

**DSV**

NEC, Birmingham, B40 1PJ

ExCeL Exhibition Centre, London, E16 1XL

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DATE & TIME GOODS ARRIVING TO STAND

DATE & TIME GOODS COLLECTED FROM STAND

EXHIBITOR NAME

HALL & STAND NUMBER

**EXHIBITION HANDLING & FREIGHT ORDER FORM**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Number and Type  of Packaging | Description of goods | Gross weight  (kg) | Dimensions (cm) | | |
| L | W | H |
|  |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | We require the following services: (tick as required) | |  | We require a no obligation quotation: | |
|  | Transport from your premises to site  Return transport from site to your premises  ***(kerbside service)*** | |  | Transportation  Transit insurance (please provide details) | |
|  | Receive pallet/s at DSV warehouse & transfer to site  Transfer pallet/s from site to DSV warehouse | |  | *Quotation available upon request*  *Quotation available upon request* | |
|  | Unload to / Reload from Ground Floor only \*\*  Transfer to / Transfer from Gallery or Mezzanine levels \*\* | | £ 25.00 per 3m3 (min. £25.00) – each way  £ 25.00 per 3m3 (min. £25.00) – each way | |
|  | Empty case storage – during show days | | £ 30.00 per 1m3 (min. £ 60.00) | |
| \*\* Subject to overtime surcharge if outside of Exhibition Timetable hours.  **All orders subject to an Agency Fee of GBP 35.00** | | | | | |
| Company name | |  | Telephone Number | |  |
| Address (invoice) | |  | Card Payment\*  ***Please provide contact name / details to obtain card payment information*** | |  |
| VAT Number | |  | Name (please print) | |  |
| Company Registration Number | |  | Signed | |  |
| Email Address | |  | | | |

PLEASE SIGN TO CONFIRM ORDER AND PROVIDE PAYMENT DETAILS ABOVE

If no credit terms are in place then all payments must be received prior to delivery to stand

All prices are exclusive of VAT

IMPORTANT: All business is undertaken subject to the current editions of our standard trading conditions, which are

UKWA (warehousing) and BIFA (all other business). Copies available upon request