

GSE Expo Europe – The Exhibition Timetable

Build Up

Please note that the times outlined below are subject to change. Please refer to the full Exhibitor Manual, which will be published in April 2024. GHI will notify exhibitors in the event of any alterations

Build up	11/09/2024	12/09/2024	13/09/2024	14/09/2024	15/09/2024	16/09/2024
SPACE ONLY OUTSIDE SET UP	0800-2000	0800-2000	0800-2000	0800-2000	0800-2000	0800-1700
SPACE ONLY INSIDE SET UP					0800-2000	0800-1700
SHELL SCHEME INSIDE SET UP						0800-1700

All stands must be completed and exhibitors to have left the site by 1700 on the 16 September 2024. Access after this time will not be permitted. Exhibitors who have not set-up or completed the build in time will be subject to a penalty charge. The carpet laying inside the hall will commence sharply at 1700.

Initial power connections to stands are made as soon as possible. Power to stands inside the Hall will terminate each evening 1 hour after the show has closed. Power must be ordered by all exhibitors (space-only & shell scheme). Details of how to do this will follow in the Exhibitor Manual.

Please note that due to security and health and safety reasonings, **night work during the build-up and breakdown is not permitted.**

Show Opening

Date	Exhibitor early Access	Show opening
17 September 2024	0800-0900	0900-1700
18 September 2024	0800-0900	0900-1700
19 September 2024	0800-0900	0900-1600

On the 17-18 September, visitors are allowed on stands until 1700. After this time, all persons must leave at **1700 sharp** to allow the GSE Expo Europe Operations Team to move GSE equipment to and from the Demonstration Area. This task can only be done once all persons have left the exhibition space.

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Please note: any outdoor exhibitors wishing to host customer entertainment beyond 1700 can seek an extension. A request must be made to the organisers in writing via info@gse.com before Friday 12 July.

If your request has been granted, all visitors must have left the premises by 2000. Failure to comply with this strict curfew will result in a fine being issued by the venue to the offending exhibitor.

We would appreciate your assistance with making sure the above times are adhered to.

Breakdown

Breakdown	19/09/2024	20/09/2024	21/09/2024
SPACE ONLY OUTSIDE	1700-2000	0800-2000	0800-1700 Full dismantle must be completed by 1700
SPACE ONLY INSIDE	1700-2000	0800-1600 Full dismantle must be completed by 1500	
SHELL SCHEME INSIDE	1700-2000	0800-1600 Full dismantle must be completed by 1500	

It is a contractual requirement that your stand is not dismantled in any way prior to the show closing. Contractors will only be granted access into the hall once it is cleared of all visitors. Any staff who will be breaking down your stand and also working on the stand during the open period are requested to comply with these timings.

Please note that any items left on at an exhibitor location (space-only or shell scheme) will be deemed as rubbish and thrown away. All Exhibitors are responsible their own rubbish clearance, any items left will charged accordingly.

Access for build-up & dismantle

Access during the set-up, dismantling and deliveries for the show:

Access to delivery areas is subject to vehicle registration and controlled access. **All commercial vehicles entering the site during setup and dismantling, as well as for deliveries whether event-related or not**, must register contact with: Dan.Taylor@markallengroup.com

Heavy lifting requiring a crane is strictly limited to the **11 September 2024** any additional positional work with a crane is possible with full planning and consent of GES Logistics.

GES Logistics are the sole lifting contractor allowed at GSE Expo Europe due to health and safety reasonings. If you require lifting services, please contact Daniel Taylor who will be able to note your requirements and share this information with GES. GES will provide you with a quotation based on your needs. At a later stage you will then be issued with a time slot for your lifting needs.

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For further information:

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For security reasons, identification may be requested during access checks and vehicle checks.
Please be prepared for this.