

# TEMPORARY STAFF LIST

To comply with Dubai Authorities regulations, you are required to complete this form with the details of all temporary staff who will be working for your event (this includes ushers, hosts and hostesses, promoters and temporary registration staff). This policy is also applicable to exhibitors or agencies involved in your event.

- Please send the consolidated list to your Venue Planner.
- The deadline to return this form is 3 weeks prior to the start of build-up.
- Please type when you complete this form (handwritten forms will not be accepted).

## EVENT DETAILS

1. Event name \_\_\_\_\_
2. Organiser \_\_\_\_\_
3. Build-up dates \_\_\_\_\_
4. Event dates \_\_\_\_\_
5. Tear-down dates \_\_\_\_\_

#	Temporary Staff First Name and Surname	Passport Number	Emirates ID (If UAE Resident)	Visa/ Residency Number	Nationality (Country)	Stand and Hall Number if hired by Exhibitor
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