

# EVENT LOGISTICS

3 - 6 Feb 2026  
Grand Via, Fira de Barcelona



PROUD  
MEMBER OF



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# Introduction

## CEVA – Your Exclusive Logistics Partner for ISE Barcelona

As the **official freight forwarder and lifting contractor** for ISE, CEVA delivers seamless exhibition logistics from door to stand. Our exclusive access to forklifts, cranes, and electric pallet trucks inside the halls and terraces ensures your freight moves quickly, safely, and on time.

Once you're at **Grand Via, Fira Barcelona**, our on-site team is right there with you, supporting every stage—from build-up to show days and breakdown.



### Contact Us

Onsite Handling Enquires

E: [ISE@cevalogistics.com](mailto:ISE@cevalogistics.com) T: +44 (0) 330 587 7777

International / Freight enquiries

E: [Kevin.Watkins@cevalogistics.com](mailto:Kevin.Watkins@cevalogistics.com) T: +44 (0) 330 587 7406



### Online Booking

To book our services online, please click [here](#)

**Orders received after 13<sup>th</sup> January 2026 will incur a 30% late booking surcharge.**



# Build-Up & Breakdown Schedule

Early Access Build-Up (Approval from ISE Required)	25 - 26 Jan 2026
Build-Up	27 - 01 Feb 2026
Dress Day (No Building Allowed)	02 - 02 Feb 2026
Show Days	03 - 06 Feb 2026
Breakdown	06 - 09 Feb 2026

## Build-up Information

To help improve congestion in and around the show-site there is a CEVA-ONLY timeframe between 08:00 and 12:00 (Midday) from Sunday 25<sup>th</sup> January to Sunday 1<sup>st</sup> February. Self-unloading of single stand deliveries is welcomed after midday until 20:00.

The regular build up schedule will begin on Tuesday 27<sup>th</sup> January and will run until Sunday 1<sup>st</sup> February.

On Sunday 1<sup>st</sup> February the following activities must be finished by 20:00 - Vehicle movements, collection of empty cases, forklifts, cherry pickers and moveable platforms.

There **will not be** any build up permitted on Monday 2<sup>nd</sup> February. Fine tuning for all exhibitors only. No vehicles allowed on-site.

## Breakdown Information

Friday 06 Feb 2026	18:00 – 12am Midnight Before 12:00pm (Saturday)	Priority empty cases will be returned Next Day empty cases will be returned
Saturday 07 Feb 2026	08:00–11:00 11:00–19:00 19:00–22:00	CEVA and self-loaders up to 8 mtrs, single stand collections CEVA only reloading CEVA and self-loaders all vehicles for single stand collections
Sunday 08 Feb 2026	08:00–22:00	CEVA and self-loaders all vehicles for single stand collections
Monday 09 Feb 2026	08:00–18:00	CEVA and self-loaders all vehicles for single stand collections

**Any goods not collected by 18:00 on 09<sup>th</sup> February will be moved to our warehouse at your cost.**



# Sea & Air



## Ocean Freight should be sent freight prepaid to Barcelona Port

### Consignee:

RESA Expo  
ISE 2026  
For: [Exhibitor name / Booth nr.]  
C/Botánica - Entrada Nr. 4 Fira Gran Via  
08908 - L'Hospitalet de Llobregat  
Spain

### Notify:

ISE 2026 – CEVA Logistics  
[Kevin.Watkins@cevalogistics.com](mailto:Kevin.Watkins@cevalogistics.com)  
Telephone: +44 (0) 330 587 7406

### Arrival Deadline

LCL = 14 days before delivery  
FCL = 7 Days before delivery

### Documents required in advance of shipment:

- Copy of Bill of Lading
- Copy of Ceva approved CIPL



## Air Freight should be sent freight prepaid to Barcelona Airport (BCN)

### Consignee:

RESA Expo  
ISE 2026  
For: [Exhibitor name / Booth nr.]  
C/Botánica - Entrada Nr. 4 Fira Gran  
Via  
08908 - L'Hospitalet de Llobregat  
Spain

