



# About Us

#weareduncantoplis



# DUNCAN & TOPLIS





# We are Duncan & Toplis

Duncan & Toplis were established in 1925 and have 11 offices across the East Midlands. We are also a member of Kreston International, giving our clients access to international markets through many established professional contacts.



We will be the firm that clients always choose to work with and where talented people belong.



We offer a wide range of services from accountancy, audit and tax to payroll and human resources. Our clients are typically SMEs, family-run businesses and private individuals in sectors including agriculture, leisure and tourism, healthcare, property and construction and logistics. We also have a substantial client base in the academy sector.

Duncan & Toplis appears in the top 30 UK accountancy practices list published by Accountancy Age. We are a multi award winning firm including the Gold Award from Investor in Customers, have held the title of the ICAEW East Midlands Large Accountancy Firm of the Year for three years and are winners of a British Accountancy Award for Outstanding Advisory / Client Project of the Year.

We offer a wide range of sophisticated financial and business support that includes; corporate finance, independent financial advice, IT solutions, probate services, financial turnaround support and services for Lloyd's members.



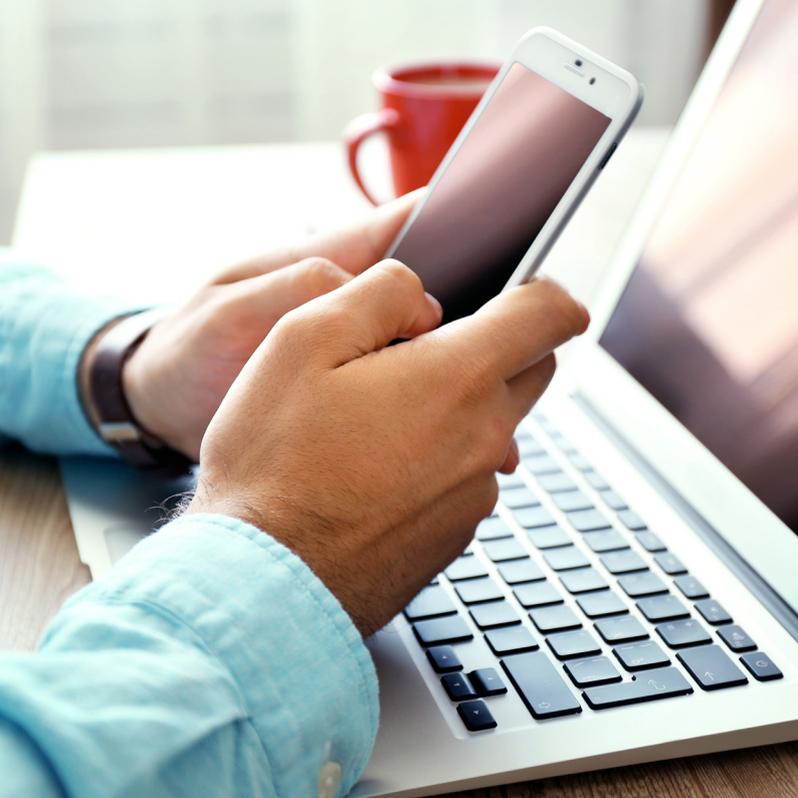
Please get in touch to find out more about how we can help you.

# Our services

Whilst our team offer a range of services one might look for from a larger company, our structure enables us to offer a personalised service with clients benefiting from a dedicated business adviser.

Our team focus on building close relationships that always put the client first.

The services listed within this brochure are a brief introduction into what we can do for you and your business.



## Cloud accounting

We can transform your business by revolutionising the operation of your finance function saving you time and money and helping you to make better business decisions. Digital bookkeeping is easier to manage and works intuitively with the systems you already use or may wish to use, such as client relationship and staff planning systems. We offer a free consultation to help you decide which cloud software is best for you and can provide full training and support.



## Business services

Whether your business is a start-up or large multinational organisation, we partner with you to ensure we not only keep on top of your accountancy and tax needs, but also provide additional support and strategic direction to maximise the success of your business.

Our services are tailored to suit your needs and those of your business. We can then support you in monitoring your results and advising on improvements.

From agriculture to healthcare, and property to leisure our dedicated team are on hand to support you and your business.





## Tax

For us, tax is about much more than compliance – it is about taking a strategic, long-term perspective of your individual circumstances and use of a planning process informed by solid data and facts about your business to ensure a profitable future.

You will be pleased to know that we find tax fascinating, particularly when we find ways to save you money or help you to identify and capitalise on new opportunities.





## Assurance

Our approach is to get to know your business inside out to ensure all of our accountancy and audit services are tailored to meet your specific needs. We will give you the assurance you need so that your business complies with statutory requirements and give you the support required to achieve your ambitions.

We are one of the largest, most established and respected auditors in the East Midlands. Nationally we are also ranked highly in comparative lists of accountancy practices. Our clients therefore benefit not only from our reputation and depth of resource but also from our substantial audit and assurance experience.



We are one of the largest, most established and respected auditors in the East Midlands.



Dedicated  
account  
manager



We provide our Payroll services to over 1,000 clients throughout the UK and to international companies with UK PAYE schemes within both the public and private sectors.

## Payroll

By outsourcing your payroll to our CIPP accredited in-house experts, you can reduce overheads, increase productivity and rest assured that our experienced team will keep you up to date with legislation as it changes.



Reduced  
overheads



Tailored solution





Support when  
you need it

Accuracy and  
compliance



## Human Resources

Your most valuable assets are your employees and we can support you in maximising the return on this substantial investment. Regardless of the size of your organisation, there are a myriad of employee related laws and regulations that face an employer, and we can help.

We can act as your off-site Human Resources department, offering outsourcing solutions and consultation in the areas of performance management, absence, conflict, redundancy, dismissals and learning and development, alongside other areas which help you to manage your business.



Adaptability

Coaching and  
development





Nicky Barr  
International Bomber  
Command Centre



Peter Wiggins-Davies  
Revesby Estate

“Duncan & Toplis’ advice and support has been invaluable from day one.”



“We can always rely on Duncan & Toplis for their trusted business advice.”



## It’s all about you

Client service is at the heart of everything we do. We deliver value for our clients by demonstrating a deep understanding of current and future needs, improving profitability and making a real difference, deepening revenue streams and protecting businesses from threats.

We pride ourselves on delivering an excellent level of service. Our commitment has been recognised after our team won Outstanding Advisory/Client Project of the Year at the British Accountancy Awards, Excellence in Customer Service at the East Midlands Chamber Awards and a Gold mark of distinction from Investors in Customers.

We understand that it’s the little things that make a big difference and with a 400-strong team, we have specialists available to help every area of your business. Don’t just take our word for it...



Oakham Medical Practice

“It’s service with personality and a smile.”





Call us or visit our website to find out more

**0808 169 1196**

**duncantoplis.co.uk**     

Our terms and conditions can be found on our website | 2023