteps from the expo doors right to your booth - and each footprint has your logo and booth number! Exhibitor provides artwork and we produce and install the footprints at the show.



VISIBILITY OPTIONS



PUBLICATION BIN DISTRIBUTION **\$2,000**

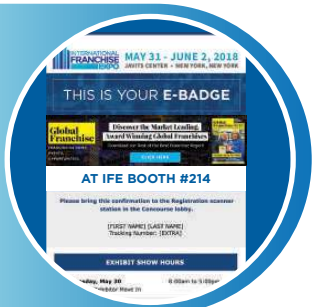
Display your magazines right at the front entrance of the show for everyone to pick up. Bins are refilled throughout the event.



INTERNATIONAL BUSINESS CENTER SPONSORSHIP **\$2,500**

If you're looking to develop your brand internationally, there is no better place than the International Business Center, where delegates from around the world gather to meet and relax during the show. This sponsorship includes your logo and booth number featured on signage in the lounge and food area, as well as exclusive access to leading international decision-makers.

SUPPLIERS ONLY



EXHIBITOR eBADGE SPONSOR **\$3,000**

Place your brand and message front and center in the email sent to all exhibitors the week of the event with their confirmation and barcode. You supply a banner and link to the website of your choice, and we prominently place your artwork for all exhibitors to see.

SUPPLIERS ONLY



EXHIBITOR RECEPTION SPONSORSHIP \$1,500 per sponsor

Cold drinks, good food, and great company bring key decision makers to the best party of the show. As a sponsor, your logo will be on the invitation, and all signage. Customers and prospects will know whom to thank for a wonderful evening.



EXHIBITOR LOUNGE SPONSOR \$3,500

All exhibitors need a break away from their booths during the show day. Key franchise personnel will thank you for providing them with coffee, tea, soft drinks, snacks, and a comfortable place to rest between conversations with visitors. Your logo will appear on signage as your prospective customers take a well-earned rest.



EXHIBITOR NEWSLETTER SPONSOR \$1,500

All Suppliers know the importance of the exhibitor newsletters sent out in the months prior to the show. They include information that can save money and increase ROI. New features, schedule changes, shipping deadlines, marketing opportunities and other vital details ensure that this is read and circulated among exhibiting franchises. Your logo, link and message will be read as well if you sponsor this valuable communications program.

International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024



Welcome to the International Franchise Expo.

We are pleased that CSI has been selected as your Official General Contractor. Our goal is to help make sure your show participation is a success.

As the Official Service Contractor for this exposition, we are enclosing various equipment rental and service order forms for your information and use. In addition to the CSI Worldwide forms, you may find forms enclosed for services performed by the Venue or other suppliers. Please give special attention to see that forms and payments are directed to the address indicated on each order form. Some services may NOT be provided by CSI Worldwide.

Please review our payment policy carefully. As a reminder, CSI requires payment in full at the time you place your order, along with a credit card charge authorization. This may be used to cover items such as labor and freight handling not included with your initial payment.

Take advantage of our substantial price discounts! Just return your order with payment by the discount price deadline(s) on the order forms and use the lower price.

Please contact us at CSI with questions. If you have a special request, just call! We will do our best to provide you with all your show needs and appreciate the opportunity to serve you.

Official General Contractor

CSI Worldwide
40 Regency Plaza
Glen Mills, PA 19342

Phone: (888) CSI - EXPO (274-3976)
Fax: (610) 558-9459
Email: exhibitorservices@csiworldwide.net

[Order Online at orders.csiworldwide.net](http://orders.csiworldwide.net)

Standard Booth Package

8' High Back Wall Drape: Blue
3' High Side Rail Drape: Blue
Carpet and Furniture are to be ordered by the exhibitor

Emerging Franchise Booth Package

8' High Back Wall Drape Blue
3' High Side Rail Drape Blue
1 - 4'x30" Decorated Table Black
2 - Upholstered Side Chair
1 - Wastebasket
1 - 7"x44" One Line Identification Sign
Booth Carpet Rollout Black

Business Resource Center Suppliers Booth Package

8' High Back Wall Drape: Black
3' High Side Rail Drape: Black
1 - 6'x30" Decorated Table Black
2 - Upholstered Side Chairs
1 - Wastebasket
1 - 7"x44" One Line Identification Sign
Booth Carpet Rollout Black
Aisle Carpet Black

Production Timeline

*Be sure to check all order forms for **additional** deadlines.*

Discount Deadline

Thurs, May 16, 2024

Orders received with payment

Advance Shipments

Tues, April 30, 2024
Wed, May 22, 2024

May begin arriving at Warehouse at CSI Warehouse
Must arrive to CSI Warehouse to avoid surcharges

Deliveries accepted Monday - Friday between 8:00 AM - 3:30 PM

Direct Shipments

Tues, May 28, 2024

Must Arrive at Exhibit Site (400 sqft or larger)
Drivers Must Check in by 8 AM

Installation

Tues., May 28, 2024
Wed., May 29, 2024

1PM - 5 PM
9AM - 6PM

Show Hours

Thurs., May 30, 2024
Fri., May 31, 2024
Sat., June 1, 2024

10AM - 5 PM
10 AM - 5 PM
10 AM - 4 PM

Dismantle

Sat., June 1, 2024

4 PM - 8 PM **Drivers Must Check-In by 6 PM**



International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024

Exhibitor Services Phone: (888) CSI-EXPO

Shipping Addresses

Advance Shipments to Warehouse

International Franchise Expo
Exhibitor (Company) Name and Booth Number
c/o CSI Worldwide
60 Broad Street
Carlstadt, NJ 07072

Direct Shipments to Exhibit Site

International Franchise Expo
Exhibitor (Company) Name and Booth Number
Jacob K. Javits Convention Center
c/o CSI Worldwide
369 12th Avenue - Halls 1 B & 1C
New York, NY 10001

Service Center

CSI is here to take care of your on-site needs. All contractors and production personnel will be available, along with any services you might desire such as Furniture and Freight Handling.

Service Desk Hours

Tues.,	May 28, 2024	9 AM - 5 PM
Wed.,	May 29, 2024	9 AM - 5 PM
Thurs.,	May 30, 2024	10 AM - 4 PM
Fri.,	May 31, 2024	10 AM - 4 PM
Sat.,	June 1, 2024	10 AM - 8 PM

Union Information

To assist you in planning your participation in your New York area show, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling.

Teamsters, Hilo Operators, Helper/Checkers

Teamsters handle freight at the exhibit hall. They unload trucks or vehicles and deliver freight to exhibitor's booths. They also provide rigging of machinery, moving services and spotting machinery in booths. Customarily, this service must be ordered as needed at the exhibitor's expense.

Journeyman and Apprentice

Journeyman and Apprentice handle the erection and dismantling of all display and exhibit booths. This includes all display work as well as crating and uncrating of machinery and equipment. Journeymen handle installation of drape background, table skirting and other items of a decorative nature. Journeymen install all carpeting and floor coverings, either rental and/or exhibitor owned. Apprentice deliver furniture and floor covering.

Electrical Union

Electricians handle all electrical work, which includes supplying power lines to your booth, connecting equipment to outlets and installing signs or headers that are lighted, unless they are permanently a part of the exhibit backwall. Exhibitors and their full time personnel will be able to screw their own light bulbs in any of the fixtures in their booths, with the exception of neon. Exhibitors and their full-time personnel will be able to assemble and install lights in their exhibits, as long as they are products made by their company, and as long as those fixtures will not be energized.

What Can Exhibitors Do Without Union Personnel? (Exhibit/Building Work Permitted for Exhibitors)

Exhibitors may install or dismantle their exhibit and lay carpet in their exhibit as long as the booth size is 250 square feet or less and work can be done without tools. Exhibitors may unpack, pack and arrange their merchandise and products in their exhibit. Those performing the work above must be employees of the exhibiting company and must carry identification to verify that fact. Exhibitors may be able to erect and dismantle "pop-up" displays and booths which do not exceed twenty-five (25) feet in length and can be erected and/or dismantled by employees of the exhibiting company, using no tools. A "pop up" display at the Javits Center is defined as a self-contained unit which can be hand carried by one employee. The Center may issue more detailed rules on this from time to time.

Flameproofing

Table coverings as well as booth equipment must be made of non-flammable material. All decorative materials must be fire resistant and in accord with the standards established by the National Board of Fire Underwriters. Certificates attesting to the fact that all materials referred to above have been flameproofed in accordance with Section C-19-161.1 must be notarized and submitted upon request. Flameproofing which is not in accordance with the New York City Administrative Code is a violation and unacceptable.

Gratuities

Our work rules prohibit the SOLICITATION OR ACCEPTANCE of tips in cash, product or gifts of any kind by any employee (union or non-union). Our employees are paid appropriate wages denoting professional status, therefore tipping of any kind is not allowed.

PAYMENT POLICY

International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024



Payment for Services

CSI Worldwide requires payment in full at the time services are ordered. Further, CSI requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labor and freight handling, not covered by your initial payment.

Discount Prices

To qualify for discount pricing, orders must be received with payment on or before the discount price deadline(s).

Method of Payment

CSI Worldwide accepts MasterCard, Visa, American Express, check and bank wire transfer. Purchase orders are not considered payment. All payments must be made in U.S. funds drawn on a U.S. Bank.*

Third Party Billing

Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. CSI Worldwide reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See *Third Party Billing Request* form.

Tax Exempt

If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information to the CSI office for this show. CSI must receive your certificate by the deadline date on the order forms; otherwise tax will appear on your invoice.

Adjustments and Cancellations

Adjustments to your invoice will not be made after the close of the show. Some items, services and labor are subject to cancellation fees. Refer to each order form for details.

Bank wire transfer information:

Account Name:

CSI Worldwide
40 Regency Plaza
Glen Mills, PA 19342

Bank:

Fulton Bank N.A.
One Penn Square
Lancaster, PA 17602 USA
Contact Name: Kaye Jordan
Account # 0089378489 Routing # 031301422
SWIFT Code: FLBKUS33 (International Wires ONLY)
Telephone: (610) 995-0040
Fax: (610) 995-0043

CSI Worldwide Contact Names:

Dorothy Navera	Phone: (610) 558-4500 Ext. 101	Email: dorothy.navera@csiworldwide.net
Mary Rostovich	Phone: (610) 558-4500 Ext. 103	Email: mary.rostovich@csiworldwide.net

To properly credit your account, send the following information to the CSI address listed on the order forms:

- exhibiting company name, show name, and booth number
- date and amount of transfer
- bank and country where transfer originated

If you have any questions regarding our payment policy,
please call CSI Worldwide at (888) CSI-EXPO (274-3976)
or visit our Service Center at the show.

***Exhibitors will be charged a \$25.00 fee for returned NSF checks.**

PAYMENT & CREDIT CARD CHARGE AUTHORIZATION

International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024

Discount Deadline Date
May 16, 2024

Order Online at orders.csiworldwide.net



RETURN TO: CSI Worldwide • 60 Broad Street • Carlstadt, NJ 07072 • Phone (888) CSI - EXPO (274-3976) • Fax (610) 558-9459 • Email: exhibitorservices@csiworldwide.net

COMPANY	EMAIL ADDRESS	BOOTH NUMBER
ADDRESS	street	city
	state	zip
	country	
PHONE	FAX	PURCHASE ORDER NUMBER
AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE

X

CREDIT CARD CHARGE AUTHORIZATION

PROVIDE EXPIRATION DATE	EXPIRATION DATE:	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> VISA	<input type="checkbox"/> AMERICAN EXPRESS
		<input type="text"/>	<input type="text"/>	<input type="text"/>
	Account Number:	*Include Security Code (3 Digit on reverse side of Card) (4 Digits on front of AMEX only)		
	CARDHOLDER'S BILLING ADDRESS - IF DIFFERENT FROM ABOVE	CITY	STATE	ZIP
				COUNTRY
PLEASE SIGN	CARDHOLDER'S SIGNATURE	CARDHOLDER'S NAME - PRINT		
	X			

Advance charges may be paid by company check but credit card information is required for freight, additional services or rentals ordered at the show site which will be invoiced to your **credit card**. At the conclusion of the show a complete invoice will be prepared and sent to you reflecting all charges and payments. No credit will be given after close of event on items or services ordered but not received.

Our **Credit Policy** requires **100% Payment** with order for service, tax and anticipated freight. This form with your credit card information for payment of advance and show site orders must be forwarded to the CSI Worldwide in order for us to provide any equipment or services. No Purchase Order Numbers will be accepted in lieu of payment. Full payment of rental charges must accompany your order to qualify for the discounted rates. **ALL orders received at the Service Desk will be charged at Standard Rates. A \$20.00 surcharge will be added to your account if any credit charges for services are denied or if any checks are returned. TERMS: Due upon receipt. Unpaid accounts after 14 days from invoice date will accrue a service charge of 0.0575% per day, annual interest rate 21%. Exhibitors will be responsible for all fees connected with the collection of their accounts.**

Services and Equipment Ordered

If someone other than the exhibiting company is to be invoiced for items/services on this form, YOU MUST complete the "Third Party Billing" Information Form

Shipping Information and Freight Service Order Form	\$
Standard /Custom Carpet Order Form	\$
Furniture & Accessories Order Form	\$
Sign and Art Work Order Form	\$
Display Labor Rental Order Form	\$
Forklift Labor Order Form	\$
Hanging Sign Order Form	\$
Cleaning Order	\$
Specialty Furniture Order Form	\$
Other CSI Services (Specify)	\$
Other CSI Services (Specify)	\$

FULL PAYMENT in U.S. funds drawn on a U.S. Bank

\$

CANCELLATION: Cancellation after deadline will be charged at 50% of prevailing rate.

LATE REQUEST: Request after deadline will be filled as available at the standard rate.

OFFICIAL CONTRACTORS & EXHIBITOR APPOINTED CONTRACTORS



International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024

Show Management, acting on behalf of all exhibitors and in the best interest of the exposition, has appointed an Official Service Contractor to perform and provide necessary services and equipment.

The Official Service Contractor is appointed to:

- a. Insure the orderly and efficient installation and removal of the overall exposition.
- b. Assure the distribution of labor to all Exhibitors according to need.
- c. Provide sufficient labor to satisfy the requirements of Exhibitors, and the exposition itself.
- d. See that the proper type and limits of insurance are in force.
- e. Avoid any conflict with local union and/or exhibit hall regulations and requirements.

The Official Service Contractor will provide all usual trade show services, including labor. Exceptions are:

- f. Supervision may be provided by the Exhibitor.
- g. The Exhibitor may appoint an outside independent contractor for installation and dismantle only of the Exhibitor's display.

Exhibitors may employ the service of independent contractors to supervise the installation and dismantlement of their displays, providing the Exhibitor and the installation and dismantling contractor comply with the following requirements:

1. The Exhibitor, in writing, must notify Show Management and CSI Worldwide LLC of their intention to utilize an independent contractor no later than 25 days prior to the first move-in day, furnishing the name, address and telephone number of the firm. Letters as such from independent contractors are neither valid nor acceptable.
2. Only the Exhibitor-named independent contractor's employees will be authorized on the show floor. Employees of third parties named or subcontracted by the Exhibitor-named independent contractor will not be authorized admittance on the show floor unless those employees are named and badged as specified in the following article.
3. The independent contractor must furnish Show Management and CSI Worldwide LLC with the names of all on-site employees who will be working on the exposition floor prior to the first move-in day and see that they have and wear at all times identification badges supplied by the independent contractor containing the independent contractor name, employee name and Exhibitor Company name, plus wear and exhibitor work pass supplied by Show Management.
4. The independent contractor must have all business licenses, permits and Workman's Compensation insurance required by the State and City governments and the Venue prior to commencing work, and shall provide Show Management and CSI Worldwide LLC with evidence of compliance.
5. The independent contractor must carry a minimum of \$1,000,000 in Public Liability Insurance and shall provide Show Management and CSI Worldwide LLC with a certificate of insurance showing the coverages and amounts, and naming the sponsor, CSI Worldwide LLC and the Venue as co-insured.
6. The independent contractor must follow the scheduled work times or pay any additional cost incurred because of extended work hours.
7. The independent contractor may not solicit business on the exhibit floor.
8. The independent contractor must confine their operations to the exhibit area of their clients. No service desks, storage areas or other work facilities will be located anywhere else in the building. The show aisles and public spaces are not part of the Exhibitor's booth space.
9. The independent contractor must comply with all labor agreements and practices and must commit or allow to be committed by persons in their employment any acts that could lead to work stoppages, strikes or labor problems.
10. The exposition floor, aisles, loading docks, service and storage areas will be under control of CSI Worldwide LLC.
11. For services such as electrical, plumbing, telephone, floral, booth cleaning and drayage, no contractor or support other than the Official Service Contractor/Supplier will be approved. This regulation is necessary because of licensing, insurance, and work done on equipment and facilities owned by parties other than the Exhibitors. Exhibitors shall provide only the material and equipment they own and is to be used in their exhibit space.

THIRD PARTY BILLING REQUEST

International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024

Discount Deadline Date
May 16, 2024



RETURN TO: CSI Worldwide • 60 Broad Street • Carlstadt, NJ 07072 • Phone (888) CSI - EXPO (274-3976) • Fax (610) 558-9459 • Email: exhibitorservices@csiworldwide.net

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

PHONE:

DATE

X

The exhibiting firm is primarily responsible for the payment of charges. In the event you have arranged for an exhibit house or other party to handle your display and be billed for services, we will agree to this third party billing if they supply the appropriate credit card information below. Advance payment in full must accompany your order including estimated labor and drayage charges. Additionally, both firms must sign the following statement: **WE UNDERSTAND AND AGREE THAT WE, THE EXHIBITING FIRM, ARE PRIMARILY RESPONSIBLE FOR PAYMENT OF CHARGES. IN THE EVENT THE NAMED THIRD PARTY FAILS TO PAY ALL CHARGES, SUCH CHARGES WILL BE PAID BY THE EXHIBITING FIRM ON DEMAND, INCLUDING ANY AND ALL FEES CONNECTED WITH THE COLLECTION OF THIS ACCOUNT.**

(Exhibiting Firm)

(Display House/3rd Party)

By: _____

(Authorized Signatures)

Exhibiting Firm

EXHIBITING FIRM

ADDRESS

CITY

STATE

ZIP

PHONE

FAX

AUTHORIZED SIGNATURE

TITLE

AUTHORIZED NAME (PRINT)

Credit Card Charge Authorization Corporate
(Information Must Be Provided) Personal

PROVIDE EXPIRATION DATE

EXPIRATION DATE

- MasterCard
 VISA
 American Express

____ cvv code*

*Include Security Code (3 Digit on reverse side of Card) (4 Digits on front of AMEX only)

Account Number

CARDHOLDER'S NAME

PLEASE PRINT

CARDHOLDER'S BILLING ADDRESS

CITY

STATE

ZIP

COUNTRY

The items checked below are to be invoiced to the Exhibiting Company:

- All Services Booth Cleaning
 I & D Labor Rental Furniture
 Signs Material Handling In & Out
 Other (Please Specify) _____

PLEASE SIGN

X

CARDHOLDER'S SIGNATURE

Third Party

EXHIBITING FIRM

ADDRESS

CITY

STATE

ZIP

PHONE

FAX

AUTHORIZED SIGNATURE

TITLE

AUTHORIZED NAME (PRINT)

Credit Card Charge Authorization Corporate
(Information Must Be Provided) Personal

PROVIDE EXPIRATION DATE

EXPIRATION DATE

- MasterCard
 VISA
 American Express

____ cvv code*

*Include Security Code (3 Digit on reverse side of Card) (4 Digits on front of AMEX only)

Account Number

CARDHOLDER'S NAME

PLEASE PRINT

CARDHOLDER'S BILLING ADDRESS

CITY

STATE

ZIP

COUNTRY

The items checked below are to be invoiced to the Third Party:

- All Services Booth Cleaning
 I & D Labor Rental Furniture
 Signs Material Handling In & Out
 Other (Please Specify) _____

PLEASE SIGN

X

CARDHOLDER'S SIGNATURE

EXHIBITOR APPOINTED CONTRACTOR FORM



International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024

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RETURN TO: CSI Worldwide • 60 Broad Street • Carlstadt, NJ 07072 • Phone (888) CSI - EXPO (274-3976) • Fax (610) 558-9459 • Email: exhibitorservices@csiworldwide.net

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

PHONE:

DATE

X

Please complete and return this form by the Deadline above only if you are planning to use any company other than CSI Worldwide for the installation or dismantling of your exhibit.

EXHIBITOR APPOINTED CONTRACTOR

Yes, we will be using an independent display house/contractor to install and/or dismantle our display at **Jacob K. Javits Convention Center, New York** and have completed the following questions.

