**NHS ConfedExpo 2023**

**14 and 15 June, Manchester Central**

**Session briefing template**

All information for your session can be found by logging into your LineupNinja profile. For information about AV and Slido, please visit <https://www.nhsconfedexpo.org/session-information>

|  |  |
| --- | --- |
| **Session title** |  |
| **Time** | Start:  End: |
| **Session type** (as confirmed on LineupNinja)  **Delete as appropriate** | Main Stage – panel  Cabaret workshop  Best practice theatre  Feature Zone  Learning Theatre |
| **Location** (as confirmed on LineupNinja)  **Delete as appropriate** | Exchange Auditorium  Exchange Hall  Charter 1 – Cabaret  Charter 2&3 – Cabaret  Exchange 8-10 - Cabaret  Central 3  Central 4  Central 5  Central 7  Central 8  Social Care Zone  System Collaboration Zone  NHS at 75 Zone  Improving Health Outcomes Theatre  Sustainable Healthcare Theatre  Primary care & Mental health Theatre |
| **Session aims**  [for speaker purposes] |  |
| **Chair** |  |
| **Speakers** |  |
| **Running order** | ***e.g.*** *09.30 Chair to open session & intro panel - 5min*    *09.35 Individual panel inputs x3 – c.3min each – put in running order of each speaker*    *09.45 Chair to facilitate panel discussion - 25min*    *10.10 Q&A from delegates – 15min*  *10.25 Chair closing remarks – 5min* |
| **Delegate Q&A** | **e.g.** *Chair to call on audience members via roving microphone and or Slido*  **e.g.** *group breakout discussions and plenary feedback* |
| **Potential questions for speakers** |  |
| **AV required** | *e.g. Slides or videos being used* |
| **Additional notes** |  |

**Use of Slido to facilitate Q&A and engagement:**

|  |  |  |
| --- | --- | --- |
| **Slido will be used in this session** | Yes/No | |
| **Slido moderator:** | Name and contact details | |
| **Open questions we will ask through Slido (if applicable)** | *Please list your questions here, exactly as you want them to appear to delegates through Slido and in the order to appear.* | |
| **Poll / multiple choice questions we will ask through Slido (if applicable)** | | **Poll options/multiple choices to be pre-loaded into Slido for delegates to choose from** |
| *Please list your polling question here, exactly as you want them to appear to delegates through Slido.*  *Please add extra rows for each polling question so that you can clearly list your polling options alongside.* | | *Please list your options/multiple choices here, exactly as you want them to appear to delegates through Slido.* |

**Optional further speaker information:**

|  |  |
| --- | --- |
| **Speaker bios** | **Suggested talking points / topics** |
|  |  |
|  |  |
|  |  |

**Audience**

30% of delegates hold Chair, Chief Executive, Chief Officer or Director roles. Delegates will include NHS managers, clinicians and senior leaders from across health and care, local government, voluntary and community sector, and commercial organisations.

Further delegate information will be available on the conference app.

**Media**

A range of press and media colleagues will be attending NHS ConfedExpo.