### Notify:

ISE 2026 – CEVA Logistics  
[Kevin.Watkins@cevalogistics.com](mailto:Kevin.Watkins@cevalogistics.com)  
Telephone: +44 (0) 330 587 7406

### Arrival Deadline

7 days before delivery

### Documents required in advance of Shipment:

- Copy of Direct Master AWB with 3 original invoices
- Copy Ceva approved CIPL
- Air shipments must be covered by one Master AWB
- ATA Carnet number must be shown on AWB



# Road



**Deliveries of stand building materials direct to Fira Gran Vía must report to the marshalling yard.**

**Consignee:**

CEVA Logistics / RESA

ISE 2026

For: *[Exhibitor name / Booth nr.]*

Sot del Migdi

Carrer del Foc s/n

Barcelona 08004

Spain

Deliveries should arrive at the venue on the day that they are required on the stand.



Scan for Directions

**Notify:**

ISE 2026 – CEVA Logistics

[ISE@cevalogistics.com](mailto:ISE@cevalogistics.com)

Telephone: +44 (0) 330 587 7777

**All other shipments and cargo for multiple exhibitors onboard the same truck must be delivered to and collected from the advance warehouse located in FIRA MONTJUIC Barcelona.**

**Consignee:**

CEVA Logistics / RESA

ISE 2026

For: *[Exhibitor name / Booth nr.]*

FIRA Montjuic Hall 2

Avenida Rius i Taulet 2/4

Barcelona 08004,

Spain

Deliveries should arrive at the warehouse a Minimum of 72 hours prior to required delivery to stand.

Non-EU road-freight shipments that require customs clearance please contact [Kevin.Watkins@cevalogistics.com](mailto:Kevin.Watkins@cevalogistics.com)

**Notify:**

ISE 2026 – CEVA Logistics

[ISE@cevalogistics.com](mailto:ISE@cevalogistics.com)

Telephone: +44 (0) 330 587 7777

# Courier

**Courier shipments should be sent freight prepaid terms DDP**



RESA / CEVA Logistics  
 ISE 2026  
 For: [Exhibitor name / Booth nr.]  
 FIRA Montjuic Hall 2  
 Avenida Rius i Taulet 2/4  
 Barcelona 08004,  
 Spain

**Arrival Deadline**

**5 days before delivery**

**Notify:**

RESA / CEVA Logistics  
[Mikolaj.Druzdzal@cevalogistics.com](mailto:Mikolaj.Druzdzal@cevalogistics.com)  
 Telephone: +44 (0) 121 619 0321

**Shipments NOT requiring Customs Clearance:**

From arrival warehouse, receiving, interim storage and delivery to stand.

- €150.00 per waybill 0 - 25kgs.
- €195.00 per waybill 26 – 50 kgs

**Shipments requiring Customs Clearance, or over 50kgs:**

Handling and Customs charges will be applied as per airfreight and customs tariff on pages 13 and 14.

**Duty & Tax:**

Paid on clearance will be charged at cost plus a 15%.

Shipments sent via courier service (DHL, FedEx, UPS), can be detained and delayed by Spanish customs. CEVA Logistics do not accept liability for missing or delayed shipments.



# Case Markings & Packaging



**All cases should be labelled as follows:**

**ISE 2026**

c/o CEVA Logistics / Exhibitor Name:

Hall/Stand No:

Case No:

**Temporary and Permanent import materials must be packed separately in different boxes.**

## Exhibition Packaging

Please ensure that suitable packaging is used for your shipment. Exhibits will be in transit for long periods, both to and from the exhibition.

Exhibits are often loaded and unloaded multiple times during transport, making shocks and bumps unavoidable. They may also be stored outdoors, including in open-air areas at the exhibition centre before and after the event.

Exhibitors should take precautions to protect items from damage and the elements. We cannot accept responsibility for damage, especially when return shipments are packed in used materials (cases, aluminum foil, plastic covers, etc.) that may already be worn or damaged.

Shipping cases must be sturdy enough to protect contents during transport, unpacking, and repacking, and suitable for return shipment after the exhibition.

Cardboard cartons are not suitable for repeated handling, particularly for valuable or delicate items.