Exhibiting Company Name: _____ Booth Number: _____

Exhibiting Contact Person: _____ Phone Number: _____

Contractor Company to be utilized: _____

Address: _____

Contractor Contact Name: _____ Contractor Phone Number: _____

INDICATE WHAT SERVICES ARE TO BE CHARGED TO THIRD PARTY

*Look at each individual order form to confirm what company is providing services ordered on that specific form. The third part billing information above and below is for use by CSI Worldwide only, therefore if a service that you have ordered is being provided by someone other than CSI Worldwide, you need **NOT** indicate that particular service below:

___ EXHIBIT FURNITURE RENTAL

___ CUSTOM FURNITURE RENTAL

___ EXHIBIT/CUSTOM CARPET RENTAL

___ IN-BOOTH FORKLIFT

___ DISPLAY RENTAL PACKAGE

___ DISPLAY LABOR

___ DRAYAGE SERVICES

___ SIGN AND ART WORK

___ MISC. - PLEASE LIST: _____

NOTE: Some order forms for furnishings and/or services listed above may be enclosed if a specific service or item is not offered for this Event. If you have any questions, please contact CSI Worldwide.

**Exhibiting company clearly understands that exhibiting company is ultimately responsible for payment of any and all services invoiced to third party which remain unpaid at close of show.*

I have notified our independent display house/contractor of the rules and regulations requiring them to submit a Certificate of Insurance to CSI Worldwide by the above deadline date.

Authorized Contact Signature

Date

Authorized Contact (Print)

All orders are subject to the terms and conditions as outlined on the payment form.

LIMITS OF LIABILITY & RESPONSIBILITY

The placing of an order for services and/or equipment by an exhibitor or any agent of the exhibitor shall be construed as an offer subject to acceptance and approval of CSI in its sole discretion. Upon participation of any CSI show or event, the Exhibitor and its agents shall be bound by the terms and conditions set forth in Sections 1 through 14 below. Likewise, once CSI has accepted and approved the Exhibitor's offer, any shipper consigning or delivering a shipment to CSI or its subcontractors on behalf of Exhibitor shall be bound by the terms and conditions set forth in Sections 1 through 14 below.

- 1. CSI Worldwide LLC and its subcontractors shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage as determined by CSI.**
- 2. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by CSI or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there will be a lapse of time between the completion of packing and the actual pickup of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended. Therefore, it is agreed that CSI and its subcontractors shall not be liable for the loss of, disappearance of, or damage of any items left in the booth unattended at any time. Consequently, all bills of lading covering outgoing shipment(s) submitted to CSI or its subcontractors by the Exhibitor will be checked at the time of pickup from the booth and corrected where discrepancies exist.**
- 3. CSI and its subcontractors shall not be liable for any damage incurred during the handling of materials or equipment requiring special devices to properly load, place, or reload unless 14 days advance notice has been given to CSI in time to obtain the proper equipment.**
- 4. CSI and its subcontractors shall not be responsible for any loss, delay, or damage due to events beyond their reasonable control which cannot be avoided by the exercise of due care and prudence, including without limitation, strikes, labor disputes, lockouts or work stoppages of any kind, fire, theft, windstorm, water, vandalism, acts of God, failure of power or utilities, and other events of force majeure.**
- 5. CSI and its subcontractors shall not be liable for ordinary wear and tear in handling of materials and/or equipment.**
- 6. CSI and its subcontractors are not insurers; i.e., CSI does not insure the Exhibitor's property against loss or damage, nor does it provide for full replacement value should loss or damage occur. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable by CSI under this paragraph are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. Provisions of this paragraph shall apply if Exhibitor's property is lost or damaged through performance or nonperformance of services by CSI, or from the negligence of CSI, its subcontractors or their respective employees. If such loss or damage occurs, the liability of CSI and its subcontractors shall be limited to a sum equal to \$.30 per pound per article, with a maximum liability of \$50.00 per item or \$1,000.00 per shipment, whichever is less. This amount shall be considered Exhibitor's agreed-upon damages and exclusive remedy.**
- 7. CSI and its subcontractors shall not be liable to any extent whatsoever for any indirect, special, incidental, or consequential damages, which may include, but are not limited to any actual, potential or assumed loss of profits or revenues, loss of use of equipment or products, or any collateral costs that may result from any loss or damage to Exhibitor's materials or any injury to Exhibitor's personnel which may make it impossible or impractical for Exhibitor to exhibit its materials.**
- 8. CSI will not be bound to honor any claim or action brought against CSI or its subcontractors more than 60 days after the date of incident.**
- 9. The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its freight, that CSI and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employee of CSI or its subcontractors sign a delivery receipt, bill of lading or other document, the parties agree that CSI or its subcontractor will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility thereof.**
- 10. CSI and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts or freight bills. Such shipments will be delivered to booth without guarantee of piece count or condition.**
- 11. Empty container labels will be available at the CSI Service Desk. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for EMPTY STORAGE ONLY, and CSI and its subcontractors assume no responsibility or liability for loss or damage to contents while containers are in storage or for mislabeled containers.**
- 12. In order to expedite removal of freight from the show site, CSI shall have the authority to change designated carriers, if assigned carriers do not pick up on time. Where no disposition is made by the Exhibitor, freight will be taken to a warehouse and forced shipped on a carrier determined by CSI and the Exhibitor agrees to be responsible for payment of charges relating to such handling and shipping. CSI assumes no liability as a result of rerouting or handling.**
- 13. Dry and Cold Storage – Exhibitor stores products at its own risk. CSI assumes no liability or responsibility for dry or cold storage.**
- 14. The Exhibitor agrees, in the event of a dispute with CSI or its subcontractors related to any loss or damage to any of the Exhibitor's freight or equipment, that the Exhibitor will not withhold payment in any amount due to CSI for freight handling services or any other services provided by CSI or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the Exhibitor agrees to pay CSI prior to the close of the show for all such charges and further agrees that any claim the Exhibitor may have against CSI or its subcontractors shall be pursued independently by the Exhibitor as a completely separate transaction to be resolved on its own merits.**

Be sure your freight is insured from the time it leaves your place of business until it is returned after the show. It is suggested that Exhibitors arrange all risk coverage. This can usually be done by riders to existing policies. Contact your insurance representative. Also, be sure your liability insurance is in effect during transit and return of your freight, during storage and at show site. All transit claims will be referred to the common carrier.

SAFETY FIRST

SAFETY IS VERY IMPORTANT FOR EVERYONE WORKING IN THE EXHIBIT HALL - ESPECIALLY YOU !

CSI Worldwide is committed to safety throughout our company and in the work that we do. We request that you make safety a part of your activities during the show. If you see something unsafe or that presents a hazard, please bring it to the attention of a CSI Worldwide supervisor. By reporting unsafe or hazardous conditions, you will help make the show safer and more enjoyable for yourself and your fellow exhibitors.

Attached you will find a list of Loss Prevention Guidelines that we request you follow while at showsite. These Guidelines will enhance the overall safety of the show and help to prevent injuries to you, our employees and other exhibitors. Enjoy the show and do it safely.

THANK YOU FOR YOUR COOPERATION!

EXHIBITOR LOSS PREVENTION GUIDELINES AT SHOWSITE

- Smoking is prohibited except in designated areas. Please be sure all cigarettes are fully extinguished.
- Standing on chairs, tables and other furniture is PROHIBITED. The furniture is not designed to support your standing weight. Please use your ladder.
- Forklifts and carts are to be used by authorized personnel only. Please do not operate this equipment. Ask for help.
- Be aware of the forklifts moving throughout the aisles and docks. Please steer clear of them, especially when they are carrying a crate or load.
- Never run in the exhibit hall. Please walk. Watch your step in the aisles and around the loading docks.
- Electrical wires and cords can be hazardous if frayed or stretched over a walkway. Please check all cords for damage. Secure or remove any cords where you or others are going to be walking.
- Report any fires immediately or pull the nearest fire alarm. Please keep fire exits clear.
- If you spill something, or notice a spill, clean it up or report it immediately. Please do not walk away from a spill.
- Protect your valuables while on the show floor. Please keep all expensive or valuable items secured. Unattended items in booths are easy theft targets.
- Use good housekeeping. Dispose of waste properly and keep materials stacked securely. Please keep in mind the safety of your employees and those attending the show.

REMEMBER: SAFETY DOESN'T HAPPEN BY ACCIDENT!

SHIPPING GUIDELINES

International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024



Shipping Guidelines

We recommend you use a carrier specializing in trade shows. Exhibit freight is time-sensitive, and experience counts. If you are in doubt, call! CSI Worldwide can assist you in planning your shipments.

Please read the "CSI Limits of Liability and Responsibility" for important information on shipping.

Shipping Charges Please prepay all shipping charges. CSI cannot accept or be responsible for collect shipments.

Bill of Lading All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise. Upon shipping, immediately send copies of bills of lading to CSI and your on-site representative.

Handling charges are based on the weight of the freight. Certified weight receipts are required for all shipments. CSI will estimate weight for private vehicles without certified weight receipts. Charges will be based on this estimation and no adjustments can be made.

Separate mixed van shipments between crated and uncrated and clearly identify the weights of each on the bill of lading. Otherwise, CSI will invoice the entire load at the *Uncrated* rate and will be unable to adjust charges later.

Consignment All shipments must be consigned c/o CSI Worldwide to enable us to accept them for handling. Convention centers and hotels will not accept direct shipments consigned to them, as they have no facilities for receiving or storing freight.

Inbound Shipping Labels Please use the shipping labels provided to expedite handling. For more labels, write, or call CSI Worldwide at (888) CSI-EXPO (274-3976).

Outbound Shipping Labels Please see a CSI Representative at the service desk for outbound shipping labels and Material Handling Agreement.

Certified Weight Receipts The weights of your vehicle empty and loaded must be documented with certified weight receipts for billing purposes. CSI will unload all shipments after your driver submits certified weight receipts at the receiving site.

Labor and Equipment Labor and equipment for unloading and loading are included with CSI freight handling rates for services. Labor and equipment will be available for uncrating, unskidding, assembling, positioning, leveling, dismantling, recrating, and reskidding machinery and/or equipment of exhibitors. Place your order for this labor using the *In-Booth Forklift & Labor Order Form*.

If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Empty Labels Shipping cartons will be picked up, stored, and returned after the show if they are affixed with empty labels by the exhibitor. These labels are available at the Service Desk and are for *empty storage only*.

Outgoing Shipments Shipping information, bills of lading and labels will be available at the CSI Worldwide Service Desk. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup.

SHIPPING INFORMATION

International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024



Freight Handling Services

CSI Worldwide is prepared to receive your shipment either in advance at our local warehouse or directly to the exhibit site. You may ship via the carrier of your choice.

Rates are based on the incoming weight of shipments. **For rates and arrival information, see the *Material Handling Order Form*. CSI Worldwide must have payment before forwarding freight.**

Advance Shipments to CSI Worldwide Warehouse

Crates, Cartons, Fiber Cases Only

As a courtesy to our exhibitors, CSI will receive uncrated carpet and pad at the warehouse. A special handling charge will apply on these shipments.

- Rates Include:**
- Unloading crated freight. The warehouse cannot receive uncrated shipments.
 - Storing at the warehouse for up to 30 days.
 - Reloading onto trucks and delivery to the exhibit site.
 - Unloading freight and delivery to your booth.
 - Picking up, storing, and returning empty shipping containers.
 - Reloading freight for return to your specified destination.

Make out the bill of lading and consign as follows:

Wednesday, May 22, 2024
**Last day for shipments to arrive
at the advance warehouse
without surcharge.**

NAME OF EXHIBITING COMPANY
INTERNATIONAL FRANCHISE SHOW
YOUR BOOTH NUMBER
C/O CSI WORLDWIDE
60 BROAD STREET
CARLSTADT, NJ 07072

Direct Shipments to Exhibit Site

- Rates Include:**
- Unloading freight and delivery to your booth.
 - Picking up, storing, and returning empty shipping containers.
 - Reloading freight for return to your specified destination.

Make out the bill of lading and consign as follows:

Wednesday, May 29, 2024
**First day for shipments to arrive
at the exhibit site.**

NAME OF EXHIBITING COMPANY
INTERNATIONAL FRANCHISE SHOW
YOUR BOOTH NUMBER
C/O CSI WORLDWIDE
JACOB K. JAVITS CONVENTION CENTER
369 12TH AVENUE - HALLS 1B & 1C
NEW YORK, NY 10001

Return to Warehouse (optional)

- After the show, CSI can:**
- Deliver freight to the warehouse.
 - Store freight.
 - Reload freight on outbound carriers to ship to your specified destination.

Call CSI Exhibitor Services at (888) CSI-EXPO (274-3976), or stop in during the show at the CSI Service Desk for price quotes.

Please read the "CSI Limits of Liabilities and Responsibility" for important information on freight handling.

MATERIAL HANDLING ORDER FORM

International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024

Discount Deadline Date
May 16, 2024



RETURN TO: CSI Worldwide • 60 Broad Street • Carlstadt, NJ 07072 • Phone (888) CSI - EXPO (274-3976) • Fax (610) 558-9459 • Email: exhibitorservices@csiworldwide.net

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

PHONE:

DATE

X

1. All shipments must be sent prepaid. Collect shipments will not be accepted. Certified weight packets required for unloading.
2. The Advance Warehouse will ONLY accept packaged shipments, including crates, boxes and skids. No loose shipment will be accepted unless the delivering carrier cannot deliver the shipment to the exhibit facility, in which case a 50% surcharge will be added to the warehouse rate.
3. Loose, uncrated, or specialized carrier shipments should be sent DIRECTLY to the Convention Facility to arrive AFTER 2:00 PM on the first day of exhibit installation.
4. Consignment or delivery of a shipment to CSI Worldwide or its subcontractors by an Exhibitor or Shipper on behalf of the Exhibitor will be considered as an acceptance by the Exhibitor of the Freight Terms and Conditions on the front of this page.
5. Outbound Bills of Lading must be filled out and turned into the Exhibitor Service Desk if designated carriers are to be used. The Exhibitor must make those arrangements directly with the carrier. If the designated carrier fails to show up in the required time frame, the shipment will be reconsigned to the house carrier. If no return information is provided, freight will be returned to the warehouse and storage charges will be applied.

ADVANCE AND DIRECT SHIPMENTS TO CSI WORLDWIDE WAREHOUSE AND EXHIBIT SITE

ADVANCE WAREHOUSE Rates Include: unloading crated freight (the warehouse cannot receive uncrated shipments); storing at warehouse for up to 30 days (any materials stored beyond 30 days will incur additional costs applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. **DIRECT Rates Include:** unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. The rates for this service are:

Advance or Direct \$ 2.70 per pound
Late to Warehouse \$ 3.35 per pound

The Tradeshow Shipping Process

Inbound Shipping

Ship your freight to the venue, advance shipping warehouse or marshalling yard with your carrier of choice.

Shipment arrives at the destination and is passed on to the General Contractor

Material Handling

General Contractor delivers freight to your booth location and back to the loading dock at the end of the show for outbound shipping

Outbound Shipping

Outbound Carrier of your choice picks up shipment for your next destination



CALCULATION OF MATERIAL HANDLING CHARGES

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

We will be shipping: lbs. @ per lb \$

We will be shipping approximately number of pieces.

Our shipment will be sent to Exhibit Site Warehouse on: via:

All orders are subject to the terms and conditions as outlined on the payment form.

1. Total Estimated Charges	\$
2. 30% Late Arrival Surcharge	\$
3. Excess Declared Value	\$
4. Payment Enclosed	\$

VEHICLE PLACEMENT ORDER FORM



International Franchise Expo

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AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

PHONE:

DATE

X

VEHICLE PLACEMENT

Vehicle placement on the trade show floor will be a Round Trip fee of \$650.00 Straight Time / \$975.00 Overtime per vehicle. It is understood that this will apply to rolling stock, self propelled, towed and/or pushed vehicles/machinery. CSI will receive equipment at show site and deliver to the Exhibitor booth. We will also handle the outbound as an inclusive service.

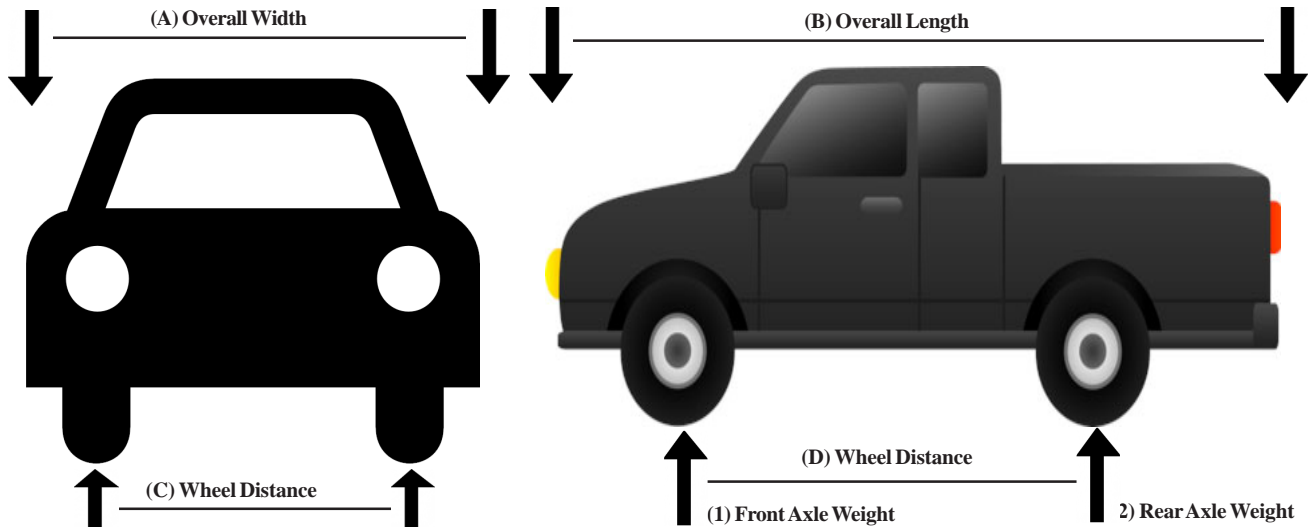
Vehicle placement must be Exhibitor Supervised. CSI assumes no liability for loss, damage or bodily injury arising out of the placement of Exhibitor's vehicle. Exhibitor assumes the responsibility and any liability arising therefrom, for the work performed by union labor under Exhibitor's supervision. Exhibitors must stay clear during movement of the vehicle.

Vehicles must be at show site on Wednesday, May 29, 2024 between the hours of 1 PM and 5 PM.

Vehicles Move In ONLY on May 29, 2024 between the hours of 1 PM - 5 PM.

The City Fire marshal requires that battery cables must be disconnected, place a protective covering under the vehicle, gas tank must either be taped shut or have a lockable gas cap and may contain no more than an eighth (1/8) tank of fuel. Exhibitor is responsible for checking local Fire Marshal rules and regulations for additional requirements.

Be advised that if you are planning to display a vehicle, you are required to provide the information listed on this page.



VEHICLE INFORMATION									
Vehicle Description	(A) Overall Width	(B) Overall Length	Total Sq. Ft.	(C) Wheel Distance	(D) Wheel Distance	(1) Front Axle Weight	(2) Rear Axle Weight	Total Weight	Total Price
1.									\$
2.									\$
3.									\$
4.									\$
5.									\$

For Dual Axle vehicles measure distance from the front wheel to between the back wheels.

Total All Items Ordered

\$

IMPORTANT NOTICE

Your Company is encouraged to carry insurance covering potential injury, damage or loss associated with your vehicle. CSI Worldwide will NOT be responsible for injury to the vehicle, personnel and damage or loss of display materials. In any case, the liability of CSI Worldwide is limited to a max of 50% of total labor not to exceed \$1000.00.

Straight Time: Monday through Friday 8 AM to 4:30 PM. Trucks signing in after 2 PM may be charged at the overtime rate.

