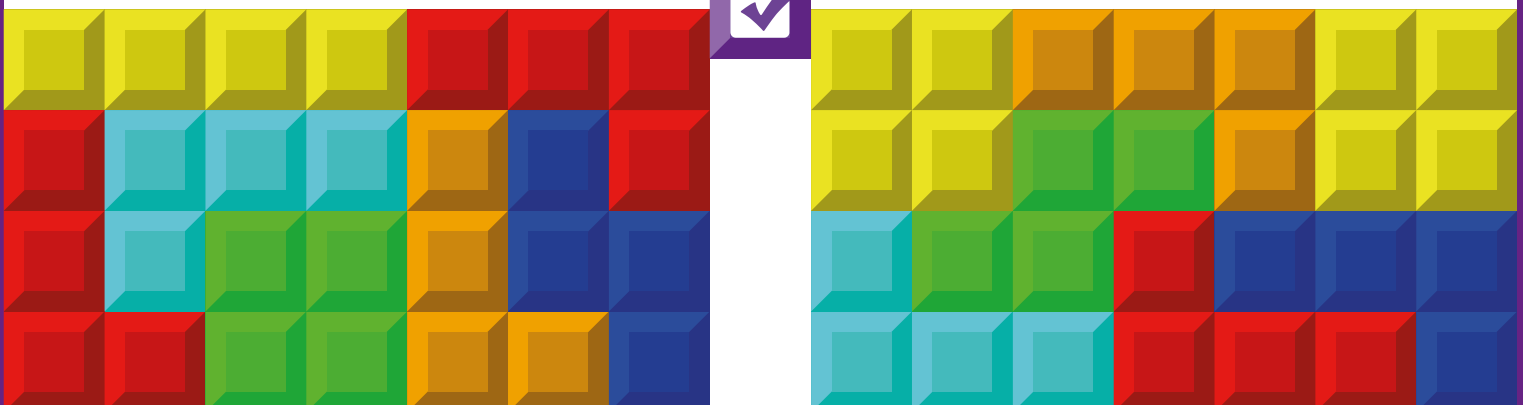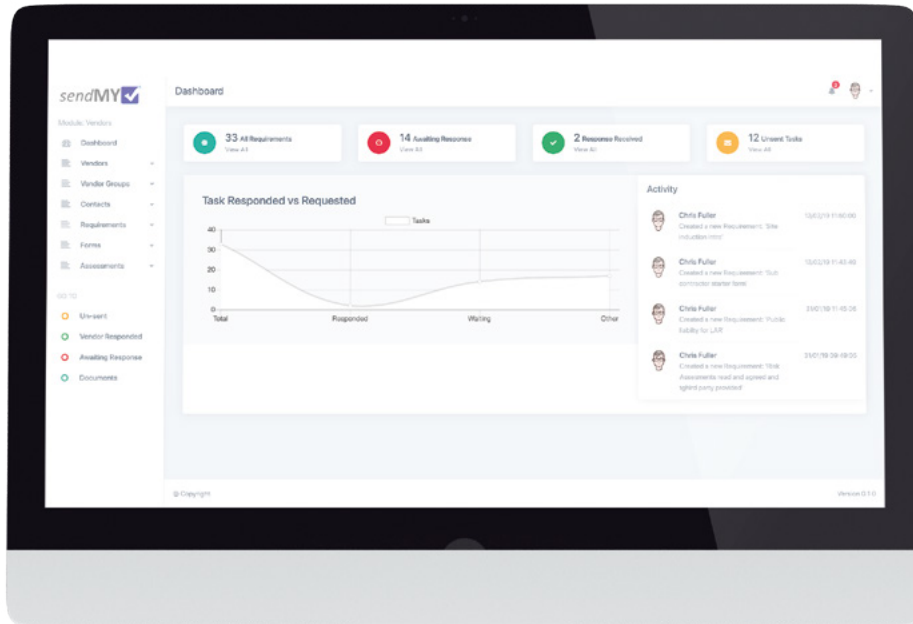# Send ☑ MY®

The Building Block to Better Communication

SendMY has been designed from the ground up to manage all of your contractor, supplier and employee requirements in one place.

It will keep track of their requirements, documents, training, and then remind both you and them when something is required, due to expire or out of date.

With simple uploads SendMY will seamlessly become a part of the team, ensuring no time is lost when migrating your data over to us.

The capabilities of SendMY are endless; create documents, send training and inductions, build forms and assessments, all giving you the flexibility to use it for what you need.

Save 100's of hours chasing signatures and documents, no more missing data and ensure all your requirements are fully compliant.

Are you fed up with...

And here's why...

Out of date spreadsheets?

Not being able to demonstrate compliance?

Lost hours chasing papers?

Poor communications with employees or contractors?

Important overdue and expired documents?

Missed training requirements?

No clear picture of your compliance gaps?

Then it's time to use Send ✓ MY®

Manage suppliers, contractors and employees all in one place.

Reduce paperwork and missed communications.

Set external reminders when something is due and let them upload it remotely.

Send toolbox talks, risk assessments and documents to a mobile device.

Saving travel, time and effort to get signatures.

Ensure your suppliers and contractors are fully compliant at all times.

Save time chasing suppliers with automatic external alerts.

Manage and track training to ensure compliance in the workplace.

Supporting all your standards (ISO 9001, 14001 and 45001).

Send ✓ MY®

What Does It Do?

✅ **Send a Document**
Send to anyone and confirm it's been acknowledged/received.

✅ **Request a Document**
Ask a supplier/contractor/employee to upload a document to your portal.

✅ **Manage Expiry and Automated Reminders**
Set your own and external reminders so you never miss a thing.

✅ **Create & Send**
Create a document, include text, images and even video. Send to anyone and track it's been read.

✅ **Capture Signatures**
Request a signature on a requirement to ensure the correct person has acknowledged it.

✅ **Forms**
Create and complete your own form, or send an empty one for a third party to complete it.

✅ **Assessments**
Create and run regular assessments and track performance over time.

Register for a free trial at www.sendmy.co.uk