

AI Infra Summit 2026 – Convince Your Boss Email Template

Use this customizable email template to justify you and your teams trip to the AI Infra Summit 2026.

Subject: Request for approval to attend AI Infra Summit 2026

Email:

Dear [Manager's Name],

I would like to request approval to attend the **AI Infra Summit 2026**, taking place **September 15-17, 2026** at the Santa Clara Convention Center.

Now in its 9th iteration, it's a highly regarded event focused on full-stack AI infrastructure optimization for engineers, architects, and AI/ML practitioners across the ecosystem. There'll be 8,000+ attendees, 250+ infrastructure vendors sponsoring, and a chance to learn from C-Level execs and AI luminaries across 8 stages of highly tailored content.

Key benefits for our team include:

- **Technical insights & best practices:** Sessions covering efficiency and performance advancements in hardware, systems, AI data centers, physical AI and enterprise AI infrastructure that can directly inform and accelerate our technical initiatives.
- **Competitive and market awareness:** Leading players including AWS, Google, Meta, Microsoft, & Cerebras (to name a few) regularly make headline announcements at the summit. Attendees gain an early insight into new chips, systems, and platform advancements with NVIDIA's Rubin CPX exclusively launching live on Day 1 of the show in 2025.
- **Strategic networking:** There's over 8,000 technical practitioners, analysts, investors, members of the press, and leading AI experts across the infrastructure ecosystem attending, meaning a plethora of peers, potential customers, and partners are all under one roof.

The event details are available here: <https://www.ai-infra-summit.com/>, and discounted passes are available for companies sending multiple team members to cover all areas of the show.

Please let me know if we can discuss this further.

Kind regards,
[Your Name]