Overtime: All other times, Saturdays, Sundays and Holidays

USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. For additional labels, Photocopies are acceptable. Please fill in all areas that are highlighted in Red

RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

TO: _____

EXHIBITING COMPANY

International Franchise Expo

NAME OF EXHIBITION

BOOTH NUMBER

C/O CSI WORLDWIDE
60 Broad Street
Carlstadt, NJ 07072

SHIPMENT SHOULD ARRIVE ON OR BEFORE:

Wednesday, May 22, 2024

Carrier _____

Number _____ **of** _____ **pieces**



RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

TO: _____

EXHIBITING COMPANY

International Franchise Expo

NAME OF EXHIBITION

BOOTH NUMBER

C/O CSI WORLDWIDE
60 Broad Street
Carlstadt, NJ 07072

SHIPMENT SHOULD ARRIVE ON OR BEFORE:

Wednesday, May 22, 2024

Carrier _____

Number _____ **of** _____ **pieces**



RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

TO: _____

EXHIBITING COMPANY

International Franchise Expo

NAME OF EXHIBITION

BOOTH NUMBER

C/O CSI WORLDWIDE
60 Broad Street
Carlstadt, NJ 07072

SHIPMENT SHOULD ARRIVE ON OR BEFORE:

Wednesday, May 22, 2024

Carrier _____

Number _____ **of** _____ **pieces**



RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

TO: _____

EXHIBITING COMPANY

International Franchise Expo

NAME OF EXHIBITION

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C/O CSI WORLDWIDE
60 Broad Street
Carlstadt, NJ 07072

SHIPMENT SHOULD ARRIVE ON OR BEFORE:

Wednesday, May 22, 2024

Carrier _____

Number _____ **of** _____ **pieces**



USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. For additional labels, Photocopies are acceptable. Please fill in all areas that are highlighted in Red

RUSH!

EXHIBITION FREIGHT

FROM:

DIRECT SHIPMENT

TO: _____
EXHIBITING COMPANY

International Franchise Expo
NAME OF EXHIBITION

BOOTH NUMBER

C/O CSI WORLDWIDE
Jacob K. Javits Convention Center
369 12th Avenue - Halls 1B & 1C
New York, NY 10001

SHIPMENTS MUST ARRIVE ON:
Wednesday, May 29, 2024

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

DIRECT SHIPMENT

TO: _____
EXHIBITING COMPANY

International Franchise Expo
NAME OF EXHIBITION

BOOTH NUMBER

C/O CSI WORLDWIDE
Jacob K. Javits Convention Center
369 12th Avenue - Halls 1B & 1C
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Wednesday, May 29, 2024

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EXHIBITING COMPANY

International Franchise Expo
NAME OF EXHIBITION

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C/O CSI WORLDWIDE
Jacob K. Javits Convention Center
369 12th Avenue - Halls 1B & 1C
New York, NY 10001

SHIPMENTS MUST ARRIVE ON:
Wednesday, May 29, 2024

Carrier _____

Number _____ of _____ pieces



Haulistic formerly Quad Express is pleased to be named the OFFICIAL transportation company for:



MAY 30TH – JUNE 1ST, 2024

Jacob Javits Convention Center
New York, NY

REQUESTER NAME: _____ REQUESTER PHONE: _____

PLEASE ARRANGE TRANSPORTATION FOR MY EXHIBIT MATERIALS
RATE INQUIRY ONLY AT THIS TIME

PICK UP ADDRESS:

BILLING INFORMATION

COMPANY _____
STREET NO. _____
SUITE/FL. NO. _____
CITY/STATE/ZIP _____
CONTACT _____
PHONE _____

COMPANY _____
STREET NO. _____
SUITE OR FL. NO. _____
CITY/STATE/ZIP _____
CONTACT _____
PHONE _____
FAX _____
EMAIL _____

PICK UP DATE _____

READY TIME _____ CLOSE TIME _____ BOOTH # _____ DECLARED VALUE: _____

SHIP TO: ADVANCE WAREHOUSE DIRECT TO SHOW SITE

NO. OF PIECES	DESCRIPTION	DIMENSIONS			WEIGHT
		L	W	H	

SERVICE LEVEL REQUIRED:

2 DAY 3-5 DAY DEFERRED (LTL)

Please arrange shipping after show to the following address

COMPANY _____
STREET NO. _____
SUITE/FL. NO. _____
CITY/STATE _____
ZIP _____

CONTACT _____
PHONE _____

PLEASE PRINT & SIGN AUTHORIZED NAME _____

Providing REAL solutions to your transportation problems!



987 Primrose Court, Lexington, KY 40511

• PHONE: 1-800-388-4112 • LEX@shiphaulistic.com

CARPET RENTAL ORDER FORM

Custom Carpet Deadline Date
April 30, 2024

International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024

Discount Deadline Date
May 16, 2024

Order Online at orders.csiworldwide.net



RETURN TO: CSI Worldwide • 60 Broad Street • Carlstadt, NJ 07072 • Phone (888) CSI - EXPO (274-3976) • Fax (610) 558-9459 • Email: exhibitorservices@csiworldwide.net

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

PHONE

DATE

X

STANDARD EXHIBIT BOOTH CARPET

Standard 16 oz exhibit booth carpet includes rental, installation, removal and front edge taping only.

Standard booth carpet is designed for use in standard size exhibit booths. This carpet IS NOT designed to cover complete booth areas since the rental cost does not include seaming and the carpets are not guaranteed to be a color match. If complete area carpet is desired, see selection below. Color/Size Selection: Choices NOT indicated will be selected by CSI Worldwide to coordinate with show colors and size of exhibit.

DESCRIPTION	ITEM #	DISCOUNT PRICE	STANDARD PRICE	STANDARD EXHIBIT BOOTH CARPET COLORS (Please Choose)		
10'x10'	124	\$ 335.30	\$ 432.75	<input type="checkbox"/> Black (04)	<input type="checkbox"/> Blue (06)	<input type="checkbox"/> Gray (09)
10'x20'	125	\$ 665.20	\$ 864.75	<input type="checkbox"/> Tuxedo (18)	<input type="checkbox"/> Red (14)	<input type="checkbox"/> Latte (10)
10'x30'	126	\$ 995.10	\$ 1,293.60	<input type="checkbox"/> Midnight Blue (11)		
10'x40'	127	\$ 1,226.00	\$ 1,561.75			

COMPLETE EXHIBIT AREA CARPET

Complete exhibit area and custom carpet price includes laying, trimming, seaming, wastage, edge taping, rental and removal for carpet specifically cut to your exact measurements.

Color/Size Selection: Choices NOT indicated will be selected by CSI Worldwide to coordinate with show colors and size of exhibit.

DESCRIPTION	ITEM #	DISCOUNT PRICE	STANDARD PRICE	COMPLETE EXHIBIT AREA CARPET COLORS (Please Choose)		
Complete Exhibit Area	(128)	\$5.51 Sq Ft	\$7.03 Sq Ft	<input type="checkbox"/> Black (04)	<input type="checkbox"/> Blue (06)	<input type="checkbox"/> Gray (09)
				<input type="checkbox"/> Tuxedo (18)	<input type="checkbox"/> Red (14)	<input type="checkbox"/> Latte (10)
				<input type="checkbox"/> Midnight Blue (11)		

CUSTOM DECORATORS PLUSH CARPET

Custom carpet is an upgraded 28 oz., 150 lb. ~ Swatches will be sent to you upon request.

ORDERS MUST BE RECEIVED IN OUR OFFICE 4 WEEKS PRIOR TO THE SHOW. Minimum order for custom carpet is 100 sq. ft.

DESCRIPTION	DISCOUNT PRICE	STANDARD PRICE	CUSTOM DECORATORS PLUSH CARPET COLORS (Please Choose)		
Custom Carpet - 28 oz. (1-700 sq ft)	\$6.59 Sq Ft	\$8.55 Sq Ft	<input type="checkbox"/> Cardinal (45)	<input type="checkbox"/> Cream (47)	<input type="checkbox"/> Grey (46)
			<input type="checkbox"/> Pearl (48)	<input type="checkbox"/> White (41)	

PADDING - VISQUEEN (PLASTIC COVERING) AND CARPET TAPE

Rates include Installation and Dismantling.

DESCRIPTION	ITEM #	DISCOUNT PRICE	STANDARD PRICE
Padding 1/2"	(133a)	\$ 1.96/Sq Ft	\$ 2.93/Sq Ft
Padding 1"	(133d)	\$ 3.90/Sq Ft	\$ 5.86/Sq Ft
Visqueen (Plastic Covering)	(149)	\$ 1.66/Sq Ft	\$ 2.50/Sq Ft
Additional Carpet Tape		\$.94/Ln Ft	\$ 1.18/Ln Ft

PLACE ORDER HERE

Item #	Description	Price	Quantity	Total Pr
124	10'x10' Standard Carpet			\$
125	10'x20' Standard Carpet			\$
126	10'x30' Standard Carpet			\$
127	10'x40' Standard Carpet			\$

Item #	Description	Total Sq Ft	x	Price/Sq Ft	=	Total Pr
						\$
						\$
						\$

Cancellation Policy: Cancellation after deadline will be charged at 50% of prevailing rate.
Cancellation after installation will be 100% of prevailing rate.

Late Request: Requests after deadline will be filled as available at the standard rate.

- Total All Items Ordered
- 8.875% NY Sales Tax
- Payment Enclosed

FURNITURE & ACCESSORIES ORDER FORM

International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024

Discount Deadline Date
May 16, 2024

Order Online at orders.csiworldwide.net



RETURN TO: CSI Worldwide • 60 Broad Street • Carlstadt, NJ 07072 • Phone (888) CSI - EXPO (274-3976) • Fax (610) 558-9459 • Email: exhibitorservices@csiworldwide.net
COMPANY EMAIL ADDRESS BOOTHNUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

PHONE

DATE

X

PRICE LIST

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
DECORATED TABLES (30" HIGH X 24" WIDE)				UNDECORATED TABLES (30" HIGH X 24" WIDE)			
<i>Skirting for Tables - White Vinyl Top and Pleated Skirt on 3 Sides</i>							
114	Skirted 4' Table (Skirted 4 Sides)	\$ 200.10	\$ 280.15	118	4' Table	\$ 86.55	\$ 121.15
115	Skirted 6' Table	\$ 244.00	\$ 341.15	119	6' Table	\$ 102.95	\$ 143.55
116	Skirted 8', Table	\$ 275.60	\$ 385.85	120	8' Table	\$ 119.00	\$ 166.40
117S	4th Side Skirted, Optional	\$ 67.60	\$ 87.85	UNDECORATED DISPLAY COUNTERS (42" HIGH X 24" WIDE)			
DECORATED COUNTERS (42" HIGH X 24" WIDE)				<i>Skirting for Counters - White Vinyl Top and Pleated Skirt on 3 Sides</i>			
139	Skirted 4' Counter (Skirted 4 Sides)	\$ 259.60	\$ 353.60	121	4' Table	\$ 107.15	\$ 149.75
140	Skirted 6' Counter	\$ 302.65	\$ 424.30	122	6' Table	\$ 120.65	\$ 174.20
141	Skirted 8' Counter	\$ 334.85	\$ 469.00	123	8' Table	\$ 140.40	\$ 196.85
117T	4th Side Skirted, Optional	\$ 67.60	\$ 87.85	BOOTH ACCESSORIES			
ROUND PEDESTAL TABLES				107	Chrome Sign Holder	\$ 145.60	\$ 218.40
147	Round Pedestal Table 30" x 30" H	\$ 209.60	\$ 262.30	110	Aluminum Easel	\$ 70.30	\$ 98.80
148	Round Pedestal Table 30" x 42" H	\$ 209.60	\$ 262.30	111	Clothes Tree	\$ 89.25	\$ 112.25
SEATING				112	Bag Stand	\$ 183.85	\$ 257.40
102	Padded Side Chair	\$ 124.80	\$ 174.75	143	Literature Rack	\$ 167.45	\$ 251.68
103	Upholstered Stool with Back	\$ 210.95	\$ 274.18	144	Stanchion with 8' Retractable Belt	\$ 81.15	\$ 113.55
				145	Black Fabric Bulletin Board "Select Placement Below"	\$ 211.15	\$ 259.35
				146	Wastebasket	\$ 29.75	\$ 41.60
				CUSTOM DRAPE			
				<i>8' H Back Drape and 3' Side Drape — 4 linear feet minimum order</i>			
				001	Linear Ft. of Back Drape per ft.	\$ 26.10	\$ 28.70
				002	Linear Ft. of Side Drape per ft.	\$ 14.30	\$ 18.75
				<input type="checkbox"/> Black (04) <input type="checkbox"/> White (16) <input type="checkbox"/> Blue (06)			

PLACE ORDER HERE

Table / Counter Skirt Color (Color not indicated will be selected by CSI to coordinate with show colors):

Black (04) Blue(06) White(16)

SELECT

Optional 4th Side TABLE Skirt: 6' 8' Optional 4th Side COUNTER Skirt: 6' 8'

Black Fabric Bulletin Board Placement: Horizontal Vertical

ITEM #	DESCRIPTION	PRICE	QUANTITY	TOTAL PRICE
				\$
				\$
				\$
				\$
				\$
				\$
				\$

Prices include delivery, installation, rental, and removal.

Cancellation Policy: Items cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation.

Orders received after the discount deadline date are subject to availability and/or substitutions.

1. Total All Items Ordered \$

2. 8.875% NY Sales Tax \$

3. Payment Enclosed \$



Standard Furniture & Accessories

Chairs



Upholstered Side Chair



Tall Stool

Decorated, Undecorated & Pedestal Tables



Decorated / Undecorated Tables available in a variety of colors and the following sizes: 4', 6', 8' Wide, 2' Deep, 30" and 42" High



Black Top Pedestal Tables available in 30" and 42" High

Accessories



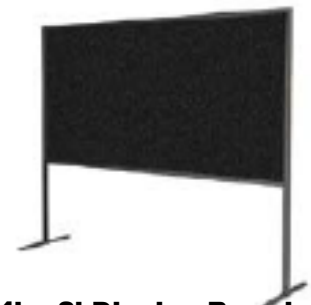
Clothes Tree



Bag Rack



Chrome Sign Holder



4' x 8' Display Boards (vertical or horizontal)



Aluminum Easel



Retractable Stanchion



Wastebasket



CORPORATE HQ
 40 REGENCY PLAZA
 GLEN MILLS, PA 19342
 WWW.CSIWORLDWIDE.NET
(888) CSI-EXPO
 (274-3976)

Rental Exhibits Made Easy

Stress-Free and Functional Exhibit Rentals to help you engage with prospective clients without breaking the bank



**FOR PRICING &
MORE INFORMATION:**

(888) CSI-EXPO (274-3976)
juliom@csiworldwide.net

TRADE SHOW SERVICE LEADERS SINCE 1972

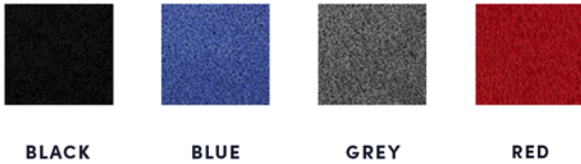
EASY EXHIBIT RENTAL PACKAGES

EASY RENTAL EXHIBITS

Rental Includes :

- Custom SEG Fabric Graphic Backwall
- Rental Frame
- 2 Booth Light Fixtures *(Additional fixtures available for rent)*
- Exhibit Installation and Dismantle
- Exhibit Material Handling
- 16 oz. Standard Booth Carpeting

Carpet Color Options:



A stress-free, functional exhibit solution to help you engage with prospective customers without requiring a costly investment.

PACKAGE #1

8' H x 10' W



(REGULAR PRICE: \$4,435)
DISCOUNT PRICE: \$3,627

EASY RENTAL EXHIBITS UPGRADE

Enhance your exhibit with our upgrade option

Rental Includes :

- Custom SEG Fabric Graphic Backwall
- Rental Frame
- Side Walls
- 2 Booth Light Fixtures *(Additional fixtures available for rent)*
- Branded Reception Counter
- Exhibit installation and Dismantle
- Exhibit Material Handling
- 28 oz. Plush Booth Carpeting

Carpet Color Options:



PACKAGE #2

8' H x 10' W (Upgrade)



**Tables and chairs shown for illustrative purposes only*

(REGULAR PRICE: \$7,490)
DISCOUNT PRICE: \$5,977

Rentals Do Not Include:

- Power Supply
- Electrical Labor
- Tables and Chairs

FOR MORE INFORMATION & FAST, EASY ORDERING:

JULIOM@CSIWORLDWIDE.NET • (551) 234-1120

EASY EXHIBIT RENTAL PACKAGES

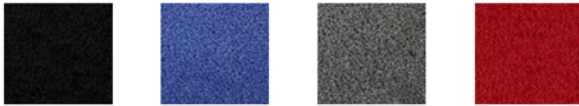
EASY RENTAL EXHIBITS

| Enhance your exhibit with our upgrade option

Rental Includes :

- Custom SEG Fabric Graphic Backwall
- Rental Frame
- 6 Booth Light Fixtures *(Additional fixtures available for rent)*
- Exhibit installation and Dismantle
- Exhibit Material Handling
- 16 oz. Standard Booth Carpeting

Carpet Color Options:



BLACK

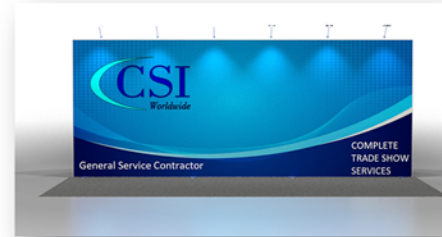
BLUE

GREY

RED

PACKAGE #3

8' H x 20' W



(REGULAR PRICE: \$9,781)
DISCOUNT PRICE: \$7,954

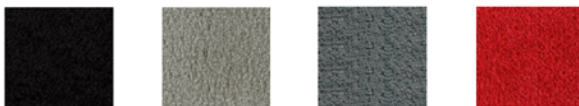
EASY RENTAL EXHIBITS UPGRADE

| Enhance your exhibit with our upgrade option

Rental Includes :

- Custom SEG Fabric Graphic Backwall
- Rental Frame
- Side Walls
- 6 Booth Light Fixtures *(Additional fixtures available for rent)*
- Branded Reception Counter
- Exhibit installation and Dismantle
- Exhibit Material Handling
- 28 oz. Plush Booth Carpeting

Carpet Color Options:



BLACK

PEARL GRAY

CHARCOAL

CARDINAL

PACKAGE #4

8' H x 20' W (Upgrade)



**Tables and chairs shown for illustrative purposes only*

(REGULAR PRICE: \$11,471)
DISCOUNT PRICE: \$9,254

Rentals Do Not Include:

- Power Supply
- Electrical Labor
- Tables and Chairs

FOR MORE INFORMATION & FAST, EASY ORDERING:

JULIOM@CSIWORLDWIDE.NET • (551) 234-1120

STANDARD 1M COUNTER AND KIOSK

STANDARD 1M COUNTER

Features

- 1 Storage Shelf
- Enhance your counter with a company logo
 - Graphic can be insert or overlay type
 - Graphic Price with Discount: \$450 (Regular: \$585)

Dimensions

1m Counter:

40" x 20" x 42"

Countertop Height :

42"



(REGULAR PRICE: \$696)
DISCOUNT PRICE: \$547

STANDARD 1M KIOSK

Features

- 1 Storage Shelf
- Enhance your kiosk with a company logo
 - Graphic can be insert or overlay type
 - Graphic Price with Discount: \$450 (Regular: \$585)
- Monitor (Optional/Additional Fee)

Dimensions

1m Counter:

40" x 20" x 80"

Countertop Height :

42"

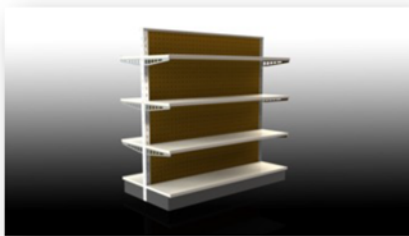


(REGULAR PRICE: \$1,282)
DISCOUNT PRICE: \$950

Standard 2m Counter and 2m kiosk are available. Contact us for pricing.

DISPLAY SHELVING OPTIONS

GONDOLA



Features

- 4" High
- Back-to-Back 4 Layer Shelf
- Adjustable and removable shelf

(REGULAR PRICE: \$1,825)
DISCOUNT PRICE: \$1,350

SHELVES



Features

- Includes a Mounting Bracket attached to the frame
- Material: Wood or Glass

(REGULAR PRICE: \$240)
DISCOUNT PRICE: \$180



TO SEE IS TO BELIEVE

High-quality graphics have a significant impact to your booth's presence. With state-of-the-art design and printing capabilities, CSI Worldwide brings your banners, signage, and exhibit graphics to life. Our graphic products redefine "high definition," which means your brand has never been seen like this before.

We offer multiple graphic prints on a variety of rigid and rolled materials that include: honeycomb, foam, polyfoam, PVC, acrylic, fabric, vinyl, and mesh materials, as well as, multiple shapes and sizes of hanging signs.

Our wide range of resources ensures that on-time repairs and replacements are handled efficiently as needed, no matter where your event may be located.

