

# COMBINED NAVAL EVENT 2025

SHIPPING INSTRUCTIONS

TARIFF

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## COMBINED NAVAL EVENT

20-22 May 2025

Farnborough, UK



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# KEY | INFORMATION

## Shipping Deadlines:



Seafreight FCL at any UK Port  
Seafreight LCL – To be advised

**LCL = 10 working days before delivery**  
**FCL = 5 working days before delivery**



Airfreight at London Heathrow Airport (LHR)  
**10 working days before delivery**



Road freight via offsite warehouse  
**07 - 14 May 2025**



Courier Shipments  
**07 - 14 May 2025**

**All orders must be received 10 workings days before delivery**  
**Any orders received after the above deadline will be subject to a 25% late booking surcharge**

Please forward all documentation to Travis Shaxted before for approval before shipping

CEVA Contact: E: [TRAVIS.SHAXTED@CEVALOGISTICS.COM](mailto:TRAVIS.SHAXTED@CEVALOGISTICS.COM)

# SEA | AIR

All Bills of Lading should be sent freight prepaid to UK Port and consigned as follows:

Consignee:  
CEVA Showfreight  
Unit 3A  
NEC  
Birmingham  
B40 1PJ  
United Kingdom



T: +44 (0) 330 587 7777

Notify:  
Combined Naval Event 2025  
Exhibitor Name / Hall & Stand Number

[TRAVIS.SHAXTED@CEVALOGISTICS.COM](mailto:TRAVIS.SHAXTED@CEVALOGISTICS.COM)

Documents required:

- Copy of Bill of Lading
- Copy of Invoice / Packing List

MBOL for LCL freight not consigned to CEVA will incur a £250.00 handling fee. Therefore, we recommend you book LCL with your local CEVA office.

Please forward all documentation to Travis Shaxted before for approval before shipping

**CEVA Contact: E:** [TRAVIS.SHAXTED@CEVALOGISTICS.COM](mailto:TRAVIS.SHAXTED@CEVALOGISTICS.COM)

All Airfreight consignments should be sent freight prepaid to London Heathrow (LHR) and consigned as follows:

Consignee:  
CEVA Showfreight  
Unit 3A  
NEC  
Birmingham  
B40 1PJ  
United Kingdom



T: +44 (0) 330 587 7777

Notify:  
Combined Naval Event 2025  
Exhibitor Name / Hall & Stand Number

[TRAVIS.SHAXTED@CEVALOGISTICS.COM](mailto:TRAVIS.SHAXTED@CEVALOGISTICS.COM)

Documents required:

- Copy of Direct Master Air Waybill
- Copy of Invoice / Packing List

# ROAD |

Deliveries direct to Farnborough should be consigned as follows:

NCTS Code will be advised once documents have been approved by CEVA.



Exhibitor Name  
CEVA Showfreight  
Combined Naval Event 2025  
Hall & Stand Number  
Farnborough IECC  
F Gate  
Etps Road  
Farnborough  
GU14 6FD  
United Kingdom

Deliveries should arrive at the venue on the day that they are required on the stand. If the deliveries are not pre booked with CEVA, the exhibitor will be responsible for delivering the shipment to the stand.

Please forward all documentation to Travis Shaxted before for approval before shipping

CEVA Contact: E: [TRAVIS.SHAXTED@CEVALOGISTICS.COM](mailto:TRAVIS.SHAXTED@CEVALOGISTICS.COM)

Deliveries via advanced warehouse should be consigned as follows:

NCTS Code will be advised once documents have been approved by CEVA.



Exhibitor name  
CEVA Showfreight  
Combined Naval Event 2025  
Hall & Stand number  
Unit 2  
Central Road North  
Bob Dunn Way  
Dartford  
DA1 5XA

Deliveries should arrive at the warehouse by 14 May 2025.

# COURIER |

Courier deliveries should be consigned as follows:

Combined Naval Event 2025 / EXHIBITOR NAME

CEVA Showfreight

Unit 2

Central Road North

Bob Dunn Way

Dartford

DA1 5XA



Please ensure shipments are sent customs cleared with all duties and taxes pre-paid (shipment terms DDP). It will be the responsibility of your courier company to deliver the shipment to your stand unless CEVA are pre advised accordingly.

If CEVA are requested to assist with your courier shipment an intervention fee will be applied.

## Re export of courier shipment:

If you request CEVA to store your shipment after the show so that your courier company can collect CEVA will require a commercial invoice and shipping labels. You must also provide the courier companies details and date the goods are being collected. Handling charges apply.

## Courier arrivals

All shipments arriving via courier must be notified to CEVA in advance of arrival. Please ensure shipments are sent customs cleared with all duties and taxes pre-paid (shipping terms DDP).