# Customs



## PERMANENT ENTRIES:

Permanent entries can be done only for goods which are to be consumed during the show, such as consumables, office material, giveaways, catalogues, etc. Any permanent entry is subject to payment of import duties and taxes, which will be calculated from the CIF value of the goods (CIF value = declared value + freight costs).

## TEMPORARY ENTRIES:

Goods returning to origin after the show must be processed through a temporary import entry at customs, to avoid the payment of duties and taxes. All exhibits/materials entered under temporary importation are subject to control and examination by Spanish customs.

Goods under temporary entry cannot be sold during the show and any sale operation

**MUST** be reported to the Spanish customs authorities, otherwise heavy penalties might be incurred.

Please contact CEVA should you wish to sell any temporary import goods. All items must be re-exported within 14 days and we cannot hand over goods to 3<sup>rd</sup> parties.

## COMMERCIAL INVOICE:

The combined invoice/packing list must show the following information: number of units per each item/values/full description of items in English, (including serial number for electronic devices), model numbers & customs code number (Brussels nomenclature), total number of boxes/pallets, weight and sizes. All items must have a declared value, which must be approved by Spanish customs.

## ATA CARNET

RESA / CEVA must be mentioned in box B of the ATA Carnet or a power of attorney must be provided so we can perform the clearance and no consumable items should be listed. Trucks arriving at the advanced warehouse or fairground cannot be cleared on ATA Carnet. Carnet clearances must be performed at port of import.

## SOIVRE SAFETY INSPECTION:

SOIVRE has been introduced by the Spanish government to ensure products being imported into Spain on a permanent basis conform with the country's safety and quality rules, such as (but not restricted to) foodstuff, textiles, clothing, toys and electronics. SOIVRE inspection will need to be completed before we can deliver the goods to your stand. Therefore, it is essential that any supporting documentation is provided at the earliest possible opportunity.



# Documentation



All documents must be received at least 7 working days in advance of arrival and be written in English.

A combined Commercial Invoice and Packing List is required containing the following Information:

- Country of origin
- Confirmation that the packing conforms to Spanish Regulations
- Tariff heading(s) / H.S. Codes
- Serial numbers (where applicable)
- Commodities are itemized and valued individually
- Weights and dimensions of individual packing cases
- Temporary & permanent import materials must be packed separately, indifferent boxes

**PLEASE NOTE:** Everything must show a value. "For Customs purposes only" is not accepted.

## **NON-EUROPEAN UNION SHIPMENTS:**

**All products to be imported must comply with EU regulations and CE marking when required. The following items are restricted and will be subject to a lengthy customs inspection if imported which could result in the delay of your shipment:**

- Foodstuff/beverages (including sweets, mints & tablets)
- All products in contact with foodstuff/ beverages (cups, mugs, bags, cutlery, empty bottles/ empty recipients)
- Pharmaceutical and medical equipment (including hand sanitisers/ masks)
- Toys ( E.g fidget spinners & teddy bears)
- Cosmetics
- Medicines
- Plants
- Live animals
- Any shipment remaining in Spain containing batteries are also restricted.

### **Please consign as follows:**

ISE 2026  
RESA / CEVA Logistics  
For: *[Exhibitor name / Booth nr.]*  
C/Botánica - Entrada Nr. 4 Fira Gran Via  
08908 - L'Hospitalet

### **PERMANENT:**

'Goods are for permanent entry into Spain'

### **TEMPORARY:**

'Goods are for display purposes at Integrated Systems Europe. Exhibition and will be returned after the event'

Notify: [Kevin.Watkins@cevalogistics.com](mailto:Kevin.Watkins@cevalogistics.com) Telephone: + 44 (0) 330 587 7696



# Empty Case Storage



The definition of “empty cases” are pallets, crates, cases and all packing materials associated with the build and dressing of your stand, which need to be stored by CEVA during the exhibition.

Exhibitors that have been granted Early Access must have their empties available by 14:00 on Saturday 31<sup>st</sup> January.