FOR MORE INFORMATION & FAST, EASY ORDERING:

JULIOM@CSIWORLDWIDE.NET • (551) 234-1120

CSI
Worldwide

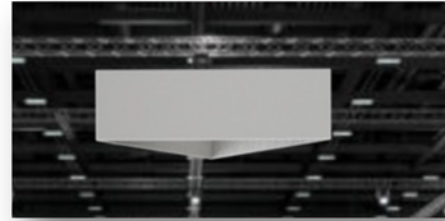
© 2022 CSI Worldwide, LLC

HANGING SIGNS & CUSTOM GRAPHIC PRINTS

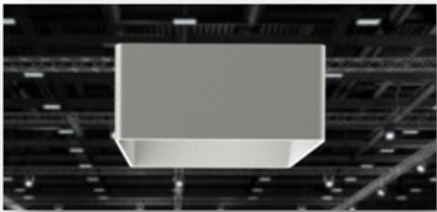
CIRCLE HANGING SIGN



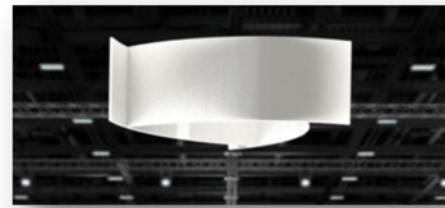
HANGING TRIANGLE SIGN



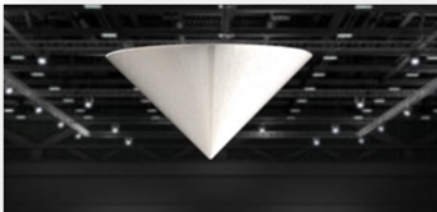
SQUARE SHAPE SIGN



PINWHEEL FABRIC



HANGING CONE SHAPE



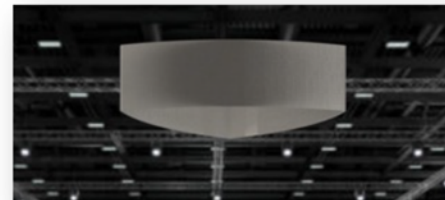
HANGING PYRAMID



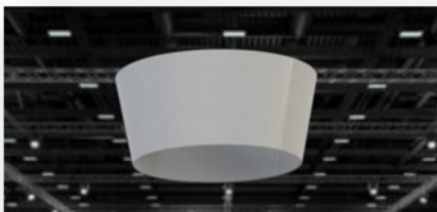
FABRIC SPHERE



CURVED TRIANGLE



TAPERED CIRCLE



FABRIC SPHERE



Contact us for pricing.

SIGNAGE AND ARTWORK ORDER FORM

International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
 May 30 - June 1, 2024

Discount Deadline Date
May 16, 2024

Order Online at orders.csiworldwide.net



RETURN TO: CSI Worldwide • 60 Broad Street • Carlstadt, NJ 07072 • Phone (888) CSI - EXPO (274-3976) • Fax (610) 558-9459 • Email: exhibitorservices@csiworldwide.net
 COMPANY EMAIL ADDRESS BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE **X** AUTHORIZED CONTACT - PLEASE PRINT PHONE DATE

All standard signs are digitally produced on foamcore.
 Standard sign include up to 10 words and a selection of colors.

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	QUANTITY	TOTAL PRICE
600	8.5" x 11"	\$ 27.05	\$ 40.55		
601	22" x 28"	\$ 54.10	\$ 81.15		
602	28" x 44"	\$ 108.00	\$ 162.25		
603	36" x 48"	\$ 162.25	\$ 243.45		
604	Larger Sizes	\$22.00 sq.ft.	\$33.00 sq.ft.		
	Additional Words	Cost per Word \$ 2.16	\$ 3.24		
	Easel Back	\$ 5.95	\$ 8.92		

SELECT COLORS	Background Color: (White will be provided if no color is chosen below)	1. Total All Items Ordered	\$
	<input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Green <input type="checkbox"/> Yellow	2. 8.875% NY Sales Tax	\$
	Copy Color: (Black will be provided if no color is chosen below)	3. Payment Enclosed	\$

COMPLETE COPY Indicate: Vertical — OR — Horizontal.
 Please print. Attach a layout to this form if necessary.

CUSTOM SIGNS Graphic Design • Large Format Printing • Desktop Publishing • POP Displays • Backlit Graphics
 Lamination • Vinyl Graphics • Logo Reproduction • Graphics Presentation • Vinyl Banners
 Call CSI Worldwide at (888) CSI-EXPO (274-3976) for Custom Work and Quotation.

DISPLAY LABOR ORDER FORM Page 1 of 2



International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024

Discount Deadline Date
May 16, 2024

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COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

PHONE:

DATE

X

PLEASE COMPLETE THIS FORM FOR ALL DISPLAY LABOR NEEDED.

TO DETERMINE IF YOU NEED DISPLAY LABOR, PLEASE READ THIS FORM CAREFULLY.

1. Display Labor is required for all installation and dismantling of exhibits, including signs and floor covering installation.
2. Exhibitor may unpack and place merchandise.
3. Exhibitor may set up exhibit display if one person can accomplish the task in less than one-half (1/2) hour without the use of tools.

RATES AND INFORMATION

Starting time can be guaranteed only when labor is requested for the start of the working day at 8 AM. All exhibit labor for 8 AM starting times will be dispatched to booth space. For all other starting times, check in at the labor desk one-half (1/2) hour before time requested. Labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker. If exhibitor fails to use the workers at the time confirmed, a one (1) hour "No Show" charge per worker will apply.

The minimum charge for labor is one (1) hour per worker. Labor thereafter is charged in half (1/2) hour increments. **GRATUITIES IN ANY FORM, INCLUDING CASH, GIFTS, OR LABOR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED BY CSI.** CSI requires the highest standards of integrity from all employees. All rates are subject to change if necessitated by increased labor and material costs.

ADVANCE DISPLAY LABOR RATES IF ORDERED BY THE ABOVE DEADLINE DATE:

JOURNEYMEN

		Advance	Standard
Straight Time	Monday through Friday - 1st 8 Hours	\$ 161.20 per hour	\$ 225.68 per hour
Overtime	All other times Monday through Friday, All day Saturday & Sunday	\$ 241.80 per hour	\$ 338.52 per hour
Double Time	All day on Holidays	\$ 322.40 per hour	\$ 451.36 per hour

PLEASE INDICATE SERVICE NEEDED

- CSI SUPERVISED LABOR (Please complete the Display Labor Information Form Page 2 of 2)**

CSI will provide the following service:

1. Unpack and install display before exhibitor arrival at show site
2. Dismantle, pack and arrange to ship display after show closing

A 30% (\$50.00 minimum) surcharge will be added to the labor rates above for this professional supervision.

- EXHIBITOR SUPERVISED LABOR**

Exhibitor will supervise.

1. Indicate workers needed for installation **and** dismantling.

NOTE: If exhibitor fails to pick up men at time ordered, a one (1) hour no-show charge will be assessed.

PLACE ORDER HERE

<i>Schedule Date(s)</i>	<i>Schedule Start Time</i>	<i>Schedule End Time</i>	<i>Total # of Hours</i>	<i>Total # of Workers</i>	<i>Labor Rate</i>	<i>Total</i>
						\$
						\$
						\$
						\$

Please estimate the number of workers and hours per worker needed for installation and dismantling above. Invoice will be calculated according to actual hours worked.

IMPORTANT NOTICE

Your Company is encouraged to carry insurance covering potential injury, damage or loss associated with your display. CSI Worldwide will NOT be responsible for injury to display personnel and damage or loss of display materials. In any case, the liability of CSI Worldwide is limited to a max of 50% of total labor not to exceed \$1000.00.

1. Total Labor Ordered	\$
2. 30% (\$50.00) CSI Supervision	\$
3. 8.875% NY Sales Tax	\$
4. Total Payment Enclosed	\$



International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024

Discount Deadline Date
May 16, 2024

Order Online at orders.csiworldwide.net

RETURN TO: CSI Worldwide • 60 Broad Street • Carlstadt, NJ 07072 • Phone (888) CSI - EXPO (274-3976) • Fax (610) 558-9459 • Email: exhibitorservices@csiworldwide.net

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

PHONE:

DATE

X

Inbound Freight Information

Carrier _____ Shipped By _____ Date _____

Number of Pieces _____ Weight _____ Pro Number _____

Target Date _____ Loose Display _____ Crated Display _____

Shipped To: (Check One) Warehouse Showsite

Set-up Information for CSI Installation

Set Up Drawings Attached

Rental Carpet Color

Set Up Drawings With Exhibit

Own Carpet Color _____

Case/Crate Number _____

Padding _____

Number of Workers required for set up _____

Approximate time for set up _____

Forklift Ordered Hrs. _____ Time _____

Special Equipment Required _____

Did You Order —

Electrical Yes No

Electrical Under Carpet Yes No

Electrical Drawings Attached Sent to the Official Electrical Contractor With the Exhibit

Booth Cleaning Yes No

Other Items _____

Furniture Yes No

A/V Furniture Yes No

Telephone Yes No

Outbound Freight Information

Outbound Freight Charges _____

Consigned To _____

Prepaid Collect

Address _____

Bill To _____

City/State/Zip _____

Second Consignee _____

Address _____

CSI Storage

City/State/Zip _____

Method Common Carrier AirFreight Vanline Other _____

Carrier (if known) _____

Contact _____ Phone _____

Emergency Contact Information / Showsite Contact

Name _____ Title _____

Telephone _____

Other Means of Contacting This Person _____

Contact's Hotel _____ Arrival _____ Departure _____

Purchasing Authorization Yes No

FORKLIFT & LABOR ORDER FORM



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COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

PHONE:

DATE

X

PLEASE COMPLETE THIS FORM FOR ALL FORKLIFT AND LABOR NEEDED.

TO DETERMINE IF YOU NEED FORKLIFT AND LABOR, PLEASE READ THIS FORM CAREFULLY.

1. In-Booth Forklift and Labor may be required to assemble displays or when uncrating, positioning and reskidding equipment and machinery.
2. A forklift is required for moving equipment and materials weighing 200 pounds or more.
3. If you require a forklift, a crew will be assigned consisting of a forklift with an operator.

RATES AND INFORMATION

Starting time can be guaranteed only when labor is requested for the start of the working day at 8 AM. All exhibit labor for 8 AM starting times will be dispatched to booth space. Confirm labor and forklifts by 2:30 PM the day before date requested. Please have a representative pick up the crew at the labor desk and supervise the work to be done. Upon completion, the exhibitor's representative will return the crew to the labor desk and approve the work order. Equipment and labor cancelled without 24 hour notice shall be charged a (1) hour cancellation fee per worker and forklift. If exhibitor fails to use the workers and equipment at the time confirmed, a one (1) hour "No Show" charge per worker and forklift will apply.

The minimum charge for labor is one (1) hour per worker and forklift. Equipment and Labor thereafter is charged in half (1/2) hour increments.

GRATUITIES IN ANY FORM, INCLUDING CASH, GIFTS, OR LABOR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED BY CSI. CSI requires the highest standards of integrity from all employees. All rates are subject to change if necessitated by increased labor and material costs.

Forklift (Up to 5,000 lbs)

LABOR RATES IF ORDERED BY THE ABOVE DEADLINE DATE:

Straight Time	Monday through Friday - 1st 8 Hours
Overtime	All other times Monday through Friday, All day Saturday & Sunday
Double Time	All day on Holidays

FORKLIFT WITH OPERATOR	EXTRA LABORER (\$)
\$ 331.76 per hour	\$ 161.20 per hour
\$ 497.64 per hour	\$ 241.80 per hour
\$ 663.52 per hour	\$ 322.40 per hour

Forklift (Up to 5,000 lbs)

LABOR RATES IF ORDERED AFTER THE ABOVE DEADLINE DATE:

Straight Time	Monday through Friday - 1st 8 Hours
Overtime	All other times Monday through Friday, All day Saturday & Sunday
Double Time	All day on Holidays

FORKLIFT WITH OPERATOR	EXTRA LABORER (\$)
\$ 464.46 per hour	\$ 225.68 per hour
\$ 696.69 per hour	\$ 338.52 per hour
\$ 928.92 per hour	\$ 451.36 per hour

PLACE ORDER HERE

Schedule Date(s)	Schedule Start Time	Schedule End Time	Total # of Hours	Total # of Forklifts	Labor Rate	Total
						\$
						\$
						\$
						\$

Please estimate the number of forklifts and/or workers and hours per forklift and/or worker needed for installation and dismantling above. If you do not require a forklift, order the number of laborers required. Invoice will be calculated according to actual hours worked.

IMPORTANT NOTICE

Your Company is encouraged to carry insurance covering potential injury, damage or loss associated with your display. CSI Worldwide will NOT be responsible for injury to display personnel and damage or loss of display materials. In any case, the liability of CSI Worldwide is limited to a max of 50% of total labor not to exceed \$1000.00.

1. Total Labor Ordered	\$
2. 8.875% NY Sales Tax	\$
3. Total Payment Enclosed	\$

SIGN HANGING INFORMATION FORM



International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024

Order Online at orders.csiworldwide.net

HANGING SIGNS

CSI Worldwide is responsible for supervision, assembly, installation, and removal of all hanging signs.

If you wish your representative to be present during the assembly, installation, and removal of your sign, please check the appropriate box on the *Hanging Sign/Truss Order Form*.

Remember:

1. All signs must be designed to comply with Show Management rules and regulations and facility limitations.
2. Make sure all signs, with the exception of cloth banners and signs under 100 lbs., have structurally engineered rigging points as well as blueprints displaying a current structural engineer's stamp.
3. If your sign requires electricity, make sure it is in working order and in accordance with the National Electric Code. Place your order for electrical services and electrical labor on the *Electrical Service Order Form*.
4. Include engineer-stamped assembly and hanging instructions with the order.
5. Include exhibitor contact information with the order.

TRUSS & HOISTS

CSI Worldwide is responsible for supervision, assembly, installation, and removal of all hanging signs.

If you wish your representative to be present during the assembly, installation, and removal of your truss, please check the appropriate box on the *Hanging Sign/Truss Order Form*.

Remember:

1. All trusses must be designed to comply with Show Management rules and regulations and facility limitations.
2. All trusses must be from a recognized manufacturer. Manufacturer load specifications for your truss must be at show site prior to rigging.
3. Climbing on truss is strictly prohibited.
4. All lamps and fixtures to be attached to truss must be in good working order and in compliance with the National Electric Code. Place your order for electrical services and electrical labor on the *Electrical Service Order Form*.
5. All hoists must be from a recognized manufacturer and must be in good working order.
6. Hoist maintenance records should be available for inspection by CSI Worldwide.

Please complete and return the *Hanging Sign/Truss Order Form* by May 16, 2024.

By sending us this information in advance, you will help us assure your sign is properly assembled and installed.

PLEASE NOTE: ONLY BOOTHS 20'X20' OR LARGER CAN HAVE HANGING SIGNS

Shipping Instructions

All "CSI Worldwide Supervised" hanging signs should be received in advance at the Warehouse by May 22, 2024.

Please ship all hanging signs in a separate container with the special sign label on this sheet. Mark bill of lading "Hanging Sign". Prepay all shipments. Collect shipments will not be accepted.

See *Shipping Information* and *Shipping Guidelines* for more information.

RUSH!
HANGING SIGN

FROM:

ADVANCE SHIPMENT

TO:

EXHIBITING COMPANY

International Franchise Expo

NAME OF EXHIBITION

BOOTH NUMBER

C/O CSI WORLDWIDE
60 Broad Street
Carlstadt, NJ 07072

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
Wednesday, May 22, 2024.

Carrier _____

Number _____ of _____ pieces



SIGN HANGING LABOR ORDER FORM



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COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

PHONE:

DATE

X

CSI WORLDWIDE IS RESPONSIBLE FOR SUPERVISION, ASSEMBLY, INSTALLATION, AND REMOVAL OF ALL HANGING SIGNS AND TRUSSES.

A crew will be assigned consisting of a lift with two riggers for aerial work.

PLEASE NOTE: ONLY BOOTHS 20'X20' OR LARGER CAN HAVE HANGING SIGNS

RATES AND INFORMATION

Starting time can be guaranteed only when labor is requested for the start of the working day at 8 AM. All exhibit labor for 8 AM starting times will be dispatched to booth space. Please have a representative pick up the crew at the labor desk and supervise the work to be done for EXHIBITOR SUPERVISED labor not scheduled for 8 AM. Upon completion, the exhibitor's representative will return the crew to the labor desk and approve the work order. Equipment and labor cancelled without 24 hour notice shall be charged a (1) hour cancellation fee per worker and lift. If exhibitor fails to use the workers and equipment at the time confirmed, a one (1) hour "No Show" charge per worker and lift will apply.

The minimum charge for labor is one (1) hour per worker and lift. Equipment and Labor thereafter is charged in half (1/2) hour increments. **GRATUITIES IN ANY FORM, INCLUDING CASH, GIFTS, OR LABOR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED BY CSI.** CSI requires the highest standards of integrity from all employees. All rates are subject to change if necessitated by increased labor and material costs.

ADVANCED SIGN HANGING LABOR RATES IF ORDERED BEFORE THE ABOVE DEADLINE DATE:

			Labor to Assemble Sign
Straight Time	Monday through Friday, 1st 8 Hours	\$ 775.84 per hour	\$ 161.20 per hour
Overtime	All other times Monday through Friday, All day Saturday & Sunday	\$ 1,163.76 per hour	\$ 241.80 per hour
Double Time	All day on Holidays	\$1,551.68 per hour	\$ 322.40 per hour

REGULAR SIGN HANGING LABOR RATES IF ORDERED BEFORE THE ABOVE DEADLINE DATE:

			Labor to Assemble Sign
Straight Time	Monday through Friday, 1st 8 Hours	\$1,108.64 per hour	\$ 225.68 per hour
Overtime	All other times Monday through Friday, All day Saturday & Sunday	\$1,662.96 per hour	\$ 338.52 per hour
Double Time	All day on Holidays	\$2,217.28 per hour	\$ 451.36 per hour

SIGN INFORMATION, DESCRIPTION AND PLACEMENT

CSI SUPERVISED

A 30% (\$50.00 minimum) surcharge will be added to the labor rates above for this professional supervision.

SHAPE OF SIGN (Circle one sign type per order)

Square Rectangle Triangle
Circle Other _____

EXHIBITOR SUPERVISED

Exhibitor will supervise.

DIMENSIONS & WEIGHT OF SIGN

Width _____ Length _____ Height _____
Weight _____ lbs.
_____ of Structural Pick Points
lbs _____ at each point

TYPE OF SIGN (Circle one sign type per order)

Banner Structural Sign Systems

NUMBER OF FEET FROM FLOOR TO TOP OF SIGN

(Must be compliant with Show Rules and Regulations) _____ Feet

IS YOUR SIGN ELECTRICAL? If yes, order requirements on

Electrical Order Form and not "For Hanging Sign" YES NO

DOES YOUR SIGN REQUIRE ASSEMBLY? If yes, CSI will assemble your sign prior to hanging. See Sign Hanging Information Form.
YES NO

Include engineer stamped assembly and hanging instructions with the order. CSI accepts no liability for any work completed without such instructions, when required. Work is done at exhibitor's risk and exhibitor shall indemnify and defend CSI and Show Management from any claims arising out of or related to the installation of any sign without approved drawings.

LOCATION OF SIGN / DIMENSIONS OF TRUSS: Use the Booth Layout Form to represent your booth, indicate from each boundary how you would like your sign / truss placed.

PLACE ORDER HERE

Schedule Date(s)	Schedule Start Time	Schedule End Time	Total # of Hours	Total # of Sign Hanging Crews	Labor Rate	Total
						\$
						\$

Please estimate the number of lifts and/or workers and hours per lift and/or worker needed for installation and dismantling above. If you do not require a lift, order the number of laborers required. Invoice will be calculated according to actual hours worked.

IMPORTANT NOTICE

Your Company is encouraged to carry insurance covering potential injury, damage or loss associated with your display. CSI Worldwide will NOT be responsible for injury to display personnel and damage or loss of display materials. In any case, the liability of CSI Worldwide is limited to a max of 50% of total labor not to exceed \$1000.00.

1. Total Labor Ordered	\$
2. 30% (\$50.00) CSI Supervision	\$
3. 8.875% NY Sales Tax	\$
4. Total Payment Enclosed	\$

BOOTH LAYOUT

International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024

Discount Deadline Date
May 16, 2024

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RETURN TO: CSI Worldwide • 60 Broad Street • Carlstadt, NJ 07072 • Phone (888) CSI - EXPO (274-3976) • Fax (610) 558-9459 • Email: exhibitorservices@csiworldwide.net
COMPANY EMAIL ADDRESS BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

PHONE:

DATE

X

This grid must be attached to the following order forms to ensure proper placement of items in your booth.
Please photocopy as needed.

