Techno Security & Digital Forensics Conference

Sponsor Deadline Checklist

June 4 - 6, 2024 | Wilmington Convention Center | Wilmington, NC

Item / Form	Deadline*
Online/Mobile App Sponsor Listing	ASAP
Lead Retrieval Unit Order Form (automatically ordered and included in the Titanium, Diamond and Platinum Packages) – Custom Registration	May 3
First Day Shipments Can Arrive to the Fern Warehouse (Shipments must arrive between May 6 and May 28)	May 6
Hanging Sign/Banner Request – Show Management	May 6
Exhibitor Appointed Contractor (EAC) Request Form and EAC Certificate of Insurance – Fern OneView Portal	May 13
Additional Furnishings, Graphics, Turnkey Booth Package, Booth Labor Order Form – Advance Rate Deadline - Fern OneView Portal	May 13
Booth Design to Show Management for approval (only for sponsors not using the standard booth) – Show Management	May 13
Additional Electrical, Internet & Utilities Order Form – Wilmington Convention Center	May 24
Last Day Shipments Can Arrive to the Fern Advance Warehouse (Shipments must arrive between May 6 and May 28)	May 28
AV & Rigging Order Form – AVS Coastal	May 31
Catering Order Form – Savor Wilmington	May 31

*Please note payment must be submitted by the advance rate deadline to receive the advance rate.