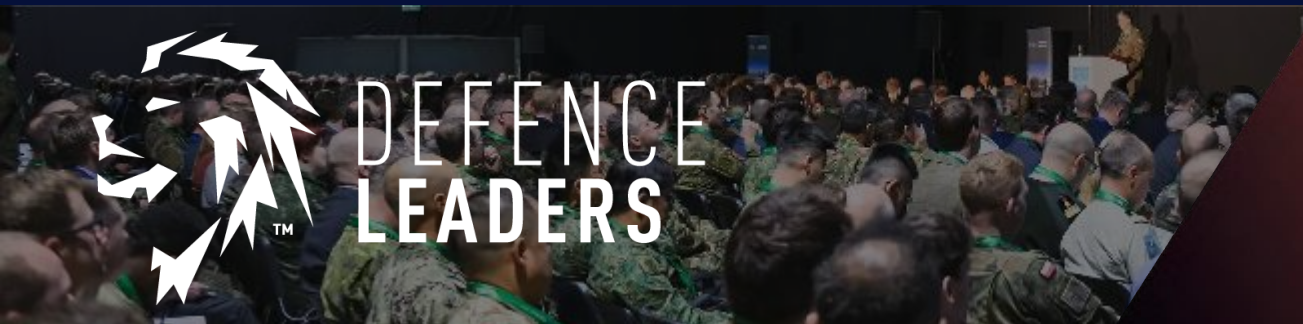


# NAVY TECH 2025

Shipping Instructions | Tariff | Online Ordering



11-13 FEBRUARY 2025 | HELSINKI, FINLAND

**CEVA**  
LOGISTICS

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# KEY | INFORMATION

## MAXIMUM FREIGHT DIMENTIONS

Due to the restricted access at the venue please find the below maximum dimensions for freight delivering to the second floor:

**120 x 120 x 160 cms.**

Any deliveries to the second floor will incur a surcharge of 25%

If you have any queries, please forward your freight information including dimensions, packing details and photos so we can ensure access to the venue is possible.

### Shipping Deadlines:



Airfreight at Helsinki Airport (HEL)  
**3<sup>rd</sup> February 2025**



Road freight (EU) via advanced warehouse  
**03 - 07 February 2025**

Road freight (Non-EU) via advanced warehouse  
**Latest arrival 3<sup>rd</sup> February 2025**



Courier (EU) Shipments  
**03 - 07 February 2025**

Courier (EU) Shipments  
**Latest arrival 3<sup>rd</sup> February 2025**

All orders must be received by **24<sup>th</sup> January 2025**  
Any orders received after the above deadline will be subject to a 30% late booking surcharge

Please forward all documentation to Nicola Bracewell for approval before shipping  
CEVA Contact E: [Nicola.Bracewell@cevalogistics.com](mailto:Nicola.Bracewell@cevalogistics.com)

Build Dates	10 <sup>th</sup> February 2025
Show Dates	11-13 February 2025
Breakdown Dates	13 <sup>th</sup> February 2025

# AIR

All Airfreight consignments should be sent freight prepaid to Helsinki Airport (HEL) and consigned as follows:

Please forward all documentation to Nicola Bracewell for approval before shipping  
**CEVA Contact E: [Nicola.Bracewell@cevalogistics.com](mailto:Nicola.Bracewell@cevalogistics.com)**

Exhibitor Name  
Ceva Showfreight c/o Beweship Oy Ab  
Nuolikuja 8  
01740 Vantaa  
Finland



T: +358 (0) 50 4307 082

Notify:  
Suomen Event Logistics Oy  
[david@suomeneventlogistics.com](mailto:david@suomeneventlogistics.com)

## Documents required:

- Copy of Direct Master Air Waybill
- Copy of Invoice / Packing List / ATA Carnet

# ROAD | EU ONLY

Deliveries direct to the Scandic Marina Congress should be consigned as follows:

Exhibitor Name  
Hall & Stand Number  
CEVA Showfreight  
Navy Tech 2025  
Scandic Marina Congress Centre  
Katajanokanlaituri 6  
00160 Helsinki  
Finland



Deliveries should arrive at the venue on the day that they are required on the stand. If the deliveries are not pre booked with Ceva, the exhibitor will be responsible for delivering the shipment to the stand.