- Hanging Signs (**PLEASE NOTE: ONLY BOOTHS 20'X20' OR LARGER CAN HAVE HANGING SIGNS**)
- Display Board
- Special Colored Drape
- Pad and Carpet (If you are not carpeting your entire booth)

To use this grid:

- Use bold lines to indicate the outline of your booth.
- Indicate the scale of the grid (i.e. 1 square = 1 foot) or indicate the dimensions of your booth.
- Mark the adjacent booth numbers or aisle numbers.

BACK OF BOOTH (Indicate Adjacent Booth or Aisle Number: _____)

Indicate
Adjacent
Booth or
Aisle Number:

Indicate
Adjacent
Booth or
Aisle Number:

FRONT OF BOOTH (Indicate Aisle Number: _____)

CLEANING ORDER FORM

International Franchise Expo

Jacob K. Javits Convention Center - Halls 1B & 1C
May 30 - June 1, 2024

Discount Deadline Date
May 16, 2024



RETURN TO: CSI Worldwide • 60 Broad Street • Carlstadt, NJ 07072 • Phone (888) CSI - EXPO (274-3976) • Fax (610) 558-9459 • Email: exhibitorservices@csiworldwide.net

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

PHONE:

DATE

X

The cleaning services provided by the exhibit hall include only a general sweeping of the aisle. All rental carpets ordered from CSI Worldwide are installed in clean condition. Any cleaning service required within your booth space for debris accumulated during set-up and exhibit hours should be ordered below. Cleaning will be done each evening. **The cost of vacuuming, shampooing, mopping and waxing will be invoiced on the total area of your booth, 100 square feet minimum. Any cleaning service required within your booth the following morning will result in a re-vacuum charge of \$.21 per square foot.**

VACUUMING, SHAMPOOING AND MISCELLANEOUS

This service includes emptying your wastebasket nightly.

		ADVANCE ORDER	FLOOR ORDER
Carpet Vacuuming One Time	price per square foot	\$ 0.48	\$ 0.58
Carpet Vacuuming Daily	price per square foot / per day	\$ 0.40	\$ 0.50
Shampoo Carpet	price per square foot	\$ 0.48	\$ 0.58
Hard Floor Service - Damp Mop Only	price per square foot	\$ 0.46	\$ 0.56
Hard Floor Service - Damp Mop & Remove Scuff Marks	price per square foot	\$ 0.49	\$ 0.59
Concrete Service	price per square foot	\$ 0.68	\$ 0.78

PORTER SERVICE

CSI Worldwide will empty wastebasket and wipe down counters at two hour intervals, show hours only, for the duration of the show. **Vacuuming not included.** Calculate by your booth size.

100 - 399 Sq. Ft	per day / price per square foot	\$ 95.00
400 - 799 Sq. Ft	per day / price per square foot	\$ 135.00
800 - 1199 Sq. Ft	per day / price per square foot	\$ 175.00
1200 - 1999 Sq. Ft	per day / price per square foot	\$ 220.00

PORTER SERVICE LABOR RATES AS FOLLOWS:

All booths over 2,000 Square Feet require an Hourly Porter Service ~ Call for Quote

Hourly Porter Service	price per hour	\$ 62.50
-----------------------	----------------	----------

PLEASE INDICATE SERVICE NEEDED

Calculate Total Square Footage: _____ Width x Length _____ = _____ Square Feet

Would you like us to call you and give you a quote for hourly porter service? _____ Yes _____ No

Please List dates of Services Per Day / Periodic Porter Service is needed:

PLACE ORDER HERE

DESCRIPTION	TOTAL SQ. FT.	X PRICE/SQ. FT.	X NO. OF DAYS	=	TOTAL PRICE
					\$
					\$

DESCRIPTION	TOTAL SQ. FT.	X PRICE/SQ. FT.	=	TOTAL PRICE
				\$

DESCRIPTION	TOTAL SQ. FT.	X NO. OF DAYS	=	TOTAL PRICE
Periodic Porter Service				\$

To avoid any misunderstanding regarding services, please bring any discrepancies to our attention at the CSI Worldwide Service Desk. CSI will be unable to adjust invoices after the close of the show.

1. Total All Items Ordered	\$
2. 8.875% NY Sales Tax	\$
3. Payment Enclosed	\$



2023
TRADE SHOW
KIT CATALOG

EFFECTIVE 3.1.2023

BLANC



Blanc Sofa
Bright White Leather
75"W x 35"D x 35"H



Blanc Loveseat
Bright White Leather
54"W x 35"D x 35"H



Blanc Chair
Bright White Leather
33"W x 35"D x 35"H



Blanc Bench Ottoman
Bright White Leather
48"W x 24"D x 18"H



Blanc Cube Ottoman
Bright White Leather
17"Square x 17"H

WHISPER



Whisper Sofa
White Leather
87"W x 37"D x 35"H



Whisper Loveseat
White Leather
61"W x 37"D x 35"H



Whisper Chair
White Leather
35"W x 37"D x 35"H

WHISPER



Whisper Bench Ottoman

White Leather
60"W x 24"D x 17"H



Whisper Square Ottoman

White Leather
40"Square x 17"H



Whisper Round Ottoman

White Leather
46"Round x 17"H

FUNCTION

Modular Seating Collection



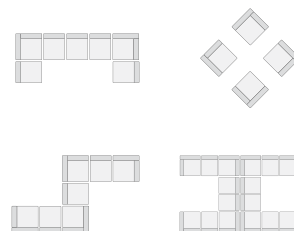
Function Armless Chair

White Leather
28"Square x 29"H



Function Corner

White Leather
28"Square x 29"H



CONTINENTAL

Modular Seating Collection



Continental Curved Loveseat

Bright White Leather
82"W x 34"D x 31"H



Continental Reverse Curved Loveseat

Bright White Leather
72"W x 34"D x 31"H



Continental Wedge Ottoman

Bright White Leather
30"W x 34"D x 19"H

CONTINENTAL

Modular Seating Collection



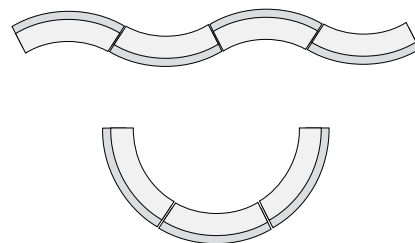
Continental Curved Bench

Bright White Leather
70"W x 26"D x 19"H



Continental Half Moon Ottoman

Bright White Leather
33"W x 19"D x 19"H



SOPHISTICATION

Modular Seating Collection



Sophistication Sofa

White Leather
72"W x 31"D x 48"H



Sophistication Loveseat

White Leather
48"W x 31"D x 48"H



Sophistication Chair

White Leather
24"W x 31"D x 48"H



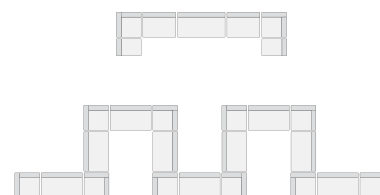
Sophistication Corner

White Leather
31"Square x 48"H



Sophistication Ottoman

White Leather
31"Square x 19"H



BOCA

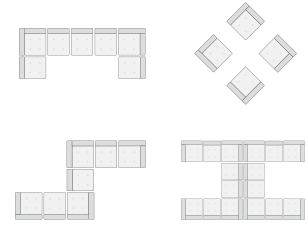
Modular Seating Collection



Boca Corner
Black Leather
22"W x 27"D x 30"H



Boca Armless
Black Leather
27"Square x 30"H



METRO



Metro Sofa
Black Leather
85"W x 35"D x 35"H



Metro Loveseat
Black Leather
60"W x 35"D x 35"H



Metro Chair
Black Leather
35"Square x 35"H



Metro Square Ottoman
Black Leather
40"Square x 17"H



Metro Bench Ottoman
Black Leather
60"W x 24"D x 17"H

SUAVE MIDNIGHT



Suave Midnight Sofa

Midnight Suede
77"W x 36"D x 33"H



Suave Midnight Loveseat

Midnight Suede
54"W x 36"D x 33"H



Suave Midnight Chair

Midnight Suede
32"W x 36"D x 33"H

GRAMMERCY

Modular Seating Collection



Grammercy Sofa

Charcoal Leather
82"W x 36"D x 36"H



Grammercy Loveseat

Charcoal Leather
57"W x 36"D x 36"H



Grammercy Chair

Charcoal Leather
28"W x 36"D x 36"H



Grammercy Corner

Charcoal Leather
36"Square x 36"H



Grammercy Round Ottoman

Charcoal Leather
46"Round x 17"H



Grammercy Square Ottoman

Charcoal Leather
40"Square x 17"H
Also Available in Bench Ottoman
60"W x 24"D x 17"H

PARMA



Parma Sofa
Brown Leather
79"W x 37"D x 36"H



Parma Loveseat
Brown Leather
56"W x 37"D x 36"H



Parma Chair
Brown Leather
33"W x 37"D x 36"H



Parma Bench Ottoman
Brown Leather
60"W x 24"D x 17"H

MONTANA MOCHA



Montana Mocha Sofa
Mocha Tan Fabric
79"W x 35"D x 34"H



Montana Mocha Loveseat
Mocha Tan Fabric
57"W x 35"D x 34"H



Montana Mocha Chair
Mocha Tan Fabric
35"Square x 34"H

MADISON



Madison Sofa

Tan Fabric
86"W x 34"D x 34"H



Madison Chair

Tan Fabric
33"W x 34"D x 34"H



Madison Sky Bench

Teal Fabric
48"W x 24"D x 17"H



Madison Ottoman - Willow

Green Fabric
24"Square x 17"H



Madison Ottoman - Sand Dollar

Tan Fabric
24"Square x 17"H



Madison Ottoman - Apricot

Orange Fabric
24"Square x 17"H



Madison Ottoman - Sunflower

Yellow Fabric
24"Square x 17"H

CHANDLER



Chandler Sofa

Red Leather
76"W x 37"D x 35"H



Chandler Loveseat

Red Leather
53"W x 37"D x 35"H



Chandler Chair

Red Leather
31"W x 37"D x 35"H



Chandler Bench Ottoman

Red Leather
60"W x 24"D x 17"H

EVOKE



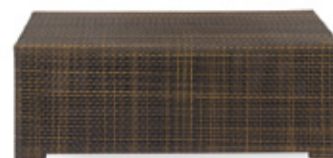
Evoke Sofa

Coffee Resin Frame with Tan Cushions
81"W x 35"D x 27"H



Evoke Chair

Coffee Resin Frame with Tan Cushions
33"W x 35"D x 27"H



Evoke Cocktail Table

Coffee Resin Frame
48"W x 24"D x 18"H

EVOKE



Evoke End Table

Coffee Resin Frame
24"W x 28"D x 25"H



Evoke Cube Table

Coffee Resin Frame
18"Square x 18"H

NIKO



Niko Sofa

Grey Microfiber
81"W x 30"D x 38"H



Niko Loveseat

Grey Microfiber
58"W x 30"D x 38"H



Niko Chair

Grey Microfiber
31"W x 30"D x 38"H

STAGE CHAIRS



Midnight Stage Chair

Midnight Microfiber
25"W x 26"D x 37"H



Chamois Stage Chair

Beige Microfiber
25"W x 26"D x 37"H



Buckskin Stage Chair

Tan Microfiber
25"W x 26"D x 37"H

STAGE CHAIRS



Empire Chair

Black Leather
 White Leather
 28"W x 32"D x 32"H



Monarch Chair

Bright White Leather
 28"Square x 30"H

OTTOMANS & BENCHES



Curved Bench

Continental White Leather
 70"W x 26"D x 19"H



Square Ottoman

Metro Black Leather
 Whisper White Leather
 Grammercy Charcoal Leather
 40"Square x 17"H



Bench Ottoman

Metro Black Leather
 Whisper White Leather
 Chandler Red Leather
 Grammercy Charcoal Leather
 Parma Brown Leather
 60"W x 24"D x 17"H



Essentials Storage Ottoman

White Leather with Locking Mechanism
 48"W x 24"D x 20"H
 Lock Not Included



Round Ottoman

Grammercy Charcoal Leather
 Whisper White Leather
 46"Round x 17"H



1/4 Round Ottoman

Grammercy Charcoal Leather
 Whisper White Leather
 34"W x 19"D x 17"H

OTTOMANS & BENCHES



Madison Sky Bench

Teal Fabric
48"W x 24"D x 17"H



Madison Ottomans

Left to Right: Willow, Sand Dollar, Apricot, Sunflower
24"Square x 17"H

BANQUETTES



Essentials Banquette

White Leather
60"Round x 48"H (2 Pieces)



Whisper Banquette

White Leather
59"Round x 38"H (2 Pieces)



Grammercy Banquette

Charcoal Leather
59"Round x 38"H (2 Pieces)

TURNING BEDS



Essentials Turning Bed

White Leather
96"W x 48"D x 36"H

CUBE OTTOMANS



Rubix Cube Ottomans

- Cherry
 - Cromwell
 - Grape
 - Lemon
 - Lime
 - Mango
- 18"Square x 18"H



Blanc Cube Ottoman

Bright White Leather
17"Square x 17"H



Whisper Cube Ottoman

White Leather
18"Square x 18"H



Metro Cube Ottoman

Black Leather
18"Square x 18"H

CHARGED! 



Essentials Turning Bed - Charged

Bright White Leather
27" Square x 30"H

**White slip cover available for black charging unit.
Maximum of 1 bed per power source.



Boca Corner - Charged

Bright White Leather
27" Square x 30"H

**Maximum of 4 daisy linked together per power source.*



Boca Chair - Charged

Bright White Leather
22"W x 27"D x 30"H

**Maximum of 4 daisy linked together per power source.*



Aspen Bar Table - Charged

White / Brushed Steel
72"W x 26"D x 42"H

**Maximum of 1 table per power source.*



Aspen Cocktail Table - Charged

White / Brushed Steel
48"W x 24"D x 18"H

**Maximum of 1 table per power source.*



White Conference Table - Charged

White
96"W x 43"D x 30"H

**Maximum of 1 table per power source.*



Patrice Table Chair - Charged

Bright White Leather
28"W x 31"D x 31"H

**Maximum of 6 daisy linked together per power source.*



Lincoln Bench - Charged

Bright White Leather
59"W x 39"D x 17"H

**Maximum of 3 daisy linked together per power source.*

OCCASIONAL TABLES



Tribeca Tables

End Table Wood/Black
24"W x 28"D x 22"H
Console Table Wood/Black
48"W x 18"D x 30"H
Cocktail Table Wood/Black
48"W x 28"D x 19"H



Novel Tables

End Table Satin Steel
15" Square x 16"H
Cocktail Table Satin Steel
46"W x 15"D x 16"H



Aria Tables Red

End Table Red/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Red/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Green

End Table Green/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Green/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Blue

End Table Blue/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Blue/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Purple

End Table Purple/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Purple/Brushed Steel
44"W x 20"D x 18"H



Aria Tables White

End Table White/Brushed Steel
24"W x 20"D x 22"H
Console Table White/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table White/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Charcoal

End Table Storm Grey/Brushed Steel
24"W x 20"D x 22"H
Console Table Storm Grey/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table Storm Grey/Brushed Steel
44"W x 20"D x 18"H

OCCASIONAL TABLES



Fuze Tables

End Table Chrome/Zebra wood Laminate
24"Square x 23"H
Console Table Chrome/Zebra wood Laminate
60"W x 16"D x 34"H
Cocktail Table Chrome/Zebra wood Laminate
40"Square x 16"H



London Tables

End Table Chrome/Marble
24"Square x 23"H
Console Table Chrome/Marble
60"W x 16"D x 34"H
Cocktail Table Chrome/Marble
40"Square x 16"H



Brooklyn Tables

End Table Square - Chrome
22"Square x 20"H
End Table Round - Chrome
20"Round x 20"H
Cocktail Table Rectangle - Chrome
42"W x 24"D x 16"H
Cocktail Table Round - Chrome
30"Round x 16"H



Vivid Tables

End Table - Smoked Powder Coat Finish
26"Square x 21"H
Console Table - Smoked Powder Coat Finish
50"W x 24"D x 30"H
Cocktail Table - Smoked Powder Coat Finish
50"W x 24"D x 16"H



Rose Table

17"Round x 17"H



Zanzibar Table

17"Square



Cube End Tables

■ Black 24"
□ White 24"
24"Square x 21"H



Cube Cocktail Tables

■ Black 24"
□ White 24"
24"Square x 16"H



Hylton Tablet Table

White/Brushed Steel
18"W x 12"D x 28"H

BARS & BAR BACKS



VIP Glow Bar 6'

Frosted Plexi with Built-in Wireless LED Kit
 72"W x 24"D x 42"H(Bar)
 13"D x 18"H (Shelf)
 *Includes remote control



VIP Glow Bar 4'

Frosted Plexi with Built-in Wireless LED Kit
 48"W x 24"D x 42"H(Bar)
 13"D x 18"H (Shelf)
 *Includes remote control



Bar

■ Black with 2 shelves in back
 □ White with 2 shelves in back
 48"W x 16"D x 42"H



Blox Bar Back

Walnut/Brushed Metal
 30"W x 16"D x 86"H
 Please Inquire About Shelf Dimensions



Piazza Bar Back

■ Black
 □ White
 44"W x 12"D x 79"H
 13"W x 14"H (Inside Shelf)

STOOLS



Vienna Stool

- Gray Acrylic
 - Orange Acrylic
 - Teal Acrylic
- 17"Square x 39"H



Criss Cross Bar Stool

- Espresso Leather
 - White Leather
- 15"W x 19"D x 41"H



Colin Stool

- Natural Maple
- 20"W x 19"D x 46"H



Silk Back Bar Stool

- Black
 - White
 - Blue
 - Green
 - Purple
 - Red
- 17"W x 18"D x 42"H



Euro Bar Stool

- Black
- 22"W x 24"D x 42"H



Hourglass Bar Stool

- Black
 - White
- 18"W x 20"D x 43"H



Equino Stool

- Black
 - White
- 15"W x 13"D x 35"H

STOOLS



Clara Stool
White
17"W x 21"D x 41"H



Marcus Bar Stool
Steel
17"Square (at footbase) x 29"H



Regal Stool
Brown Leather
19"W x 24"D x 45"H



Caprice Stool
Black Fabric
25"W x 26"D x 44"H



Sonic Stool
Black
22"W x 23"D x 42"H



Nexus Stool
White
19"W x 20"D x 44"H

CAFE CHAIRS



Vienna Chair
 ■ Gray Acrylic
 ■ Orange Acrylic
 ■ Teal Acrylic
 21"Square x 32"H



Silk Back Chair
 ■ Black
 ■ White
 ■ Blue
 ■ Green
 ■ Purple
 ■ Red
 17"W x 18"D x 34"H

CAFÉ CHAIRS



Clara Chair
White
18"W x 21"D x 34"H



Leslie Chair
White
17"W x 21"D x 31"H



Criss Cross Chair
■ Espresso Leather
□ White Leather
17"W x 21"D x 35"H



Elio Chair
Steel
17"Square x 33"H



Caprice Chair
Black
25"W x 24"D x 32"H



Comet Chair
Black
23"W x 22"D x 32"H (With Arms)
19"W x 22"D x 32"H (Without Arms)



Regal Dining Chair
Brown Leather
19"W x 23"D x 38"H



Sonic Chair
Black
20"W x 21"D x 32"H



Nexus Chair
White
19"W x 22"D x 32"H

CAFÉ CHAIRS



Colin Chair
 Natural Maple
 22"W x 19"D x 33"H

BAR TABLES



Euro Bar Table
 Black/Black 30"
 30"Round x 42"H
 Black/Black 36"
 36"Round x 42"H



Silk Bar Table
 Black/Chrome 30"
 30"Round x 42"H
 Black/Chrome 36"
 36"Round x 42"H



City Bar Table
 Maple/Black 30"
 30"Round x 42"H
 Maple/Black 36"
 36"Round x 42"H



Park Ave Bar Table
 Maple/Chrome 30"
 30"Round x 42"H
 Maple/Chrome 36"
 36"Round x 42"H



Summit Bar Table
 White/Black 30"
 30"Round x 42"H
 White/Black 36"
 36"Round x 42"H



Blanco Round Bar Table
 White/Chrome 30"
 30"Round x 42"H
 White/Chrome 36"
 36"Round x 42"H