Shipments arriving by courier cannot be customs cleared on a temporary basis and taxes will need to be paid.

International companies not registered in the UK are required to apply for a GB EORI number. Your courier company will need this EORI number to process UK customs clearance.

You can apply for an EORI [HERE](#)

Any shipments that arrive without pre-notification and if a courier company uses CEVA's EORI without prior permission then fines will apply.

Receiving courier shipments into warehouse & Delivery to Stand: **£175.00 Per Consignment** (Up To 30 Kgs)

If CEVA are required to provide clearance information, then the following will apply:

Courier Intervention Fee: **£125.00 Per Consignment**

Customs Examination Fee: **£45.00 Per Entry**

Use of CEVA EORI Number: **£95.00 Per Entry**

Permanent Customs Clearance (Including 3 Tariff Heading): **£145.00 Per Entry**

Additional Tariff Headings: **£7.50 Per Tariff Heading**

Duties & Taxes: **Cost + 5% Minimum £50.00**

Please forward all documentation to Travis Shaxted before for approval before shipping

CEVA Contact: E: [TRAVIS.SHAXTED@CEVALOGISTICS.COM](mailto:TRAVIS.SHAXTED@CEVALOGISTICS.COM)



# DOCUMENTATION |

A separate Commercial Invoice and Packing List (CIPL) is required for temporary and permanent items and must contain the following information:

- Quantity, net weight and dimensions of each item
- Description
- 10 Digit HS Codes
- Country of Origin
- Value

Invoices with incorrect HS codes will be rejected by CEVA customs and a **£95.00** re-submission charge will apply. Therefore, to avoid additional charges and potential delays we recommend you validated the HS codes before sending the pre-alert.

UK HS codes can be found on [UK INTEGRATED ONLINE TARIFF](#)

A commercial invoice and packing list template can be downloaded [HERE](#)

All documents must be received at least 3 working days in advance of arrival.

International companies not registered in the UK are required to apply for a GB EORI number. Your EORI number is required to process UK customs clearance and should be stated on your CIPL.

You can apply for a GB EORI [HERE](#)

Please forward all documentation to Travis Shaxted before for approval before shipping

**CEVA Contact: E: [TRAVIS.SHAXTED@CEVALOGISTICS.COM](mailto:TRAVIS.SHAXTED@CEVALOGISTICS.COM)**

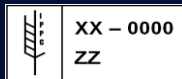
# ADDITIONAL | INFORMATION

## Wood Packing



All cargo containing wood entering into the EU (except coming from Switzerland) must be fumigated in its country of origin prior to shipment. This regulation includes but is not limited to such items as crates, pallets, frames, drums etc. To guarantee that the fumigation has been applied, the following information **MUST** be marked or stamped onto the outside of each package.

- IPPC logo
- ISO country code
- Licence number assigned to the fumigation company
- Fumigation method (Heat Treated or Methyl Bromide used)



## Export Control



The UK Export Control Order 2008 controls the exports of strategic goods (Both Military and Dual Use) the transfer of technology and the trade of military or governmental equipment.

Both UK and EU Legislation demands that the Exhibitor or Shipper Must declare to CEVA Showfreight, any items that are included in the 'UK Military List or the EU Dual Use List' prior to them leaving at the close of the Exhibition. It is a legal requirement that the correct Export Control procedures be applied at the time of re-export.

It is therefore important that the exhibitor is aware of the relevant legislation and a declaration is shown clearly on your return shipping instructions and any documentation accompanying your shipment.

For the return shipping from the UK, it is the exhibitor's responsibility to declare to CEVA Showfreight any items that ARE subject to export controls clearly on your commercial invoice per line item.

If, having checked your exhibits against the UK Control List you are satisfied export controls are NOT subject to UK Export Controls please state clearly on your commercial invoice "The goods included herein are not subject to UK Export Controls".

For the full UK Export control list please click [HERE](#)



# ADDITIONAL | INFORMATION

## Insurance

Insurance cover whilst goods are in transit or in CEVA's possession are covered under the limitations of CEVA's [TERMS AND CONDITIONS](#).

Goods left unattended on stands after delivery or awaiting collection after an exhibition are the sole responsibility of the exhibitor, and therefore strongly recommend that your freight is fully insured.

Specific all risk cover for your freight is available from CEVA upon request:

Please forward all documentation to:

Please forward all documentation to Mitchell Akehurst before for approval before shipping

**CEVA Contact:**

**E:** [MITCHELL.AKEHURST@CEVALOGISTICS.COM](mailto:MITCHELL.AKEHURST@CEVALOGISTICS.COM)



## Payment of Charges

Unless freight is routed via one of our appointed agents we will require payment of all charges, as advised by us, prior to the last day of the show. Personal or foreign cheques are not acceptable. Settlement can be made in advance by bank transfer or alternatively on site by credit card.

