

Dear [Supervisor Name],

I am requesting approval to attend the **ALAS Advocacy Day in partnership with the Leadership Network for Women Event**, taking place **September 24–26, 2025** in **Washington, D.C.** Advocacy Day is scheduled for **Wednesday, September 24**, with arrival the evening before on **Tuesday, September 23**.

This experience offers a rare and impactful opportunity to engage directly with **federal legislators on Capitol Hill**, elevating the voices of Latino leaders and superintendents nationwide. Participants will advocate for meaningful education priorities—such as strengthening the educator pipeline, improving school safety, supporting digital equity, and expanding student mental health services.

Importantly, a **special advocacy registration rate of \$495** is available to ALAS network attendees, which includes participation in both the Advocacy Day and the full Leadership event experience.

Key Benefits of Participating:

1. Federal Education Advocacy & Policy Engagement

- a. I will represent our district by meeting with members of Congress to discuss pressing issues affecting our students and schools.
- b. The event includes pre-briefings, talking points, and a full advocacy toolkit to ensure effective participation in legislative meetings.

2. Leadership Development & Pipeline Building

- a. The program is hosted in partnership with the Leadership Network for Women, with optional sessions on Thursday and Friday focused on leadership development, workforce growth, and empowerment—aligning with district goals around capacity-building.

3. Collaboration Across State and National Networks

- a. I will collaborate with ALAS affiliate leaders and national colleagues to share best practices and policy strategies.
- b. These connections will help amplify our district's voice and create opportunities for continued advocacy at the local and state levels.

4. Professional Development & CEUs

- a. The event offers CEUs (Continuing Education Units) that support my professional growth and compliance with ongoing training requirements.

Summary of Attendance:

- **Arrival:** Tuesday, September 23
- **Advocacy Day:** Wednesday, September 24
- **Optional Event Extension:** September 25–26
- **Special Registration Rate:** \$495 (includes full event access)

Attending this event will allow me to bring back actionable insights, strengthen our policy influence, and further our commitment to student success and equitable education. I would be grateful for your approval and am happy to provide any additional details you may need.

Sincerely,