**All freight dimensions and weights must be notified prior to delivery for stands on floor 2  
This is to ensure it is suitable for the goods lift. The maximum dimensions are 120 x 120 x 160 cms.**

Please forward all documentation to Nicola Bracewell for approval before shipping  
CEVA Contact E: [Nicola.Bracewell@cevalogistics.com](mailto:Nicola.Bracewell@cevalogistics.com)

EU Deliveries via warehouse should be consigned as follows:

Navy Tech 2025  
Exhibitor Name  
Stand Number  
SR Log Oy c/o Suomen Event Logistics  
Teollisuustie 6, Hall 7.A  
02880 Veikkola  
Finland



Deliveries should arrive at the advanced warehouse between 03 - 07 February 2025 with no less than 72hrs notice before arrival.

# ROAD | NON EU

NON-EU Deliveries via warehouse should be consigned as follows:

NCTS Code will be advised once documents have been approved by Ceva.



Delivery to advanced warehouse:  
SR Log Oy c/o Suomen Event Logistics  
Teollisuustie 6, Hall 7.A  
02880 Veikkola  
Finland

Exhibitor Name  
Hall & Stand Number

Deliveries should arrive at the advanced warehouse between  
03 - 07 February with no less than 72hrs notice before arrival.

**All freight dimensions and weights must be notified prior to delivery for stands on floor 2  
This is to ensure it is suitable for the goods lift. The maximum dimensions are 120 x 120 x 160 cms**

Please forward all documentation to Nicola Bracewell for approval before shipping  
CEVA Contact E: [Nicola.Bracewell@cevalogistics.com](mailto:Nicola.Bracewell@cevalogistics.com)

# COURIER |

Courier deliveries should be consigned as follows:

Exhibitor Name  
Stand Number  
NAVY TECH 2025  
Beweship Oy Ab  
Nuolikuja 8  
01740 Vantaa  
Finland



Please ensure all courier shipments are sent DDP

If CEVA Showfreight are requested to assist with your courier shipment an intervention fee will be applied.

Courier Shipment Maximum:  
30kgs / 0.1cbm

### Shipping Deadlines:

Courier (EU) Shipments  
03 - 07 February 2025

Courier (EU) Shipments  
Latest arrival 3<sup>rd</sup> February 2025

Please forward all documentation to Nicola Bracewell for approval before shipping  
CEVA Contact E: [Nicola.Bracewell@cevalogistics.com](mailto:Nicola.Bracewell@cevalogistics.com)

### Courier arrivals

All shipments arriving via courier must be notified to CEVA in advance of arrival. Please ensure shipments are sent customs cleared with all duties and taxes pre-paid (shipping terms DDP).

Receiving courier shipments into warehouse & Delivery to Stand:  
**£175.00 Per Consignment** (Up To 30 Kgs)

If CEVA are required to provide clearance information, then the following will apply:

Courier Intervention Fee: **£225.00**  
Customs Examination Fee: **£120.00**  
Permanent Customs Clearance (Including 3 Tariff Heading): **£275.00**  
Additional Tariff Headings: **£12.50 Per Additional Heading**  
Duties & Taxes: **Cost + 25% Minimum £65.00**  
Service Fee (Per Leg): **£110.00**

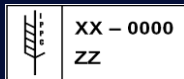
# ADDITIONAL | INFORMATION

## Wood Packing



All cargo containing wood entering into the EU (except coming from Switzerland) must be fumigated in its country of origin prior to shipment. This regulation includes but is not limited to such items as crates, pallets, frames, drums etc. To guarantee that the fumigation has been applied, the following information **MUST** be marked or stamped onto the outside of each package.

- IPPC logo
- ISO country code
- Licence number assigned to the fumigation company
- Fumigation method (Heat Treated or Methyl Bromide used)



## Export Control



The UK Export Control Order 2008 controls the exports of strategic goods (Both Military and Dual Use) the transfer of technology and the trade of military or governmental equipment.

Both UK and EU Legislation demands that the Exhibitor or Shipper Must declare to CEVA Showfreight, any items that are included in the 'UK Military List or the EU Dual Use List' prior to them leaving at the close of the Exhibition. It is a legal requirement that the correct Export Control procedures be applied at the time of re-export.

It is therefore important that the exhibitor is aware of the relevant legislation and a declaration is shown clearly on your return shipping instructions and any documentation accompanying your shipment.

For the return shipping from the UK, it is the exhibitor's responsibility to declare to CEVA Showfreight any items that ARE subject to export controls clearly on your commercial invoice per line item.

If, having checked your exhibits against the UK Control List you are satisfied export controls are NOT subject to UK Export Controls please state clearly on your commercial invoice "The goods included herein are not subject to UK Export Controls".

