

SHOW SCHEDULE COTS 2025

DATE	ACCESS TIMES		ACCESS S	TAND TYPES
	09:00 - 19:00		Space Only Exhibitors All Stand Build must be completed by 19.00 hrs and excess materials removed from the hall. The exhibition hall is fully carpeted.	
Tuesday 15th July	09:00 - 10:00		Delivery of Display Vehicles & Large Exhibits Delivery must be made between these hours and should be notified in advance of the build period to tom@rpmevents.co.uk Exhibits permitted during this access period include display vehicles and large exhibits. Please note due to the hall being carpeted forklift movement is not permitted	
	14:00 - 19:00		Shell Scheme Exhibitors Shell Scheme Exhibitors will be permitted access to stand spaces to dress stands when the shell scheme stand build is completed at 14.00. Please do not arrive before this time.	
Deliveries	 The Organisers are not responsible for goods that cannot be delivered to stands if they arrive at Westpoint outside the stated hours. Please ensure you have the necessary equipment to unload and move goods to stands. Forklifts are not permitted in the exhibition hall 			
EXHIBITION OPEN HOURS				
DATE			SHOW HOURS	HALL OPEN
Wednesday 16th July		10:00—16:00		08:00—20:00
BREAKDOWN			HOURS	STAND TYPE
Wednesday 16th July		16:30—19:00		Shell and Space Only

Important Information: Breakdown Period

- •No Exhibit or Stand fitting can be removed until all visitors are clear of the exhibition hall
- •At 20.00hrs on Wednesday 16th July the Organisers exhibition tenancy period ends and the hall must be cleared of all materials and product. Items left in the hall will disposed of and removal / waste costs charged to the exhibiting company
- •Neither the Organiser or Westpoint are responsible for any item left in the exhibition hall or venue areas after 20.00 on Wednesday 16th July
- •Breakdown is a period of high security risk so ensure your stand is manned until all your stand items have been removed.

Children under the age of 16 are not permitted in the exhibition hall during the Build, Open or Breakdown periods