BAR TABLES



Fuze Bar Table
Zebrawood Laminate/Chrome
36"Square x 42"H



Blanco Square Bar Table
White/Chrome
24"Square x 42"H



Blanco Rectangle Bar Table
White/Chrome
72"W x 24"D x 42"H



Spectrum Bar Table Red
Red/Chrome
24"Square x 42"H



Spectrum Bar Table Blue
Blue/Chrome
24"Square x 42"H



Spectrum Bar Table Purple
Purple/Chrome
24"Square x 42"H



Spectrum Bar Table Green
Green/Chrome
24"Square x 42"H



Zinc Bar Table
Chrome
24"Round x 42"H

BAR TABLES



Aspen Bar Table

White/Brushed Steel
72"W x 26"D x 42"H

CAFÉ TABLES



Euro Café Table

Black/Black 30"
30"Round x 30"H
Black/Black 36"
36"Round x 30"H



Silk Café Table

Black/Chrome 30"
30"Round x 30"H
Black/Chrome 36"
36"Round x 30"H



Park Ave Café Table

Maple/Chrome 30"
30"Round x 30"H
Maple/Chrome 36"
36"Round x 30"H



City Café Table

Maple/Black 30"
30"Round x 30"H
Maple/Black 36"
36"Round x 30"H



Summit Café Table

White/Black 30"
30"Round x 30"H
White/Black 36"
36"Round x 30"H



Blanco Café Table

White/Chrome 30"
30"Round x 30"H
White/Chrome 36"
36"Round x 30"H

CAFÉ TABLES



Fuze Café Table
Zebra wood Laminate/Chrome
36"Square x 30"H



Blanco Square Café Table
White/Chrome Rectangle
24"Square x 30"H



Blanco Rectangle Café Table
White/Chrome Rectangle
72"W x 24"D x 30"H



Spectrum Café Table Red
Red/Chrome
24"Square x 30"H



Spectrum Café Table Blue
Blue/Chrome
24"Square x 30"H



Spectrum Café Table Purple
Purple/Chrome
24"Square x 30"H



Spectrum Café Table Green
Green/Chrome
24"Square x 30"H



Aspen Dining Table
White/Brushed Steel
72"W x 30"D x 30"H



Brio Dining Table
Reclaimed Grey Stone Finish/Brushed Bronze
96"W x 48"D x 30"H

OFFICE SEATING



Tamiri High Back Chair

Black Leather
25"W x 27"D x 45"H



Tamiri Mid Back Chair

Black Leather
25"W x 27"D x 39"H



Tamiri Guest Chair

Black Leather
25"W x 27"D x 37"H



Accord Chair

■ Black
□ White
25"Square x 44"H



Goal Task Chair

Black
25"W x 24"D x 39"H



Goal Task Chair Armless

Black
21"W x 24"D x 39"H



Enterprise High Back Conference Chair

Black Fabric
25"W x 27"D x 45"H



Enterprise Mid Back Conference Chair

Black Fabric
24"W x 26"D x 39"H



Enterprise Guest Chair

Black Fabric
25"W x 27"D x 37"H

OFFICE SEATING



Goal Drafting Stool

Black
25"W x 24"D x 48"H



Goal Drafting Stool Armless

Black
21"W x 24"D x 48"H

CONFERENCE TABLES



Conference Table Round

■ Black
■ Mahogany
42"Round x 29"H



Command 6' Conference Table

■ Black
■ Sirona
□ White
72"W x 36"D x 31"H



Command 8' Conference Table

■ Black
■ Sirona
□ White
96"W x 48"D x 31"H



Command 10' Conference Table

■ Black
■ Sirona
□ White
120"W x 48"D x 31"H

OFFICE FURNITURE



Computer Kiosk

■ Black
□ White
24" Square x 42"H



Black Credenza

Black
60"W x 20"D x 29"H



Black Double Pedestal Desk

Black
60"W x 30"D x 29"H



5 Shelf Bookcase

■ Black
■ Mahogany
36"W x 12"D x 72"H



Genoa Kneespace Credenza

Mahogany 2 Filing Cabinets/2-Drawers
66"W x 20"D x 29"H



Genoa Executive Desk

Mahogany Double Pedestal-Locking Drawers
72"W x 36"D x 29"H



Genoa Storage Credenza

Mahogany 2 Filing Cabinets
2-Drawers-Inside Shelves
66"W x 20"D x 29"H

OFFICE FURNITURE



Vivid Café Table Square
Clear Glass/Smoked Powder Coat Finish
42"Square x 30"H



Vivid Café Table Rectangle
Clear Glass/Smoked Powder Coat Finish
60"W x 36"D x 30"H



Brooklyn Rectangle Dining Table
Clear Glass/Chrome
60"W x 36"D x 30"H



Brooklyn Round Dining Table
Clear Glass/Chrome
42"Round x 30"H



Aspen Dining Table
White/Brushed Steel
72"W x 30"D x 30"H



Brio Dining Table
Reclaimed Grey Stone Finish/Brushed Bronze
96"W x 48"D x 30"H

METAL FILE & STORAGE CABINETS



2-Drawer File

Black Letter
15"W x 25"D x 29"H

Black Legal
18"W x 25"D x 29"H



4-Drawer File

Black Letter
15"W x 25"D x 52"H

Black Legal
18"W x 25"D x 52"H



2-Drawer Lateral File

Black (Pictured)
36"W x 18"D x 27"H

Black (Not Pictured)
36"W x 20"D x 29"H



4-Drawer Lateral File

Black
36"W x 18"D x 54"H



Storage Cabinet

Black
36"W x 18"D x 72"H

PEDESTALS



Display Pedestals 42"

- Black
14"Square x 42"H
- Black
24"Square x 42"H
- Black
18"Square x 42"H
- White
14"Square x 42"H



Display Pedestals 36"

- Black
14"Square x 36"H
- Black
24"Square x 36"H
- White
14"Square x 36"H
- White
24"Square x 36"H



Display Pedestals 30"

- Black
14"Square x 30"H
- Black
24"Square x 30"H
- Black
18"Square x 30"H
- White
14"Square x 30"H



Locking Pedestal

- Black
24"Square x 42"H
- White



Fuze Pedestal

- Zebrawood Laminate/Chrome
16"Square x 44"H



London Pedestal

- Marble/Chrome
16"Square x 44"H

MISCELLANEOUS ITEMS



Stanchion
 Chrome
 41"H
Stanchion Rope
 Red Velour
 6'L



Nero Literature Rack
 Black
 15"W x 12"D x 54"H



Argento Literature Rack
 Aluminum
 15"W x 12"D x 54"H



Alto Literature Rack
 Black/Metal
 11"W x 10"D x 57"H



Compact Refrigerator
 Black 4 Cu Ft
 21"W x 22"D x 32"H

LIGHTING



Silo Grey Lamps
 Table Lamp
 25"H
 Floor Lamp
 70"H



Silo White Lamps
 Table Lamp
 25"H
 Floor Lamp
 70"H



Neutrino Floor Lamp
 Steel
 67"H

DESIGN YOUR BOOTH SPACE *YOUR WAY*



20x20 Booth Footprint

Blanc Loveseat • Blanc Chair • Blanc Cube Ottoman
 Brooklyn Round End Table • Brooklyn Cocktail Table
 Aspen Bar Table - Charged • Nexus Stool
 VIP Glow Bar 6' • Argento Literature Rack



20x20 Booth Footprint

Aspen Dining Table • Colin Chair
 Lincoln Bench - Charged • VIP Glow Bar 4'



10x10 Booth Footprint

Niko Chair • Novel End Table • Fuze Pedestal
 30" Round Bar Table With Tulip Base - White • Vienna Stool



20x10 Booth Footprint

Chandler Loveseat • Brushed Steel Lamp
 Continental Curved Bench • Rose Table
 Aria End Table - White • London Console Table

JAVITS CONVENTION CENTER
CULTIVATED

SAMPLING FORM

This information packet includes:
Sampling for & Guidelines
Sample COI: Return to Cultivated

THE SALE OF FOOD + BEVERAGE ITEMS IS STRICTLY PROHIBITED.

1 DO YOU QUALIFY?

Are you the Manufacturer or Distributor?

Sponsoring organizations of expositions and trade shows, and/or their exhibitors, may distribute SAMPLES of food and/or beverage products ONLY upon written authorization and adherence.

ITEMS DISPENSED ARE LIMITED TO PRODUCTS **MANUFACTURED, PROCESSED OR DISTRIBUTED BY EXHIBITING COMPANIES.**

2 SIZE RESTRICTIONS

All items are limited to a SAMPLE SIZE and must be dispensed/distributed in accordance to Health Codes

Non-Alcoholic Beverages are limited to a maximum of 4 oz. in a cup. No cans or bottles will be permitted.

Food items are limited to "bite size", not to exceed Portions or a 2 oz. prepackaged samples.

3 BUYOUT FEES

Food or Beverage Products brought on the premises for consumption that do not fall within the Sampling parameters requiree CULTIVATED approval.

A buy-out fee will be determined by Cultivated on a case by case basis; however, the fee will be based on a percentage of the retail pricing for the food and/orbeverage item and is subject to all applicable taxes and service charges.

3 SAMPLING ALCOHOL

All alcohol sampling requires a Cultivated Bartender. *Fees apply.

Alcoholic beverage sampling is permitted only if you are the manufacturer or distributor of the product. Cultivated is required to receive, handle, & store ALL alcohol product.

*Fees Apply.

You are required to obtain for a Marketing Permit through the New York State Liquor Authority Website and submit Certificate 10 business days prior to: <https://sla.ny.gov/permits-available-online>

To conduct tastings and provide samples of the permit holders' products to consumers. Supplier of the alcoholic beverages at the event must obtain a transportation permit or use a company that has a transportation permit in order to transport the alcoholic beverages to the event site.

Out-of-State suppliers and licensed in-state wholesalers and manufacturers can apply for a marketing permit.

Note: Per city ordinance Alcohol cannot be served before 11AM on Sundays.

ALCOHOLIC BEVERAGES SAMPLING SIZES

2 oz. for beer/wine + .25 oz for liquor

*HANDLING/STORAGE FEES MAY APPLY

4 STORAGE AND DELIVERY * Fee Applies

If product/items do not fit in your hand carry, they must be shipped through your show decorator or shipped directly to our on-site Cultivated Warehouse. Alcoholic products cannot be hand-carried and must be shipped to Cultivated. Storage space is limited and is subject to availability. Please contact a Cultivated Sales Team Member to arrange storage and deliveries:

One-Time Receiving/Handling Fee: **\$250.00**

Cold/Dry Storage: **\$150.00 per day / per pallet**

Delivery Fee: **\$50.00 per delivery**

5 PAPERWORK SUBMISSION

RETURN TO LEVY

Sampling Authorization Form & Certificate of Insurance [LINK HERE!](#)



OR USE QR CODE

*Sampling exhibitors are all required to provide their own hand washing sink.

JAVITS CONVENTION CENTER
CULTIVATED

SAMPLE COI

CERTIFICATE OF INSURANCE

EXHIBITING FIRM MUST PROVIDE LEVY WITH A CERTIFICATE OF INSURANCE SHOWING EVIDENCE OF COMMERCIAL LIABILITY WITH AN EACH OCCURRENCE LIMIT OF \$1,000,000.

Please review the attached sample for clear instructions

PLEASE ENSURE THE CERTIFICATE OF INSURANCE IS UPLOADED AT LEAST 30 DAYS PRIOR TO THE EVENT

SAMPLING AUTHORIZATION FORM [LINK HERE!](#)



OR USE QR CODE

CERTIFICATE HOLDER
LEVY PREMIUM FOODSERVICE
LIMITED PARTNERSHIP
+ JAVITS CONVENTION CENTER
655 W 34TH ST
NEW YORK, NY, 10001

CERTIFICATE OF INSURANCE			ISSUE DATE		
PRODUCER		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
NAME		COMPANIES AFFORDING COVERAGE			
		COMPANY LETTER	A	Carrier with at least A Best rating & VII Financial Size	
INSURED		COMPANY LETTER	B		
Third - Party Concessionaire No Alcohol Service		COMPANY LETTER	C		
		COMPANY LETTER	D		
		COMPANY LETTER	E		
COVERAGES					
THIS IS TO CERTIFY THAT THE POLICIES LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
CO. LTR.	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR	12345			GENERAL AGGREGATE \$ 5000000 PRODUCTS/COMPO/AGG \$ 5000000 PERSONAL & ADV INJURY \$ 1000000 EACH OCCURRENCE \$ 1000000 FIRE DAMAGE (Any one fire) \$ 50000 MED/EXPENSE (Any one person) \$ 5000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS GARAGE LIABILITY OTHER	12345			COMBINED SINGLE LIMIT \$ 1000000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE \$
A	EXCESS LIABILITY UMBRELLA FORM OTHER THAN UMBRELLA FORM				EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS LIABILITY	12345			STATUTORY LIMITS EACH ACCIDENT \$ 500000 DISEASE-POLICY LIMIT \$ 500000 DISEASE EACH EMPLOYEE \$ 500000
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS					
The entities and individuals listed on Exhibit "A" are hereby collectively named as additional insureds with respects to the foregoing General Liability and Automobile Liability coverages. Coverage shall be primary and non-contributory to other insurance available to Levy and shall include a waiver of the insurer's right to recovery or subrogation against Levy. Each policy shall require that thirty (30) days prior to the cancellation or non-payment of the policy, written notice is provided to Levy.					
The "Additional Insureds" are a list of legal entities for both our company and the building owner that are specific to your location. If the "Additional Insureds" are on a second page, it is critical that this section reflects the existence of the "Additional Insureds" page. Either the front of the certificate or the attachment must acknowledge the paragraph as "Additional Insureds". It is not acceptable to specify on the certificate "see attached".					
CERTIFICATE HOLDER		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30-DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.			
Levy Restaurants Name of Property Address		AUTHORIZED REPRESENTATIVE			

CD 37 (6-94)

EXHIBIT A

Levy Premium Foodservice Limited Partnership and Restaurant Associates, LLC; specifically including all of their partners; New York Convention Center Operating Corporation, New York Convention Center Development Corporation, State of New York, Triborough Bridge and Tunnel Authority and New York State Urban Development Corporation d/b/a Empire State Development, and their respective officers, agents and employees; Levy and Restaurant Associates, including, but not limited to, all related partnerships, corporations and limited liability companies, whether currently existing or hereafter formed, and specifically including all of their respective owners, partners, shareholders, members, officers, directors and managers.



Jacob K. Javits Convention Center 2024 Exhibitor Price List

effective for events held 1/1/2024 through 12/31/2024

ELECTRIC



E025 Up To 500 Watts - Javits provided power. Labor included to install at back of in line booths. Jake Service: Electrical--> Tab: Power--> Section: Electric Service Connection (Price per Event)

EACH Adv Rate: \$140.50 Std Rate:\$205.75
Price per unit



E025X UP TO 500 WATTS - 24 hours - Javits provided power. Labor included to install at back of in line booths.

EACH Adv Rate: \$175.50 Std Rate:\$257.25
Price per unit



E026 501 - 1000 Watts - Javits provided power. Labor included to install at back of in line booths. Jake Service: Electrical--> Tab: Power--> Section: Electric Service Connection (Price per Event)

EACH Adv Rate: \$232.00 Std Rate:\$334.00
Price per unit



E026X 501 - 1000 WATTS - 24 hours - Javits provided power.

EACH Adv Rate: \$289.75 Std Rate:\$417.50
Price per unit



E027 1001 - 1500 Watts - Javits provided power. Labor included to install at back of in line booths. Jake Service: Electrical--> Tab: Power--> Section: Electric Service Connection (Price per Event)

EACH Adv Rate: \$280.75 Std Rate:\$407.25
Price per unit



E027X 1001 - 1500 WATTS - 24 hours - Javits provided power.

EACH Adv Rate: \$350.75 Std Rate:\$509.00
Price per unit



E028 Multi Box (4 Outlet) - Javits provided power. Please ensure the order includes: 1500w or less of power. Jake Service: Electrical--> Tab: Power--> Section: Electric Service Connection (Price per Event)

EACH Adv Rate: \$52.00 Std Rate:\$78.15
Price per unit



E029 Plug In Strip (6 Outlets) - Javits provided power. Please ensure the order includes: 1500w or less of power. Jake Service: Electrical--> Tab: Power--> Section: Electric Service Connection (Price per Event)

EACH Adv Rate: \$52.00 Std Rate:\$78.15
Price per unit



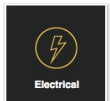
E030 1501 - 2000 Watts - Javits provided power. Single plug point (outlet) only Labor included to install at back of in line booths. Jake Service: Electrical--> Tab: Power--> Section: Electric Equipment Connection (Price per Event)

EACH Adv Rate: \$299.00 Std Rate:\$426.00
Price per unit



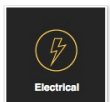
E030X 1501 - 2000 WATTS - 24 hours - 24 hour option if power is needed overnight. Labor included to install at back of in line booths.

EACH Adv Rate: \$373.50 Std Rate:\$532.50
Price per unit



E031 2001 - 2500 Watts - Javits provided power. Single plug point (outlet) only Labor included to install at back of in line booths. Jake Service: Electrical--> Tab: Power--> Section: Power (Price per Event)

EACH Adv Rate: \$401.25 Std Rate:\$580.50
Price per unit



E031X 2001 - 2500 WATTS - 24 hours - Javits provided power. Labor included to install at back of in line booths.

EACH Adv Rate: \$501.50 Std Rate:\$725.50
Price per unit



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E247 1 Phase 208V To 30 Amps - Javits provided power. EACH Adv Rate: \$561.50 Std Rate:\$814.25
Labor included to install at back of in line booths. Jake Price per unit
Service: Electrical--> Tab: Power--> Section: Power (Price per Event)



E247X 1 PHASE 208V TO 30 AMPS - 24 hours - Javits provided power. EACH Adv Rate: \$702.00 Std Rate:\$1,017.75
Labor included to install at back of in line booths. Price per unit



E248 1 Phase 208V 31-60 Amps - Javits provided power. EACH Adv Rate: \$814.25 Std Rate:\$1,184.75
Labor included to install at back of in line booths. Jake Price per unit
Service: Electrical--> Tab: Power--> Section: Power (Price per Event)



E248X 1 PHASE 208V 31-60 AMPS - 24 hours - Javits provided power. EACH Adv Rate: \$1,018.00 Std Rate:\$1,482.00
Labor included to install at back of in line booths. Price per unit



E249 1 Phase 208V 61-100 Amps - Javits provided power. EACH Adv Rate: \$1,222.00 Std Rate:\$1,777.00
Labor included to install at back of in line booths. Jake Price per unit
Service: Electrical--> Tab: Power--> Section: Power (Price per Event)



E249X 1 PHASE 208V 61-100 AMPS - 24 hours - Javits provided power. EACH Adv Rate: \$1,528.00 Std Rate:\$2,221.00
Labor included to install at back of in line booths. Price per unit



E254 3 Phase 208V To 30 Amps - Javits provided power. EACH Adv Rate: \$648.00 Std Rate:\$944.00
Labor included to install at back of in line booths. Jake Price per unit
Service: Electrical--> Tab: Power--> Section: Power (Price per Event)



E254X 3 PHASE 208V TO 30 AMPS - 24 hours - Javits provided power. EACH Adv Rate: \$810.00 Std Rate:\$1,180.00
Labor included to install at back of in line booths. Price per unit



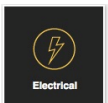
E255 3 Phase 208V 31-60 Amps - Javits provided power. EACH Adv Rate: \$894.75 Std Rate:\$1,295.00
Labor included to install at back of in line booths. Jake Price per unit
Service: Electrical--> Tab: Power--> Section: Power (Price per Event)



E255X 3 PHASE 208V 31-60 AMPS - 24 hours - Javits provided power. EACH Adv Rate: \$1,120.00 Std Rate:\$1,620.00
Labor included to install at back of in line booths. Price per unit



E256 3 Phase 208V 61-100 Amps - Javits provided power. EACH Adv Rate: \$1,284.00 Std Rate:\$1,852.00
Labor included to install at back of in line booths. Jake Price per unit
Service: Electrical--> Tab: Power--> Section: Power (Price per Event)



E256X 3 PHASE 208V 61-100 AMPS - 24 hours - Javits provided power. EACH Adv Rate: \$1,606.00 Std Rate:\$2,315.00
Labor included to install at back of in line booths. Price per unit



E232X 3 PHASE 208V 101-200 AMP -24 Hr - Javits provided power. EACH Adv Rate: \$3,529.00 Std Rate:\$5,112.00
Labor included to install at back of in line booths. Price per unit



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	E233X 3 PHASE 208V 201-400 AMP -24 Hr - Javits provided power. Labor included to install at back of in line booths.	EACH	Adv Rate: \$5,721.00	Std Rate:\$8,294.00	Price per unit
	E268X 1 PHASE 460V TO 30 AMPS -24 Hr	EACH	Adv Rate: \$1,528.00	Std Rate:\$2,221.00	Price per unit
	E269X 1 PHASE 460V 31-60 AMPS -24 Hr	EACH	Adv Rate: \$1,881.00	Std Rate:\$2,559.00	Price per unit
	E261X 3 PHASE 460V TO 30 AMPS -24 Hr	EACH	Adv Rate: \$1,680.00	Std Rate:\$2,104.00	Price per unit
	E262X 3 PHASE 460V 31-60 AMPS -24 Hr	EACH	Adv Rate: \$2,006.00	Std Rate:\$2,507.00	Price per unit
	E263X 3 PHASE 460V 61-100 AMPS -24 Hr	EACH	Adv Rate: \$2,052.00	Std Rate:\$2,623.00	Price per unit
	E032 1 120 W Flood Lamp Clamp On Assembly - Floodlight with a clamp to clip on. Power included Jake Service: Electrical--> Tab: Lights --> Section: Lighting (Price Per Event)	EACH	Adv Rate: \$210.00	Std Rate:\$302.50	Price per unit
	E033 2 120 W Flood Lamp Goose Neck - Floodlight with 2 bulbs. Please note: Attachment to booth may differ from the product image. Power included Jake Service: Electrical--> Tab: Lights --> Section: Lighting (Price Per Event)	EACH	Adv Rate: \$253.00	Std Rate:\$364.25	Price per unit
	E082 150 Watt Skanda Light Assembly - Standard Skanda light. Power included Jake Service: Electrical--> Tab: Light--> Section: Lighting (Price Per Event)	EACH	Adv Rate: \$222.75	Std Rate:\$318.75	Price per unit
	E080 1 300W Post Light Quartz, Assembly - Standard Post light. Power included Jake Service: Electrical--> Tab: Light--> Section: Lighting (Price Per Event)	EACH	Adv Rate: \$228.75	Std Rate:\$332.75	Price per unit
	E055 Led Par-Can Assembly - Standard Par-Can lights. Power included Jake Service: Electrical--> Tab: Light--> Section: Lighting (Price Per Event)	EACH	Adv Rate: \$469.25	Std Rate:\$586.50	Price per unit
	E097 Electrician S/T - Labor. Straight time hours include: 7:30 a.m. to 3:00 p.m., Monday through Friday. Jake Service: Electrical--> Tab: Labor	1/2HR	Adv Rate: \$81.60	Std Rate:\$81.60	Price per 1/2 hour. Billed in 1/2 Hour increments.
	E098 Electrician O/T - Labor. Overtime hours include: 3:00 p.m. to 7:30 a.m., Monday through Sunday and Holidays. Jake Service: Electrical--> Tab: Labor	1/2HR	Adv Rate: \$107.00	Std Rate:\$107.00	Price per 1/2 hour. Billed in 1/2 Hour increments.



