New Talent Stand Specification

The stand will be ready for you to set up on Monday 1 February at 1200hrs.

Each stand will be built and equipped as follows:

- 1m x 2m stand – 2m back wall as specified below to be decorated as you wish (see below for more information)
- Dark grey carpet
- Nameboard (attached to baton above the stand)
- General Purpose Spotlight (120W)
- 1 x Stool

WALLS

Each panel measures **2.74m high x 1m wide** and **50mm** thick. It is constructed from plywood on a timber frame and painted white.

The internal wall dimensions must be taken into consideration if you are printing graphics that span the length of the wall. For specific measurements of your stand, or if you have any other questions about your artwork dimensions, please contact the **BDC directly** and they will be able to help you.

For more information or a contact for supplying graphics please contact **ops.sds@montgomerygroup.com.**

ACCEPTABLE FIXING METHODS:
Only pins, nails, screws and mirror plates may be used to hang exhibits but should exhibitors plan to hang anything heavy **(over 5kg per panel),** please contact the BDC for advice. Double-sided sticky tape, Velcro, cavity fixings or raw plugs may NOT be used to attach exhibits or graphics on Traditional panels. For more information on acceptable fixtures, please contact the BDC.
If any damage occurs to panels the Business Design Centre will charge the stand holder the full panel price.

DILAPIDATION CHARGES:
If you wish to paint the panels yourself, there is a dilapidation charge per panel, and only water-based paints may be used. You can arrange for the painting of panels through the BDC **Online Shop**.

If you are wallpapering your panels you will need to order MFD cladding to eliminate damage to the panel. If MDF cladding is not ordered this would damage the panel beyond repair and the BDC will charge a dilapidation fee.

FASCIA/ NAMEBOARD

A 300mm fascia, secured with wooden battens is provided with your stand. You will also receive a nameboard attached to this.

The name is taken from the contract, should you wish to check or change please let the organisers know immediately. **Any changes made after Friday 1st January will incur a charge of £75.00.**

FLOORCOVERING

The Business Design Centre is a permanently carpeted venue with dark grey carpet.
If Exhibitors wish to provide their own flooring, they must first lay floor flats or a platform. This must also be finished with metal/plastic edging trim. Carpet or vinyl must not be laid directly on top of carpet. NB: Exhibitors are required to make arrangements to remove their stand carpet from the venue, otherwise they will receive a wastage charge.

ELECTRICS/ TEMPORARY POWER

There is 1 x spotlight included in your stand. There is no power sockets on your stand, if you require one, please order this through the BDC.

To order electrics please use the Business Design Centre's **Online Shop**. Remember to send the BDC a grid/layout to specify location of your electrics otherwise they will be placed at BDC's discretion. Should you wish to move the location onsite, there will be a fee.

EXTRAS

For a complete range of shell scheme components available for Traditional walling stands and to order, please use the Business Design Centre's **Online Shop**.

FOR ADDITIONAL INFORMATION, CONTACT:

Organiser - Montgomery Group	Shell & Electrical Contractor - BDC
Penny Eastbury **T:** +44 (0)207 886 3056 **E:** ops.sds@montgomerygroup.com	**Laura** **T:** +44 (0)208 288 6475 **E:** laurak@bdc.london Order here

FURNITURE SPECIFICATIONS

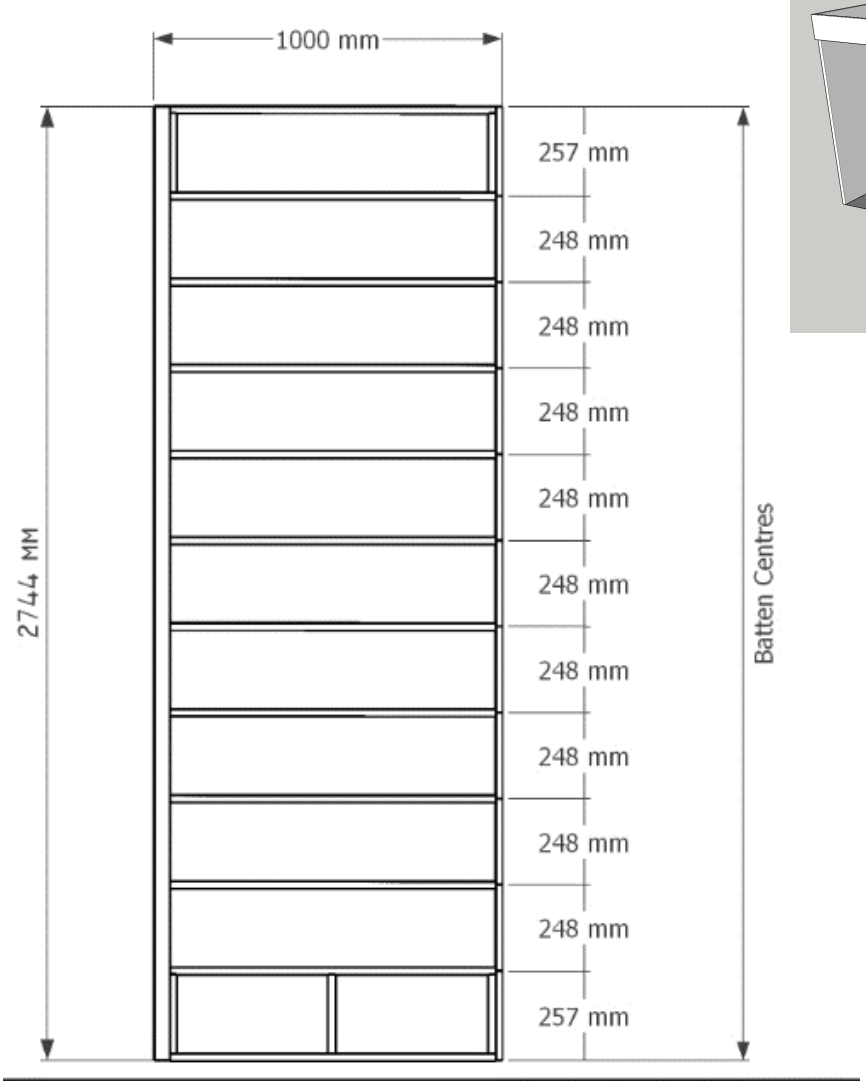


Stool Specification

Height: 90cm
Diameter: 48cm

PANEL INFORMATION

Please see below a diagram of the batten system behind each panel.



NEW TALENT SHELL SCHEME VISUAL

