

capacity

# EUROPE 2024

 15 - 17 October 2024

 InterContinental London - The O2

## A-Z GUIDE

We have developed this A-Z guide to help you plan your participation at the event. We look forward to seeing you at Capacity Europe 2024.

### THANK YOU TO OUR SPONSORS

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# A-Z GUIDE

## ACCOMMODATION & TRAVEL

Delegates are responsible for arranging and paying for their own travel & accommodation. You can access the venue easily by public transportation by train the nearest station is **Maze Hill Train Station** and by Tube the nearest station is **North Greenwich Station**.

Bedrooms are now limited at the venue please contact [groups@iclondon-theo2.com](mailto:groups@iclondon-theo2.com) to enquire about reservations.

For more international travel guidelines, please visit the UK Government website [here](#).

We advise you have travel insurance that covers COVID-19 as delegates will bear the cost of examination & treatment abroad.

## NETWORKING APP

The Techoraco App allows you to message and arrange physical meetings with the most up to date attendee list and customise your personal schedule.

We **strongly** recommend that you download and log into the app on your phone before you come onsite to maximise your networking opportunities through the app.

For access to the app please use this <https://3tiky.app.link/CapacityEurope2024>. You will need your badge ID which can be found on your registration confirmation email for the first login. If you have any issues at all please reach out to our dedicated support at: [@support@grip.events](mailto:@support@grip.events)

## BADGE COLLECTION

Registration will be located on floor 0 of the Arora Ballroom. You can pick up your badge from **15:00-19:00** on **Monday 14 October**.

You will need your QR code upon arrival to print your badge.

Meeting Room Key Collection - Upon arrival at The InterContinental O2, please make your way to the Meeting Room key card collection desk located on the Hotel Reception Lobby where you will be issued with your keys. Your keys will become available for early collection on Monday 14th between 6pm and 9:30pm.

Please note that badge swapping is not permitted at this event.

## CONFERENCE ROOM

Our latest agenda can be found [here](#).

For our conference sessions, please join us in:

Capacity Europe Keynote Stage, - Peninsula Ballroom – Ground Floor & Spotlight Stage - Arora Ballroom – Floor 1

09:55 - 17:30 - Tuesday 15 October  
09:00 - 17:30 - Wednesday 16 October  
09:00 - 12:15 - Thursday 17 October

The Day 1 Keynote session recordings will be made available on-demand post-event, but no other content will be recorded.

## DRESS CODE

Business Casual

## FIRST AID

If you require first aid or feel unwell, please call the hotel's safety team on +44 (02) 0 8463 6873 and notify a member of the Capacity team. A qualified first aider will be deployed to assist you.

## OPENING HOURS FOR: BADGE PICK UP EXHIBITION HALL MEETING ROOMS

All timings are in BST

<b>BADGE PICK UP/ REGISTRATION</b>	Monday 14 October	15:00 - 19:00
	Tuesday 15 October	07:30-17:30
	Wednesday 16 October	08:00 - 17:30
	Thursday 17 October	08:00 - 14:00
<b>EXHIBITION HALL (EXHIBIT BOOTHS, MEETING TABLES)</b>	Monday 14 October	CLOSED*
	Tuesday 15 October	07:30 - 17:00
	Wednesday 16 October	08:00 - 17:00
	Thursday 17 October	08:00 - 14:00
<b>HOTEL MEETING ROOMS, CONVERTED ROOMS AND PREMIUM MEETING LOUNGES</b>	Monday 14 October	CLOSED**
	Tuesday 15 October	08:00 - 17:00
	Wednesday 16 October	08:00 - 17:00
	Thursday 17 October	08:00 - 14:00

\*14 October - 3pm- 7pm access only to exhibitors

\*\* 15,16 and 17 October - Badged exhibitors get access 30 min prior to registration opening with a wristband.

\*\* Meeting room Key pick up from 22:00

## SOCIAL AGENDA

Visit our [Social agenda page](#).

## VENUE

[InterContinental London - The o2](#)  
1 Waterview Dr, London SE10 0TW, United Kingdom  
Tel: +44 (0) 20 8463 6868

## WI-FI

Wi-Fi access across the hotel is complimentary:

Network: **Capacity Europe**  
Password: **Europe2024**

## TERMS AND CONDITIONS

### PHOTOGRAPHY DISCLAIMER

By attending the event, you acknowledge that photographs and/or videos of you may be taken by our conference staff and/or photographers at any time. Furthermore, you grant the conference permission to use photographs and/or videos of your likeness in any type of media, including websites and print publications, without compensation or reward. If you do not wish to be photographed/video recorded, it is your responsibility to notify the conference photographer or staff at time of request.

**TO VIEW OUR FULL TERMS AND CONDITIONS PLEASE CLICK [HERE](#)**

**TO VIEW OUR PRIVACY POLICY CLICK [HERE](#)**