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AUDIO/VISUAL



AV035 Name Brand 32 Lcd Hd/Std Wall Mount - LG SMART TV. VGA or HDMI connection. Please ensure the order includes: electrical power and electrical labor for installation and dismantling Jake Service: Electrical--> Tab: Video--> Section: Television (Price Per Day)

EACH Adv Rate: \$181.50 Std Rate:\$423.50
Price per unit/day



AV025 Name Brand 32In Lcd Hd/Std Table Top - LG SMART TV. VGA or HDMI connection. Please ensure the order includes: electrical power and electrical labor for installation and dismantling

EACH Adv Rate: \$272.25 Std Rate:\$514.25
Price per unit/day



AV191 Name Brand 32In Lcd Hd With Chrome Tv Stand - LG SMART TV with Dual Post Stand. VGA or HDMI connection. Please ensure the order includes: electrical power and electrical labor for installation and dismantling Jake Service: Electrical--> Tab: Video--> Section: Television (Price Per Day)

EACH Adv Rate: \$272.25 Std Rate:\$514.25
Price per unit/day



AV032 Name Brand 42In Full Hd Wall Mount - LG SMART TV. VGA or HDMI connection. Please ensure the order includes: electrical power and electrical labor for installation and dismantling Jake Service: Electrical--> Tab: Video--> Section: Television (Price Per Day)

EACH Adv Rate: \$472.00 Std Rate:\$714.00
Price per unit/day



AV022 Name Brand 42In Full Hd Table Top - LG SMART TV. VGA or HDMI connection. Please ensure the order includes: electrical power and electrical labor for installation and dismantling Jake Service: Electrical--> Tab: Video--> Section: Television (Price Per Day)

EACH Adv Rate: \$562.75 Std Rate:\$804.75
Price per unit/day



AV188 Name Brand 42In Full Hd With Chrome Tv Stand - LG SMART TV with Dual Post Stand. VGA or HDMI connection. Please ensure the order includes: electrical power and electrical labor for installation and dismantling Jake Service: Electrical--> Tab: Video--> Section: Television (Price Per Day)

EACH Adv Rate: \$562.75 Std Rate:\$804.75
Price per unit/day



AV033 Name Brand 50In Full Hd Wall Mount - LG SMART TV. Only in mp4 format. VGA or HDMI connection. Please ensure the order includes: electrical power and electrical labor for installation and dismantling Jake Service: Electrical--> Tab: Video--> Section: Television (Price Per Day)

EACH Adv Rate: \$562.75 Std Rate:\$804.75
Price per unit/day



AV023 Name Brand 50In Hd/D Table Top - LG SMART TV. Only in mp4 format. VGA or HDMI connection. Please ensure the order includes: electrical power and electrical labor for installation and dismantling Jake Service: Electrical--> Tab: Video--> Section: Television (Price Per Day)

EACH Adv Rate: \$653.50 Std Rate:\$895.50
Price per unit/day



AV189 Name Brand 50In Hd/D With Chrome Tv Stand - LG SMART TV with Dual Post Stand. Only in mp4 format. VGA or HDMI connection. Please ensure the order includes: electrical power and electrical labor for installation and dismantling Jake Service: Electrical--> Tab: Video--> Section: Television (Price Per Day)

EACH Adv Rate: \$653.50 Std Rate:\$895.50
Price per unit/day



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	AV034 Name Brand 65In Full Hd Wall Mount - LG SMART TV. Only in mp4 format. VGA or HDMI connection. Please ensure the order includes: electrical power and electrical labor for installation and dismantling Jake Service: Electrical--> Tab: Video--> Section: Television (Price Per Day)	EACH	Adv Rate: \$756.50	Std Rate:\$998.00	Price per unit/day
	AV024 Name Brand 65In Hd/D Table Top - LG SMART TV. Only in mp4 format. VGA or HDMI connection. Please ensure the order includes: electrical power and electrical labor for installation and dismantling Jake Service: Electrical--> Tab: Video--> Section: Television (Price Per Day)	EACH	Adv Rate: \$846.75	Std Rate:\$1,088.75	Price per unit/day
	AV190 Name Brand 65In Hd/D With Chrome Tv Stand - LG SMART TV with Dual Post Stand. Only in mp4 format. VGA or HDMI connection. Please ensure the order includes: electrical power and electrical labor for installation and dismantling Jake Service: Electrical--> Tab: Video--> Section: Television (Price Per Day)	EACH	Adv Rate: \$846.75	Std Rate:\$1,088.75	Price per unit/day
	AV100 Hdmi Splitter - Kopul 1 X 4 model # KOHDSP2014 and Kopul 1x2 model #KOHDSP2012. Used when one source needs to go to more than one monitor. Please note the order includes: HDMI Cable - 10 Feet long and electrical labor for installation and dismantling Includes Javits provided power (up to 500 Watts). Jake Service: Electrical--> Tab: Video--> Section: Video Equipment (Price per Day)	Each	Adv Rate: \$56.45	Std Rate:\$56.45	Price per unit
	AV026 Name Brand Blue Ray Hd - LG Blu Ray Disc Player Please ensure the order includes: electrical power and electrical labor for installation and dismantling Jake Service: Electrical--> Tab: Video--> Section: Video Equipment (Price per Day)	EACH	Adv Rate: \$78.65	Std Rate:\$140.40	Price per unit/day
	AV027 Name Brand Dvd Player - LG DVD player. Used for product demonstration, ads, etc. Please ensure the order includes: electrical power and electrical labor for installation and dismantling Jake Service: Electrical--> Tab: Video--> Section: Video Equipment (Price per Day)	EACH	Adv Rate: \$42.40	Std Rate:\$75.60	Price per unit/day
	AV019 Name Brand 2Ghz Intel Core Duo Laptop - Lenovo ThinkPad Please ensure the order includes: electrical power and electrical labor for installation and dismantling Jake Service: Electrical--> Tab: Video--> Section: Video Equipment (Price per Day)	EACH	Adv Rate: \$314.75	Std Rate:\$556.50	Price per unit/day
	AV070 Laser Presentation Remote - wireless presenter device up to 50-foot range.	EACH	Adv Rate: \$22.04	Std Rate:\$27.57	Price per unit
	AV071 Lexmark Color Printer - Color laser, integrated duplex and 2-sided printing, printing speed 42ppm and recommended monthly page volume: 2000-12000. Limited availability please call Electrical solutions to order at (212)216-2645.	EACH	Adv Rate: \$154.25	Std Rate:\$154.25	Price per unit



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	AV056 Cable Tv Package - Cable TV for the booth with 100's of channels available. Please note the order includes: electrical labor for installation and dismantling and Ethernet Cable which is charged per foot. Jake Service: Electrical--> Tab: Video--> Section: Video Equipment (Price per Day)	EACH	Adv Rate: \$1,210.00	Std Rate:\$1,210.00 Price per unit
	E035 Fiber Optic Connectors LC Rattlers - Convert multi-mode fiber to single mode fiber.	EACH	Adv Rate: \$564.50	Std Rate:\$564.50
	AV179 Wired Lavalier Microphone - Shure Brand. Jake Service: Electrical--> Tab: Audio--> Section: Wired Microphone (Price Per Day)	EACH	Adv Rate: \$30.95	Std Rate:\$38.75 Price per unit/day
	AV178 Wired Table Top/Hand Held Microphone - SM58 Shure brand microphones with table stands. Jake Service: Electrical--> Tab: Audio--> Section: Wired Microphone (Price Per Day)	EACH	Adv Rate: \$30.95	Std Rate:\$38.75 Price per unit/day
	AV180 Wireless Hand Held Microphone - Shure Brand. Jake Service: Electrical--> Tab: Audio--> Section: Wireless Microphone (Price Per Day)	EACH	Adv Rate: \$164.00	Std Rate:\$205.25 Price per unit/day
	AV017 Wireless Countryman Microphone - Lightweight microphone for presentations. Jake Service: Electrical--> Tab: Audio--> Section: Wireless Microphone (Price Per Day)	EACH	Adv Rate: \$247.00	Std Rate:\$308.50 Price per unit/day
	AV181 Wireless Lavalier Microphone - Shure Brand. Jake Service: Electrical--> Tab: Audio--> Section: Wireless Microphone (Price Per Day)	EACH	Adv Rate: \$164.00	Std Rate:\$205.25 Price per unit/day
	AV182 Wireless Headset Microphone - Shure Brand.	EACH	Adv Rate: \$164.00	Std Rate:\$205.25 Price per unit/day
	AV060 2-10" JBL Eons With Stand And 1 Wired Microphone - Portable Self-Powered. Installation and dismantling labor included with Javits provided power and SM58 Shure brand microphone Jake Service: Electrical--> Tab: Audio--> Section: Portable Sound System (Price Per Day)	EACH	Adv Rate: \$321.25	Std Rate:\$385.25 Price per unit/day
	AV059 1 10" JBL EON With Stand - Portable Self-Powered. Installation and dismantling labor included with Javits provided power and SM58 Shure brand microphone Jake Service: Electrical--> Tab: Audio--> Section: Portable Sound System (Price Per Day)	EACH	Adv Rate: \$180.75	Std Rate:\$214.75 Price per unit/day
	AV061 4-10" JBL Eons With Stand And 1 Wired Microphone - Portable Self-Powered. Jake Service: Electrical--> Tab: Audio--> Section: Portable Sound System (Price Per Day)	EACH	Adv Rate: \$453.00	Std Rate:\$543.25 Price per unit/day



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AV006 Clearcom / Headset - Single ear standard headset.
Jake Service: Electrical--> Tab: Audio--> Section: Misc Audio

EACH Adv Rate: \$30.90 Std Rate:\$30.90
Price per unit/day



AV016 Clearcom Add'L Headset/Beltpak - Additional
ClearCom headset with a beltack. Jake Service: Electrical-->
Tab: Audio--> Section: Misc Audio

EACH Adv Rate: \$30.90 Std Rate:\$30.90
Price per unit/day



AV137 Cd Player 5 Disk Cd Changer - Standard CD player.
Jake Service: Electrical--> Tab: Audio Visual Equipment-->
Section: Misc Audio

EACH Adv Rate: \$74.40 Std Rate:\$92.65
Price per unit



AV174 Press Note Box - Used for Press to connect to audio.
Must call to order. Jake Service: Electrical--> Tab: Audio
Visual Equipment--> Section: Misc Audio

EACH Adv Rate: \$123.50 Std Rate:\$123.50
Price per unit/day



AV142 Genter Box (Single Line) - Mainly used in meeting
room situations. Jake Service: Electrical--> Tab: Audio Visual
Equipment--> Section: Misc Audio

EACH Adv Rate: \$121.00 Std Rate:\$121.00
Price per unit/day



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TELECOM



T501 101Mbps to 500Mbps
Managed Service - An ethernet cable hand off with a dedicated internet speed of 101 Mbps to 500 Mbps for both uploads and downloads. Jake Service: Technology--> Tab: Connectivity--> Section: Internet

EACH Adv Rate: \$78,311.00 Std Rate:\$104,153.00
Price includes up to 5 days of service, pricing varies for different days of service.



T502 Above 500Mbps
Service - An ethernet cable hand off with a dedicated internet speed of above 500 Mbps for both uploads and downloads. Jake Service: Technology--> Tab: Connectivity--> Section: Internet

EACH Adv Rate: \$105,418.0 Std Rate:\$140,205.00
Price includes up to 5 days of service, pricing varies for different days of service.



T505 Exhibitor Business Grade - Basic
Grade - Basic - Single Internet drop in booth, service is good for SD video streaming, product demonstrations, social networking and up to 2 devices. Jake Service: Technology--> Tab: Connectivity--> Section: Internet

EACH Adv Rate: \$1,538.00 Std Rate:\$1,999.00
Price includes up to 5 days of service, pricing varies for different days of service.



T506 Exhibitor Business Grade - Essentials
Business Grade - Essentials - Single Internet drop in booth, service is good for HD video streaming, product demonstrations, streaming music, social networking and up to 5 devices. Jake Service: Technology--> Tab: Connectivity--> Section: Internet

EACH Adv Rate: \$2,563.00 Std Rate:\$3,332.00
Price includes up to 5 days of service, pricing varies for different days of service.



T507 Exhibitor Business Grade - Premier
Business Grade - Premier - Single Internet drop in booth, service is good for HD 4K video streaming, product demonstrations, streaming of music & games, social networking and up to 10 devices, Wi-Fi for up to 5 devices. Jake Service: Technology--> Tab: Connectivity--> Section: Internet

EACH Adv Rate: \$3,588.00 Std Rate:\$4,664.00
Price includes up to 5 days of service, pricing varies for different days of service.



T508 Wi-Fi - Single Device (Campus Wide)
Device (Campus Wide) - includes unrestricted bandwidth. Optional, for a fee, custom Wi-Fi Name (SSID) & Password. Jake Service: Technology--> Tab: Connectivity--> Section: Wi-Fi

EACH Adv Rate: \$256.25 Std Rate:\$333.25
Price includes up to 5 days of service, pricing varies for different days of service.



T509 Wi-Fi - >5 Devices (per device) (Campus Wide)
Fi - >5 Devices (Campus Wide) - includes unrestricted bandwidth. Optional, for a fee, custom Wi-Fi Name (SSID) & Password. Jake Service: Technology--> Tab: Connectivity--> Section: Wi-Fi

EACH Adv Rate: \$205.00 Std Rate:\$266.50
Price includes up to 5 days of service, pricing varies for different days of service.



T007 Analog Phone Line For Modem, Fax And Credit Card
(Pots) - RJ11 Telephone land line typically used for fax machines and credit card machines that use a phone connection. Customer provides any other device that needs to be connected. Jake Service: Technology--> Tab: Connectivity--> Section: Telephone

EACH Adv Rate: \$343.50 Std Rate:\$445.50
Price per unit



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T051 Speaker Phone W/ Single Line (Voip) - For a Voice over IP (VoIP) Phone and phone number with speaker phone capability. Usage will be billed separately after the event. Jake Service: Technology--> Tab: Connectivity--> Section: Telephone

EACH Adv Rate: \$385.00 Std Rate:\$481.25
Price per unit



T002 Multi Line Phone (Voip) - A multiple phone line capable Voice over IP (VoIP) Phone and phone number. Usage will be billed separately after the event. Jake Service: Technology--> Tab: Connectivity--> Section: Telephone

EACH Adv Rate: \$481.75 Std Rate:\$602.25
Price per unit



T079 Tel/Conf Spkr Phone 1 Line - For a Voice over IP (VoIP) Conference Phone unit and phone number with speaker phone capability. Usage will be billed separately after the event. Jake Service: Technology--> Tab: Connectivity--> Section: Telephone

EACH Adv Rate: \$680.75 Std Rate:\$849.75
Price per unit



T013 Credit Card Processing Ethernet Drop 256K - Ethernet 256Kbps data drop for an internet capable Credit Card Terminal. Jake Service: Technology--> Tab: Connectivity--> Section: Internet

EACH Adv Rate: \$329.25 Std Rate:\$440.75
Price includes up to 5 days of service, pricing varies for different days of service.



T044 T1 Service (1.5 Mbps Managed Service) - An ethernet cable hand off with a dedicated internet speed of 1.5 mbps for both uploads and downloads. Jake Service: Technology--> Tab: Connectivity--> Section: Internet

EACH Adv Rate: \$2,976.00 Std Rate:\$3,975.00
Price includes up to 5 days of service, pricing varies for different days of service.



T102 3 Mbps Managed Service - An ethernet cable hand off with a dedicated internet speed of 3 mbps for both uploads and downloads. Jake Service: Technology--> Tab: Connectivity--> Section: Internet

EACH Adv Rate: \$4,341.00 Std Rate:\$5,797.00
Price includes up to 5 days of service, pricing varies for different days of service.



T073 5 Mbps Managed Service - An ethernet cable hand off with a dedicated internet speed of 5 mbps for both uploads and downloads. Jake Service: Technology--> Tab: Connectivity--> Section: Internet

EACH Adv Rate: \$6,874.00 Std Rate:\$9,165.00
Price includes up to 5 days of service, pricing varies for different days of service.



T074 10 Mbps Managed Service - An ethernet cable hand off with a dedicated internet speed of 10 mbps for both uploads and downloads. Jake Service: Technology--> Tab: Connectivity--> Section: Internet

EACH Adv Rate: \$12,922.00 Std Rate:\$17,186.00
Price includes up to 5 days of service, pricing varies for different days of service.



T075 15 Mbps Managed Service - An ethernet cable hand off with a dedicated internet speed of 15 mbps for both uploads and downloads. Jake Service: Technology--> Tab: Connectivity--> Section: Internet

EACH Adv Rate: \$15,850.00 Std Rate:\$21,082.00
Price includes up to 5 days of service, pricing varies for different days of service.



T076 20 Mbps Managed Service - An ethernet cable hand off with a dedicated internet speed of 20 mbps for both uploads and downloads. Jake Service: Technology--> Tab: Connectivity--> Section: Internet

EACH Adv Rate: \$19,444.00 Std Rate:\$25,860.00
Price includes up to 5 days of service, pricing varies for different days of service.



T004 30 Mbps Managed Service - An ethernet cable hand off with a dedicated internet speed of 30 mbps for both uploads and downloads. Jake Service: Technology--> Tab: Connectivity--> Section: Internet

EACH Adv Rate: \$26,832.00 Std Rate:\$35,686.00
Price includes up to 5 days of service, pricing varies for different days of service.



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T005 50 Mbps Managed Service - An ethernet cable hand off with a dedicated internet speed of 50 mbps for both uploads and downloads. Jake Service: Technology--> Tab: Connectivity--> Section: Internet	EACH	Adv Rate: \$38,906.00	Std Rate:\$51,746.00
		Price includes up to 5 days of service, pricing varies for different days of service.	



