

**DSV Solutions**

NEC, Birmingham, B40 1PJ

ExCeL Exhibition Centre, London, E16 1XL

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DATE & TIME GOODS ARRIVING TO STAND

DATE & TIME GOODS COLLECTED FROM STAND

EXHIBITOR NAME

HALL & STAND NUMBER

**EXHIBITION HANDLING & FREIGHT ORDER FORM**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Number and Type  of Packaging | Description of goods | Gross weight  (kg) | Dimensions (cm) | | |
| L | W | H |
|  |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | We require the following services: (tick as required) | |  | We require a no obligation quotation: | |
|  | Transport from your premises to site / warehouse  Return transport from site / warehouse  ***(kerbside service)*** | |  | Transportation  Transit insurance (please provide details) | |
|  | Goods In – Receive into warehouse plus transfer to stand  Goods Out – Transfer from stand to warehouse  ***Please contact us for more details including warehouse location***  ***and delivery / collection details*** | |  | £ 60.00 per standard pallet  (Standard size – 1.2m x 1.2m base)  £ 60.00 per standard pallet  (Standard size – 1.2m x 1.2m base) | |
|  | Unloading from vehicle direct to stand \*\*  Reloading direct from stand to vehicle \*\* | | £ 30.00 per 1000kg / 3m3 (min £ 30.00)  £ 30.00 per 1000kg / 3m3 (min £ 30.00) | |
|  | Collection, storage & redelivery of empty packing material | | £ 30.00 per 1m3 (min. £ 60.00) | |
|  | Forklift and driver to assist with erection / dismantling work on stand \*\* (max. 3T forklift) | | £ 50.00 per hour (min. 2 hours £100.00) – each way | |
| \*\* Subject to overtime surcharge if outside of exhibition timetable hours | | | | | |
| Company Name | |  | Telephone Number | |  |
| Address (invoice) | |  | Card Payment\*  ***Please provide contact name / details to obtain card payment information*** | |  |
| VAT Number | |  | Name (please print) | |  |
| Company Registration Number | |  | Signed | |  |
| Email address | |  | | | |

PLEASE SIGN TO CONFIRM ORDER AND PROVIDE PAYMENT DETAILS ABOVE

If no credit terms are in place then all payments must be received prior to delivery to stand

All prices are exclusive of VAT. **An Agency Fee of £35.00 is applicable to all orders.**

IMPORTANT: All business is undertaken subject to the current editions of our standard trading conditions, which are

UKWA (warehousing) and BIFA (all other business). Copies available upon request