**BNP Paribas**  
**10 Harewood Avenue**  
**London**  
**NW1 6AA**

<b>Account Name:</b>	<b>CEVA Receivables Finance DAC</b>
<b>Account Number:</b>	<b>89848045</b>
<b>Sort Code:</b>	<b>40 – 63 – 84</b>
<b>IBAN:</b>	<b>GB40BNPA40638489848045</b>
<b>BIC (Swift):</b>	<b>BNPAGB22XXX</b>



# INTERNATIONAL | INBOUND | TARIFF

Import Customs Clearance		£145.00 per entry
Additional HS Codes (over 3)		£7.50 per HS code
ATA Carnet Handling Fee		£75.00 per carnet
Duty & VAT		At Cost
Duty & VAT Advancement Fee		5% (Min £50.00)
Importer Of Record Fee		£95.00 per entry
Temporary Import Bond Fee		1.0% CIF value (Minimum £100.00)
Customs Examination		£45.00 per consignment
Import Airline Handling Charge		£0.70 per kg (Minimum £70.00)
Airline Continuity Fee		£34.50 per AWB
Transport From Airport To LHR Warehouse		£45.00 per 100kgs (Minimum 300kgs)
Terminal Handling Charges	FCL	£240.00 per container
	LCL	£75.00 per cbm (Minimum 2 cbm)
Transport From UK Seaport	FCL	£995.00 per container
	LCL	£75.00 per cbm (Minimum 3 cbm)
Ocean Port ISPS		£40.00 per container
Ocean Carrier Inspection and Security Charge		£60.00 per container
Arrival Port Administration Fees		£125.00 per container
Agency & Communication Fee		£80.00 per shipment

# ONSITE | HANDLING | TARIFF

Unloading from Vehicle to Stand	£40.00 Per 2 cbm
Reloading from Stand to Vehicle	£40.00 Per 2 cbm
Warehouse Handling Charge (Pre & Post Show)	£15.00 Per cbm (minimum 3 cbm)
Unloading from Vehicle to Warehouse	£40.00 Per 2 cbm
Transfer From Ceva Warehouse To Venue	£95.00 Per cbm (minimum 3 cbm)
Transfer From Venue To Ceva Warehouse	£95.00 Per cbm (minimum 3 cbm)
Reloading from Warehouse to Vehicle	£40.00 Per 2 cbm
Collection, Storage & Redelivery of Empty Cases	£35.00 per cbm (minimum 3 cbm)
Re-lifting at Stand	£40.00 Per 2 cbm
Labour (unskilled)	£40.00 per hour (minimum 4 hours)
Trailer Rate Unload/Reload	Price Upon Request
Agency & Communication Fee	£80.00 Per Exhibitor
Bank Admin Fee	£7.00 Per Invoice

Above rates are based on 3T Forklift.

Work carried out before 08:00 and after 18:00 will incur a 50% surcharge.

Work carried out on Weekends / Bank Holidays will incur a 100% surcharge.

# INTERNATIONAL | OUTBOUND | TARIFF

Transport from LHR Warehouse to Airport		£45.00 per 100kgs (Minimum 300kgs)
Export Airline Handling		£0.70 per kg (Minimum £70.00)
Terminal Handling Charges	FCL	£240.00 per container
	LCL	£25.00 per cbm (Minimum 2cbm)
Transport to UK Seaport	FCL	£995.00 per container
	LCL	£55.00 per cbm (Minimum 2cbm)
Ocean Freight ISPS		£37.50 per B/L
VGM - FCL		£45.00 per container
VGM - LCL		£15.00 per LCL consignment
ISF Preparation Fee (USA, Canada)		£15.00 per B/L
AMF Fee (USA, Canada, Japan, Mexico, China, India)		£55.00 per consignment
Export Customs		£145.00 per consignment
Additional HS Codes (over 3)		£7.50 per HS code
Export Examination		£35.00 per consignment
Temporary Import Bond Cancellation Fee		£35.00 per cancellation
Exporter of Record Fee		£75.00 per entry
T1 Documentation Fee		£45.00 per document
T1 Guarantee Fee		1.0% CIF value (Minimum £100.00)
Bill of Lading / Airway Bill Fee		£65.00 per B/L
Dangerous Goods Check & Documentation		£130.00 per consignment
Re-labelling Dangerous Goods Shipments		£75.00 per consignment
Agency and Communications Fee		£80.00 per shipment

# ONLINE | ORDERING



All onsite services are to be booked online, please click the button below to order.

[BOOK ONLINE HERE](#)

**ceva**  
LOGISTICS

**Please Note:** Orders received after **06 May 2025** will incur a 25% late booking surcharge.