T103 60 Mbps Managed Service - An ethernet cable hand off with a dedicated internet speed of 60 mbps for both uploads and downloads. Jake Service: Technology--> Tab: Connectivity--> Section: Internet	EACH	Adv Rate: \$39,218.00	Std Rate:\$52,160.00
		Price includes up to 5 days of service, pricing varies for different days of service.	



T104 75 Mbps Managed Service - An ethernet cable hand off with a dedicated internet speed of 75 mbps for both uploads and downloads. Jake Service: Technology--> Tab: Connectivity--> Section: Internet	EACH	Adv Rate: \$47,062.00	Std Rate:\$62,592.00
		Price includes up to 5 days of service, pricing varies for different days of service.	



T022 100 Mbps Managed Service - An ethernet cable hand off with a dedicated internet speed of 100 mbps for both uploads and downloads. Jake Service: Technology--> Tab: Connectivity--> Section: Internet	EACH	Adv Rate: \$60,239.00	Std Rate:\$80,117.00
		Price includes up to 5 days of service, pricing varies for different days of service.	



T045 Static Private/Public IP Address - To be ordered if a Public or Private Static IP Address is required. The IP Address will be sent by email and it is the customer's responsibility to configure their equipment accordingly. Please ensure the order includes: a Managed Internet Service Jake Service: Technology--> Tab: Connectivity--> Section: Supporting Services	EACH	Adv Rate: \$115.75	Std Rate:\$154.25
		Price includes up to 5 days of service, pricing varies for different days of service.	



T089 Vlan - Private Network Requires a second VLAN drop (p2p) or a managed service Jake Service: Technology--> Tab: Connectivity--> Section: Supporting Services	EACH	Adv Rate: \$426.50	Std Rate:\$568.00
		Price includes up to 5 days of service, pricing varies for different days of service.	



T098 Technical Support Labor - Customer specific technical support services (ex. to configure and maintain customer equipment or for dedicated technical support beyond the Javits handoff domain). Jake Service: Technology--> Tab: Technology Labor	1/2HR	Adv Rate: \$80.50	Std Rate:\$80.50
		Price per hour. Billed in 1/2 Hour increments.	



T060 8 Port Switch Rental - 8 Port Gigabit Ethernet Switch. Additional labor and material will be charged depending on the proximity (to extend lines beyond the switch) to connect the devices. Please ensure the order includes: electrical power Jake Service: Technology--> Tab: Equipment	EACH	Adv Rate: \$174.25	Std Rate:\$231.25
		Price includes up to 5 days of service, pricing varies for different days of service.	



T061 16 Port Switch Rental - 16 Port Gigabit Ethernet Switch. Additional labor and material will be charged depending on the proximity (to extend lines beyond the switch) to connect the devices. Please ensure the order includes: electrical power Jake Service: Technology--> Tab: Equipment	EACH	Adv Rate: \$271.75	Std Rate:\$363.00
		Price includes up to 5 days of service, pricing varies for different days of service.	



T100 2Mp Camera With Wi-Fi And 7 Day Data Storage	EACH	Adv Rate: \$375.75	Std Rate:\$479.25
		Price includes up to 5 days of service, pricing varies for different days of service.	



Jacob K. Javits Convention Center 2024 Exhibitor Price List

effective for events held 1/1/2024 through 12/31/2024



T105 Wireless Router Rental - Wireless router device to be configured by Javits Technology Solutions Additional labor and material will be charged depending on the proximity (to extend lines beyond the switch) to connect the devices. Please ensure the order includes: electrical power Jake Service: Technology--> Tab: Equipment

EACH

Adv Rate: \$286.50

Std Rate:\$382.50

Price includes up to 5 days of service, pricing varies for different days of service.



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PLUMBING



P011 Air Single Outlet 1/4" - Single Outlet Air Line	EACH	Adv Rate: \$1,271.00	Std Rate:\$1,498.00
			Price per unit



P012 Air Single Outlet 3/8" - Single Outlet Air Line	EACH	Adv Rate: \$1,271.00	Std Rate:\$1,498.00
			Price per unit



P013 Air Single Outlet 1/2" - Single Outlet Air Line	EACH	Adv Rate: \$1,271.00	Std Rate:\$1,498.00
			Price per unit



P014 Air Single Outlet 3/4" - Single Outlet Air Line	EACH	Adv Rate: \$1,271.00	Std Rate:\$1,498.00
			Price per unit



P043 Air Addl Branch Outlet 1/4"	EACH	Adv Rate: \$258.25	Std Rate:\$320.00
			Price per unit



P040 Air Addl Branch Outlet 3/8"	EACH	Adv Rate: \$258.25	Std Rate:\$320.00
			Price per unit



P041 Air Addl Branch Outlet 1/2"	EACH	Adv Rate: \$258.25	Std Rate:\$320.00
			Price per unit



P042 Air Addl Branch Outlet 3/4"	EACH	Adv Rate: \$258.25	Std Rate:\$320.00
			Price per unit



P017 Water Single Outlet 1/2" - Single Outlet Water Line	EACH	Adv Rate: \$1,239.00	Std Rate:\$1,461.00
			Price per unit



P018 Water Single Outlet 3/4" - Single Outlet Water Line	EACH	Adv Rate: \$1,239.00	Std Rate:\$1,461.00
			Price per unit



P243 Water Addl Branch Outlet 1/4"	EACH	Adv Rate: \$258.25	Std Rate:\$320.00
			Price per unit



P240 Water Addl Branch Outlet 3/8"	EACH	Adv Rate: \$258.25	Std Rate:\$320.00
			Price per unit



P241 Water Addl Branch Outlet 1/2"	EACH	Adv Rate: \$258.25	Std Rate:\$320.00
			Price per unit







P242 Water Addl Branch Outlet 3/4"	EACH	Adv Rate: \$258.25	Std Rate:\$320.00
			Price per unit



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	P045 Water - Fill/Drain To 500 Gals	EACH	Adv Rate: \$676.50	Std Rate:\$751.50	Price per unit
	P020 Drain Single Outlet 3/4" - Single Outlet Drain	EACH	Adv Rate: \$1,263.00	Std Rate:\$1,498.00	Price per unit
	P021 Drain Single Outlet 1" - Single Outlet Drain	EACH	Adv Rate: \$1,263.00	Std Rate:\$1,498.00	Price per unit
	P049 Drain - Add'L Connections	EACH	Adv Rate: \$444.00	Std Rate:\$524.00	Price per unit
	P050 Sink - Cold Water Only - Javits Center Supplied Sink (includes drain)	EACH	Adv Rate: \$1,441.00	Std Rate:\$1,750.00	Price per unit
	P051 Sink - With 6 Gal Elec Heater - Javits Center Supplied Sink (cold & hot water, includes power for heater)	EACH	Adv Rate: \$1,533.00	Std Rate:\$1,811.00	Price per unit
	P095 6 Gal Hot Water Heater (Electrical Service Included) - Water Line Not Included. Please ensure the order includes: water supply/source.	EACH	Adv Rate: \$772.00	Std Rate:\$846.25	Price per unit
	P053 80 Gallon Hot Water Heater Hot Water Heater - 80 Gallons - requires one 30 amp 3 phase 208 service, which is included. Please insure the order includes: water supply/source.	EACH	Adv Rate: \$1,152.00	Std Rate:\$1,387.00	Price per unit
	P081 Manifold For Air/Water	EACH	Adv Rate: \$219.25	Std Rate:\$256.25	Price per unit
	P097 Plumber - St(1/2Hr) - One hour minimum labor charge. Additional time charged at 1/2 hour increments. Straight time hours include: 7:30 a.m. to 3:00 p.m., Monday through Friday.	1/2HR	Adv Rate: \$72.00	Std Rate:\$72.00	Price per 1/2 hour. Billed in 1/2 Hour increments.
	P098 Plumber - Ot(1/2Hr) - One hour minimum labor charge. Additional time charged at 1/2 hour increments. Overtime hours include: 3:00 p.m. to 7:30 a.m., Monday through Sunday and Holidays.	1/2HR	Adv Rate: \$141.75	Std Rate:\$141.75	Price per 1/2 hour. Billed in 1/2 Hour increments.



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MEDICAL



M030 Mobility Vehicle Rental, Small Up To 200 Lbs. - Pick up and drop off scooter at the concierge desk. ID required and payment in advance.	EACH	Adv Rate: \$125.25	Std Rate:\$125.25
		Price per day shown, discounted pricing based on number of days of service.	



M031 Mobility Vehicle Rental, Medium 201 To 300 Lbs. - Pick up and drop off scooter at the concierge desk. ID required and payment in advance.	EACH	Adv Rate: \$125.25	Std Rate:\$125.25
		Price per day shown, discounted pricing based on number of days of service.	



M032 Mobility Vehicle Rental, Large Over 300 Lbs. - Pick up and drop off scooter at the concierge desk. ID required and payment in advance.	EACH	Adv Rate: \$125.25	Std Rate:\$125.25
		Price per day shown, discounted pricing based on number of days of service.	



M033 Manual Wheelchair - NO CHARGE	EACH	Adv Rate: \$0.00	Std Rate:\$0.00
			No Charge



M034 Manual Wheelchair - Large - NO CHARGE	EACH	Adv Rate: \$0.00	Std Rate:\$0.00
			No Charge



CREATIVE. TECHNICAL.

Memorable.

PAYMENT AUTHORIZATION FORM

52 Forest Ave., Suite 6, 2nd Fl
Paramus, NJ 07652
P 201-340-2290; Fax 201-340-2108
E-Mail: info@metromultimedia.com



MAY 30 - JUNE 1, 2024

JAVITS CONVENTION CENTER

DISCOUNT DEADLINE: 5/16/2024

Form with fields for Company, Address, City, State, Zip, Phone, Fax, and ESTIMATED TOTALS table including Subtotal Page 2, Subtotal Page 3, Total Sub Total, Sales Tax Due, Delivery & Pick Up, and Total Due MetroMultimedia.

YOUR SIGNATURE OF THIS PAYMENT AUTHORIZATION FORM DENOTES ACCEPTANCE OF ALL TERMS & CONDITIONS INCLUDED ON THIS FORM AND ON YOUR ORDER FORMS

Company Check - Make payable to MetroMultimedia, and reference IFE 2024. Mail to: 52 Forest Ave, Suite 6, 2nd Floor, Paramus, NJ 07652

**Please Note - Returned checks are subject to a \$35.00 bounced check fee. ALL CHECKS REQUIRE A CREDIT CARD BACK UP.

Wire Transfers - If paying by wire transfer please contact MetroMultimedia for wire transfer information and include a \$40.00 wire transfer fee.

ALL WIRE TRANSFERS REQUIRE A CREDIT CARD BACK UP.

Credit Card - For your convenience, MetroMultimedia Services will use this authorization to charge your credit card account for your advance orders, not paid by check or wire, and any additional amounts incurred as a result of show site orders placed by you or your representative.

AMEX VISA MASTERCARD DISCOVER

Exp. Date

Table for Account Number and Security Code with a note: Visa/MasterCard/Discover (3 Digits), Amex (4 Digits)

Cardholder Name (Please Print):

Cardholder Billing Address:

City/State/Zip: Phone:

***The cardholder names above hereby authorize MetroMultimedia to charge my credit card for the actual costs of the services estimated above and any additional services and amounts including, but not limited to, labor to install or remove equipment and/or material handling charges.

Cardholder Signature: Date:

PAYMENT POLICY: MetroMultimedia requires payment of estimated costs in full, including applicable taxes, at the time services are ordered. All services will be denied without complete payment.

TAX EXEMPT STATUS: If you are exempt from paying sales tax, you must provide a certificate of exemption for the state in which services are to be provided, with your order.

EQUIPMENT: You are responsible for payment on any MetroMultimedia rental equipment.

CANCELLATIONS - EQUIPMENT CANCELLATIONS NOT RECEIVED 48 HRS BEFORE DELIVERY DATE WILL BE CHARGED 100% - ** NO EXCEPTIONS **
ALL CANCELLATIONS ARE SUBJECT TO A 5% PROCESSING FEE.
CANCELLATIONS RECEIVED AFTER DISCOUNT DEADLINE DATE ARE SUBJECT TO A 25% RESTOCKING FEE



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MetroMultimedia Order Form

52 Forest Ave., Suite 6, 2nd Fl
Paramus, NJ 07652
P 201-340-2290; Fax 201-340-2108
E-Mail: info@metromultimedia.com



MAY 30 - JUNE 1, 2024

JAVITS CONVENTION CENTER

DISCOUNT DEADLINE: 5/16/2024

Company Name: Booth #: Booth Size:
Address: City: State: Zip:
Contact Name: Phone: E-Mail:
Delivery Date/Time: Pick Up Date/Time:
On Site Contact Name: On Site Contact Phone:

Table with columns: Audio Equipment, Qty., Discounted Daily Rate, Regular Daily Rate, # of Days, Total. Includes sections for Projection, Computers & Accessories, and Video and Data Display.

Please Note: To receive a confirmation of your order prior to event, please e-mail: info@metromultimedia.com .

Drayage Costs (if applicable) are not included in delivery costs. Regular rate applies if order is received after deadline date.
In venues where union rules are in effect, delivery and pick up times may vary depending on availability of laborers.

*Dual Post Floor Stands and Shelves are only available with order of Flat Panel Display Monitors.



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MetroMultimedia Order Form

52 Forest Ave., Suite 6, 2nd Fl
Paramus, NJ 07652
P 201-340-2290; Fax 201-340-2108
E-Mail: info@metromultimedia.com



MAY 30 - JUNE 1, 2024

JAVITS CONVENTION CENTER

DISCOUNT DEADLINE: 5/16/2024

Company Name: Booth #: Booth Size:
Address: City: State: Zip:
Contact Name: Phone: E-Mail:
Delivery Date/Time: Pick Up Date/Time:
On Site Contact Name: On Site Contact Phone:

Note: Software for the below Kiosks is available upon request. If you require software, please indicate below. Circle "Y" for Yes or "N" for No. Software Fees are based on specific need, please call or email for an estimate *

Table with columns: Touch-Table Kiosk, Qty., Discounted Show Rate, Regular Show Rate, Software (optional), Total. Includes sections for Touch-Table Kiosk, Touch-Standing Kiosk, and Interactive Touchscreen Monitors.

Please Note: To receive a confirmation of your order prior to event, please e-mail: info@metromultimedia.com .

Drayage Costs (if applicable) are not included in delivery costs. Regular rate applies if order is received after deadline date. In venues where union rules are in effect, delivery and pick up times may vary depending on availability of laborers.

DIGITAL KIOSKS

Examples of our Touch-Table and Touch-Standing Kiosks



TOTAL PAGE 2 + PAGE 3 = _____ + TAX @ 8.875 % = _____ + \$175.00 Deliver & Pick-Up = TOTAL _____
Payment Authorization Form must accompany order.
All Cancellations are subject to a 5% processing fee. Cancellations received after discount deadline date are subject to a 25% restocking fee.
Equipment Cancellations not received 72 Hrs. before delivery date will be charged 100% - **NO EXCEPTIONS**

Exhibitor Liability Insurance Program

As a standard requirement for all our show exhibitors, it is necessary for you to carry general liability coverage from an insurance company in good standing with minimum policy limits of \$1,000,000 per occurrence and \$2,000,000 aggregate. Insurance Coverage is not optional.

This insurance must be in force during the lease dates of the event, May 28-June 3, 2024, naming MFV Expositions LLC (65 Harristown Rd, Suite 300 Glen Rock NJ 07452) as the certificate holder. The following must be listed as additional insured: MFV Expositions LLC, The Jacob Javits Convention Center and SMG, Their Officers, Directors, Agents and Employees.

Rainprotection Insurance Program

If you do not have insurance, or you would rather not use your own insurance, (similar to when you rent a car – so that claims would not be filed against your policy), we have set up a program with Rainprotection Insurance through which, you can purchase compliant insurance instantly online.

Benefits of using this program:

- No Deductible – unlike your corporate policy, Rainprotection’s policy has no deductible. Should there be a claim, you will have no out of pocket costs and your future rates will not go up since you would not need to submit a claim on your policy.
- No Hassles – you will not need to go back and forth with your broker adding additional insureds and making your insurance compliant with show requirements.
- Coverage for exhibitors who do not have an existing policy.
- Coverage for international exhibitors whose insurance will not cover them in the U.S.A.
- Easy and Inexpensive to purchase instantly online.
- Already pre-filled with all the proper show information.
- Submitted to show management for you - Once purchased, they automatically receive a copy.

Make This Process Simple - Purchase Your Insurance Now and Forget About It

Click the link below to purchase your Liability Insurance

Pricing begins at \$129.50 and may slightly increase based on the state your company is domiciled:

<https://securevendorinsurance.com/RainprotectionGroupVendor/ApplicantInformation?GroupEventKey=b848b27d1ed4>

After reading the above information, if you still decide to use your own insurance, please make it compliant and then submit a copy to: Murphy.Connolly@comexposium.com

NON USA EXHIBITORS

We can provide compliant insurance for all Non U.S. exhibitors.
Please send an email to Sales@rainprotection.net with further instructions.



Exhibitor Cleaning Request

Exhibitor Company Name

Billing Address

Main Contact Name

Phone Number

Email Address

Exhibitor Booth Cleaning Service

Exhibitor Booth Cleaning Service tasks include but are not limited to:

- Dust and wipe down horizontal and vertical surfaces.
- Sweep and mop hard flooring surfaces.
- Vacuum carpeted surfaces.
- Disinfect high-touch surfaces.
- Take out garbage and dispose in designated areas.
- Any cleaning-related tasks to be confirmed in real time with onsite supervisor or office management beforehand.

The cost for these above services will be \$200.00 plus NY Sales Tax per day.

Please indicate the dates you will require Booth Cleaning Services:

If you have further notes, please leave them below:

LeadCapture for International Franchise Expo 2024



Looking to purchase lead retrieval licenses? Continue to enhance your experience at the **International Franchise Expo 2024** with an easy-to-use lead retrieval tool. We have partnered with Cvent to provide lead retrieval services through their LeadCapture product. We appreciate your support at our event and want you to be able to track the impact of attending our Conference.

How It Works:

- Scan badges to gather lead information
- Score leads and takes notes
- Export leads to any database on demand

APP LICENSE

Purchase an app license to download the Cvent LeadCapture app on your own Android or iOS device. Use the app to scan leads and capture relevant qualifying information.

\$540

BEST VALUE

3-Pack LeadCapture License

\$335

Single LeadCapture License

\$190

Additional LeadCapture License

DEVICE RENTAL LICENSE

Purchase a Device Rental license to pick up a Handheld Infrared Laser Scanner onsite for faster and seamless scanning – price includes app access license!

\$370

Order Before
May 1st

\$465

Order Between
May 2nd – May 15th

\$539

Order After
May 16th

LeadCapture for International Franchise Expo 2024



1 FINISH SETTING UP YOUR EXHIBITOR ACCOUNT

- [Click here](#) - Enter your details and click **Create Account**.
- You will soon receive the email “Welcome to **International Franchise Expo 2024**” from murphy.connolly@comexposium.com.” Click **Log In** within the email.
- Don't remember your password? Click on “**Forgot?**” to set up your password. You will soon receive the email “Reset your Onsite Solutions Password”
 - If you have LeadCapture login credentials from past events, log in with your email and previously created password. Once logged in, click **Switch Event** (top left) and click **Join Event**. Search the **Event Code: 3374F382D99C** and add **International Franchise Expo 2024** to the list of events you're exhibiting at.

2 LOGGING BACK IN TO YOUR EXHIBITOR PORTAL

- Log back in to your Portal with [this link](#). Do not click **Add your company**.
- Log in with your email and previously created password.
- Use this Portal to:
 - *Purchase additional LeadCapture licenses, if necessary*
 - *Assign licenses to registered onsite staff*
 - *Export your leads after the event*

SUPPORT

New to LeadCapture or want additional help? [This how-to](#) is all you need to get set up. Questions? Email leadcapture@cvent.com with any general LeadCapture questions.



INTERNATIONAL FRANCHISE EXPO

IN PARTNERSHIP WITH:



SUPPORTED BY:



International Franchise Expo 2024 Additional Suppliers Catalogue

[International Franchise Expo 2024 Website](#)

Supplier	How to Order ?
Exhibitor E-Zone Login	Please click here to access the Exhibitor E-Zone login and complete your company profile.
Javits Electrical, Internet, & Plumbing Services	Please click here to create an account with the Javits and begin ordering.
Travel Information	Please click here to access our travel accommodations also available on our website.
Trukmann's Printing & Show Graphics	Please click here to order personalized graphics and printed material for your booth.