

MAFS 2024 DELIVERY PROCESS

Arrangements for access and unloading during build up need to be carefully managed to ensure that unloading areas do not become over congested and all exhibitors are able to access the halls during the time available. We will do all we can to ensure waiting is kept to a minimum and would ask you to help us by following the instructions given and by removing all vehicles from the unloading areas as soon as possible.

Event Delivery System

All vehicles unloading, whether cars or lorries, need to obtain in advance an Event Delivery Pass using the NEC's on-line delivery system powered by Voyage Control. **The booking system will be live from midday on Friday 4 April.** So put it in the diary as once slots are gone, they are gone! [Click here](#) to access to system for the MAFS. **This is in operation from Saturday 18 – Thursday 23 May.** Please note that this includes all deliveries on an open day. When you arrive on site, follow the digital directional signs to the relevant lorry park for your event. Drive in and show your pre-booked printed pass. [Click here](#) for the exhibition timetable. **It does not include the first day of tenancy. This is because permission to be onsite on Wednesday 15 May is only permitted through ILS and is reserved for delivery of machinery.** Contact [ILS](#) to schedule your machinery to be delivered.

Your printed pass will need to be displayed on your dashboard to allow you through the security gate into the inner area and left visible for the duration of your stay. Without this you will incur delays. There may be a delay moving from the lorry park to your hall as unloading is on a first come first serve basis. We always do our best to keep delays to a minimum. If you are delayed, don't worry, your time won't start until you leave the lorry park.

- Cars and vehicles up to two tons will be allowed one hour from the time of entry.
- Vehicles over two tons will be allowed two hours.
- Articulated vehicles will be allowed three hours.

Once you have unloaded please take your vehicle back to the free outer area car park, to make space for other exhibitors. Failure to remove your vehicle in the allotted time to the outer car parks may incur a penalty charge.

Deposit System

Keeping traffic flowing on the busiest event build up day is one of our biggest challenges, which is why at MAFS we operate a deposit system on Saturday 18 May to keep things moving along. Advance online bookings only – no cash on the day.

When a deposit system is in use, you still need to book all deliveries as outlined above using the online booking system. The difference on a deposit system day, is that failure to remove your vehicle from the inner area unloading areas within the allocated delivery time, will result in a £50 charge. The charge is only levied if you overstay.

Registering to use the booking system is easy. [Click here](#) to access to system for the MAFS. This will be live from Friday 4 April.

Finally, if you plan on staying at the National Exhibition Centre for the whole day once you have unloaded, please park your vehicle in the nominated outer area car parks.

Exhibitors are advised that the delivery time will commence via ANPR on entry to the inner area.

Should a driver find that they are unable to make the delivery within the specified time, and through no fault of their own, they should inform The NEC Security Staff within the Hall, who in turn will contact the Traffic Supervisor.

General

Deliveries during the open period (latest timings are 30 mins before show open hours) and you must use the Event Delivery booking system.

There's a speed limit of 15mph within the inner area (this is the space once you have passed through the security gates).

High visibility clothing must be worn at all times in the offloading areas.

Hire Transport & Contractors

Exhibitors should ensure that all hire transport drivers are advised of these procedures, prior to their arrival at The NEC.

Exhibitors should ensure that their appointed stand contractor and sub-contractors are advised of these arrangements to reduce delays when arriving at the NEC Lorry Park.

Overnight Parking

Overnight parking on operational lorry parks is not permitted unless by prior agreement with the NEC traffic office.

Enquiries

Should you have any questions regarding these arrangements, please contact one of the following dependent on your query:

[Traffic Office](#) or call 0121 767 2612

[The Organisers](#) or call 0207 886 3022