← PLEASE SEE OVER FOR BREAKDOWN NOTICE VEHICLE SCHEDULE →

BREAKDOWN PROCEDURES

Breakdown period:

Wednesday 7 April	**1700- 2200**
Thursday 8 April	**0800 – 1800**
Friday 9 April	**0800 - 1600**

1. The exhibition closes at 1600hrs on Wednesday 7th April 2027. No goods may be removed from the stands before 1600hrs.
2. Breakdown begins at 1700hr provided the halls are clear of visitors and it is safe to do so.
3. **Once breakdown begins, the big shutter doors from the halls to the Boulevard will close. You will not be able to exit or access the halls this way. Security staff will be in place to direct you to the nearest exit point. If you wish to access the Orange car park, please follow their directions.**
4. Power supplies to stands will be **switched off 15 minutes after the close** of the Exhibition unless an extension is specially requested. Please contact the Organisers Office onsite by 1200 hours (midday) on Tuesday 6th April 2027.
5. **Water supplies will be terminated immediately after the close of the Exhibition**. If you require more time to complete dishwashing etc please contact the Organisers office onsite no later than 1200hrs (midday) on Tuesday 6th April 2027.
6. The Breakdown Period on Wednesday evening is an extremely vulnerable time. Do not leave your goods unattended and please do not ask a neighbour to look after your goods – they will be distracted packing away their own stand. We recommend that someone remains on the stand throughout the first evening of breakdown until your goods have been removed and we advise that you always take every precaution in safeguarding their exhibits and other valuables. If you are concerned about leaving your stand unattended, please contact the organiser's office before breakdown begins.
7. Please remove all portable exhibits, products, valuable items, graphics etc from the halls on Wednesday evening. If you must leave goods on your stand overnight, please contact the Organisers office on-site no later than 1200hrs (midday) on Wednesday 7th April.
8. Shell scheme stands will start to be dismantled by the stand contractor on Thursday at 0800 hrs, so it is essential that all shell scheme stands are completely cleared on Wednesday night.
9. **If you have furniture on hire from contractors, please note that this will be collected on Wednesday evening. Please do not use them for overnight storage for product, leaflets or any other such valuable items.**
10. Exhibitors are reminded that although the Organisers take every precaution to ensure the safety of and security within the Exhibition, neither they nor any of their contractors can take responsibility for losses or damage that occur during the breakdown period. If you should experience a loss, please report this to the Organisers office at once; please do not wait until you have cleared the venue, when it becomes impossible to investigate the matter.
11. If your car is parked in the orange car park you can take hand carriable goods down through the lift by Entrances N4, N7 and N11 and via the lifts by lorryway doors down to the orange car park.

PLEASE NOTE: GOODS WILL NOT BE ALLOWED OUT OF THE HALLS INTO THE BOULEVARD

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BREAKDOWN NOTICE
VEHICLE SCHEDULE

Click here for the ExCeL London Vehicle Booking System

Vehicles below Transit Size will be allowed to park in the orange car park. It has is a height limit of 1.9m.
NB: There is always a parking charge in the orange car park.
IMPORTANT: 7.5 tonnes vehicles and above will **not** be given access on Wednesday. If you require a 7.5 tonnes vehicle or above, then access is permitted from Thursday.

All waste must be taken with you, or you will be charged the cost of a waste bin PLUS a fixed fine of £500 + vat.
Click here for more details on our sustainability and waste policy.

Wednesday 7th April 2027 - Breakdown takes place between 1700hrs and 2200hrs ***It is prohibited to move goods from stands until this time.***		
1500hrs	All vehicles **under** 3.5 tonnes	• Any under 3.5 tonne vehicles requiring access to the lorryway during breakdown need to ensure they have booked a slot through Voyage Control. To access the ExCeL London Voyage Control booking system, please visit https://excellondon.voyagecontrol.com.
1600hrs	All Exhibitors with vehicles **under** 3.5 tonnes	• Vehicles will be given access to the **North Lorry Way**, ready for Breakdown to commence at 1700 hrs.
1730hrs	All vehicles 3.5 tonnes and **above**	• Any vehicles 3.5 tonnes and above must ensure they have booked a slot through Voyage Control. To access the ExCeL London Voyage Control booking system, please visit https://excellondon.voyagecontrol.com. • You have a limited time for loading and must adhere to this.
7.5 tonnes vehicles and **above**		• No access given on Wednesday. Access to not be given until Thursday.
Drivers must not leave their vehicles unattended. The reason for this is unattended vehicles will stop other exhibitors from gaining access to the lorry ways, any unattended vehicle will be ticketed, and a fee levied.		
ANY VEHICLES ARRIVING ON-SITE MORE THAN 15 MIINUTES BEFORE THEIR TIME SLOT WILL BE TURNED AWAY		
Thursday 8th April 2027 - Halls Open 0800hrs to 1800hrs		
0800hrs	**All vehicles**	• All vehicles requiring access to the lorryway during breakdown need to ensure they have booked a slot through Voyage Control. To access the ExCeL London Voyage Control booking system, please visit https://excellondon.voyagecontrol.com.

General Breakdown Traffic Instructions

- The voyage control booking stipulates a maximum load time:
  - Articulated lorry = 1 hour 30 minutes
  - 7.5-ton lorry = 1 hour
  - Transit / Luton / 3.5 tonne = 45 minutes
  - Cars = 15 minutes
- Please note that the 23:00 – 05:00 curfew is in place, as per the venue's licence agreement with Newham Council.
- In the event of a breakdown or accident please contact a marshal immediately.
- **GOODS ON TROLLIES WILL NOT BE ALLOWED OUT OF THE HALLS INTO THE BOULEVARD.**
- Any vehicles arriving on site without a voyage control booking will be turned away. If a vehicle arrives early, they are likely to be turned away until the correct time.
- All vehicles should be clear of lorry ways by tenancy closure time.
- Pedestrian access doors will be in operation up until 5 minutes prior to tenancy end time.