

IBC PRESS CONFERENCE ROOM BOOKING CONFIRMATION

Exhibitor:

Allocated Room: **F004, IBC Media Centre (Entrance F)**

Time:

Cost: £750 + VAT per hour

Please note that you will be invoiced for the cost of the room hire in advance of IBC2024

Room setup: *The room includes theatre style seating for 70 people, a small stage (5m x 3m) and AV support. Also included in the cost are:*

- *Projector & Screen*
- *Lectern (on stage)*
- *Chairs x4 (on stage)*
- *Coffee table x1 (on stage)*
- *Microphones x4*

Please note that each booking slot will start at quarter to the hour. The 15-minute set up time for your press event is included in the 1-hour booking. If you require more than an hour for your event you will need to book additional time.

Should you wish to order additional furniture, catering or AV equipment, please contact the RAI Exhibitor Services on es@rai.nl.

Technical Facilities

Beamer: Type Eiki D-4200 DLP | 4200 ansi | connection VGA | operation through Extron Touch panel

Projector screen: Screen size 2 x 2m



CATERING, FURNITURE, AUDIO VISUALS, ROOM DIMENSION & ROOM SET-UP

Should you wish to order additional furniture, audio visual equipment, or discuss the size or the layout of the room, please contact the RAI Exhibitor Services:

Email: exhibitorservices@rai.nl Tel: +31 20 549 2364

Fax: +31 20 549 1964

CONFIRMATION

To confirm this booking, please sign below and return this entire form by return to: Platform Communications

Email: ibcprteam@platformcomms.com

Any questions please call Nick Field on 44 (0) 203 832 3690

BY RENTING A ROOM YOU AGREE TO BE BOUND BY THE TERMS & CONDITIONS OF EXHIBITING AT IBC2024. PLEASE SEE THE TERMS & CONDITIONS SECTION IN THE ONLINE EXHIBITION MANUAL FOR FULL DETAILS.

Name:

Company:.....

Billing Address:.....

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Email:.....

Contact number:.....

Signature:

Date:



Name of event (for signage and publication)

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