Exhibitors that start their build from the official build-up date (*Tuesday 27<sup>th</sup> January*) must have their empties available for collection no later than 14:00 on Sunday 1<sup>st</sup> February.

Any empty cases removed on Monday 2<sup>nd</sup> February will incur a 100% surcharge.

CEVA will not load or unload empty cases onto clients' own vehicles.

## **Priority Empty Case Storage**

Returned by 12am midnight on Friday 6th February  
Maximum volume of 10 cbm per exhibitor.

## **Next Day Empty Case Storage**

Returned by 12pm midday on Saturday 7th February

# Insurance



## CEVA Protect

Insurance cover whilst goods are in transit or in CEVA's possession are covered under the limitations of CEVA's [Terms and Conditions](#).

CEVA accepts no responsibility for goods left unattended. Such goods remain the sole responsibility of the client, and we strongly recommend that all freight be fully insured.

For a quote for all risks insurance cover please contact:

E: [Belinda.Howes@cevalogistics.com](mailto:Belinda.Howes@cevalogistics.com)

# International Inbound Tariff



## From arrival BCN to delivered stand. 1cbm = 167 kgs

Handling from arrival BCN to stand	€1.55 per kg (Minimum 300kg)
Airport Handling Continuity Service Fee	€45.00 per AWB
Service Fee per shipment / exhibitor	€55.00 per consignment



## From arrival Barcelona Port to warehouse. 1cbm = 1000kgs

LCL Freight	€144.00 per cbm (Minimum 3cbm)
Container intervention fee (Containers not consigned to CEVA)	€210.00 per container
FCL 20ft	€1520.00 per container
FCL 40ft	€1780.00 per container
FCL 40ft HC	€1995.00 per container
Service Fee per shipment / exhibitor	€55.00 per consignment

## Ocean Freight Minimum Handling Charges

20FT Container	25 cbm Minimum per container
40FT Container	45 cbm Minimum per container
40FT HC Container	50 cbm Minimum per container

# Inbound Customs



Permanent customs clearance up to CIF Value €5,000	€240.00 per clearance
Permanent customs clearance up to CIF Value €15,000	€395.00 per clearance
Permanent customs clearance over CIF Value €15,000	€475.00 per clearance
Duty / VAT	Cost + 15 % disbursement fee <b>(Minimum €65.00)</b>
ATA Carnet Clearance – Import	€205.00 per entry
Carnet Holding Fee	€100.00 per Carnet
<b><u>Temporary Import Customs Clearance:</u></b>	
Up to CIF Value €10,000	€280.00 per clearance
Up to CIF Value €25,000	€450.00 per clearance
Up to CIF Value €50,000	€590.00 per clearance
CIF Value €50,001 - €100,000	1.4%
Over CIF Value €100,000	1.6%
Transit document to fairground – Each way	€110.00
Use of Spanish Registration Document - Consumables	€150.00 per entry
Use of Spanish Registration Document - Permanent	Price Upon Request
SOIVRE Safety Inspection Fee (if applicable)	€130.00 per clearance

# Onsite Handling Tariff



Received at warehouse and delivered to stand	€105.00 per cbm (min 2cbm)
Unload direct to stand	€23.00 per cbm (min 2cbm)
Next day empty case storage	€68.50 per cbm (min 3cbm)
Priority empty case storage (Max 10 cbm)	€94.50 per cbm (min 3cbm)
Full Goods Storage	€94.50 per cbm (min 3cbm)
Pre/Post Show Storage <b>(Prior to 19th January and after 13th February)</b>	€8.00 per cbm / per day (min 3cbm)
Forklift Hire for Erection/Dismantling/Re-Lifts	€120.00 per hour (min 4 hours)
HSEQ Lift Plan	€95.00 per document
Reloading from stand to vehicle via warehouse	€105.00 per cbm (min 2cbm)
Reload direct from stand	€23.00 per cbm (min 2cbm)
Handling and Admin Fee	€55.00 per shipment / exhibitor

**All shipments will be rounded up to the nearest CBM or 100kgs, whichever is greater. 1 CBM is equal to 333 kgs, unless otherwise stated and all charges are based on 3t Forklift.**