For the full UK Export control list please click [HERE](#)



# ADDITIONAL | INFORMATION

## Insurance

Insurance cover whilst goods are in transit or in CEVA's possession are covered under the limitations of CEVA's [Terms and Conditions](#).

Goods left unattended on stands after delivery or awaiting collection after an exhibition are the sole responsibility of the exhibitor, and therefore strongly recommend that your freight is fully insured.

Specific all risk cover for your freight is available from CEVA upon request:

Please forward all documentation to Nicola Bracewell for approval before shipping

**CEVA Contact E: [Nicola.Bracewell@cevalogistics.com](mailto:Nicola.Bracewell@cevalogistics.com)**



## Payment of Charges

Unless freight is routed via one of our appointed agents we will require payment of all charges, as advised by us, prior to the last day of the show. Personal or foreign cheques are not acceptable. Settlement can be made in advance by bank transfer or alternatively on site by credit card.



**BNP Paribas**  
**10 Harewood Avenue**  
**London**  
**NW1 6AA**

<b>Account Name:</b>	<b>CEVA Receivables Finance DAC</b>
<b>Account Number:</b>	<b>89848045</b>
<b>Sort Code:</b>	<b>40 – 63 – 84</b>
<b>IBAN:</b>	<b>GB40BNPA40638489848045</b>
<b>BIC (Swift):</b>	<b>BNPAGB22XXX</b>

# CUSTOMS DOCUMENTATION |

Commercial invoices **MUST** include the following information

- Model & Serial Number (In case of electronical material)
- EC Certificate
- Value
- Origin of the goods
- Incoterm
- Permanent & Temporary items to be listed & packed separately
- Invoice number and date
- Shipper details
- Incoterms
- Case number, dimensions (in cm), gross & net weight (in KG)
- Detailed description of goods
- Tariff (HS) codes
- Quantity of the goods & value of each product
- Company name & place
- Name of the company representative & signature

## Printed Material & Giveaways:

All items which have been customs cleared permanently into Finland and haven't been distributed during the event must be left on the stand and these will be handled as waste.

Please forward all documentation to Nicola Bracewell for approval before shipping  
**CEVA Contact E: [Nicola.Bracewell@cevalogistics.com](mailto:Nicola.Bracewell@cevalogistics.com)**

**[ADD LINK FOR CUSTOM INVOICE TEMPLATE](#)**

# INTERNATIONAL | INBOUND | TARIFF

## Customs

Temporary Import Customs Clearance (Including 3 Tariff Heading):	£275.00 per entry/consignment
Permanent / Consumable Import Customs Clearance (Including 3 Tariff Heading):	£275.00 per entry/consignment
ATA Carnet Import Customs Clearance	£295.00 per entry/consignment
Additional Tariff Headings:	£12.50 per heading
Customs Examination	£120.00 per consignment
Temporary Import Bond fee	3% of CIF value (minimum £175.00)
Importer of Record Fee	£95.00 per entry

**1 CBM = 167 KG**

## Airfreight

Import Airline Handling Charge	£135.00 per 100kgs (min 300kgs)
Transport from Airport to Warehouse	£95.00 per 100kgs (min 300kgs)
Airline Storage & Handover Fees	Cost + 20%
Service Fee (Per Shipment / Exhibitor)	£110.00

## Sea Freight

All Sea freight charges Price on Request

Agency & Communications Fee	£80.00
Bank Admin Fee	£7.00

# ONSITE | HANDLING | TARIFF

## On Site Handling

Delivery to Stand	£22.00 per CBM (minimum 5 CBM)
Collection, Storage & Redelivery of Empty Cases	£80.00 per CBM (minimum 3 CBM)
Reloading from Vehicle to Stand	£22.00 per CBM (minimum 5 CBM)
Labour on Stand (Subject to availability)	Price on Request

## Warehouse Handling

Warehouse Inbound & Storage	£65.00 per CBM (minimum 3 CBM)
Transport from Warehouse to Showsite	£95.00 per CBM (minimum 3 CBM)
Delivery to Stand	£22.00 per CBM (minimum 5 CBM)
Collection from Stand	£22.00 per CBM (minimum 5 CBM)
Transport from Showsite to Warehouse	£95.00 per CBM (minimum 3 CBM)
Warehouse Storage & Outbound	£65.00 per CBM (minimum 3 CBM)
File Fee	£30.00 (per shipment/exhibitor)
Bank Admin Fee	£7.00 (per invoice)

