

Dear Penny,

We look forward to seeing you at the New England Restaurant and Bar Show if you are preparing and/or handling food in your booth, please see the important information below.

The Suffolk County Board of Health **requires** that when preparing and/or handling raw/cooked/mixed foods within a booth, the preparer/handler must have immediate access to a hand washing station. Levy Restaurants can provide your booth with this unit.

Please note that this unit is for **hand sanitation only**, not for cleaning and preparing food products.

Hand Washing Station Rental/Refresh Rate: \$190.00 per day

- *Includes 5 gallons of hot water, 1 bottle of antibacterial soap, 2 packages of tri-fold paper towels. Hand washing stations will be refreshed each morning prior to opening of show*

Please note: Levy Restaurants will **attempt** to deliver all hand sinks by **March 29th** to all booths that are set up. There is no rental charge for Saturday once delivered; your sink(s) will stay in your booth for the duration of the show – through **March 31st**.

To ensure availability, please place your order by 02/28/25

CONTACT INFORMATION	
Booth Name:	Booth Number:
Company Name:	
Billing Street Address:	
City, State, Zip Code:	
Contact Name:	
Contact Phone Number:	
Contact Email Address:	

22% Taxable Administration Fee & 7% State/City Tax will be added to your total.

This serves as my formal written authorization and approval for you to charge the credit card indicated for any and all charges related to catering services at the BCEC. This shall constitute my express written permission for you to charge, to the extent not previously paid for, the credit card for the initial deposit, the balance due before and any charges incurred during the event.

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