## Online Booking

To book our services online, please click [Handling Tariff](#)

**Orders received after 13<sup>th</sup> January 2026 will incur a 30% late booking surcharge.**



# Machine Tariff

## Scissor Lifts



Transport, Service and Management Fee	€255.00 each way
6m Scissor Lift – Electric	€220.00 per Day
8m Scissor Lift – Electric	€255.00 per Day
10m Scissor Lift – Electric	€285.00 per Day

## Cherry Pickers

Transport, Service and Management Fee	€255.00 each way
12m Cherry Picker	€243.00 per Day
16m Cherry Picker	€283.00 per Day
20m Cherry Picker	€390.00 per Day

**Rates provided exclude driver and a copy of operating license must be provided upon ordering**



## Online Booking

To book our services online, please click [Machine Tariff](#)

**Orders received after 13<sup>th</sup> January 2026 will incur a 30% late booking surcharge.**



# Export Customs

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<b>ATA Carnet Export Clearance</b>	€240.00 per ATA Carnet
<b>Re-export customs clearance up to CIF value €10,000</b>	€283.00 per consignment
<b>Up to CIF value €25,000</b>	€395.00 per consignment
<b>Up to CIF value €50,000</b>	€585.00 per consignment
<b>CIF value €50,001 - €100,000</b>	1.3%
<b>Over CIF value €100,000</b>	1.4%
<b>Transit Document from Fairground</b>	€110.00 per consignment

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# International Outbound Tariff



## From Stand to BCN Airport. 1cbm = 167kgs

Price per kg	€1.55 per kg (min 300kg)
Export Handling Fee	€60.00 per consignment
Export AWB Fee	€76.00 per AWB
AMS Fee	€49.00 per AWB (if applicable)
Battery Declaration	€115.00 (if applicable)
Service Fee per shipment / exhibitor	€55.00 per consignment



## From warehouse to Barcelona Port. 1cbm = 1000kgs

LCL Freight	€141.00 per cbm (min 3 cbm)
FCL 20ft	€1520.00 per container
FCL 40ft	€1730.00 per container
FCL 40ft HC	€1940.00 per container
SOLAS Fee: Per shipment for LCL / Per container for FCL	€33.00 per LCL €108.00 per FCL
Bill of Lading Fee	€70.00 per consignment
ISF Fee	€48.00 per consignment
Service Fee per shipment / exhibitor	€55.00 per consignment

# Further Information



## Exclusions

CEVA Protect (Insurance) / Deconsolidation Fees / Import Duties and Taxes / Secondary Customs Inspection  
Fumigation / Airline Storage / Handover or Third-Party Charges / Container Grounding .

## Surcharges and Cancellations

**Cancellations** will be charged at 100% unless cancelled 48hrs prior to service delivery date. This includes any overbooked services (for example reductions in volumes).

**Late Booking** surcharge of **30%** will be applied to any services booked after **13th January 2026** . This includes additional services added to bookings placed before the deadline date.

**Late Arrival** surcharge of **30%** will be applied to any shipments arriving after the arrival deadlines.

- Any work carried out before 08:00 and after 18:00 will incur a 50% surcharge.
- Any work carried out on Final Dress Day, Monday 2<sup>nd</sup> February will incur a 100% surcharge
- Outlays are charged at Cost +15%
- Heavy Lift and Loose Goods Surcharge – 25%

## Terms and Conditions

All operations undertaken by CEVA shall be governed by and conducted in accordance with our Standard Terms and Conditions - [Terms and Conditions](#)

This tariff is determined based on prevailing economic conditions, exchange rates, and fuel prices, and may be subject to change at any time at the discretion of CEVA.

# Book Online



## INTEGRATED SYSTEMS EUROPE

3 - 6 FEBRUARY 2026  
BARCELONA

CLICK [HERE](#) TO BOOK

Orders received after 13<sup>th</sup> January 2026  
will incur a 30% late booking surcharge.

Should you require any specialist lifting *and* or further details on Sea,  
Air or Road freight, please contact [ISE@cevalogistics.com](mailto:ISE@cevalogistics.com)



SCAN TO BOOK

