

# Stone Federation Pavilion Specification (Plinths)

*The plinths and walling will be ready for interior decoration on Monday 5 February at 1200hrs.*

## **Included in your package are the following:**

- Walling (3m high)
- Plinth for each exhibitor
- Spotlight
- Back wall graphic (90cm x 1.74m)
- Stone Federation Sign
- Black Stool
- Nameboard on each plinth

## **PLINTH**

The black plinth will be made out of the plywood, like the wall panel (please see details below). Only pins, nails, screws and mirror plates may be used to hang exhibits. Blue tack, low adhesive double sided can be used. If you wish to use velcro please ensure masking tape is applied to the panel first.

The plinth will be painted black and will be 800mm x 800mm and 1m high. The front side will have your company name on it. The back side will be open for you to store bags and literature. This leaves the top and two side walls to decorate as you wish. However please do take a look at the position of your plinth to check there is visibility on the sides of the plinth.

## **WALLS**

**NEW FOR 2024:** we have upgraded the Traditional walling stands to a system of metal framework and mdf plywood panels. Please [click here](#) for guidance when planning your stand.

**Overall, each panel measures 1m wide x 3m high and 63 - 65mm thick. Please see below the 'safe area' where items can be attached without damaging the framework. Panels are constructed from MDF plywood on an aluminium frame and painted white. Please note the top and ends caps of the stand are white and not paintable. Please see diagram below for the area of the aluminium frame which you cannot attach to.**

### **ACCEPTABLE FIXING METHODS:**

**Pins, nails, screws and mirror plates may be used to hang exhibits. However, they can only be used in the Safe Area as indicated on the drawing below and as long any holes are not greater than 10mm.** Should exhibitors plan to hang anything heavy (over 5kg per panel), please [contact the BDC](#) for advice. Any holes over 10mm will be confirmed as a dilapidation charge as above. Blue tack or low adhesive tape cannot be used. If you wish to use Velcro, please ensure masking tape is applied to the panel first or don't remove the Velcro backing and staple the Velcro to the panels. **Cavity fixings or rawl plugs may NOT be used to attach exhibits or graphics.**

## **COMPANY NAME AND PLINTH NUMBER**

A vinyl nameboard will be fitted on the front of your plinth with your plinth number and company name. The name is taken from the contract, should you wish to check or change please let [the organisers](#) know immediately. **Any changes made after Monday 8<sup>th</sup> January will incur a charge of £50.00.**

## **FLOORCOVERING**

**The Business Design Centre is a permanently carpeted venue with dark grey carpet.**

## **LIGHTING & ELECTRICS**

Six spotlights will be fitted to the back wall. No socket will be provided.

## Furniture Specifications



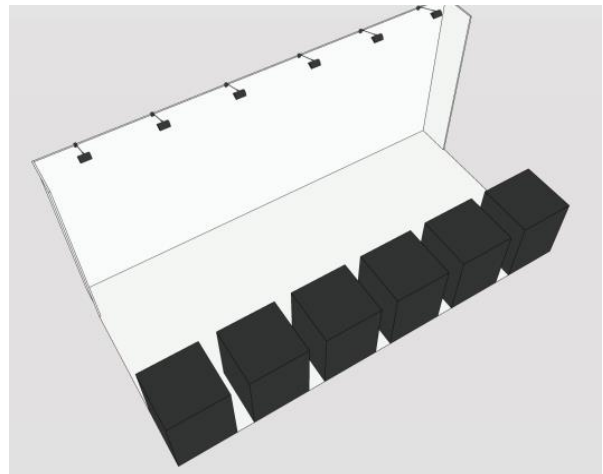
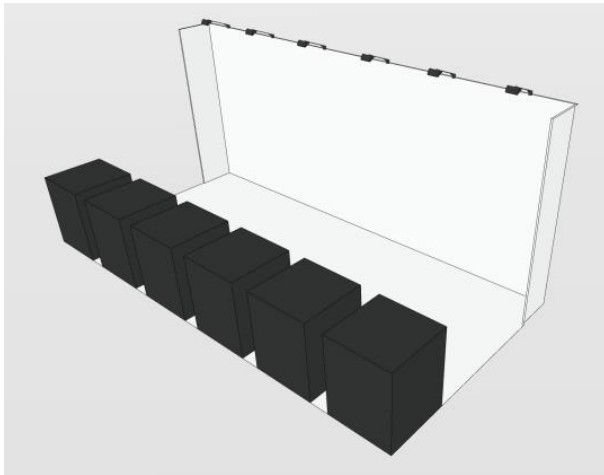
### Stool Specification

Height: 90cm  
Diameter: 48cm

For more information, contact:

Organiser - Montgomery Group	Shell & Electrical Contractor - BDC
<p><b>N:</b> Bethany Duffield – Operations Executive <b>T:</b> +44 (0)207 886 3023 <b>E:</b> <a href="mailto:ops.sds@montgomerygroup.com">ops.sds@montgomerygroup.com</a></p>	<p><b>N:</b> Olivia Soldano – Venue Services Coordinator <b>T:</b> +44 (0) 208 288 6487 <b>E:</b> <a href="mailto:olivias@bdc.london">olivias@bdc.london</a></p>

## Stone Knowledge Hub (Plinths) Visual



*\*Please note this is for visual purposes, the area may differ slightly\**