## **Additional Information**

**1 CBM = 333 KG**

Work carried out on weekdays after 16:00 will incur a 30% surcharge

Work carried out on Saturday's will incur a 50% Surcharge

Work carried out on Saturday's will incur a 100% Surcharge

Deliveries to the second floor will incur a 25% surcharge

# INTERNATIONAL | OUTBOUND | TARIFF

## Customs

Re-Export Customs Formalities (Including 3 Tariff Heading):

£275.00 Per Consignment

Re-Export Examination

£120.00 Per Consignment

Additional Tariff Headings:

£12.50 Per heading

Exporter of Record Fee

£95.00 Per Entry

Temporary Import Bond Cancellation Fee

£35.00 Per Cancellation

## Air

Transport from Warehouse to Airport

£95.00 Per 100kgs (minimum 300kgs)

Outbound Airline Handling

£135.00 per 100kgs (minimum 300kgs)

Airway Bill Fee

£125.00 Per AWB

## Transit Documentation

T1 Documentation Fee

£275.00 Per Document

T1 Guarantee Fee

0.30% of value (minimum £100)

## Sea Freight

All Sea freight charges

Price on Request

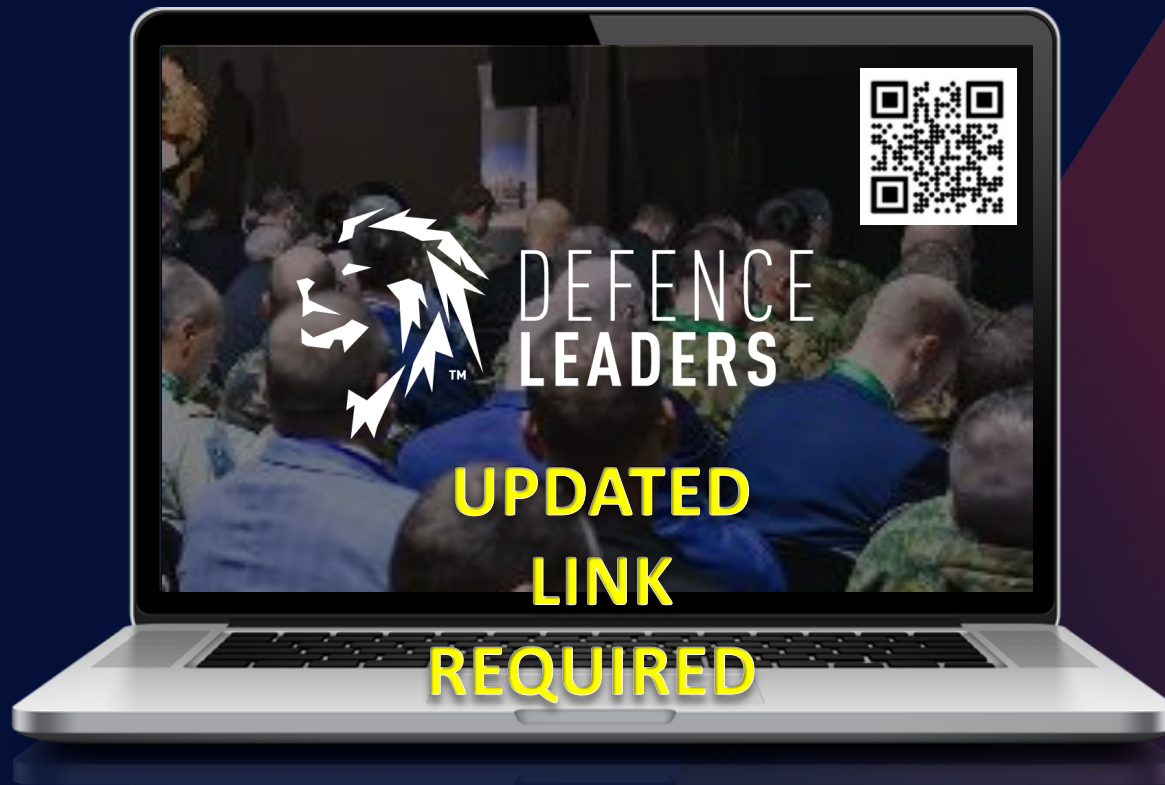
Agency & Communications Fee

£80.00

Bank Admin Fee

£7.00

# ONLINE | ORDERING



All onsite services are to be booked online, please click the button above to order.